

VALLEY VIEW PARK ISSUES/CONCERNS

- Pedestrian Bridge Replacement Project -- New General Permit
- Guide rail along park road.
- ARC trail project.
- Replacement of weathered wood at Pavilion #2.
- Status on hiring process for an Assistant Groundskeeper after the resignation of Dwayne Cox.

NEW BUSINESS

AYSO Request for Additional Soccer Field Usage during the month of June

June 7-9; 5-7:30 pm

- Extension of the AYSO “house” program due to two-2 weeks of cancellations due to rain/snow and unusable field conditions during the month of April.

Motion Second

June 13-17; 8:30 am to 4 pm

- Open camp run by UK International Soccer. (Pending insurance receipt)

Motion Second

June 18; 8:00 am to sundown

- One-day tournament hosted by AYSO called Glory on the Grass 5v5 for 9U and up and open to everyone in the surrounding area. The insured is “It’s for the Kids”. (Pending insurance receipt)

Motion Second

CBRC Summer Playground Program at Valley View Park

Approval for the acceptance of the Certificate of Liability Insurance with the required notice of cancellation shown on the certificate instead of receiving a separate stand-alone cancellation endorsement for the Central Blair Recreation and Park Commission to conduct the 2022 summer playground series at Valley View Park.

- Motion Second

ADJOURN

- Motion Second

**BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD
MEETING MINUTES
THURSDAY, APRIL 7, 2022, 8:30 A.M.
COMMISSIONERS MEETING ROOM, BASEMENT**

Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#

Meeting Called to Order:

President Keller called the meeting to order.

Roll Call:

Members Present:

- Joe Keller, President
- Tim Hite, Vice-President
- Galen Bickel, Secretary
- Fred Miller, Member
- Phil Riccio, Member
- Chuck Gojmerac, Member

Absent:

- Amy Webster, Commissioner
- Mike Hofer, Central Blair Recreation Commission

Others Present:

- Paul Shaffer, Public Works
- Jim Pooler, Maintenance
- Dwayne Dittsworth, Groundskeeper
- Dwayne Cox, Assistant Groundskeeper
- Melissa Harpster, Administrative Office Coordinator - Commissioners Office

OLD BUSINESS:

Approval of Minutes:

President Keller called for corrections or changes to the meeting minutes of March 2022. **There were no corrections or changes noted.**

Motion by Fred Miller, seconded by Phil Riccio and unanimously approved to accept the minutes as prepared.

Acceptance of Treasurer's Report for the month of March 2022:

President Keller called for the Treasurer's Report.

Melissa Harpster stated that due to the resignation of Sarah Chuff, Assistant Finance Director, she does not have a report to present. Mrs. Harpster stated a report for the months of March and April 2022 would be presented at the May 5, 2022.

Discussion followed.

Sign Replacement:

Joe Keller stated he would try to send a draft of the sign out to the Advisory Board Members for review prior to the May 5 meeting.

Discussion followed.

Trail Signs:

- Big House (CoStars)
Joe Keller stated he would send the sign specs to Big House so a quote could be prepared.

Discussion followed.

DCNR Grant:

Joe Keller presented discussion concerning a quote received from Recreation Resource USA for an amphitheater kit. He stated Recreation Resource USA is on CoStar's. The total amount of the quote is \$132,400.00.

Mr. Keller stated that should the Advisory Board and the Commissioners vote to accept the quote, a 50% down payment in the total amount of \$66,200.00 would be due.

Mr. Keller also provided the following Amphitheater Project Schedule:

- May 5 (Advisory Board Meeting) Advisory Board recommends approval of Recreation Resource drawings.
- May 10 or 17 recommend the Board of Commissioners review and approve the drawings.
- June 3 DCNR 70% design submission.
- June 30 DCNR 100% design submission.
- July bid the project for general construction and electric contracts.
- August award contracts and demo the existing stage.
- September construct footing.
- October construct amphitheater/electric/site work.

Discussion followed.

Motion by Joe Keller, seconded by Chuck Gojmerac and unanimously approved to recommend that the Board of Commissioners accept the quote received from Recreation Resource, pending solicitor review of the quote.

Hazardous Tree Removal:

Joe Keller presented discussion concerning the need to meet with a forester, perhaps from DCNR, to help identify hazardous trees that need removed from the park.

Discussion followed.

Streambank Stabilization Project:

Joe Keller stated that Paul Shaffer, Jim Pooler and Donna Fisher are scheduled to meet at the park to discuss the project.

AYSO Updated Schedule:

Joe Keller requested that the Advisory Board recommend that the Board of Commissioners approve the updated AYSO schedule and approve AYSO's request for an extension on the submission of their fall schedule.

Discussion followed.

Motion by Chuck Gojmerac, seconded by Galen Bickel and unanimously approved to recommend that the Board of Commissioners approve the updated AYSO schedule and approve AYSO's request for an extension on the submission of their fall schedule.

Juvenile Probation Community Service

Melissa Harpster stated that per Jon Frank, there are issues that need flushed out by JPO, Judge Doyle and the county as to the performance of community service work this upcoming summer.

Discussion followed.

Summer Playground Program

Joe Keller requested approval for the allocation of \$4,500 of the Park and Recreation Reserve Account for the Central Blair Recreation & Park Commission to conduct the 2022 summer playground program at Valley View Park during the period of June 13, 2022 through July 8, 2022 from 9 am to 3 pm M-F.

Motion by Fred Miller, seconded by Chuck Gojmerac and unanimously approved to recommend that the Board of Commissioners approve the allocation of \$4,500 of the Park and Recreation Reserve Account for the Central Blair Recreation & Park Commission to conduct the 2022 summer playground program at Valley View Park during the period of June 13, 2022 through July 8, 2022 from 9 am to 3 pm M-F.

Summer Concerts

Melissa Harpster stated that due to the amphitheater project CBRC would not be conducting the summer concerts in the park for 2022.

Discussion followed.

Advisory Board Reappointments and Appointment

Requesting approval for the reappointments of Joe Keller and Chuck Gojmerac to the Advisory Board for the period of May 1, 2022 through April 30, 2025.

Joe Keller and Chuck Gojmerac noted their abstention from voting due to a conflict of interest.

Motion by Phil Riccio, seconded by Galen Bickel and unanimously approved with the abstentions as noted to recommend to the Board of Commissioners the reappointments of Joe Keller and Chuck Gojmerac to the Advisory Board for the period of May 1, 2022 through April 30, 2025.

Joe Keller recommended the appointment of Frank Kopriva to the Advisory Board filling the vacancy of Sue Kovensky for the period of May 1, 2022 through April 30, 2025.

Motion by Phil Riccio, seconded by Fred Miller and unanimously approved to recommend to the Board of Commissioners the appointment of Frank Kopriva to the Advisory Board filling the vacancy of Sue Kovensky for the period of May 1, 2022 through April 30, 2025.

VALLEY VIEW PARK ISSUES/CONCERNS:

Discussion followed pertaining to the following items:

- Sink hole in road.
- Weathered wood at pavilion #2.
- Handicap playground equipment options.
- Walking bridge replacement.
- Possible resignation of Dwayne Cox.
- Request for blanket PO to Lowes.

Motion by Chuck Gojmerac, seconded by Fred Miller and unanimously approved to recommend that the Board of Commissioners approve the issuance of a blanket PO to Lowe's for miscellaneous supplies and plants for Valley View Park in an amount not to exceed \$750.00.

Motion by Chuck Gojmerac, seconded by Phil Riccio and unanimously approved for Paul Shaffer to follow through with the hiring process for an Assistant Groundskeeper should Dwayne Cox resign his position with the county.

ADJOURN:

With no further business to discuss, Joe Keller called for a motion to adjourn the meeting.

Motion by Fred Miller, seconded by Galen Bickel and unanimously approved to adjourn the meeting.