

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
TUESDAY, DECEMBER 1, 2020, 10:00 A.M.**

**Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL (START RECORDING)**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

Resolution #482-2020:

Ratification of the following two-2 Warrant Lists:

| EFFECTIVE DATE | WARRANT NUMBER | AMOUNT |
|----------------|----------------|--------------|
| 11/24/2020 | 201124CY | \$401,155.98 |
| 11/24/2020 | 201124MW | \$494,092.55 |

Which include payment of the following invoice:

***2017 Project Fund/Bond/MUNIS:**

Tyler Technologies, in the total amount of (\$17,230.00)

- a. Ratification of the following four-4 Warrant Lists:

| EFFECTIVE DATE | WARRANT NUMBER | AMOUNT |
|----------------|----------------|--------------|
| 11/23/2020 | 201123M | \$ 90,720.76 |
| 11/18/2020 | 201118WT | \$ 78,866.25 |
| 11/20/2020 | 201120HR | \$ 11,157.62 |
| 11/17/2020 | 201117FS | \$ 2,337.78 |

- b. **Ratification of the following three-3 Warrant Lists:**

| EFFECTIVE DATE | WARRANT NUMBER | AMOUNT |
|-------------------|-----------------|---------------------|
| 12/01/2020 | 201201CO | \$ 16,265.51 |
| 12/01/2020 | 201201MW | \$345,498.59 |
| 12/01/2020 | 201201SS | \$122,265.19 |

Which include payment of the following invoices:

*UPMC Altoona, in the total amount of \$10,533.02.

*UPMC Behavioral Health, in the total amount of \$50,158.87.

- c. **Ratification of the following three-3 Warrant Lists:**

| EFFECTIVE DATE | WARRANT NUMBER | AMOUNT |
|----------------|----------------|-------------|
| 11/23/2020 | 201123ML | \$90,720.76 |
| 11/24/2020 | 201124FS | \$ 1,704.24 |
| 11/27/2020 | 201127HR | \$14,734.95 |

- d. Ratification of Total Payroll for the Check Dated November 19, 2020, in the total amount of \$846,253.76.

- e. **2020 Budget Transfer:** Legal fees received from McNees Wallace for the month of October 2020.

| From | \$ | To |
|--|-------------|-----------------------------|
| 01101GCO-44080 General County Operations | \$1,909.50 | 01101-44080 Commissioners |
| 01101GCO-44080 General County Operations | \$798.00 | 013201-44080 CYF |
| 01101GCO-44080 General County Operations | \$826.50 | 013201-44080 CYF |
| 01101GCO-44080 General County Operations | \$3534.00 | 01103HW-44080 Highway |
| 01101GCO-44080 General County Operations | \$11,286.00 | 013201-44080 CYF |
| 01101GCO-44080 General County Operations | \$1,596.00 | 01105-44080 Human Resources |

- f. **Resolution 467-2020:** Requesting approval of a correction to said resolution correcting the vendor for the purchase of the Polycoms to Comstar Technology with all other equipment purchased from CDW-G.

- g. **Southern Alleghenies Planning & Development Commission:**

Requesting support payment of \$3,000.00 for the start-up of the Alleghenies Broadband, Inc., a non-profit organization with the sole purpose of supporting the development of broadband infrastructure to provide reliable, high-speed internet to residents and businesses in rural underserved areas in the region.

- h. **Bridge #82/Monastery Road:** Requesting approval for payment of ECMS submission, Invoice #12, Part 1, received from Keller Engineers, in the total amount of \$5,240.36, for Preliminary Design Services. Expenses are 100% reimbursable through the Road Map.

- i. **Bridge #10/Friesville:** Requesting approval for payment of ECMS submission, Invoice #5, Part 3, received from Keller Engineers, Inc., in the total amounts of \$224.49, for Construction Services. Expenses are 95% reimbursable and will be paid from Marcellus Shale Legacy Funds.

- j. **Bridge #67/T-378 West Loop Road Bridge Replacement:** Requesting approval for payment of ECMS submission, Invoice #16, Part #1, received from Keller Engineers, Inc., in the total amount of \$16,290.76. Expenses are 95% reimbursable and will be paid from Marcellus Shale Legacy Funds.

- k. **Employment:** Nichole Rousell, FT, Department Assistant, Assessment, \$10.25/hr., effective 11/23/2020; Alex Harrington, From: FT, Corrections Officer, Prison, \$16.42/hr., To: PT, Corrections Officer, Prison, \$15.08/hr. effective 11/7/2020; Miranda N. Coury and Rebecca J. Huber, FT, Caseworker 1, CYF, \$30,381.00/yr.,

effective 11/30/2020; and Scott A. Brumbaugh, FT, Supervisor, CYF, \$35,568.00/yr., effective 12/02/2020.

