

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
TUESDAY, FEBRUARY 23, 2021, 10:00 A.M.**

**Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **APPROVAL OF MEETING MINUTES – February 9, 11, 16 and 18, 2021**
6. **EXECUTIVE SESSION ANNOUNCEMENT**
7. **UPCOMING MEETINGS**

Wednesday, February 24, 2021

Thursday, February 25, 2021	8:30 a.m.	Planning Commission Meeting (Altoona Water Authority)
	10:00 a.m.	*Commissioners Business Session
	10:30 a.m.	*Special Salary Board Meeting

Friday, February 26, 2021

Monday, March 1, 2021

Tuesday, March 2, 2021	10:00 a.m.	*Commissioners Work Session
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8. **PUBLIC COMMENT**
9. **COMMISSIONERS COMMENTS**
10. **CONSENT AGENDA**

Resolution #61-2021:

- a. Payment of the three (3) Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/23/2021	210223EP	\$1,830.00
02/23/2021	210223SS	\$100,220.88
02/23/2021	210223WW	\$460,712.20

Which includes payment of an invoice to Mary Emeigh in the amount of \$847.20.

- b. Ratification of the two (2) Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/16/2021	210216FS	\$1,315.95
02/19/2021	210219HR	\$11,966.99

- c. **2021 Budget Transfer:** Legal Fees from Campbell Durrant for January 2021.

From	\$	To
01110GCO-44080 General County Operations	757.50	01209PO-44080 Prison
01101GCO-44080 General County Operations	3,661.60	01209PO-44080 Prison

- d. **NBIS Bridge Inspection and Inventory:** Requesting approval for payment of Invoice #44 received from Stiffler McGraw, in the total amount of \$814.38 as follows: T-473 N. 8th Street over Norfolk Southern Railroad Mainline, storage, over Little Juniata River, NS Flagger Services 2018, Invoice #90914503. Expenses will be paid out of the Act 44 Reserve Account (No. 059) and are 80% reimbursable.

- a. **Bridge #82/Monastery Road/over Frankstown Branch Juniata River:** Requesting approval for payment of ECMS submission Invoice #15, Part 1, received from Keller Engineers, Inc., in the total amount of \$2,181.77, for preliminary design services. Expenses are 100% reimbursable through the Road Map.
- b. **Bridge #67/West Loop Road:** Requesting approval for payment of ECMS submission Invoice #19, Part 1, received from Keller Engineers, Inc., in the total amount of \$7,816.57, for preliminary engineering services. Expenses are 95% reimbursable and will be paid from Marcellus Shale Legacy Funds.
- c. **Resignations:** Kayla A. Amrhein, FT, Custody Clerk/Receptionist, Court Administration, \$10.51/hr., effective 02/17/2021; Amanda M. Randow, FT, Clerk Typist II/Court Aide, CYF, \$10.23/hr., effective 02/19/2021; Brenna L. Wright, FT, APO Officer, APO, \$23,790.00/yr., effective 02/19/2021; and Kyle M. Drost, FT, Corrections Officer, Prison, \$21.09/hr., effective 02/21/2021.

11. **STAFF REPORTS & SPECIAL BUSINESS**

Weekly COVID-19 Update:

Special Announcement:

Blair County's 175th Anniversary.

- A. **Department of Emergency Services/911:**

- a. Requesting approval of a Professional Services Contract between the County of Blair, Blair County Department of Emergency Services 911E and Mission Critical Partners, LLC, for Next Generation 911 Consulting Services, in the total fixed fee amount (including expenses) of \$52,586.25 which will be invoiced monthly for actual services rendered, to assist the Southern Alleghenies 911 Cooperative (SAC) for planning, procurement, implementation support and lifecycle management services support with the awarded Pennsylvania Emergency Management Agency (PEMA) grant.

- b. Requesting approval for the extension of the 2019/2021 911 Statewide Interconnectivity Funding Grant Award performance period end date from December 31, 2020 to June 30, 2021.
- c. Requesting approval for the completion and submission of the online 2020 Tier II Chemical Reporting Information Form to the Pennsylvania Department of Labor and Industry for chemicals stored onsite at the Blair County 911E Center.
- d. Requesting approval of the Mosquito-borne Disease Control Grant Agreement (C990002618) between the County of Blair and the Commonwealth of Pennsylvania, Department of Environmental Protection, in the amount of \$39,384.45, for the period of January 1, 2021 through December 31, 2021.

