

01101GCO-42000 General County Operations	\$200.00	013201-42000 CYF
01101GCO-42000 General County Operations	\$175.00	012011-42000 APO
01101GCO-42000 General County Operations	\$75.00	012012-42000 APO
01101GCO-42000 General County Operations	\$150.00	762012-42000 APO
01101GCO-42000 General County Operations	\$50.00	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$300.00	44122-42000 911 Center

- h. Employment:** Jeremy R. Talley-Griffeth, FT, Detective, District Attorney’s Office, \$35,016.80/yr., effective 10/05/2020; Jennifer L. Kreider, FT, Correctional Case Manager, Prison, \$19,522.08/yr., effective 10/05/2020; Shannon R. Booker, Curtis M. McCormick, Dalton, Musselman, McKayla M. Sebia,, PT, Fill-In, Corrections Officer, Prison, \$15.08/hr., effective 10/05/2020; Brett R. Stayer, FT, Sheriff’s Deputy, Sheriff’s Office, \$15.01/hr., effective 10/05/2020; Meghan B. Strong, FT, Caseworker I, CYF, \$30,381.00/yr., effective 10/05/2020; and Susan M. Sunseri, FT, Enforcement Officer, Costs & Fines, \$10.25/hr., effective 10/05/2020.
- i. Resignations:** Brandon M. Ross, FT, Sheriff’s Deputy, Sheriff’s Office, \$15.01/hr., effective 10/02/2020 and Ashley M. Smyder, FT, Program Specialist I, CYF, \$42,758.04/yr., effective 10/02/2020.

10. **STAFF REPORTS & SPECIAL BUSINESS**

A. **ABCD Corp:**

Requesting approval for the adoption of Ordinance 3-2020 amending Ordinance 1-01 as amended by 2-04, 3-03, 4-03, 1-09, and 2-13 to extend the KOZ/KOEZ/KOIZ for seven (7) years for the following properties:

Name	Ordinance History	Old Tax ID	New Tax ID
Frankstown Twp.	Ord. 1-01, 2-04 & 2-13	8-3-102-1, 8-3-102-2 & 8-3-102B	08.00-03..-102.00-000
764 Associates	Ord. 4-03 & 1-09	2-13-14-A	02.00-13..-014.00-000
ABCD Corp.	Ord. 1-01 & 1-09	3-16-13-1A 10-16-37-3R	03.00-16..-013.01-000 10.00-16..-037.02-000
Phase 2 17 th Street Logan Twp. LP	Ord. 1-01 & 1-09	14-16-88A*	14.00-16..-088.00-000

*except 10 acres that was decertified in Ordinance 1-09

B. **Department of Social Services:**

- i. Requesting approval for authorization to sign the conditional award letter from the Pennsylvania Housing Finance Authority (PHFA) to accept funds through the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund authorized under Act 10 of 2010 and the Marcellus Shale Impact Fee Act (Act 13 of 2012) to support the following projects/programs/activities within Blair County:

- \$50,000.00 Blair County Housing Assistance Program
- \$75,000.00 Blair County Water and Sewer Program
- \$25,000.00 Tartaglio Diversionary Housing Project

- ii. Requesting approval to enter into the following FY 2020 Emergency Solutions Grant (ESG) Sub-Recipient Agreements between the County of Blair and the agencies listed below:

- Blair County Community Action Agency, in the amount of \$100,500.00, for Rapid Re-housing, Homeless Prevention and Street Outreach Activities to be undertaken within the County of Blair.
- Family Services, Inc., in the amount of \$66,000.00, for Rapid Re-housing Activities to be undertaken within the County of Blair.
- Family Services, Inc., in the amount of \$105,875.00, for Renovations under the Emergency Shelter Component.

- iii. Requesting approval of the submission of the revised FY 2017-2018 and FY 2018-2019 Income and Expenditures Reports for Block Grant Counties for Mental Health, Intellectual Disabilities, Drug and Alcohol and Human Services Programs to the Pennsylvania Department of Human Services.

C. **Blair County Department of Emergency Services:**

Requesting approval of the FFY 2020 State Homeland Security Grant Agreement by and between the Pennsylvania Emergency Management Agency (PEMA) and the South Central Mountains Regional Counter Terrorism Task Force (sub-recipient), in the amount of \$505,540.00, intended for the purpose of supporting the identified planning, organization, equipment maintenance, training and exercise needs for acts of terrorism and other catastrophic events, for the period of September 1, 2020 through August 31, 2023.

D. **Volunteer AD&D Policy Renewal:**

Requesting approval to renew the Volunteers Special Risk Accidental Death and Dismemberment (AD&D) Insurance Policy with the County Commissioners Association of Pennsylvania (CCAP) for the period of October 1, 2020 through October 1, 2021 as follows:

Limits-Excess Coverage Applies	
Accidental Death Principal Sum	\$ 5,000.00
Accidental Dismemberment Principal Sum	\$ 5,000.00
Accidental Medical Expense Maximum Benefit	\$25,000.00
Accident Disability	No Coverage
Aggregate Limit of Indemnity Per Accident	None
Deductible	None
Rates	
Community Volunteers \$3.00 per person per year (234 average annual persons)	\$ 702.00
Work Release Participants \$4.00 per person per year (3 average annual persons)	\$ 12.00
Total	\$ 714.00

E. **Coronavirus Relief Fund Recipient Grant Agreement:**

Requesting approval of a Broadband Grant Coronavirus Relief Fund Recipient Agreement between the County of Blair and Crowsnest Broadband LLC for broadband internet deployment to unserved or underserved areas within the County of Blair grant award amount, on a reimbursement basis, not to exceed \$233,365.00, based upon completed deployment portion of the recipients overall deployment proposal up to December 30, 2020.

F. **Salary Study:**

Brief Introduction

11. **OLD BUSINESS**

Award of Contract to Burgmeier's Hauling.

12. **ADJOURN**

WORK SESSION: TUESDAY, OCTOBER 6, 2020, 10:00 A.M.:

Location: Participation by telephone conference only.

**Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Assistant County Solicitor Muriceak.

Members Absent:

Solicitor Karn.

Others Present:

Scott Simmons and Melissa Harpster (Commissioners Office), [Jennifer Sleppy and Sarah Chuff \(Finance\)](#), AC Stickel (Controller), Kay Stephens (Altoona Mirror), Helen Schmitt (Public), Rocky Greenland (Public Works), Mark Taylor (911/E Center), Trina Illig and Lindsey Dempsey (Social Services), and Brian Walters (HR).

Upcoming Meetings:

Wednesday, October 7, 2020	1:30 p.m.	*Commissioners Business Session
Thursday, October 8, 2020	9:30 a.m.	*Retirement Board
	10:30 a.m.	*Salary Board
Friday, October 9, 2020		
Monday, October 12, 2020		Columbus Day Holiday County Offices Closed
Tuesday, October 13, 2020	10:00 a.m.	*Commissioner Work Session

Approval of Minutes: 09/22/2020 and 09/23/2020

Commissioner Erb called for corrections or changes to the meeting minutes of 09/22/2020 and 09/23/2020. **There were no corrections noted.**

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept the minutes as prepared.

Public Comment:

Commissioner Erb called for public comment.

Kay Stephens asked for an explanation as to what exactly Crowsnest plans to do for the county in terms of broadband services should the board vote to approve the agreement between the County and Crowsnest Broadband LLC listed on today's agenda.

Commissioners Comments:

Commissioner Erb called for commissioners comments.

Commissioner Webster stated that approximately 16,000+ absentee and mail-in ballots would be mailed this week. She stated that the deadline to request an absentee or mail-in ballot is 5 pm on Tuesday, October 27.

Commissioner Webster stated that if you choose to vote by mail, you must return your ballot by mail or by personally dropping the ballot off at the Voter Registration office located in the Courthouse Monday-Friday from 8 am to 4 pm.

Commissioner Webster stated that if you received an absentee or mail-in ballot but would rather vote in person at your precinct on November 3, you must turn in your blank ballot and envelopes to the poll workers at your precinct and vote. She stated that if you do not turn in your blank ballot and envelopes you would have to vote by provisional ballot.

Commissioner Burke echoed Commissioner Webster's comments and encouraged those with absentee and mail-in ballots to vote early.

Commissioner Erb also echoed Commissioner Webster and Burke's comments and encouraged in person voting.

Staff Reports & Special Business:

ABCD Corp:

Chief Clerk Hemminger requested approval for the adoption of Ordinance 3-2020 amending Ordinance 1-01 as amended by 2-04, 3-03, 4-03, 1-09, and 2-13 to extend the KOZ/KOEZ/KOIZ for seven (7) years for the following properties:

Name	Ordinance History	Old Tax ID	New Tax ID
Frankstown Twp.	Ord. 1-01, 2-04 & 2-13	8-3-102-1, 8-3-102-2 & 8-3-102B	08.00-03.-102.00-000
764 Associates	Ord. 4-03 & 1-09	2-13-14-A	02.00-13.-014.00-000
ABCD Corp.	Ord. 1-01 & 1-09	3-16-13-1A 10-16-37-3R	03.00-16.-013.01-000 10.00-16.-037.02-000
Phase 2 17 th Street Logan Twp. LP	Ord. 1-01 & 1-09	14-16-88A* *except 10 acres that was decertified in Ordinance 1-09	14.00-16.-088.00-000

Chief Clerk Hemminger stated that approval to advertise for the adoption of Ordinance 3-2020 as outlined above was approved via the adoption of Resolution 353-2020 on September 1, 2020.

Chief Clerk Hemminger stated that the Ordinance could be considered for adoption at tomorrow's Business Session Meeting.

Discussion followed.

Department of Social Services:

- a. Trina Illig requested approval for authorization to sign the conditional award letter from the Pennsylvania Housing Finance Authority (PHFA) to accept funds through the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund authorized under Act 10 of 2010 and the Marcellus Shale Impact Fee Act (Act 13 of 2012) to support the following projects/programs/activities within Blair County:

- \$50,000.00 Blair County Housing Assistance Program
- \$75,000.00 Blair County Water and Sewer Program
- \$25,000.00 Tartaglio Diversionary Housing Project

Mrs. Illig stated that currently 82% of the \$50,000.00 allocation for housing assistance has been spent aiding 86 households with a high amount for rental assistance.

Mrs. Illig stated that two-2 years ago the county was able to provide funds to a number of low-income families for water and sewer projects.

Mrs. Illig stated that the Home Nursing Agency proposes to rehab the carriage house located on 12th Avenue into a three-3 bedroom transitional housing unit.

Discussion followed.

- b. Trina Illig requested to enter into the following FY 2020 Emergency Solutions Grant (ESG) Sub-Recipient Agreements between the County of Blair and the agencies listed below:

- Blair County Community Action Agency, in the amount of \$100,500.00, for Rapid Re-housing, Homeless Prevention and Street Outreach Activities to be undertaken within the County of Blair.
- Family Services, Inc., in the amount of \$66,000.00, for Rapid Re-housing Activities to be undertaken within the County of Blair.
- Family Services, Inc., in the amount of \$105,875.00, for Renovations under the Emergency Shelter Component.

Mrs. Illig provided a brief summary of the projects and amounts listed above.

Discussion followed.

- c. Lindsey Dempsie requested approval of the submission of the revised FY 2017-2018 and FY 2018-2019 Income and Expenditures Reports for Block Grant Counties for Mental Health, Intellectual Disabilities, Drug and Alcohol and Human Services Programs to the Pennsylvania Department of Human Services.

Ms. Dempsie stated the revised report is necessary to properly reflect actual expenditures and the retained amounts for the programs.

Discussion followed.

Blair County Department of Emergency Services:

Mark Taylor requested approval of the FFY 2020 State Homeland Security Grant Agreement by and between the Pennsylvania Emergency Management Agency (PEMA) and the South Central Mountains Regional Counter Terrorism Task Force (sub-recipient), in the amount of \$505,540.00, intended for the purpose of supporting the identified planning, organization, equipment maintenance, training and exercise needs for acts of terrorism and other catastrophic events, for the period of September 1, 2020 through August 31, 2023.

Mr. Taylor stated that the grant amount for this period increased by \$53,472.00 for a total amount of \$505,540.00. He stated that the increased amount is to be used for training and preparedness programs for cyber and election security. The remaining amount will be used for planning, organization, equipment maintenance, training and exercise needs for acts of terrorism and other catastrophic events.

Discussion followed.

Volunteer AD&D Policy Renewal:

Chief Clerk Hemminger requested approval to renew the Volunteers Special Risk Accidental Death and Dismemberment (AD&D) Insurance Policy with the County Commissioners Association of Pennsylvania (CCAP) for the period of October 1, 2020 through October 1, 2021 as follows:

Limits-Excess Coverage Applies	
Accidental Death Principal Sum	\$ 5,000.00
Accidental Dismemberment Principal Sum	\$ 5,000.00
Accidental Medical Expense Maximum Benefit	\$25,000.00
Accident Disability	No Coverage
Aggregate Limit of Indemnity Per Accident	None
Deductible	None
Rates	
Community Volunteers \$3.00 per person per year (234 average annual persons)	\$ 702.00
Work Release Participants \$4.00 per person per year (3 average annual persons)	\$ 12.00
Total	\$ 714.00

Discussion followed.

Coronavirus Relief Fund Recipient Grant Agreement:

Chief Clerk Hemminger requested approval of a Broadband Grant Coronavirus Relief Fund Recipient Agreement between the County of Blair and Crowsnest Broadband LLC for broadband internet deployment to unserved or underserved areas within the County of Blair grant award amount, on a reimbursement basis, not to exceed \$233,365.00, based upon completed deployment portion of the recipients overall deployment proposal up to December 30, 2020.

Mrs. Hemminger stated that the county allocated \$1,000,000.00 of the county’s CARES Act funding award for broadband internet initiatives.

Mrs. Hemminger stated that once the grant application process for Broadband was announced only one-1 application was received from Crowsnest Broadband LLC, in an amount not to exceed \$233,365.00.

Mrs. Hemminger stated that initiatives proposed by Crowsnest include increasing capabilities to the four-4 existing towers serving the areas of the City of Altoona, Dunning’s Highway, Lock Clappertown and Wopsy Mountain. She stated that new towers are proposed to be added to serve the areas of Sinking Valley, Frankstown, Bellwood and Tyrone.

Mrs. Hemminger stated that the grant is a reimbursable grant as new towers come on board and that all services must be operational by December 30, 2020.

Discussion followed.

Resolution 418-2020: A resolution approving a Broadband Grant Coronavirus Relief Fund Recipient Agreement between the County of Blair and Crowsnest Broadband LLC for broadband internet deployment to unserved or underserved areas within the County of Blair grant award amount, on a reimbursement basis, not to exceed \$233,365.00, based upon completed deployment portion of the recipients overall deployment proposal up to December 30, 2020.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 418-2020.

Salary Study:

Chief Clerk Hemminger read the following first two paragraphs from the narrative provided by East Coast as her summary/introduction to the Salary Study:

The goal of this classification and pay study was to create a comprehensive plan that is fair, equitable, and consistent with market factors. At the outset, we analyzed the positions currently held by approximately 500 full-time and part-time union and non-union employees – occupying approximately 2000 discrete jobs throughout all departments and offices of the County – and sought to resolve any classification inequities that were disclosed in the course of this analysis. This was done with an eye toward reconciling pay relationships across the various positions and grouping together those positions that ought properly to be included within the same pay range.

As part of the study East Coast Risk Management (“ECRM”) performed a market, pay analysis according to the comparable markets and pay strategy. We then developed and are recommending a pay scale based on this market selection and pay strategy. Thus, based on our compensable factoring and the selected market rates, we are recommending applicable pay grades for each position and pay steps at which each employee would be within the assigned grade.

Discussion followed.

Old Business:

Award of Contract to Burgmeier's Hauling.

Chief Clerk Hemminger stated that the county is still waiting receipt of the appropriate Certificate of Liability Insurance and Endorsements.

No action taken at this time.

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk