

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
THURSDAY, MARCH 20, 2025, 10:00 A.M.

1. **CALL TO ORDER**
2. **MOMENT OF SILENT PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **EXECUTIVE SESSION ANNOUNCEMENT**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **PROCLAMATION – March 16-22 Pennsylvania 4-H Week**
8. **CONSENT AGENDA**

Resolution 99– 2025:

- a. Ratification of the following twelve-12 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
3/10/2025	250310AA	\$235,418.26
3/11/2025	250311SS	\$867.50
3/11/2025	250311CY	\$216,434.65
3/11/2025	250311TC	\$244,261.63
3/11/2025	250311WW	\$231,641.16
3/10/2025	250310FS	\$809.21
3/12/2025	250312RA	\$54,650.00
3/13/2025	250313HR	\$18,927.57
3/13/2025	250313RF	\$3,840.57
3/14/2025	250314ML	\$28,167.32
3/18/2025	250318SS	\$121,212.20
3/18/2025	250318WW	\$594,244.18

Which includes payment of the following invoices:

- Hollidaysburg Borough in the check amounts of \$155.00 and \$8,695.58.
 - Blair Senior Services in the total check amount of \$816.80.
- b. Ratification of total Payroll for the paycheck dated 1/24/2025 in the total amount of \$900,219.26.
- c. **2025 Budget Transfer:** To cover the fees for maintenance on county vehicles:
- | From | \$ | To |
|-----------------------|----------|--------------------------------------|
| 01103HW-44730 Highway | \$802.59 | 01101623-44730 Conservation District |
- d. **2025 Budget Transfer:** To cover the fees for county building repairs:
- | From | \$ | To |
|------------------------------------|----------|-----------------------------|
| 01103BM-44840 Building Maintenance | \$274.00 | 01161DD-44840 MDJ DeAntonio |
- e. **Employments:** Betz, Christian, FT, Deputy, Sheriff, \$15.52/hr., effective 3/10/2025. Snyder, Shannon, FT, Administrative Support - MDJ Dunio, MDJs, \$12.71/hr., effective 3/10/2025. Bender, Edward, PT, Deputy Coroner, Coroner, \$18.42/hr., effective 3/17/2025. Folchetti, Andrew, FT, Deputy, Sheriff, \$15.52/hr., effective 3/10/2025. McAbee, Braeden, and McCabe, Shane, FT, Deputy, Sheriff, \$15.52/hr., effective 3/17/2025. Crowl, Shirley, PT, Tipstaff, Court Administration, \$11.58/hr., effective 3/17/2025. Granlund, Kasey, FT, Deputy, Sheriff, \$15.52/hr., effective 3/24/2025. Mort, Jamie, FT., Administrative Support - MDJ DeAntonio, Magisterial District Justices, \$11.58/hr., effective 3/24/2025. Reynolds, Michael, FT, Custodian, Public Works, \$17.39/hr., effective 3/24/2025.
- f. **Status Changes:** Guyer, Matthew, Temporary, Telecommunicator Trainee, 911 Center, \$13.88/hr., to FT, Telecommunicator, 911 Center, \$16.30/hr., effective 3/15/2025.
- g. **Resignations:** Marlowe, Diane, FT, Custodian, Public Works, \$17.78/hr., effective 3/7/2025. Leslie, Yale, FT, Deputy, Sheriff, \$20.15/hr., effective 3/7/2025. Andrews, Scott, FT, Fiscal Operations Officer, Social Services, \$2,271.23 biweekly, effective 3/7/2025. Miller, Trisha, FT, Case Manager, Victim Witness, \$16.95/hr., effective 3/7/2025. Gaunt, Sean, FT, Corrections Officer, Prison, \$21.53/hr., effective 2/5/2025.

9. **STAFF REPORTS & SPECIAL BUSINESS**

- a. **Park and Recreation Advisory Board:**

Requesting approval of the Quote received from New Enterprise Stone and Lime Co., Inc., for grading, distribution, and rolling of asphalt millings at the Valley View Park soccer field parking lot in the total amount of \$17,940.00.

b. **Coroner:**

Requesting approval of the Quote received from Guardian Forensic Sciences for forensic DNA sampling for identification of unknown skeletal remains, in the total amount of \$2,300.00.

c. **Prison:**

- i. Requesting approval of a Service Agreement between the County of Blair, on behalf of the Blair County Prison, and William Hoak d/b/a Summit Radiation Safety Services to provide an annual radiation safety evaluation of the TEK84 X-Ray Body Scanner unit, a radiation safety audit, and annual radiation safety officer training for a total cost of \$775.00.
- ii. Requesting approval of the Quote received from Tek84 Inc. for the Tek84 Intercept Whole Body Security Scanning System Annual Service Agreement, for the period of December 2, 2024 through December 1, 2025, in the total amount of \$10,900.00.

d. **Public Defender:**

Requesting approval of the Contract Agreement between the County of Blair, Blair County Public Defender's Office, and JusticeText, Inc. for the purchase of a site-wide license to the JusticeText Platform for the period of February 1, 2025 through January 31, 2026, in the total amount of \$8,000.00. This will be paid out of the Indigent Defense Grant.

e. **Elections:**

Requesting approval for acceptance of the bids received for the printing of election ballots, and to award or reject per county code thereafter.