B. Department of Social Services:

- a. Requesting approval for submission to the Pennsylvania Department of Human Services, Revision #1 to the FY 2019/2020 Income and Expense Report for Human Services Block Grant Counties. The submission includes financials, impact examples and retained earning plan.
- b. Requesting approval of two (2) new FY 2020/2021 contracts between the County of Blair and the agencies as listed below:

Agency	Funding Sources	Contract Amount
Blair Family Solutions, LLC	Mental Health Human Services Block Grant	Maximum contract amount \$9,000.00
Cen-Clear Child Services, Inc.	Mental health Human Services Block Grant	Maximum contract amount \$9,000.00

- c. Requesting approval for the signing of the CARES Act Community Development Block Grant (CDBG-CV) Contract #C000075680 between the County of Blair and the Commonwealth of Pennsylvania acting through the Department of Community and Economic Development (DCED), in the total amount of \$556,738.00, for the activities to prepare, respond and prevent COVID-19 as listed below; and authorization for James Hudack, Executive Director, Blair County Department of Social Services, to serve as the delegated individual with signing authority to submit any financial invoices associated with said contract for the duration of the contract period.

Blair County	\$166,155.00
Blair County on behalf of Antis Township	\$ 67,410.00
Blair Township	\$ 62,039.00
Frankstown Township	\$ 69,773.00
Greenfield Township	\$ 61,179.00
Hollidaysburg Borough	\$ 65,513.00
Tyrone Borough	\$ 64,672.00

- d. Requesting approval to amend the Sub-Recipient Agreement dated January 28, 2020 (Resolution 51-2020) between the County of Blair and Family Services, Inc., under the county's FY 2018/2019 Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE) Program amending the agreement expiration date from January 31, 2021 to May 31, 2021. All terms and conditions of said agreement shall remain in full force and effect.
- e. Requesting approval of a Sub-Recipient Agreement between the County of Blair and UPMC Western Behavioral Health of the Alleghenies to receive FY 2019/2020 Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Funds, in the amount of \$25,000.00, for sprinkler replacement and rehabilitation of an existing ramp at the Tartaglio Personal Care Home located at 1905-1922 Twelfth Avenue, Altoona, PA.

C. Juvenile Probation:

Requesting approval of a Youth Level of Service/Case Management Inventory 2.0 Test Usage Agreement between the County of Blair, on behalf of its Juvenile Probation Department and the Pennsylvania Juvenile Court Judges' Commission for invoicing of Youth Level of Service usage at the rate of \$2.10 per assessment for the period of January 1, 2021 through December 31, 2021.

D. Court Administration:

Requesting approval for the issuance of a purchase order under the Master Lease Agreement between the County of Blair, Court Administration and Doing Better Business for the lease of one (1) Ricoh MP2555 B/W MFP, copy, print, scan, fax machine, 3,200 pages monthly, \$0.0049 per excess page, in the monthly amount of \$92.00 for sixty (60) months for District Court 24-3-04 (MDJ Blattenberger).

E. Bridge #67/West Loop Road/Over Old Town Run Replacement Project:

Requesting approval of a six (6) month time extension from March 19, 2021 to September 19, 2021 for the completion of Part 1 of the contract to allow adequate time for permit coordination with the Department of Environmental Protection and any remaining project tasks. The let date of October 7, 2021 will be maintained.

- F. **Bridge #82/Monastery Road/Over Frankstown Branch Juniata River:**
Requesting approval for the submission of the Chapter 105 Water Obstructions and Encroachment General Permit Registration Form to the Commonwealth of Pennsylvania, Department of Environmental Protection (DEP), Bureau of Waterways Engineering and Wetlands to obtain waterway approval for the Bridge #82 superstructure replacement project.

- G. **Family Services Incorporated:**
Requesting signature on a Certification of Local Government Approval for Non-Profit Organization receiving funds from the Department of Community and Economic Development (DCED) for Emergency Shelter Grant Funds (ESG-CV) by the Victim Services Program of Family Services, Inc., through their state funder, the PA Coalition against Domestic Violence (PCADV) Family Services.

