

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, NOVEMBER 16, 2021, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL – RECORDING STARTED**
5. **UPCOMING MEETINGS**

Wednesday, November 17, 2021	7:30 a.m.	Convention Center & Sports Facilities Auth. (Blair County Convention Center)
	10:00 a.m.	*Board of Assessment Appeals (Conference Room 2B)
	10:00 a.m.	SAP&DC Board (SAP&DC Conference Room/Zoom Mtg.)
	2:00 p.m.	*Salary Board (Commissioners Meeting Room)
Thursday, November 18, 2021	8:30 a.m.	*Prison Board (Commissioners Meeting Room)
	9:30 a.m.	*Records Improvement Committee (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, November 19, 2021		
Monday, November 22, 2021		
Tuesday, November 23, 2021	CCAP Fall Conference	Commissioners Work Session Cancelled
Wednesday, November 24, 2021		
Thursday, November 25, 2021	Thanksgiving Holiday	Courthouse Closed Commissioners Business Session Cancelled
Friday, November 26, 2021	Holiday	Courthouse Closed
Monday, November 29, 2021		
6. **APPROVAL OF MINUTES** – 09/28/21, 09/30/21, 10/05/21, and 10/07/21.
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**

9. **CONSENT AGENDA**

Resolution #485-2021:

a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
11/16/21	211116SS	\$238,528.87
11/16/21	211116CY	\$128,323.31
11/16/21	211116WW	\$289,602.29

b. Ratification of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
11/09/21	211109TC	\$ 196.88
11/09/21	211109FC	\$ 270.00
11/08/21	211108FC	\$280,936.79

c. **2021 Budget Transfers:** Charges are legal fees received from McNees Wallace for the month of August 2021.

From	\$	To
01101GCO-44080 General County Operations	\$660.00	01103HW-44080 Highway
01101GCO-44080 General County Operations	\$4140.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$150.00	013201-44080 CYF
01101GCO-44080 General County Operations	\$120.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$988.00	01103HW-44080 Highway
01101GCO-44080 General County Operations	\$120.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$540.00	013201-44080 CYF
01101GCO-44080 General County Operations	\$630.00	01160ED-44080 Judge Doyle

- d. **2021 Budget Transfers:** Charges received from Justifacts.

From	\$	To
01101GCO-42250 General County Operations	\$21.58	011191-42250 Records Management
01101GCO-42250 General County Operations	\$21.58	01105-42250 Human Resources

- e. **2021 Budget Transfers:** For the purchase of eight-8 sets of replacement cardiac pads for the AED's located at various county properties.

From	\$	To
01101GCO-43010 General County Operations	\$536.00	01105-43010 Human Resources

- f. **2021 Budget Transfers:** Charges are legal fees received from Campbell Durrant for the Prison for the month of October 2021.

From	\$	To
01101GCO-44080 General County Operations	\$5,219.32	01209PO-44080 Prison

- g. **County Road 101:** Requesting approval to close part of County Road 101 on November 20, 2021, beginning at the American Legion on Church Street to the Claysburg Little League Field, from 2:45 p.m. to 3:30 p.m. to conduct the Claysburg PAST annual Christmas Parade.

- h. **Blair HealthChoices Board:** Requesting approval for the reappointments of Kathleen Wallace, Steve Williamson and Alex Seltzer to the board for the period of July 1, 2021 through June 30, 2024.

- i. **Solid Waste Authority:** Requesting approval for the reappointment of Donna Fisher to the authority for the period of November 25, 2021 through November 24, 2025.

- j. **Employment:** Valerie L. Good, FT, Coordinator, Tax Claim, \$28,228.20/hr., effective 11/15/21; Debra J. Appleby, From, PT, Temporary Department Assistant, Elections, \$10.00/hr., To, PT, Temporary Department Assistant, Tax Claim, \$12.00/hr., effective 11/08/21; Brittany N. Parshall, From, FT, Receptionist/Clerk, Prothonotary, \$10.51/hr., To, PT, Receptionist/Clerk, Prothonotary, \$10.51/hr., effective 11/20/21; and Shawn M. Walters, From, FT, Corrections Officer, Prison, \$21.42/hr., To, FT, Sergeant, Prison, \$23.59/hr., effective 10/30/21.

