

**BUSINESS SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
PARTICIPATION BY TELEPHONE CONFERENCE ONLY  
TUESDAY, JULY 28, 2020, 10:00 A.M.**

*\*Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. CALL TO ORDER
2. MOMENT OF SILENT REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. ROLL CALL
5. APPROVAL OF MINUTES – 07/21/2020
6. PUBLIC COMMENT

7. **UPCOMING MEETINGS**

Wednesday, July 29, 2020		
Thursday, July 30, 2020		
Friday, July 31, 2020		
Monday, August 3, 2020		
Tuesday, August 4, 2020	10:00 a.m.	*Commissioners Work Session Meeting
Wednesday, August 5, 2020		
Thursday, August 6, 2020	8:30 a.m. 6:30 p.m.	*Blair County Park & Rec Advisory Board Fort Roberdeau Association (White Oak Hall, Fort Roberdeau)
Friday, August 7, 2020		
Monday, August 10, 2020	6:00 p.m.	Blair County Airport Authority (Please call airport to confirm method of mtg.)
Tuesday, August 11, 2020	10:00 a.m.	*Commissioners Business Session Meeting

8. **COMMISSIONERS COMMENTS**

9. **CONSENT AGENDA**

**Resolution 306-2020:**

- a. **Payment of the following three-3 Warrant Lists dated 07/28/2020:** #200728MW in the amount of \$338,225.67; #200728SS in the amount of \$139,347.39; and #200728CY in the amount of \$135,353.02, which include payment of the following invoices:
  - **UPMC Altoona,** in the total amount of \$1,520.00.
  - **2017 Project Fund/Bond/Roof Repair Project:** Keller Engineers, Inc., in the total amount of \$1,409.44.
  - **2017 Project Fund/Bond/Parking Garage Stair Tower Repair Project:** Keller Engineers, Inc., in the total amount of \$366.24.
  - **2017 Project Fund/Bond/1999 Courthouse Addition Rehabilitation Project:** Keller Engineers, Inc., in the total amounts of \$239.80; \$1,534.50; and \$2,647.00.
- b. **Ratification of the following four-4 Warrant Lists:** #200721FS dated 07/21/2020, in the amount of \$3,161.12; #200722MW dated 07/22/2020, in the amount of \$5,499.97, #200630ET dated 07/23/2020, in the amount of \$1,960.88; and #200724HR dated 07/24/2020, in the amount of \$17,669.96.
- c. **Employment:** Conor M. O'Donnell, PT, Tipstaff, Court Administration, \$10.25/hr., effective 07/27/2020; Sondra M. Hoefler, Temporary, PT, Administrative Assistant, Controller's Office, \$13.07/hr., effective 07/27/2020; Victoria J. Guyer, From: FT, Clerk Typist 1, Prothonotary, \$10.38/hr., To: Second Deputy, Clerk of Courts/Orphans, \$13.10/hr., effective 07/25/2020; and Dana S. Vega, From: PT To: FT, Clerk Typist 1, Prothonotary, \$10.25/hr., effective 07/25/2020.
- d. **Resignations:** Devin M. Miller, FT, Correctional Case Manager, Prison, \$19,522.10/yr., effective 07/15/2020.
- e. **Retirements:** Dawn M. Lehman, FT, Caseworker II, CYF, \$42,999.32/yr., effective 07/06/2020.

10. **UNFINISHED BUSINESS:**

**Adoption of Resolutions:**

**Resolution 307-2020:** A resolution approving a FY 19/20 renewal Purchase of Service Agreement and Business Associate Agreement between the County of Blair, Blair County Children, Youth & Families and KidsPeace National Centers.

**Resolution 308-2020:** A resolution approving five-5 FY 20/21 renewal Purchase of Service Agreements between the County of Blair and the following agencies for Intellectual Disability Services:

- Allegheny Lutheran Social Services
- Contact Altoona
- Empowering Lives Foundation
- Merakey Pennsylvania
- Juanita Seely

**Resolution 309-2020:** A resolution approving five-5 FY 20/21 renewal Purchase of Service Agreements between the County of Blair and the following agencies for Early Intervention Services:

- Appalachia Intermediate Unit 08
- C & S Contract Speech Language Pathology Services, Inc.
- Alyssa Neil
- Milestone Physical Therapy
- Kerri L. Sassano

**Resolution 310-2020:** A resolution approving a FY 20/21 renewal Purchase of Service Agreement between the County of Blair and MaryAnn Joyce Bistline for Intellectual Disability Services.

**Resolution 311-2020:** A resolution approving the Title IV-D Cooperative Agreement between the County of Blair, Domestic Relations Section (DRS) of the Court of Common Pleas and the Pennsylvania Department of Human Services (DHS) for the administration of the Title IV-D of the Social Security Act, for the period of 10/01/2020 through 09/30/2025.

**Resolution 312-2020:** A resolution approving a 19/20 Hazardous Materials Response Fund (HMRF) Grant Agreement performance extension from 06/30/2020 to 06/30/2021. Said performance extension in no way varies or supersedes the terms and conditions of the 19/20 HMRF Grant Agreement (C950000223) signed by and between the County of Blair and the Pennsylvania Emergency Management Agency (PEMA).

**Resolution 313-2020:** A resolution approving to accept an increase to the maximum carry-over (rollover) limit to the County of Blair Flexible Spending Accounts (FSA) and the Dependent Care Accounts (DCA) from \$500.00 to \$550.00 annually and to extend the current grace period up to 12/31/2020 for FSA and DCA enrollees, in order to improve the implementation of the Internal Revenue Service (IRS) regulatory changes due to the COVID-19 Pandemic.

**Resolution 314-2020:** A resolution approving a Change of Architectural Fee for Additional Services received from David Albright, AIA, Architect, for additional architectural services/scope of work performed as outlined below:

HVAC System Components	\$3,250.00
Courtroom #2 A/V Rack Location	\$1,125.00
Courtroom #1 and #2 Judges Chambers	\$ 455.00
Courtroom #2 Judges Bench Platform and Jury Box	\$ 920.00
<b>Total Phase 5 Additional Fees</b>	<b>\$5,750.00</b>

**Resolution 315-2020:** A resolution approving Change Order #CO-SEI11 received from Stelco Electric, Inc., for additional telecommunication and data ports for the Blair County Courthouse Interior Alterations and HVAC Improvements project (Courtroom Chambers 1 & 2), in the increased amount of \$4,577.61.

**11. OLD BUSINESS:**

None

**12. NEW BUSINESS:**

**Social Services:**

Requesting approval for the submission of an application to the Commonwealth Financing Authority for a Blight Remediation Grant to assist in leveraging Blair County Lead Hazard Reduction Grant Funding from the Pennsylvania Department of Health, in the amount of \$300,000.00.

**Human Resources:**

Requesting approval of a Grievance Settlement Agreement between the County of Blair and American Federation of State, County and Municipal Employees, AFL-CIO, District Council 83 (AFSCME) and a member of the bargaining unit, effective July 28, 2020.

**13. ADJOURN:**

**BUSINESS SESSION: TUESDAY, JULY 28, 2020, 10:00 A.M.:**

Location: Participation by telephone conference only.

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**Call to Order**

Commissioner Erb called the meeting to order.

**Moment of Silent Reflection**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag**

Commissioner Erb asked those participating in the meeting to please stand and recite the Pledge of Allegiance to the Flag.

**Roll Call Members Present**

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger, Assistant Solicitor Muriceak.

**Roll Call Members Absent**

Solicitor Karn.

**Others Present**

Jennifer Sleppy and Sarah Chuff (Finance), Jim Ott (Sheriff), Christina Stacey, Trina Illig and Jim Hudack (Social Services), Kay Stephens (Altoona Mirror), Katherine Swigart (Human Resources), A. C. Stickle (Controller), Rocky Greenland (Public Works), Helen Schmitt (Public), and Deawna Wyandt (CYF).

**Approval of Minutes – 07/21/2020**

Commissioner Erb called for corrections or changes to the minutes of 07/21/2020. There were no corrections or changes noted.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept the minutes as prepared.

**Public Comment**

Commissioner Erb called for public comment.

Kay Stephens of the Altoona Mirror asked if the Commissioners could provide an outline of what would be covered during the Special Meeting scheduled for 4:00 p.m., Wednesday, July 29, 2020 pertaining to the County's CARES Act Allocation.

Sheriff Ott announced members of the community have organized a Unity Walk on Friday, July 31, 2020 and welcomed all to attend.

**Upcoming Meetings**

Wednesday, July 29, 2020

Thursday, July 30, 2020

Friday, July 31, 2020

Monday, August 3, 2020

Tuesday, August 4, 2020 10:00 a.m.

\*Commissioners Work Session Meeting

Wednesday, August 5, 2020

Thursday, August 6, 2020 8:30 a.m.  
6:30 p.m.

\*Blair County Park & Rec Advisory Board  
Fort Roberdeau Association  
(White Oak Hall, Fort Roberdeau)

Friday, August 7, 2020

Monday, August 10, 2020 6:00 p.m.

Blair County Airport Authority  
(Please call airport to confirm method of mtg.)

Tuesday, August 11, 2020 10:00 a.m.

\*Commissioners Business Session Meeting

**Commissioners Comments**

Commissioner Erb called for commissioners comments.

Commissioner Burke stated that door-to-door 2020 Census collection is slated to soon begin to those residents who have not yet completed the 2020 Census via mail or online. She encouraged those residents who have not yet completed the 2020 Census mailing to do so in order to avoid a collector stopping at your door during the midst of the COVID-19 Pandemic.

Commissioner Webster stated she would like to commend the courts for implementing many safeguards, which have enabled us to have jury selection this week. She stated it is very important for us to move forward in our justice system by resuming jury trials. A thank you was extended to everyone who had been a part of this effort.

Commissioner Erb stated that the Special Telephone Conference Meeting scheduled for tomorrow evening, Wednesday, July 29, 2020 will include an introduction of the CARES Act by Corey Troutman of Susquehanna Accounting Services; discussion of the funding requirements and restrictions for eligible categories by David Mitchell, Esq., of Campbell Beatty Durant; followed by the recommended funding levels and eligible categories for allocation by Jennifer Sleppy, Blair County Finance Director and Nicole Hemminger, Chief Clerk.

### **Consent Agenda**

#### **Resolution 306-2020**

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- e. **Retirements:** Dawn M. Lehman, FT, Caseworker II, CYF, \$42,999.32/yr., effective 07/06/2020.

Commissioner Erb noted his abstention due to a conflict of interest on the payment of invoices to UPMC Altoona.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 306-2020 with abstention as noted.

### **Unfinished Business**

#### **Adoption of Resolutions**

**Resolution 307-2020:** A resolution approving a FY 19/20 renewal Purchase of Service Agreement and Business Associate Agreement between the County of Blair, Blair County Children, Youth & Families and KidsPeace National Centers.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 307-2020.

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Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 308-2020.

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Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 309-2020.

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Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 310-2020.

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Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 315-2020.

#### **Old Business**

None

#### **New Business**

##### **Social Services**

Trina Illig requested approval for the submission of an application to the Commonwealth Financing Authority for a Blight Remediation Grant to assist in leveraging Blair County Lead Hazard Reduction Grant Funding from the Pennsylvania Department of Health, in the amount of \$300,000.00.

Mrs. Illig stated that she has identified this grant an additional funding source in order to complete rehabilitation activities within the City of Altoona. She stated that the county's Community Development Block Grant (CDBG) funds and (HOME) funds are disallowed because of the city's direct entitlement status.

Mrs. Illig stated that the county has seen an increase in the number of requests for assistance and anticipates that to continue. She stated that the application is due to the Department of Community and Economic Development by July 31, 2020.

Discussion followed.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 316-2020.

#### **Human Resources**

Katherine Swigart requested approval of a Grievance Settlement Agreement between the County of Blair and American Federation of State, County and Municipal Employees, AFL-CIO, District Council 83 (AFSCME) and a member of the bargaining unit, effective July 28, 2020.

Miss Swigart stated the grievance was filed back in the fall of 2019. She stated that should the board wish to approve the agreement would be effective as of today's date.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 317-2020.

**Adjourn**

Meeting Adjourned,

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Nicole M. Hemminger, Chief Clerk