- H. **ABCD Corp.**
Requesting approval of a COVID-19 Hospitality Industry Recovery Program (CHIRP) Blair County Block Grant Agreement between the County of Blair and the Altoona Blair County Development Corporation (ABCD Corp.) serving as the Certified Economic Development Organization (CEDO) for the County of Blair for CHIRP Block Grant Funds, in an amount not to exceed \$500.00 per grant application, to be paid from the Block Grant Funds, whether or not an award is issued to applicant, for the period beginning February 23, 2021 and terminating no later than August 31, 2021.

- 12. **OLD BUSINESS**
- 13. **ADJOURN**

b. Ratification of the two (2) Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/16/2021	210216FS	\$1,315.95
02/19/2021	210219HR	\$11,966.99

c. **2021 Budget Transfer:** Legal Fees from Campbell Durrant for January 2021.

From	\$	To
01110GCO-44080 General County Operations	\$ 757.50	01209PO-44080 Prison
01101GCO-44080 General County Operations	\$3,661.60	01209PO-44080 Prison

d. **NBIS Bridge Inspection and Inventory:** Requesting approval for payment of Invoice #44 received from Stiffler McGraw, in the total amount of \$814.38 as follows: T-473 N. 8th Street over Norfolk Southern Railroad Mainline, storage, over Little Juniata River, NS Flagger Services 2018, Invoice #90914503. Expenses will be paid out of the Act 44 Reserve Account (No. 059) and are 80% reimbursable.

e. **Bridge #82/Monastery Road/over Frankstown Branch Juniata River:** Requesting approval for payment of ECMS submission Invoice #15, Part 1, received from Keller Engineers, Inc., in the total amount of \$2,181.77, for preliminary design services. Expenses are 100% reimbursable through the Road Map.

f. **Bridge #67/West Loop Road:** Requesting approval for payment of ECMS submission Invoice #19, Part 1, received from Keller Engineers, Inc., in the total amount of \$7,816.57, for preliminary engineering services. Expenses are 95% reimbursable and will be paid from Marcellus Shale Legacy Funds.

g. **Resignations:** Kayla A. Amrhein, FT, Custody Clerk/Receptionist, Court Administration, \$10.51/hr., effective 02/17/2021; Amanda M. Randow, FT, Clerk Typist II/Court Aide, CYF, \$10.23/hr., effective 02/19/2021; Brenna L. Wright, FT, APO Officer, APO, \$23,790.00/yr., effective 02/19/2021; and Kyle M. Drost, FT, Corrections Officer, Prison, \$21.09/hr., effective 02/21/2021.

Commissioner Webster noted her abstention on the payment of an invoice to Mary Emeigh due to a conflict of interest.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution #61-2021 with abstention as noted.

Staff Reports & Special Business:

Weekly COVID-19 Update:

Mark Taylor stated that he was happy to have good news to report this week. He stated that the number of people hospitalized with a COVID-19 diagnosis decreased in the past seven (7) days from 28 to fewer than 20, with very few of those patients on ventilators. In addition, the county’s positivity rate for those testing positive for the virus has decreased from 7.6% to 4.4%.

Mr. Taylor stated that even though things are improving he is still encouraging people to remain cautious and to continue safe practices such as social distancing, wearing masks and washing hands regularly. He stated that vaccine administration to as many residents as possible is the only way to overcome the pandemic.

Mr. Taylor stated that unfortunately there has been no increase in the number of vaccine doses coming into the county. He stated that he is hoping that Johnson and Johnson’s vaccine soon receives approval for administration and distribution.

Mr. Taylor encourages residents to remain in contact with their primary care physician and pharmacy concerning vaccine administration.

Special Announcement:

Blair County’s 175th Anniversary.

Commissioner Burke announced that on Friday, February 26 the county would mark its 175th anniversary. She stated that on February 26, 1846 by act of the state legislature the County of Blair was formed out of portions of both Huntingdon and Bedford counties, making Blair County the 59th county out of the eventual 67 Pennsylvania counties.

