

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, MARCH 12, 2024, 1:00PM.**

*\*Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-309-205-3325 or-1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 2/27 AND 2/29**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **PROCLAMATION – Pennsylvania 4-H Week**
10. **CONSENT AGENDA**

**Resolution 119 – 2024:**

- a. Payment of the following 2-Two Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
03/12/2024	240312WW	899,748.45
03/12/2024	240312SS	272,669.79

- Which includes a payment to McCarl’s Preferred Services in the total amount of \$150.00
- Which includes a payment to Thomas and Chandra Jandora in the total amount of \$14.50.

- b. Ratification of the following 20-Twenty Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
03/08/2024	240312WW	150.00
03/07/2024	240305CO	39,690.56
03/07/2024	240308FP	239,593.52
03/07/2024	240304WC	35,187.86
03/06/2024	240306TC	175.00
03/06/2024	240306WW	52,039.55
03/06/2024	240305CY	7,500.00
03/06/2024	240306WW	448,068.54
03/05/2024	240305ML	27,859.56
03/05/2024	240125HR	13,304.00
03/05/2024	240119HR	25,830.97
03/04/2024	240202RF	4,338.18
03/04/2024	240227RF	3,003.75
03/04/2024	240110RF	62.01
03/04/2024	240304RA	27,503.72
03/04/2024	240304FS	2,379.95
03/01/2024	240301HI	568,232.53
03/01/2024	240301FN	117,016.70
03/01/2024	240301DA	12,986.00
03/01/2024	240226FS	1,076.28

- Which includes a payment to Thomas and Chandra Jandora in the total amount of \$1,450.00

- c. Ratification of Total Payroll, for the Check Dated 3/8/2024, in the total amount of \$879,083.59

- d. **2023 Budget Transfer:** To cover fees from a December Invoice from Nason Hospital.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operations	\$68.00	01150-42000 Register and Recorder

- e. **2023 Budget Transfer:** To cover fees from a December Invoice from Campbell Durrant.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$4,734.50	01209PO-44080 Prison

- f. **2024 Budget Transfer:** To cover fees from February 2024 from Justifacts, Inc.

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-42000 General County Operations	\$29.19	012012-42000 APO Satellite
01101GCO-42000 General County Operations	\$58.25	01101-42000 Commissioners
01101GCO-42000 General County Operations	\$162.19	01112-42000 Controller
01101GCO-42000 General County Operations	\$972.01	113201-42000 CYF
01101GCO-42000 General County Operations	\$154.65	01202-42000 JPO
01101GCO-42000 General County Operations	\$25.65	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$158.19	011192-42000 Records Management
01101GCO-42000 General County Operations	\$710.31	01151-42000 Sheriff

- g. **2024 Budget Transfer:** To cover fees from HealthForce for the period ending January 31, 2024.

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-42000 General County Operations	\$55.00	01160CO-42000 Custody
01101GCO-42000 General County Operations	\$220.00	113201-42000 CYF
01101GCO-42000 General County Operations	\$55.00	113202-42000 CYF Annex
01101GCO-42000 General County Operations	\$110.00	34156-42000 Domestic Relations
01101GCO-42000 General County Operations	\$55.00	01105-42000 Human Resources
01110GCO-42000 General County Operations	\$55.00	01202-42000 JPO
01101GCO-42000 General County Operations	\$55.00	01161FM-42000 MD Tyrone
01101GCO-42000 General County Operations	\$440.00	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$55.00	01164711-42000 Victim Witness

