



# BLAIR COUNTY PRISON BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

## Regular Blair County Prison Board Meeting of April 19, 2018 at 8:30 AM at the Blair County Courthouse in the Commissioner's Meeting Room

### Board Members in Attendance:

Judge Milliron, Controller Stickel,  
Commissioner Beam, Commissioner  
Tomassetti, Sheriff Ott, District Attorney  
Consiglio

### Board Members not in Attendance:

Commissioner Erb

**Quorum:** Present

### Non-Board Members in Attendance:

Acting Warden Cooper, Deputy Warden  
Garner, Deputy Warden Tate, Helen Schmitt

### Primecare Representatives in Attendance:

Brent Bavington

**AFSCME:** None

### Prison Society Members in Attendance:

Elsie MacCullagh

**Media in Attendance:** Kay Stephens, Altoona  
Mirror

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**Call to Order:** Judge Milliron

**Pledge of Allegiance:** Lead by Judge Milliron

**Call for Public Comment:** Judge Milliron called for public comment. Kay Stephens asked about getting a summary of the DOC Report since it was not released yet. Judge Milliron agreed to make a summary report after he asks the DOC for permission to do so.

Kay Stephens then asked if the incident, involving two corrections officers in the prison, was turned over to the Hollidaysburg Police for investigation. Judge Milliron stated that it is has not yet been his recommendation to do so and that the incident will be discussed in Executive Session.

**Approval of Minutes:** A motion was made by Sheriff Ott, seconded by Commissioner Tomassetti and unanimously carried that the minutes from the March 15, 2018 and March 20, 2018 Prison Board meetings are approved as prepared.

**Resolution of the Employment of Acting Warden, Mitch Cooper:** A motion was made by District Attorney Consiglio, seconded by Controller Stickel and Commissioner Beam and unanimously carried that the Resolution of the Employment of Acting Warden, Mitch Cooper, was approved.

**Warden Search Sub-Committee Update:** The Warden position was posted on the DOC website, the County Wardens site, and other sites. Acting Warden Cooper said that they received 64 applications and that they are in the process of screening these applications. Judge Milliron asked Controller Stickel and Commissioner Beam to sort through the applications that do not meet the qualifications. The committee will be starting phone interviews soon after that and look to start official interviews in May.

**Inmate Population Report:** Presented by Deputy Warden Garner and will be kept on file with the minutes.

**Inmate Services Report:** Presented by Deputy Warden Abbie Tate and will be kept on file with the minutes.

**Warden's Report:** Presented by Acting Warden Cooper and will be kept on file with the minutes.

The six officers who attended the Suicide Prevention Training on March 23, 2018 successfully completed the training.

Prison Society Members toured the prison on April 16, 2018 and Acting Warden Cooper will be meeting with the members that participated in the tour at a later time on this day.

**Payroll/Over Time Report:** The Payroll Report was attached to the Agenda for review and will be kept with the minutes.

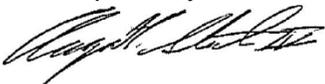
Acting Warden Cooper presented the Over Time Report. The prison is \$87,000 over budget due to 395 shifts having to be covered by over time in the month of March. Forty-nine of those shifts were due to lack of sufficient staffing. Ninety-seven shifts had to be covered due to vacation and holiday time. The largest factor was sick call-offs and FMLA use, which resulted in 150 shifts having to be covered by over time.

**Financial Report:** Presented by Controller Stickel and will be kept with the minutes.

**Executive Session:** The board went into executive session for the purpose of discussing personnel matters and the DOC Report.

**NEXT MEETING WILL BE HELD MAY 17, 2018 AT 8:30 AM AT THE BLAIR COUNTY  
COURTHOUSE IN THE COMMISSIONERS' MEETING ROOM**

Respectfully Submitted,



Secretary