Commissioner Burke stated that a committee which includes representatives of county government, county courts, local municipalities including the City of Altoona, state legislators or their representatives and leaders in tourism, business and civic organizations has been formed and is currently working to organize and plan events that will commemorate the 175th anniversary.

Commissioner Burke stated that it is her hope to plan events that will appeal to people in all regions of the county and for people of all ages so that we can all come together to celebrate the county we call home.

Commissioner Erb thanked Commissioner Burke for her efforts in planning the upcoming events.

Department of Emergency Services/911:

a. Mark Taylor requested approval of a Professional Services Contract between the County of Blair, Blair County Department of Emergency Services 911E and Mission Critical Partners, LLC, for Next Generation 911 Consulting Services, in the total fixed fee amount (including expenses) of \$52,586.25 which will be invoiced monthly for actual services rendered, to assist the Southern Alleghenies 911 Cooperative (SAC) for planning, procurement, implementation support and lifecycle management services support with the awarded Pennsylvania Emergency Management Agency (PEMA) grant.

Mr. Taylor stated that this is an annual request to assist the Southern Alleghenies 911 Cooperative (SAC) with the planning, procurement, implementation and lifecycle management support associated with the regional grant awarded through PEMA. He stated that the fixed fee amount of \$52,586.25 (including expenses) would be divided into twelve (12) monthly payments.

Mr. Taylor stated that MCP works with all counties involved in the Southern Alleghenies 911 Cooperative (SAC) to make certain that projects are managed appropriately and moving forward as planned.

Discussion followed.

- b. Mark Taylor requested approval for the extension of the 2019/2021 911 Statewide Interconnectivity Funding Grant Award performance period end date from December 31, 2020 to June 30, 2021.

Mr. Taylor stated that due to the COVID-19 Pandemic, the CPE Hardware Refresh and Regional Calling Protocol Software Solution project completions were delayed, however, PEMA granted a performance period extension from December 31, 2020 to June 30, 2021.

Discussion followed.

- c. Cris Fredrickson requested approval for the completion and submission of the online 2020 Tier II Chemical Reporting Information Form to the Pennsylvania Department of Labor and Industry for chemicals stored onsite at the Blair County 911E Center.

Mrs. Fredrickson stated this submission is for the uninterrupted power supply and generator located at the 911E Center and online completion and submission will generate forms for Commissioner Erb to sign.

Discussion followed.

- d. Mrs. Fredrickson requested approval of the Mosquito-borne Disease Control Grant Agreement (C990002618) between the County of Blair and the Commonwealth of Pennsylvania, Department of Environmental Protection, in the amount of \$39,384.45, for the period of January 1, 2021 through December 31, 2021.

Mrs. Fredrickson stated that emails would be sent to Commissioner Erb and Chief Clerk Hemminger for the county to complete eSignatures to the grant agreement. She stated that e-signatures must be completed within twenty (20) days of receipt of the emails.

Discussion followed.

Department of Social Services:

- a. Lindsay Dempsie requested approval for submission to the Pennsylvania Department of Human Services, Revision #1 to the FY 2019/2020 Income and Expense Report for Human Services Block Grant Counties. The submission includes financials, impact examples and retained earning plan.

Ms. Dempsie stated that the state requested revisions to two (2) of the reports submitted with the FY 2019/2020 Income and Expense Reports. She stated that neither revision has any impact on the calculated totals originally submitted and is merely a formality in the reporting process.

Discussion followed.

- b. Melissa Gillin requested approval of two (2) new FY 2020/2021 contracts between the County of Blair and the agencies as listed below:

Agency	Funding Sources	Contract Amount
Blair Family Solutions, LLC	Mental Health Human Services Block Grant	Maximum contract amount \$9,000.00
Cen-Clear Child Services, Inc.	Mental Health Human Services Block Grant	Maximum contract amount \$9,000.00

Ms. Gillin stated that the Solicitor Karn reviewed the contracts and that both contracts would be funded with the Mental Health Human Services Block Grant and each have a maximum contract amount of \$9,000.00.

Discussion followed.