- h. **Resignations:** Bell, Joshua, FT, Corrections Officer, Prison, \$22.65/hr., effective 2/13/24; Cardone, Lawrence, PT, Deputy Coroner, Coroner, Per Diem, \$80.00 per 8 hour shift, effective 2/29/24. Heinlein, Kathy, PT, Court Administration, \$12.04/hr. (19 hr. workweek), effective 3/6/24.
- i. **Rescinded Resignation:** Wyant, Denise, PT, Tipstaff, Court Administration, \$12.71/hr., effective 3/1/24.
- j. **Termination:** Musselman, Matthew, FT, Corrections Officer, Prison, \$22.65/hr., effective 2/28/24. Claypoole, Kristin D., FT, Corrections Officer, Prison, \$22.66/hr., effective 3/7/24. Cruz, Ricardo, FT, Corrections Officer, Prison, \$21.53/hr., effective 3/1/24. Miller, Shelsa L., FT, Corrections Officer, Prison, \$22.66/hr., effective 3/7/24. Romano, Joshua J., FT, Corrections Officer, Prison, \$21.53/hr., effective 3/7/24. Yednak, Seth K., FT, Corrections Officer, Prison, \$21.53/hr., effective 3/1/24. Karn, Nathan, FT, Solicitor, Solicitors, \$60,373.04/yr., effective 3/29/24. Muriceak, Jeffrey, FT, Assistant Solicitor, Solicitors, \$21,960.90/yr., effective 3/29/24.
- k. **Employments:** Tatar, Christopher, FT, Adult Parole & Probation, \$16.30/hr., effective 3/4/24; Tenley, Molly, FT, Receptionist/Clerk, Prothonotary, \$11.03/hr., effective 3/4/24; and Scalamonga, Marisa, Per Diem, Temporary Caseworker II, Children Youth and Families, \$20.50/hr., effective 3/5/24. Hamer, Daniel O., FT, Deputy, Sheriff, \$15.52/hr., effective 3/11/24. Johnston, Curtis D., FT, Deputy, Sheriff, \$15.52/hr., effective 3/11/24. Mitchell, Hannah P., FT, Administrative Support, Public Safety-EMA, \$12.16/hr., effective 3/11/2024. Yeager, Luke R., PT, Deputy, Sheriff, \$15.52/hr., effective 3/11/24.
- l. **Status Changes:** Wharton, Sandra, Program Specialist, Children Youth and Families, \$49,118.42 annual, to add \$94.46 per pay (adding + .5% for max payment period of 13 pay periods from effective date), effective 2/17/24; Karichner, Adam, PT, Probation Officer Support, Adult Parole & Probation, \$11.87/hr., 19 hours per week to FT, Probation Officer Aide, Adult Parole & Probation, \$21,603.40 annual, 35 hours per week, effective 3/4/24; and Wyant, Denise, PT, Tipstaff, Court Administration, PT, 19 hours per week, \$12.71/hr., to Tipstaff, Judge Kagarise, 29 hours per week, effective 3/4/24.

## 11. STAFF REPORTS & SPECIAL BUSINESS

### a. **Prison:**

- i. Requesting approval for the award or rejection of the bids received for two-2 milk products for the Blair County Prison.
- ii. Requesting approval of the Memorandum of Understanding between the County of Blair and the Borough of Hollidaysburg to grant access to the jail management system.
- iii. Requesting approval of the Addendum to the Comprehensive Health Services Agreement between the County of Blair and PrimeCare Medical, Inc. to establish a Medication Assisted Treatment (MAT) at \$12.00/day per inmate, plus any additional MAT related costs.

### b. **Human Resources:**

Requesting approval of a last-chance agreement between the County of Blair and SEIU (Service Employees International Union) Local 668 – Custodial/Highway/Maintenance, at no cost to the County.