- l. **Resignations:** Danielle Mattern, FT, Temporary, Department Assistant, Assessment, \$15.00/hr., effective 10/8/2020; Selena Anderson, and Thomas Loechner, FT, Temporary, Department Assistant, Elections/Voter Registration, \$10.00/hr., effective 11/6/2020; Martha Burnell, Hillary Doran, Kathleen Grove, Kathleen Jackson, Rachel Korman, Haly McCloskey, Sharon Merritts, Melanie Riggleman, Nicole Rousell, Katrina Saylor, Margaret Steward, Melissa West, and Samuel Williams, FT, Temporary, Department Assistant, Elections/Voter Registration, \$10.00/hr., effective 11/13/2020; Cora Helsel, FT, Elections Temporary Helper, Elections/Voter Registration, \$10.00/hr., effective 11/4/2020; Debra Appleby, Michelle Auker, Donna Benson, Afsan Bhadella, Duane Bordell, Suzanna Burnell, Kathy Culp, Patricia Flanagan, Mary Grace Horton, Karla Jackson, Richard Merritts, and Ann Vellone, FT, Elections Temporary Helper, Elections/Voter Registration, \$10.00/hr., effective 11/13/2020.
- m. **Retirement:** Steven J. Pielmeier, FT, Laborer, Public Works, \$38,667.20/yr., effective 11/27/2020.

9. **STAFF REPORTS & SPECIAL BUSINESS**

A. COVID-19 update:

B. Social Services:

Requesting approval for the submission of two contract amendments by the Commonwealth of Pennsylvania, Department of Community & Economic Development (DCED) amending Appendix C under Special Conditions-Invoicing – ESG invoices are no longer being received through HMIS but will be uploaded and sent via e-mail to a DCED Contact for the following contracts:

- FY2019 Emergency Solutions Grant (ESG), Contract number #C000072744
- FY2020 Emergency Solutions Grant (ESG), Contract number #C000074220.

C. Court Administration:

- a. Requesting approval for the submission of a Pennsylvania Commission on Crime and Delinquency (PCCD) Modification of Coronavirus Emergency Relief Grant NO. 33335, increasing the grant in the amount of \$40,859, for the purpose of procuring an Audio and Video Specialist for the 2021 year.
- b. Requesting approval for the submission of a Pennsylvania Commission on Crime and Delinquency (PCCD) Modification of the Drug Testing and Continuation of Education Grant NO. 31123 in the amount of \$6,053.00 for the purpose of purchasing Drug Testing Patches for Adult Parole to help monitor drug use among the speciality court participants during the PANDEMIC.

D. Emergency Services/911:

Requesting approval of a grant agreement between Blair County and the Pennsylvania Emergency Management Agency (PEMA), for the Hazardous Materials Response Fund Grant Program commonly referred to as the HMRF Grant for the state fiscal year 2020-2021, which begins on July 1, 2020 and ends on June 30, 2021. This grant award is in the amount of seventeen thousand, eight hundred forty-two dollars (\$17,842) and is intended to support the normal operating activities of the Local Emergency Planning Committee and the county hazardous materials response fund. (C950002773).

E. Western Pennsylvania Conservancy:

Requesting approval of a letter of support for the submission of a grant application to the Department of Conservation and Natural Resources (DCNR) for the Juniata Watershed Conservation Plan.

F. Bridge #33/Old Mill Run Road Bridge Project/Logan Township:

Requesting approval for submission of the three-3 items listed below to the Pennsylvania Department of Transportation (PennDOT) associated with the Bridge #33/Old Mill Run Road Bridge Project, located in Logan Township, Blair County, consisting of a standard non-composite pre-stressed concrete adjacent box beam rehabilitation consisting of removing the existing bituminous wearing surface and placing a compositely acting reinforced concrete deck overlay, as well as other concrete repairs to the beams and abutments.

1. A Resolution recognizing the need to rehabilitate the existing bridge.
2. Exhibit L (Federal Funding Accountability and Transparency Act Sub-recipient Data Sheet.)
3. Exhibit M (Lobbying Certification Form and Disclosure of Lobbying Activities.)

- G.** Requesting approval of an allocation of \$6,002,238.00 to the following eligible categories under the County of Blair's \$11,002,238.00 Coronavirus Aid, Relief and Economic Security Act (CARES ACT) Grant Award Allocation as outlined:

- Grant programs to support certain designated types of entities for costs related to assisting businesses during the COVID-19 disaster emergency (\$300,000.00). (removing allocation)
- Grant Programs to support certain small businesses \$2,108,717.00.
- Assistance to municipalities in the County for COVID-19 response and planning efforts, including the purchase of Personal Protective Equipment \$1,433,754.00.
- Nonprofit assistance programs for tax exempt entities covered by Section 501(c)(3) or 501(c)(19) of the Internal Revenue Code of 1986 \$26,402.00.
- Offset the cost of the County's COVID-19 direct response, planning, and outreach efforts including the purchase of Personal Protective Equipment \$2,733,365.