- c. Trina Illig requested approval for the signing of the CARES Act Community Development Block Grant (CDBG-CV) Contract #C000075680 between the County of Blair and the Commonwealth of Pennsylvania acting through the Department of Community and Economic Development (DCED), in the total amount of \$556,738.00, for the activities to prepare, respond and prevent COVID-19 as listed below; and authorization for James Hudack, Executive Director, Blair County Department of Social Services, to serve as the delegated individual with signing authority to submit any financial invoices associated with said contract for the duration of the contract period.

Blair County	\$166,155.00
Blair County on behalf of Antis Township	\$ 67,410.00
Blair Township	\$ 62,039.00
Frankstown Township	\$ 69,773.00
Greenfield Township	\$ 61,179.00
Hollidaysburg Borough	\$ 65,513.00
Tyrone Borough	\$ 64,672.00

Mrs. Illig stated that the state is actively pushing for the disbursement of CARES Act Block Grant Funding. She stated that the county has received the email for e-signature completion; however, the board's approval is requested before doing so.

Mrs. Illig also requested approval for Jim Hudack to serve as the delegated individual with signing authority to submit any financial invoices associated with the contract for the duration of the contract period.

Discussion followed.

Resolution #62-2021: A resolution approving the signing of the CARES Act Community Development Block Grant (CDBG-CV) Contract #C000075680 between the County of Blair and the Commonwealth of Pennsylvania acting through the Department of Community and Economic Development (DCED), in the total amount of \$556,738.00, for the activities to prepare, respond and prevent COVID-19; and authorization for James Hudack, Executive Director, Blair County Department of Social Services, to serve as the delegated individual with signing authority to submit any financial invoices associated with said contract for the duration of the contract period.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #62-2021.

- d. Trina Illig requested approval to amend the Sub-Recipient Agreement dated January 28, 2020 (Resolution 51-2020) between the County of Blair and Family Services, Inc., under the county's FY 2018/2019 Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE) Program amending the agreement expiration date from January 31, 2021 to May 31, 2021. All terms and conditions of said agreement shall remain in full force and effect.

Mrs. Illig stated that the amendment to the expiration date of the agreement is merely a formality for invoice reimbursements. She stated all other terms and conditions of the agreement remain in full force and effect.

Discussion followed.

- e. Mrs. Illig requested approval a Sub-Recipient Agreement between the County of Blair and UPMC Western Behavioral Health of the Alleghenies to receive FY 2019/2020 Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Funds, in the amount of \$25,000.00, for sprinkler replacement and rehabilitation of an existing ramp at the Tartaglio Personal Care Home located at 1905-1922 Twelfth Avenue, Altoona, PA.

Discussion followed

Juvenile Probation:

Jon Frank requested approval of a Youth Level of Service/Case Management Inventory 2.0 Test Usage Agreement between the County of Blair, on behalf of its Juvenile Probation Department and the Pennsylvania Juvenile Court Judges' Commission for invoicing of Youth Level of Service usage at the rate of \$2.10 per assessment for the period of January 1, 2021 through December 31, 2021.

Mr. Frank stated that the agreement is an annual renewal, which allows the Juvenile Court Judges' Commission to invoice the Juvenile Probation Office for Youth Level Service Usage at the rate of \$2.10 per assessment. He stated that the assessment costs are reimbursable through the Children, Youth and Families Needs Based Budget.

Discussion followed.

Court Administration:

Janice Meadows requested approval for the issuance of a purchase order under the Master Lease Agreement between the County of Blair, Court Administration and Doing Better Business for the lease of one (1) Ricoh MP2555 B/W MFP, copy, print, scan, fax machine, 3,200 pages monthly, \$0.0049 per excess page, in the monthly amount of \$92.00 for sixty (60) months for District Court 24-3-04 (MDJ Blattenberger).

Mrs. Meadows stated that MDJ Blattenberger's office has been experiencing an increase in the number of service calls needed for copier repairs. Mrs. Meadows stated that the contracted price is about the same as the current rate and within their budget.

Discussion followed.

Bridge #67/West Loop Road/Over Old Town Run Replacement Project:

Brian Wisner requested approval of a six (6) month time extension from March 19, 2021 to September 19, 2021 for the completion of Part 1 of the contract to allow adequate time for permit coordination with the Department of Environmental Protection and any remaining project tasks. The let date of October 7, 2021 will be maintained.

Mr. Wisner stated that he and the PennDOT Project Manager for the Bridge #67 Replacement Project discussed the impact to the project schedule due to the supplemental environmental tasks required by PennDOT associated with the archeological and historical aspects associated with the project. He stated that because of the supplemental tasks permit coordination occurred later than originally planned.

Mr. Wisner stated that PennDOT recommended that he request the board's approval of a six (6) month time extension from March 19, 2021 to September 19, 2021 for the completion of Part 1 of the contract. He stated that the original let date of October 7, 2021 would be maintained.

Discussion followed.

Bridge #82/Monastery Road/Over Frankstown Branch Juniata River:

Brian Wisner requested approval for the submission of the Chapter 105 Water Obstructions and Encroachment General Permit Registration Form to the Commonwealth of Pennsylvania, Department of Environmental Protection (DEP), Bureau of Waterways Engineering and Wetlands to obtain waterway approval for the Bridge #82 superstructure replacement project.

Discussion followed.

Family Services Incorporated:

Commissioner Erb requested signature on a Certification of Local Government Approval for Non-Profit Organization receiving funds from the Department of Community and Economic Development (DCED) for Emergency Shelter Grant Funds (ESG-CV) by the Victim Services Program of Family Services, Inc., through their state funder, the PA Coalition against Domestic Violence (PCADV) Family Services.

Commissioner Erb stated that the Pennsylvania Coalition against Domestic Violence (PCADV) is applying as the state entity to the Department of Community and Economic Development (DCED) for Emergency Shelter Grant Funds (ESG-CV). He stated that the Victim Services Program of Family Services, Inc. would be the sub-recipient of the grant.

Commissioner Erb stated that the county will not be accountable for this grant and that PCADV is responsible for all invoicing, and reporting requirements associated with the grant funds. He stated that the funding affect Blair County's current or future funding for any ESG, DCED, or other related funding opportunities.

Commissioner Erb stated that DCED requires an elected official's signature from every county where ESG-CV funds will be implemented. He stated that signing the form only informs DCED that the county is aware of Family Services intent for the funds and that the county has no objections to it nor does DCED hold the signatory or the county responsible for the project or the funds.

Commissioner Erb stated that funds will provide emergency shelter to 8-10 families or individuals fleeing abuse at home and will assist 20 families or individuals with homelessness prevention.

Resolution #63-2021: A resolution approving signature on a Certification of Local Government Approval for Non-Profit Organization receiving funds from the Department of Community and Economic Development (DCED) for Emergency Shelter Grant Funds (ESG-CV) by the Victim Services Program of Family Services, Inc., through their state funder, the PA Coalition against Domestic Violence (PCADV) Family Services.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #63-2021.

ABCD Corp.

Chief Clerk Hemminger requested approval of a COVID-19 Hospitality Industry Recovery Program (CHIRP) Blair County Block Grant Agreement between the County of Blair and the Altoona Blair County Development Corporation (ABCD Corp.) serving as the Certified Economic Development Organization (CEDO) for the County of Blair for CHIRP Block Grant Funds, in an amount not to exceed \$500.00 per grant application, to be paid from the Block Grant Funds, whether or not an award is issued to applicant, for the period beginning February 23, 2021 and terminating no later than August 31, 2021.

Mrs. Hemminger stated that the agreement between the County of Blair and the Altoona Blair County Development Corporation (ABCD Corp.) outlines that monies coming from the state to the county will be passed thru to ABCD Corp. for administration and the agreement not only outlines the responsibilities of ABCD Corp., but the responsibilities of the county as well. She stated that all items pertaining to the grant must be completed by August 31, 2021, therefore, that date will serve as the agreement termination date.

Mrs. Hemminger stated that the agreement is written as such that should DCED need to make any adjustments to the Act 1 CHIRP Funds, ABCD Corp. is bound to any of the adjustments and those adjustments will not need to come back to the board for approval.

Mrs. Hemminger thanked Solicitor Karn and Attorney Yeager for working with ABCD Corp. in drafting this agreement so quickly.

Discussion followed.

Old Business:

None

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk