



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of April 7, 2021 at 10:30 AM  
by Conference Call

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

## AGENDA

1. Call to Order Commissioner Bruce Erb
2. Roll Call
3. Call for Public Comment on Salary Board Items
4. Approval of Minutes from the March 17, 2021 Meeting

### Positions:

5. **Treasurer** **Requested by James Carothers, Treasurer**  
Deputy Treasurer Request to re-create this position. This position is Non-Union, Excluded (Salary). Full-Time at 35 hours per week with bi-weekly rate of \$1,407.41, \$36,592.66.annually. This vacancy is due to the resignation of Renae Metz effective 4/16/2021.
6. **Elections and Voter Registration** **Requested by Sarah Seymour, Director**  
Voter Registration Assistant Request to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Part-Time at 19 hours per week with an hourly rate of \$10.5063, \$399.24 estimated bi-weekly, \$10,495.79 estimated annually. This position is limited to 999 hours per anniversary year. This vacancy is due to Ayrika Orr transferring to Domestic Relations effective 3/8/2021.
7. **Assessment Office** **Requested by DeAnna Heichel, Chief Assessor/Director**  
Board of Assessment Appeals Member Request to re-create this position. This position is Non-Union, Per Diem and not eligible for benefits. Board members receive \$150.00 for a 7-hour day, or \$75.00 for a 3.5-hour day. This position is replacing Justin Wiley, Board of Assessment Appeals Secretary, who resigned effective 3/22/2021.



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- 8. Assessment Office Requested by DeAnna Heichel, Chief Assessor/Director**  
Assessor I or II Request to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.7738, \$824.17 estimated bi-weekly, \$21,428.25 estimated annually. If the candidate holds their CPE, the person would be hired as Assessor II with an hourly rate of \$13.0506, \$913.54 estimated bi-weekly, and \$23,752.11 estimated annually. This vacancy is due to the resignation of William Rodgers effective 3/24/2021.
- 9. Children, Youth & Families Requested by James Hudack, Director**  
Clerk Typist II, Court Aide Request to re-set salary for the incumbent. This position is PSSU, Non-Exempt (Hourly). Full-Time at 37.50 hours per week with a proposed hourly rate of \$10.2250, \$766.88 estimated bi-weekly, \$19,938.75 estimated annually. Tiffany Conahye was promoted to Clerk Typist II – Court Aide effective 3/22/2021. She currently earns, by tenure, \$10.225/hour. The salary for the Clerk Typist II position is funded at 80% with State Act 148 funds and 20% County funds. The starting hourly rate for the Clerk Title II position is \$10.0000. The union has approved she retain her current hourly rate with the change in title. Requesting the rate be retroactive to 03/22/2021.
- 10. Children, Youth & Families Requested by James Hudack, Director**  
Clerk Typist I, Clerical Stats Request to re-create this position. This position is PSSU, Non-Exempt (Hourly). Full-Time at 37.50 hours per week with an hourly rate of \$10.0000, \$750.00 estimated bi-weekly, \$19,500.00 estimated annually. This vacancy is due to Tiffany Conahye's promotion to Clerk Typist II. Deb Barbella will make a lateral move from File Clerk to this position effective 4/9/2021 upon final approval of the Salary Board.
- 11. Children, Youth & Families Requested by James Hudack, Director**  
Clerk Typist I, File Clerk Request to re-create this position to be open for hiring through NEO-GOV. The Clerk Typist Testing Center is opened effective 3/17/2021. This position is PSSU, Non-Exempt (Hourly). Full-Time at 37.50 hours per week with an hourly rate of \$10.0000, \$750.00 estimated bi-weekly, \$19,500.00 estimated annually.
- 12. Children, Youth & Families Requested by James Hudack, Director**  
Family Engagement Supervisor Request to correct the starting salary for this position. At the December 10, 2020, the starting salary for the position was incorrectly set at \$1,411.90 bi-weekly and \$36,709.40 annually. The salary should be at the same rate as all other supervisory titles in CYF: \$1,395.36 bi-weekly and \$36,279.36 annually as was set at the 3/3/2021 Salary Board Meeting.



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- 13. Children, Youth & Families** **Requested by James Hudack, Director**  
Temporary Department Assistant Request to create this new position. This position is Non-Union, Non-Exempt (Hourly). Part-Time at 15 hours per week with an hourly rate of \$30.0000, \$900.00 estimated bi-weekly, \$11,700.00 estimated annually. This creation is for Amy Wertz to work on a part-time, temporary basis. It is anticipated she will work approximately 15 hours per week for the duration of whichever comes first: 5 months and 29 days or 60 days after the full-time, regular replacement Fiscal Officer I starts within the role. Reimbursement is available for these wages at 80% with State and 20% County contributions.
- 14. Domestic Relations** **Requested by Keith Calhoun, Director**  
Enforcement Specialist Request to abolish this position. Kara Vaughn resigned from this position effective 1/31/2020.
- 15. Domestic Relations** **Requested by Keith Calhoun, Director**  
Enforcement Specialist Case Manager Request to create this new position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$15.3889, \$1,077.22 estimated bi-weekly, \$28,007.72 estimated annually. UMWA has approved the starting wage.
- 16. Victim Witness** **Requested by Atle Walter, Director**  
Victim Witness Advocate Request to abolish this position. Rebecca Lidgett resigned from this position effective 12/30/2020.
- 17. Victim Witness** **Requested by Atle Walter, Director**  
Sexual Assault/Domestic Violence Case Manager Request to create this new position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$15.3889, \$1,077.22 estimated bi-weekly, and \$28,007.72 estimated annually. UMWA has approved the starting wage.
- 18. Overtime and Additional Time Report**
- 19. Adjournment**

Special Salary Board Meeting scheduled for April 15, 2021 at 10:30 AM  
By Conference Call.

The next regular Salary Board Meeting will be held on  
April 21, 2021 at 2:00 PM by Conference Call