



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of November 15, 2023

2:30 p.m. In the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Commissioner Amy Webster, Deputy Controller Angela Wagner

Board Members not in Attendance:

Controller A.C. Stickel

Non-Board Members in Attendance: President Judge Elizabeth Doyle¹, Joseph Cox, Lindsay Dempsie, Cathy Lythgoe, Sheriff James Ott², Melena Koegler, Allison Senkevich, Tiffany Treese

Media in Attendance: NONE

Quorum: Present

Call to Order: Commissioner Erb called the meeting to order at 2:30 p.m.

The roll was called by Commissioner Erb.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There were no comments.

Approval of Minutes: A motion was made by Commissioner Burke and seconded by Commissioner Erb that the minutes from the November 1, 2023 meeting be approved. The motion was unanimously carried.

Custody

Requested by President Judge Elizabeth A. Doyle

Custody Processor Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to the resignation of Tara Guilbault effective 11/10/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Juvenile Probation

Requested by Chief Juvenile Probation Officer Joseph Cox

Presented by President Judge Elizabeth A. Doyle

Administrative Support Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to the resignation of Katelyn Williams effective 10/12/2023. Commissioner Burke seconded the motion and it was unanimously carried.

¹ The Judge is a voting member for Court-related offices' items.

² The Sheriff is a voting member for items in that office.

Juvenile Probation **Requested by Chief Juvenile Probation Officer Joseph Cox**
Presented by President Judge Elizabeth A. Doyle

Juvenile Probation Officer Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 37.5 hours per week with an hourly rate of \$16.30, \$1,222.50 estimated bi-weekly, \$31,785.00 estimated annually. This vacancy is due to the resignation of Bryan Melendez effective 10/30/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Public Defender **Requested by Public Defender Russell Montgomery**

Assistant Public Defender Commissioner Burke moved to re-create this position. This position is SEIU-Professionals Unit, Excluded (Salary), Full-Time at 35 hours per week with an annual rate of \$50,000.00. This vacancy is due to the resignation of Devin Bennati effective 11/17/2023. Commissioner Webster seconded the motion and it was unanimously carried.

Sheriff **Requested by Sheriff James Ott**

Chief Deputy Sheriff Ott moved to re-create this position within the hiring range of the S9 pay grade (\$48,677.26 to \$52,571.45) This position is Non-Union, Excluded (Salary), Full-Time at 35 hours per week. This vacancy is due to the resignation of Christopher Tatar effective 11/10/2023. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth and Families **Requested by Director Tiffany Treese**

Commissioner Burke moved to set the salary/compensation at the rate of \$150.00 per shift for a minimum of 4 hours up to a 7-hour shift on weekday evenings (after 4:00 p.m.); and \$200.00 for a minimum of 4 hours up to a 7-hour shift on weekend days and holidays for Non-Union, Regular (versus Temporary), Exempt staff for performing Meeting Response Time shifts. The wages are reimbursed 80% by the State. Supervisors are needed to assist in meeting required response times. These rates would be effective 11/06/2023. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth and Families **Requested by Director Tiffany Treese**

Commissioner Burke moved to amend/clarify compensation for Non-Union, Exempt employees who cover Emergency Duty shifts as caseworkers approved at the 12/07/2022 Salary Board Meeting. The clarification is (a) they are not temporary employees and (b) the rate for covering the shift is \$75.00 per shift and \$100.00 premium pay if they get called out. This is also to clarify this includes all Non-Union, Exempt employees not just Supervisors. The wages are reimbursed 80% by the State. Exempt staff will only be utilized for these shifts after they have been declined by all union-eligible employees. This amendment is effective 11/15/2023. Commissioner Webster seconded the motion and it was unanimously carried.

Records Management **Requested by Human Resources Director Katherine Swigart**

Director Commissioner Webster moved to set the salary for Courtney Sable. This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. Applying the Pay Policy to Courtney's previous experience, she is eligible for \$20.59/hour, \$1,441.30 estimated bi-weekly, \$37,473.70 estimated annually. This is 4% above the minimum of, but within, the hiring range of H14 pay grade (\$19.80 to \$21.38/hour). The rate should be effective as of her start date of 11/27/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Meeting of November 15, 2023 continued. . .

There being no further business to discuss, the meeting was adjourned at 2:42 p.m.

The next regular Salary Board Meeting will be Wednesday, December 6, 2023 at 10:30 a.m.
In the Commissioners' Public Meeting Room.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is written in a cursive style with a large, stylized initial "A".

August C. Stickel IV
Secretary