Vendor	Total Price 4 Years	Price Per Ballot
William Penn Printing	\$175,760.00	\$.26
NPC, Inc.	\$131,820.00	\$.18 - \$.21

f. **Prothonotary:**

Requesting approval of a Service Agreement extension between the County of Blair, on behalf of the Prothonotary's office, and Modern Business Service (MBS) for two Lektriever's and seven Kompact Movable Shelving Systems for the period of January 1, 2025 through January 1, 2026, in the total amount of \$2,331.00.

g. **Adult Probation and Parole:**

Requesting approval of the Agreement for Purchases Under Bidding Threshold between the County of Blair, on behalf of Blair County Adult Probation and Parole, and Pharmchem for drug testing sweat patches and analysis as set forth in County-approved Purchase Orders.

h. **Public Safety / EMA:**

- i. Requesting approval of the Professional Services Agreement between the County of Blair, on behalf of the Department of Emergency Services, and MCM Consulting Group, Inc., to conduct a Commodity Flow Study, involving a manner in which the transportation of hazardous materials flows through the County of Blair, by highway, rail, and pipeline, for \$13,005.00, with \$8,000.00 paid by the FFY 2024-2025 HMEP Grant and \$5,005.00 paid by the LEPC.
- ii. Requesting approval of the 2024 Annual Report on the Hazardous Materials Preparedness HMERP report to be entered into the ESA by Cris Fredrickson, which serves as the HMRF grant application for July 2025-June 2026.
- iii. Requesting approval of the Quote received from AristaTek, Inc. for eight (8) annual licenses of PEAC-WMD, which includes Tier II Integration and Commodity Hazard Vulnerability Analysis, and Worst Case Analysis for planning, exercise, and response, for the period of April 15, 2025 through April 14, 2026, in the total amount of \$5,950.00. (\$4,760.00 to be paid with HMEP grant funds, and \$1,190.00 to be paid with LEPC hazardous materials funds).

i. **Fort Roberdeau:**

- i. Requesting approval of the Quote received from New Look Uniform for t-shirts to be sold in the Fort Roberdeau gift shop in the amount of \$1,445.00.
- ii. Requesting approval of the Agreement between the County of Blair, on behalf of Fort Roberdeau, and the Altoona Mirror for advertisement in the Altoona Mirror special editions throughout the 2025 calendar year as outlined in the agreement, in the total amount of \$3,084.50.
- iii. Requesting approval of the Quote received from BDS Partners LLC d/b/a Press Geek for 15,000 Fort Roberdeau 2025 brochures in the total amount of \$1,300.00.
- iv. Requesting approval of an advertising agreement between the County of Blair and Where & When for a summer and a fall ¼-page advertisement in the total amount of \$1,560.00.

j. **Children, Youth, and Families:**

Requesting approval of the FY 24/25 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Hoffman Homes, Inc.

k. **Social Services:**

- i. Requesting approval of an Affordable Housing Trust Fund Disbursement for the Deferred Weatherization Program to assist with moisture deficiencies in the basement at 138 Wingard Lane, Hollidaysburg, PA in the total amount of \$10,000.00.
- ii. Requesting approval of an Affordable Housing Trust Fund Disbursement for the Deferred Weatherization Program to assist with roof leaking and moisture deficiencies at 224 Liberty Lane, Duncansville, PA in the total amount of \$10,000.00.
- iii. Requesting approval of an Affordable Housing Trust Fund Disbursement for the Deferred Weatherization Program to assist with moisture deficiencies in the basement at 1318 Windbrook Street, Altoona, PA in the total amount of \$10,000.00.
- iv. Requesting approval of an Affordable Housing Trust Fund Disbursement for the Deferred Weatherization Program to assist with moisture deficiencies in the basement and roof at 1000 W. Loop Road, Hollidaysburg, PA in the total amount of \$10,000.00.
- v. Requesting approval of an Affordable Housing Trust Fund Disbursement for the Code Compliance Repair Assistance Program to assist with code ordinance violations, which include the removal of a recreational vehicle and dilapidated boat/trailer at 615 White Street, Hollidaysburg, PA in the total amount of \$5,000.00.
- vi. Requesting approval to submit the Blair County Early Intervention Program Report to the Commonwealth of Pennsylvania Department of Human Services for FY 2022-2023.
- vii. Requesting approval of the Quote by and between the County of Blair and HSS Systems to change services codes in the HSS software, in the total amount of \$500.00.
- viii. Requesting approval to accept the Connect to Home Coordinated Entry Agreement as presented and grant Tricia Johnson, Blair County Social Services Director, permission to sign said Agreement.
- ix. Requesting approval of the Memorandum of Understanding between the County of Blair, on behalf of Blair County Social Services, and Pyramid Healthcare, to refer clients needing another level of care (higher or lower) between the reciprocating agencies where clinically appropriate.

- x. Requesting approval of the Reciprocal Agreement between the County of Blair, Blair County Department of Social Services, and Indiana County, for a Blair County resident who is being discharged from the Torrance State Hospital to Indiana County for up to a year after the discharge date, and upon completion of that year, Indiana County will assume responsibility for that resident.
- xi. Requesting approval to submit the FY 2023/2024 Income and Expense Report Revision #1 to the Department of Human Services for Block Grant Counties for Mental Health, Intellectual Disabilities, Drug and Alcohol, and Human Services Programs.
- l. **Public Works / Facilities:**
 - i. Requesting approval of the Quote by and between the County of Blair and Burke & Company, LLC d/b/a S.P. McCarl & Company for five (5) new HVAC units for the Courthouse in the total amount of \$20,508.00.
 - ii. Requesting approval of the Contract between the County of Blair and David M. Maines Associates Inc. for the roof replacement of the Highway Department/Election building in the total amount of \$940,258.00.
- m. **Public Works / Highway:**
 - i. Requesting approval of Change Order #1 (Resolution 339-2024) for County Roads 105 and 105A Rehabilitation Project for an Increase in the Substantial Completion date to May 31, 2025 and a Decrease of \$20,143.64 in the contract price. The new total amount of the contract is \$2,283,856.36.
 - ii. Requesting approval of Change Order #2 for County Roads 105 and 105A Rehabilitation Project to secure ownership of the millings and transportation of the millings to the Valley View Park for an increase of \$5,056.00. The new total amount of the contract is \$2,288,912.36.
- n. **Human Resources:**
 - i. Requesting approval of an Amendment to the Services Agreement between the County of Blair and PMA Management Corp. for the administration of run-off workers' compensation claims for the period of January 1, 2025 through December 31, 2025, in the annual amount of \$14,280.00, plus additional fees as outlined in Exhibit A.
 - ii. Requesting approval of a Renewal Agreement between the County of Blair and Interflex Payments LLC d/b/a Ameriflex to administer Flexible Spending Account (FSA) and Dependent Care Account (DCA) administration on behalf of the enrolled employees of the County of Blair who are eligible. Changes that the County of Blair will adopt for the plan year April 1, 2025, through March 31, 2026, are increases to the 2025 maximum Health FSA funding limit of \$3,300.00 and FSA carryover (rollover) limit to \$660.00 annually and the authorization for Brian Walters to complete the online renewal with AmeriFlex, implementing the aforementioned changes, and electronically signing on behalf of Commissioner Dave Kessling as the authorized representative of the County of Blair.
- o. **Court Administration:**

Requesting approval of a Court Interpreter Services Grant Application for Language Access Reimbursable Costs for Calendar Year 2024 to the Administrative Office of Pennsylvania Courts (AOPC), in the total amount of \$19,477.19.
- p. **Victim Witness:**

Requesting approval for the acceptance of the Pennsylvania Commission on Crime and Delinquency Rights and Services Act (RASA) Grant #45162 for the project period of January 1, 2025 through December 31, 2025, in the awarded amount of \$95,148.00.

q. **Juvenile Probation:**

- i. Requesting approval for the Payment of the Invoice Made Outside the County Purchasing Policy between the County of Blair, on behalf of Blair County Juvenile Probation Department, and Parkside Psychological Associates, LLC for a juvenile's psychological assessment in the total amount of \$1,350.00.
- ii. Requesting approval for the acceptance of the Victims of Juvenile Offenders (VOJO) Grant Award, Sub-grant Number: 2023-VF-107-44558 from The Pennsylvania Commission on Crimes and Delinquency, effective January 1, 2025 to December 31, 2025, for \$33,540.00.

r. **Controller:**

Requesting approval of the Zelenkofske Axelrod LLC Engagement and Governance Letter including the Peer Review, for the 2024 audit.

s. **Finance:**

- i. Requesting approval for the submission of the County Settlement Allocation Report for the reporting period of July 1, 2024 through December 31, 2024, to the PA Opioid Misuse and Addiction Abatement Trust.
- ii. Requesting approval to submit the 2024 Local Assistance and Tribal Consistency Fund (LATCF) annual report to the U.S. Department of the Treasury.

t. **Electric Supply Pricing:**

Requesting approval to review rates for the County's electric suppliers and to authorize Mike Polosky of Efficient Energy Solutions to lock in an electric supply rate on behalf of the County.

u. **Commissioners:**

- i. Requesting approval to advertise a public hearing on the decertification of the TPA.
- ii. Requesting approval to advertise an Ordinance signifying the intent to take by eminent domain of a fee simple interest of two parcels of land in the township of Allegheny.

10. **OLD BUSINESS:**

None

11. **ADJOURN**

The next Board of Commissioners' Meeting will be held on Thursday, March 27, at 10:00 a.m. in the Commissioners' Public Meeting Room