- k. **Terminations:** Shiliah S. Nelson, Per Diem, Fill-In, Corrections Officer, Prison, \$15.08/hr., effective 10/12/21.

- l. **Resignations:** Jordan D. Potter, Per Diem, Fill-In, Corrections Officer, Prison, \$15.08/hr., effective 09/28/21; Trevor A. Hyle, FT, Corrections Officer, Prison, \$16.87/hr., effective 11/11/21; Shannon R. Booker, FT, Corrections Officer, Prison, \$17.93/hr., effective 11/20/21; Kathleen A. Grove, PT, Temporary, Department Assistant, Elections, \$10.00/hr., effective 11/04/21.

10. STAFF REPORTS & SPECIAL BUSINESS

- a. **Children, Youth and Families:** Requesting approval of a State Fiscal Year 21/22 to 22/23 Plans of Safe Care Support (POSCS) Grant Agreement between the County of Blair, Blair County Children, Youth and Families (CYF) and the Pennsylvania Department of Human Services, in the allocated amount of \$60,000.00, for prevention, assessment, investigation, prosecution and treatment activities targeted to address child abuse and neglect, for the period of January 1, 2022 through June 30, 2023.

- b. Requesting approval of Addendum #3 to the Statement of Work (SOW) dated January 4, 2021 attached to the County of Blair Terms and Conditions attached to the aforesaid Agreement as Appendix A between the County of Blair, Blair County Children, Youth and Families and CAI to add another 120 hours of Fiscal Consultancy Services at the blended hourly rate of \$88.13 or a total of \$10,576.00 for the period of October 1, 2021 through December 31, 2021. The current SOW allows up to 420 hours for Fiscal Consultancy Services totaling \$37,014.00. Addendum #3 only increases these hours; no other changes are made to the January 4, 2021 or the May 5, 2021 Statements of Work, Terms and Conditions or Appendices A and B thereto or to the Addendum dated September 14, 2021.

- A. **Social Services:**
Requesting approval to renew one-1 license for Adobe Sign for Small Business Subscription and the purchase of two-2 additional licenses, for a twelve-12 month period, in the total amount of \$1,259.64.
- B. **Human Resources:**
Requesting approval to renew the Workable Applicant Tracking System Contract/Subscription for the period of October 26, 2021 to October 25, 2022 changing from the current Legacy Plan, in the annual amount of \$3,088.00 to the Core Plan, in the annual amount of \$4,642.00, and authorization for Katherine Swigart to electronically sign for the subscription renewal.
- C. **Controller:**
Requesting approval for authorization to proceed with setup and training of the “procure-ware” online system provided by PennBid. Said program provides an electronic system to manage bids and solicitations including bids for construction, services, items, etc., at no cost to the county.
- D. **Logan Township:**
Requesting approval for a Letter of Support for the submission of an Appalachian Regional Commission (ARC) Local Access Road Program Grant by Logan Township, Altoona, PA with the assistance of the Southern Alleghenies Planning and Development Commission, and PennDOT, to further economic development in Logan Township and surrounding areas, extending McMahan Road 410 feet, in addition to improvements to the 17th Street/McMahan Road intersection such as the addition of left turn lanes and signal timing revisions.

11. **OLD BUSINESS**

Finance:

Discussion concerning contract options, pricing and recommendations for the county’s Natural Gas Suppliers.

*Current 2.813 blended rate

Contact Term	9/10/2021	9/28/2021	10/4/2021	10/14/2021	10/21/21	11/02/21	11/09/21	11/16/21
12 months	3.40	3.63	3.58	3.543	3.666	No update	3.677	
24 months	3.14	3.35	3.36	3.362	3.467	No update	3.423	
36 months	2.98	3.20	3.23	3.263	3.358	No update	3.287	
42 months	n/a	n/a	n/a	3.236 correction	3.309	No update	3.257	
48 months	2.97	3.10	3.15	3.195	3.286	No update	3.216	

12. **ADJOURN**