- c. **Fort Roberdeau:**  
Requesting approval of an advertising agreement between the County of Blair and Where & When for a summer and a fall ¼-page advertisement in the total amount of \$1,486.00.
- d. **Children, Youth, and Families:**  
Requesting approval of a FY 2023/2024 Renewal Purchase of Service Agreement and HIPPA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Pressley Ridge.
- e. **Elections:**  
Requesting approval of an Agreement between the County of Blair, on behalf of the Board of Elections, and Election Systems & Software, LLC, a Delaware Limited Liability Company, for coding the 2024 Presidential Primary and Election ballot with coding fees as outlined in the contract and twelve-12 days of on-site support, in the total amount of \$34,650.00.
- f. **Adult Parole and Probation:**  
Requesting approval to accept the PCCD Grant-In-Aid Award between the County of Blair and Blair County Probation and Parole in the total amount of \$70,288.00.
- g. **Finance:**
- i. Requesting approval of the allocation of Opioid Settlement Funds to the Specialty Courts for 2023 eligible expenditures in the amount of \$322,733.81.
  - ii. Requesting approval to submit the 2022-2023 County Settlement Allocation Report to the PA Opioid Misuse and Addiction Abatement Trust.
- h. **Public Works – Highway:**  
Requesting approval of a resolution authorizing temporary and permanent easements to undertake the bridge project along the eastern and western sides of Bedford Street (County Road 101) for the reconstruction of Bridge #69 located in Freedom Township.
- i. **Commissioners:**
- i. Requesting approval of the AYSO Field Use Calendar for 2024.
  - ii. Requesting approval of a letter of support for the Family Services, Inc’s grant application to Pennsylvania Commission on Crime and Delinquency for the full-time employment of the Children’s Advocacy Center “CAC” Forensic Interviewer.
  - iii. Requesting approval of a Fee Agreement Letter received from Gabriel Fera, PC for Solicitor Services in a not to exceed amount of \$150,000.00 + out of pocket costs, for the remainder of the calendar year 2024 charged at the rates listed below:
    - Partner Rate: \$225
    - Senior Associate Rate: \$210
    - Associate: \$190
    - Paralegal: \$145
- j. **Emergency Services:**
- i. Requesting approval of a Preventative Maintenance Agreement between the County of Blair, on behalf of the Department of Emergency Services E-911, and Palco Power Systems for the maintenance of two generators at the 911 Center in the total amount of \$1,180.03 (for one visit).
  - ii. Requesting approval of a CritiCall End User License Agreement between the County of Blair, Department of Emergency Services 911E and Biddle Consulting Group, Inc. for TestGenius /CritiCall Skills Testing, in the total amount of \$1,195.00, for the subscription period of May 21, 2024 through May 20, 2025.
  - iii. Requesting approval of a Professional Services Agreement between the County of Blair, Department of Emergency Services and Mission Critical Partners LLC for Consulting Services to the County of Blair, as defined in Exhibit B of said agreement, not to exceed \$25,000.00, including expenses.

- iv. Requesting approval of the 2023 Annual Report on the Hazardous Materials Preparedness HMERP report to be entered into the ESA by Cris Fredrickson, which serves as the HMRF grant application for July 2024-June 2025.
- v. Requesting approval of list of individuals seeking a five-year term membership (January 1, 2024 to December 31, 2028) to the Blair County Local Emergency Planning Committee as per Section 6022.203(b) of Act 165, Superfund Amendments and Reauthorization Act (SARA) of 1986, and EPCRA 42 USC § 11001, and nominated to the Governor of the Commonwealth of Pennsylvania as outlined on the nomination form.

12. **OLD BUSINESS**

- i. Requesting approval of the Third Addendum to Lease Agreement between the County of Blair and Blair Senior Services for an additional parcel of land for expansion of the Blair Senior Services facilities.
- ii. Requesting approval of a Storm Water Facilities Perpetual Maintenance Agreement between the County of Blair, Blair Senior Services, Inc., and the Borough of Hollidaysburg.
- iii. Requesting approval of a Land Development Plan Developer's Agreement for the Blair County Salt Shed/Blair Senior Services Maintenance Building between the County of Blair, Blair Senior Services, Inc., and the Borough of Hollidaysburg.
- iv. Requesting approval of the Land Development Plan and signature on the Title Sheet between the County of Blair, Blair Senior Services, Inc., and the Borough of Hollidaysburg.

13. **ADJOURN**

**The next Board of Commissioners' Meeting will be held on Thursday, March 14 at 1:00 p.m. in the Commissioners' Public Meeting Room**