

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, OCTOBER 26, 2021, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Tuesday, October 26, 2021	12 noon	*Public Budget Meeting (MUNIS Room, Basement)
Wednesday, October 27, 2021	8:30 a.m.	*Public Budget Meeting (MUNIS Room, Basement)
Thursday, October 28, 2021	8:30 a.m.	Planning Commission (Altoona Water Authority)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, October 29, 2021		
Monday, November 1, 2021		
Tuesday, November 2, 2021	Election Day	Courthouse closed except for Commissioners & Elections. No Commissioners Meeting
Wednesday, November 3, 2021		
Thursday, November 4, 2021	8:30 a.m.	*Park & Recreation Advisory Board (Conference Room 2B)
	1:00 p.m.	Provisional Ballot Meeting (Elections Office)
Friday, November 5, 2021		
Monday, November 8, 2021	1:00 p.m.	*Public Budget Meeting (MUNIS Room, Basement)
Tuesday, November 9, 2021	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)
6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

Resolution #459-2021:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/26/21	211026WW	\$161,070.52
10/26/21	211026CY	\$195,626.67
10/26/21	211026SS	\$318,681.97

Which include payment of the following invoices:

- UPMC Altoona, in the total amount of \$130,264.00.

- b. Ratification of the following Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/22/2021	211022TX	\$ 28.20
10/20/2021	211020RF	\$ 1,355.06
10/21/2021	211021HR	\$20,443.48
10/19/2021	211019RF	\$ 3,099.58
10/19/2021	211019FS	\$ 2,636.20

- c. Ratification of Total Payroll for the Check Dated October 21, 2021, in the total amount of \$813,587.07.

- d. **2021 Budget Transfer:** Charges received from Justifacts for the month of September 2021.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operations	\$87.61	762012-42000 APO Annex
01101GCO-42000 General County Operations	\$236.17	012011-42000 APO
01101GCO-42000 General County Operations	\$58.25	01103BM-42000 Building Maintenance
01101GCO-42000 General County Operations	\$94.61	01101-42000 Commissioners
01101GCO-42000 General County Operations	\$193.22	013201-42000 CYF
01101GCO-42000 General County Operations	\$87.61	01161AB-42000 MDJ Blattenberger
01101GCO-42000 General County Operations	\$745.16	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$96.86	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$87.61	01150-42000 Register and Recorder
01101GCO-42250 General County Operations	\$15.37	01191-42250 Records Management

- e. **2021 Budget Transfer:** Charges represent the county's half of a charge from the American Arbitration Association.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$162.50	01103HW-44080 Highway

- f. **Employment:** Krystal L. Payton, FT, Correctional Case Manager, Prison, \$10.99/hr., effective 10/25/21; Kimberly L. Sanders, FT, Deputy, Sheriff's Office, \$15.39/hr., effective 10/25/21; Hope M. Riggelman, FT, Case Manager-Sexual Assault/Domestic Violence, Victim/Witness, \$15.39/hr., effective 10/25/21; Jeannine L. Treese, PT, Voter Registration Assistant, Elections, \$10.51/hr., effective 10/25/21; and Douglas S. Verbonitz, From PT, Telecommunicator, Public Safety-911, \$15.48/hr., To, FT, Telecommunicator, Public Safety-911, \$15.48/hr., effective 10/16/21.
- g. **Resignations:** Dawn E. Brawley, FT, Administrative Support, Assessment, \$10.51/hr., effective 10/26/21; Tyler D. Eaken, FT, Parole & Probation Officer, APO, \$13.20/hr., effective 10/26/21; Kristyn H. Frye, PT, Telecommunicator, Public Safety-911, \$15.04/hr., effective 10/26/21; Connie R. Miller, FT, Judicial Secretary, Judge Sullivan, \$30,084.60/yr., effective 10/29/21; and Alysha K. Walker, FT, Technical Support, Court Administration, \$10.64/hr., effective 10/29/21.
- h. **Status Change Correction:** Kayla M. Sebia, resignation date change, from 10/18/21 to 10/15/21.

9. **STAFF REPORTS & SPECIAL BUSINESS**

COVID Update:

A. **Blair County Bridge #82/Monastery Road:**

Requesting approval for signature on the Drawings for Construction prepared by Keller Engineers for the Bridge #82/Monastery Road over the Frankstown Branch of the Juniata River replacement project.

B. **County Road 101:**

Requesting approval for the submission of a Multimodal Transportation Fund Grant Application, in the amount of \$2,000,000.00, with a county matching funds commitment, in the amount of \$650,000.00, to the Pennsylvania Department of Transportation (PennDOT) to be used for construction improvements to County Road 101, located in Greenfield Township, Blair County; and authorization for designation of Commissioner Bruce R. Erb, Chairman, to serve as the official to execute all documents and agreements between the County of Blair and the Pennsylvania Department of Transportation (PennDOT) to facilitate and assist in obtaining the requested grant.

C. **Blair County Drug & Alcohol:**

Requesting approval of an Amendment to the Provision of SCA Functions Agreement dated, September 2, 2021, between the County of Blair and Blair County Drug and Alcohol Programs, Inc., deleting Section 4 of said agreement and replacing as follows:

Effective July 1, 2021 the county shall transfer monthly all funds generated under or as a result of the programs identified below to Blair County Drug & Alcohol Programs, Inc.:

- a. DUI fine fees
- b. DUI-IPP fees
- c. Drug Act 198-2002 fees
- d. In prison Treatment Program fees
- e. Non-DUI/IPP fees
- f. Children's First – indigent participant reimbursement

D. **Department of Emergency Services:**

- a. Requesting approval for the submission of the calendar year 2022 Mosquito-borne Disease Control Grant Worksheet to the Pennsylvania Department of Environmental Protection (DEP), in the amount of \$35,561.23, for the period of January 1, 2022 to December 31, 2022.
- b. Requesting approval for the submission of the Federal Fiscal Year 2019-2022 (Year 2 annual) Hazardous Materials Emergency Preparedness (HMEP) Grant Program Performance Report to the Pennsylvania Emergency Management Agency (PEMA), who serves as the grant administrator on behalf of the United States Department of Transportation, for transportation of hazardous materials incident planning and training products completed during the grant period.

E. **Prison:**

Requesting approval of a Heating, Ventilating and Air Conditioning Efficiency Management Agreement between the County of Blair, on behalf of the Blair County Prison and Air Management Inc., to evaluate and service the prison’s air conditioning and heating equipment, in the total sum of \$3,540.00, payable in twelve-12 monthly installments of \$295.00, for the period of November 1, 2021 through October 31, 2022.

F. **Children, Youth and Families:**

Requesting approval of a FY 2021/2022 Memorandum of Understanding (MOU) between the County of Blair, on behalf of Blair County Children, Youth and Families (CYF) and the Altoona Housing Authority, for assistance under the Foster Youth to Independence Initiative, effective October 12, 2021 through October 11, 2022.

G. **Court Administration:**

Requesting approval for the issuance of a Purchase Order under the Master Lease Agreement between the County of Blair and Doing Better Business for the lease of one-1 Ricoh MP2555 B/W MFP, copy, print, scan, fax machine, for District Court 24-3-03 (MDJ Aigner), in the monthly amount of \$92.00, includes 3,200 pages monthly, plus \$0.0049 per excess page, for a period of sixty-60 months.

10. **OLD BUSINESS**

Resolution 443-2021: Held for decision.

Discussion concerning continuing to store records at Iron Mountain, moving records to the State Archive or storing records in a Blair County facility.

Resolution 457-2021: A resolution approving to rescind Resolution 375-2020, adopted on September 15, 2020, to name the trails at Valley View Park after the eight-8 Blair County PIAA District 6 School Mascots; and requesting approval to keep the trails named after the eight-8 Blair County PIAA District 6 School Mascots, but on the main park sign only. Actual trail markers would be identified with arrows only that match the color of the school mascots.

Finance:

Discussion concerning contract options, pricing and recommendations for the county’s Natural Gas Suppliers. *Current 2.813 blended rate

Contact Term	9/10/2021	9/28/2021	10/4/2021	10/14/2021	10/21/21	10/28/21
12 months	3.40	3.63	3.58	3.543	3.666	
24 months	3.14	3.35	3.36	3.362	3.467	
36 months	2.98	3.20	3.23	3.263	3.358	
42 months	n/a	n/a	n/a	3.236 correction	3.309	
48 months	2.97	3.10	3.15	3.195	3.286	

11. **ADJOURN:**