

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, JUNE 6, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL – RECORDING STARTED**
5. **UPCOMING MEETINGS**

Wednesday, June 7, 2023	9:00 a.m.	*Retirement Board (Commissioners Meeting Room)
	10:30 a.m.	*Salary Board (Commissioners Meeting Room)
Thursday, June 8, 2023	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, June 9, 2023	1:00 p.m.	Blair County Airport Authority (Blair County Airport)
Monday, June 12, 2023		
Tuesday, June 13, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **PROCLAMATION: Altoona Community Theatre (ACT) Diamond Anniversary**
9. **CONSENT AGENDA**

Resolution #267-2023:

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/06/2023	230606WW	\$341,671.56
06/06/2023	230606CY	\$114,574.48
06/06/2023	230606SS	\$ 25,260.42
06/06/2023	230606CO	\$ 21,734.92

Which includes payment of the following invoice:

- Julia Burke for \$156.51

- b. Ratification of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/30/2023	230530EO	\$62,891.81
05/26/2023	230526RF	\$ 1,631.13
05/30/2023	230530FS	\$ 2,941.86

- c. Ratification of Total Payroll for the Check Dated June 2, 2023, in the total amount of \$857,606.42.

- d. **2023 Budget Transfer:** Charges received from Library Fire Solutions.

From	\$	To
01103BM-44710 Building Maintenance	\$397.80	08607-44710 Fort Roberdeau
01103BM-44701 Building Maintenance	\$ 55.40	01161BJ-44710 MDJ Jones
01103BM-44701 Building Maintenance	\$ 65.80	01161DD-44710 MDJ DeAntonio
01103BM-44701 Building Maintenance	\$ 65.80	01161FM-44710 MDJ Miller

- e. **2023 Budget Transfer:** Charges received from Craig Fencing Inc.

From	\$	To
01103BM-44740 Building Maintenance	\$450.00	44122-44740 Public Safety/911

- f. **2023 Budget Transfer:** Charges received from McCarl's Preferred Services.

From	\$	To
01103BM-44740	\$1,226.32	44122-44740 Public Safety/911

- g. **2023 Budget Transfer:** Charges from Justifacts for the month of May 2023;

From	\$	To
01101GCO-42000 General County Operations	\$505.50	01152-42000 Coroner
01101GCO-42000 General County Operations	\$117.75	01155-42000 Costs and Fines
01101GCO-42000 General County Operations	\$125.10	01160-42000 Court Administration
01101GCO-42000 General County Operations	\$125.10	013201-42000 CYF

01101GCO-42000 General County Operations	\$123.85	01202-42000 JPO
01101GCO-42000 General County Operations	\$71.00	01160JB-42000 Judge Bernard
01101GCO-42000 General County Operations	\$129.10	01160ED-42000 Judge Doyle
01101GCO-42000 General County Operations	\$117.75	01161AB-42000 MDJ Blattenberger
01101GCO-42000 General County Operations	\$117.75	35101-42000 Parks and Recreation
01101GCO-42000 General County Operations	\$467.20	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$133.25	01103HW-42000 Public Works – Highway

- h. **Blair County Bridges 87, 8, 89, 92 Box Culvert Project:** Requesting approval of Application for Payment #5, received from Francis J. Palo, in the total amount of \$383,002.55.
- i. **Public Defender’s Office:** Requesting approval of an Affiliation Agreement between the County of Blair and University of Virginia for the purpose of student internships.
- j. **Public Defender’s Office:** Requesting approval of one-1 University of Virginia student intern, Alyssa Prendergast for the period of June 12, 2023 through August 11, 2023. Internship is for credit only and at no cost to the county.
- k. **Blair County Law Enforcement Officers Memorial Foundation:** Requesting approval for use of the Courthouse Courtyard Area to conduct the annual Law Enforcement Memorial Service on June 15, 2023, from 6:00 p.m. to 7:30 p.m.
- l. **Employment:** Olivia R. Day, FT, Tipstaff, Judge Bernard, \$11.58/hr., effective 06/05/23; Minyhah Easterling, Breanna K. Kuhn, and Casey L. Kuhn, FT Temporary, Summer Employee, Public Works Highway/Maintenance, \$12.50/hr., effective 06/05/23.
- m. **Terminations:** Brittani S. Ferguson, FT, Administrative Support, Public Safety/EMA, \$12.77/hr., effective 05/30/23.
- n. **Resignations:** Amanda R. Jones, FT, Telecommunicator Trainee, Public Safety/911 Center, \$13.88/hr., effective 06/05/23; and Emma M. Pollock, FT, Sheriff’s Deputy, Sheriff’s Office, \$15.92/hr., effective 06/06/23.
10. **STAFF REPORTS & SPECIAL BUSINESS**
- A. **Social Services:**
Requesting approval of the FY 22/23 contract between the County of Blair and Center for Community Action, in the amount of \$5,952,646.65 with a maximum amount of \$5,980,000.00, for the period of June 1, 2022 through June 30, 2023.
- B. **Court Administration:**
Requesting approval of a FY 2022/2023 Memorandum of Understanding (MOU) between the County of Blair, Adult Drug Court and DUI Treatment Court and the Administrative Office of Pennsylvania Courts (AOPC) for the acceptance of AOPC Discretionary Grant Funds, in the total amount of \$5,194.00, for the Blair County Adult Drug Court, and in the total amount of \$4,044.00 for the Blair County DUI Treatment Court.
- C. **Department of Emergency Services/911E:**
Requesting approval of an Agreement between the County of Blair, Blair County Department of Emergency Services and ComPros, in the total amount of \$165,522.25 for 2022/2023 upgrades to Blair County 911 EIM/SMS Services that included the CDR Parts and labor for migration to the State of Pennsylvania. Paid with Statewide Interconnectivity grant funds.
- D. **Children, Youth and Families:**
- i. Requesting approval of a FY 22/23 Memorandum of Understanding (MOU) between the County of Blair, on behalf of Blair County Children, Youth and Families (CYF) and Kids First Affiliated Services LLC for coordination of services for the Healthy Families America (HFA) evidence-based home visiting program.

- ii. Requesting approval of a FY 22/23 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families (CYF) and Kids First Affiliated Services LLC, for the period of July 1, 2022 through June 30, 2023.
- iii. Requesting approval of an Agreement for Payment of Legal Services between the County of Blair, on behalf of Blair County Children, Youth and Families and Thomas K. Hooper, Esq., an attorney with BMZ Law P.C., Hollidaysburg, PA for guardian ad litem services, in the monthly amount of \$2,100.00, for the period of July 1, 2022 through June 30, 2023.
- iv. Requesting approval of a FY 22/23 Purchase of Service Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families and Evey Black Attorneys LLC, Hollidaysburg, PA for consultative and court appearance legal representation, at the hourly rate of \$120.00/per hour for the provision of services indicated in paragraph 1 of said agreement, for the period of July 1, 2022 through June 30, 2023.

E. **Prison:**

- i. Requesting approval for the award or rejection of bids received for the Blair County Prison Security Upgrade Project.
- ii. Requesting approval of a Service Contract between the County of Blair, Blair County Prison and Valley Proteins, Inc., to service the prison grease traps every 12 weeks, at the flat rate of \$325.00 per cleaning, for the period of June 1, 2023 through May 31, 2024, with automatic contract renewal for successive periods of 90 days on its expiration date and the expiration of any renewal term. Either party may terminate contract by written notice only at least sixty-60 days prior to the automatic renewal period.
- iii. Requesting approval of an Agreement between the County of Blair, on behalf of the Blair County Prison and Rebecca Port, for providing hair-trimming services to inmates at the prison at the rate of \$12.00 per person. Provider may change said rate upon one-1 month's written notice given to the county on or before the first of any month. Such written notice shall become an attachment to the Agreement.

F. **Building Maintenance:**

Requesting approval of a Service Contract between the County of Blair and Boyer Refrigeration Heating & Air Conditioning to perform service work for all county buildings at the time and material rates outlined in contract for work needing immediate attention for an amount not to exceed \$10,000.00.

- 11. **OLD BUSINESS**
- 12. **ADJOURN**