10. **OLD BUSINESS**

None

11. **ADJOURN**

WORK SESSION: TUESDAY, DECEMBER 1, 2020, 10:00 A.M.:

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Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting to stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

Others Present:

Melissa Harpster (Commissioners Office), Jennifer Sleppy and Sarah Chuff (Finance), AC Stickel (Controller), Chris Stacey (Social Services), Janice Meadows (Court Administration), Don Weakland (IT), Paul Shaffer (Public Works), Helen Schmitt (Public), Kay Stephens (Altoona Mirror), Mark Taylor and Cris Fredrickson (911/E) and Colleen Knudsen (WTAJ-TV 10).

Executive Session Announcement:

Chief Clerk Hemminger announced that she, the Board of Commissioners, Katherine Swigart, HR Director and John Baker, Labor Counsel with McNees Wallace met in Executive Session on November 24, 2020 beginning at 11:00 a.m. to discuss the SEIU Highway and Maintenance bargaining unit status and the PSSU CYF bargaining unit status, as well as Noah Walstrom litigation and pending legal matters.

Public Comment:

Commissioner Erb called for public comment.

Kay Stephens asked for input on the CARES Act Grant Allocations as to what extent the Board of Commissioners had in the application review process and in determining who received what amounts, etc., or if it was let solely to Susquehanna.

Commissioners Comments:

Commissioner Webster encouraged all citizens to login to the county's website to view the county's budget or to come to the courthouse to review a copy that is available at the front entrance of the courthouse.

Commissioner Burke extended thanks and appreciation to Mark Taylor, 911/E Director, other staff members and the staff at AMI for all their hard work in making the COVID-19 testing at the Blair County Convention Center run smoothly. She also encouraged all citizens to wear masks social distance, practice proper handwashing and sanitizing guidelines, etc., in order to help mitigate the spread of the virus.

Consent Agenda:

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- n. **Retirement:** Steven J. Pielmeier, FT, Laborer, Public Works, \$38,667.20/yr., effective 11/27/2020.

Commissioner Erb noted his abstention on the payment of invoices to UPMC Altoona and UPMC Behavioral Health due conflict of interest.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 482-2020 with abstention as noted.

Staff Reports & Special Business:

COVID-19 update:

Mark Taylor, 911/E Director provided an update on the COVID-19 Pandemic relevant to Blair County.

Mr. Taylor stated that the virus is reported in 66 of the 67 Pennsylvania counties. He stated that Blair County has had 4,322 positive cases with sixty-three (63) deaths. Blair County is listed in the highest number category for positive cases whereas we had been listed in the lowest number category.

Mr. Taylor stated that the county's positivity rate is 14.2%. He stated 3,830 recently tested at the Convention Center. Currently, forty-three percent (43%) of the positive cases in Blair County are from the City of Altoona with the other fifty-six (56%) spread between all the other municipalities.

Mr. Taylor stated that area hospitals are experiencing a significant increase in the number of COVID positive inpatients. He stated that the hospitals received new guidelines yesterday pertaining to elective surgeries and other procedures.

Mr. Taylor stated that as far as an update on a vaccine; the vaccine must first gain FDA approval before it can begin to be administered.

Discussion followed.

Social Services:

Christina Stacey requested approval for the submission of two contract amendments by the Commonwealth of Pennsylvania, Department of Community & Economic Development (DCED) amending Appendix C under Special Conditions-Invoicing – ESG invoices are no longer being received through HMIS but will be uploaded and sent via e-mail to a DCED Contact for the following contracts:

- FY2019 Emergency Solutions Grant (ESG), Contract number #C000072744
- FY2020 Emergency Solutions Grant (ESG), Contract number #C000074220.

Discussion followed.

Court Administration:

- a. Janice Meadows requested approval for the submission of a Pennsylvania Commission on Crime and Delinquency (PCCD) Modification of Coronavirus Emergency Relief Grant NO. 33335, increasing the grant in the amount of \$40,859, for the purpose of procuring an Audio and Video Specialist for the 2021 year.

Mrs. Meadows stated that the Audio and Video Specialist would be a contracted associate and not a county employee and his or her services would be for 2021 only and not ongoing. She stated that the specialist would help the courts with technology issues that would arise during court proceedings via Bluejeans during the COVID-19 Pandemic.

Discussion followed.

- b. Mrs. Meadows requested approval for the submission of a Pennsylvania Commission on Crime and Delinquency (PCCD) Modification of the Drug Testing and Continuation of Education Grant NO. 31123 in the amount of \$6,053.00 for the purpose of purchasing Drug Testing Patches for Adult Parole to help monitor drug use among the speciality court participants during the PANDEMIC.

Discussion followed.

Emergency Services/911:

Cris Fredrickson requested of a grant agreement between Blair County and the Pennsylvania Emergency Management Agency (PEMA), for the Hazardous Materials Response Fund Grant Program commonly referred to as the HMRF Grant for the state fiscal year 2020-2021, which begins on July 1, 2020 and ends on June 30, 2021. This grant award is in the amount of seventeen thousand, eight hundred forty-two dollars (\$17,842) and is intended to support the normal operating activities of the Local Emergency Planning Committee and the county hazardous materials response fund. (C950002773).

Mrs. Fredrickson stated that she must email the grant agreement to PEMA by November 13, 2020 and the commissioners must complete the eSignature no later than December 28, 2020.

Discussion followed.

Western Pennsylvania Conservancy:

Commissioner Erb approval of a letter of support for the submission of a grant application to the Department of Conservation and Natural Resources (DCNR) for the Juniata Watershed Conservation Plan.

Commissioner Erb stated that the request for a letter of support comes from Donna Fisher at the Conservation District. He stated that Conservation Plan is twenty (20) years old. He stated that Miss Fisher feels that this project would qualify for grant funding and that there would be no cost to the county.

Commissioner Webster stated that she would like additional time to review the plan.

Discussion followed.

Bridge #33/Old Mill Run Road Bridge Project/Logan Township:

Chief Clerk Hemminger requested approval for submission of the three-3 items listed below to the Pennsylvania Department of Transportation (PennDOT) associated with the Bridge #33/Old Mill Run Road Bridge Project, located in Logan Township, Blair County, consisting of a standard non-composite pre-stressed concrete adjacent box beam rehabilitation consisting of removing the existing bituminous wearing surface and placing a compositely acting reinforced concrete deck overlay, as well as other concrete repairs to the beams and abutments.

1. A Resolution recognizing the need to rehabilitate the existing bridge.
2. Exhibit L (Federal Funding Accountability and Transparency Act Sub-recipient Data Sheet.)
3. Exhibit M (Lobbying Certification Form and Disclosure of Lobbying Activities.)

Mrs. Hemminger stated that the three (3) requested documents are the initial documents needed by PennDOT to begin the process of obtaining a reimbursement agreement for the bridge project outlined. She stated that the project would be 80% reimbursable with a 15% county match and 5% from the Marcellus Shale Fund.

Discussion followed.

Blair CARES Grant Allocations:

Chief Clerk Hemminger requested approval of an allocation of \$6,002,238.00 to the following eligible categories under the County of Blair's \$11,002,238.00 Coronavirus Aid, Relief and Economic Security Act (CARES ACT) Grant Award Allocation as outlined:

- Grant programs to support certain designated types of entities for costs related to assisting businesses during the COVID-19 disaster emergency (\$300,000.00). (removing allocation)
- Grant Programs to support certain small businesses \$2,108,717.00.
- Assistance to municipalities in the County for COVID-19 response and planning efforts, including the purchase of Personal Protective Equipment \$1,433,754.00.
- Nonprofit assistance programs for tax exempt entities covered by Section 501(c)(3) or 501(c)(19) of the Internal Revenue Code of 1986 \$26,402.00.
- Offset the cost of the County's COVID-19 direct response, planning, and outreach efforts including the purchase of Personal Protective Equipment \$2,733,365.

Mrs. Hemminger stated that \$300,000.00 originally allocated to support certain designated types of entities for costs related to assisting businesses during the COVID-19 disaster emergency would be removed since there were no grant applications received for this category and reallocated to the other categories outlined.

Discussion followed.

Resolution 483-2020: A resolution approving an allocation of \$6,002,238.00 to the following eligible categories under the County of Blair's \$11,002,238.00 Coronavirus Aid, Relief and Economic Security Act (CARES ACT) Grant Award Allocation as outlined:

- Grant programs to support certain designated types of entities for costs related to assisting businesses during the COVID-19 disaster emergency (\$300,000.00). (removing allocation)
- Grant Programs to support certain small businesses \$2,108,717.00.
- Assistance to municipalities in the County for COVID-19 response and planning efforts, including the purchase of Personal Protective Equipment \$1,433,754.00.
- Nonprofit assistance programs for tax exempt entities covered by Section 501(c)(3) or 501(c)(19) of the Internal Revenue Code of 1986 \$26,402.00.
- Offset the cost of the County's COVID-19 direct response, planning, and outreach efforts including the purchase of Personal Protective Equipment \$2,733,365.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 483-2020.

Old Business:

None

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk