

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
PARTICIPATION BY TELEPHONE CONFERENCE ONLY  
TUESDAY, FEBRUARY 16, 2021, 10:00 A.M.**

*\*Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, February 17, 2021	10:00 a.m.	Board of Assessment Appeals (Contact Assessment for mtg. info.)
	2:00 p.m.	*Salary Board Meeting
Thursday, February 18, 2021	8:30 a.m.	*Prison Board Meeting
	9:30 a.m.	*Records Improvement Committee
	10:00 a.m.	Commissioners Business Session
	1:30 p.m.	*Special Salary Board Mtg.
Friday, February 19, 2021		
Monday, February 22, 2021	1:30 p.m.	Conservation District Meeting (Contact office for mtg. info.)
	3:00 p.m.	ABCD Corp. Board Meeting (Contact ABCD for mtg. info.)
Tuesday, February 23, 2021	10:00 a.m.	*Commissioners Work Session

6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

**Resolution #55-2021:**

- a. Payment of three (3) Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/16/2021	210216WW	\$166,666.06
02/16/2021	210216SS	\$86,160.11
02/16/2021	210216CY	\$217,483.93

Which includes payment of an invoice to:

- Gerald Pastva, in the total amount of \$75.00.

- b. Ratification of three (3) Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/09/2021	210209SS	\$240,492.29
02/12/2021	210212HR	\$21,929.45
02/09/2021	210209FS	\$2,333.45

- c. Ratification of Total Payroll for the Check Dated February 11, 2021, in the total amount of \$767,933.60.

- d. **2021 Budget Transfers:** For charges received from HealthForce for January 2021.

From	\$	To
01101GCO-42000 General County Operations	\$100.00	01158-42000 District Attorney
01101GCO-42000 General County Operations	\$500.00	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$100.00	01160-42000 Court Administration
01101GCO-42000 General County Operations	\$100.00	01151-42000 Sheriff
01101GCO-42000 General County Operations	\$50.00	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$50.00	01103HW-42000 Highway
01101GCO-42000 General County Operation	\$50.00	01105-42000 Human Resources

- a. **Bridge #10/Friesville:** Requesting approval for payment of the following ECMS submissions: **Part 3, Invoice 7** received from Keller Engineers, for construction services, in the amount of \$133.28; **Part 4, Invoices, 5 and 6** received from Keller Engineers, for construction inspection, in the amounts of \$3,452.37 and \$3,980.38 respectively. All expenses are 95% reimbursable and will be paid from Marcellus Shale Legacy Funds.
- b. **NBIS Bridge Inspection and Inventory:** Requesting approval for payment of **Invoice #43** received from Stiffler McGraw, in the total amount of \$6,284.47 as follows: Bridge #13, T-365 Weitzel Hill Road over Plum Creek, \$1,913.91; Bridge #15, T-342 Rebecca Furnace Road over Clover Creek, \$1,913.91; Bridge #57, T-454 Lower Clover Creek Road over Clover Creek, \$2,412.95; and mileage in the total amount of \$43.70. Expenses will be paid out of the Act 44 Reserve Account (No. 059) and are 80% reimbursable.
- c. **Court Administration:** Requesting approval of one-1 University of Pittsburgh at Johnstown (UPJ) student intern, Alyssa Detwiler for the period of February 22, 2021 through April 30, 2021. Internship is for credit only and at no cost to the county.
- d. **Employment:** Patrick R. Brown, and Izaak G. Gray, FT, Sheriff Deputy, Sheriff's Office, \$15.39/hr., effective 02/16/21; Robin L. Pozgar, FT, Accounts Payable Specialist, Controller's Office, \$22,531.60/yr., effective 02/16/21; Brian K. Bass, From, FT, Laborer, Public Works, \$16.31/hr., to FT, Custodian, Public Works, \$16.31/hr., effective 02/08/21; and Rachel A. Gurganus, From, FT, Department Clerk II, Domestic Relations, \$10.51/hr., to FT, Sheriff Deputy, Sheriff's Office, \$15.39/hr., effective 02/16/21.

- e. **Terminations:** Ann M. Estep, FT, Caseworker II, CYF, \$32,558.50/yr., effective 02/12/2021.
- f. **Resignations:** Katelyn P. Bush, FT, Corrections Officer, Prison, \$21.09/hr., effective 02/07/21.

9. **STAFF REPORTS & SPECIAL BUSINESS**

**Weekly COVID-19 Update:**

**A. Children, Youth and Families:**

Requesting approval to exercise the second of two one-year extension terms pursuant to Section 1.02 of the current lease agreement between the County of Blair, Blair County Children, Youth and Families and JJ Keller Family Limited Partnership extending the lease through February 28, 2022 for Offices 120-129 located at 317 Union Street, Hollidaysburg, PA.

**B. Court Administration:**

- a. Requesting approval for the submission of a Project Budget Modification request, Sub-grant #2020-CE-01-33335, to the Pennsylvania Commission on Crime and Delinquency (PCCD), transferring a total amount of \$17,160 from the Colorox wipes, face masks, face shields, head sets, internet speed, and microphone covers category, to the audio/visual equipment, printers, televisions and pager system category for the purchase of television carts, cables and speakers, and printers for the court rooms to be able to print and scan cost and fines sheets for each court room, and televisions to be able to hold video hearings in the court rooms, and a pager system for the MDJ's to be able to help with social distancing for individuals who appear for hearings.
- b. Requesting approval for the acceptance of the Pennsylvania Commission on Crime and Delinquency's (PCCD) award of additional grant funds, Sub-grant #2019-OG-DC-31123, in the total amount of \$6,053.00, for Drug Testing and Continuation of Education. Original grant award amount increased from \$131,670.00 to \$137,723.00.

**C. Logan Township:**

Requesting approval for a letter of support for the submission of a Southern Alleghenies Regional Greenways Mini-Grant Application for the Leopold Park Train Viewing Area Project.

**D. Finance:**

Requesting approval for acceptance of the Pennsylvania Department of Community and Economic Development (PA DCED) grant award under the COVID-19 Hospitality Industry Recovery Program (CHIRP), in the amount of \$1,379,880.00.

10. **OLD BUSINESS**

None

11. **ADJOURN**

**WORK SESSION: TUESDAY, FEBRUARY 16, 2021, 10:00 A.M.**

Location: Participation by telephone conference only.

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**Call to Order:**

Commissioner Erb called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

**Others Present:**

Melissa Harpster (Commissioners Office), Jenn Sleppy and Sarah Chuff (Finance), Mark Taylor (911E), Jim Hudack (Social Services), Scott Schultz and Janice Meadows (Court Administration, Angela Wagner and A. C. Stickel (Controller’s Office), Becky Robinson (Purchasing), Rocky Greenland and Paul Shaffer (Public Works), Kay Stephens (Altoona Mirror) and Helen Schmitt (Public).

**Upcoming Meetings:**

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**Public Comment:**

Commissioner Erb called for public comment. There were no comments noted.

**Commissioners Comments:**

Commissioner Erb called for commissioners comments:

Commissioner Webster expressed her concerns on the news of the closing of Appvion Paper Mill, Inc. in Roaring Spring, Pennsylvania. She stated that losing these jobs will be a great detriment not only for the community of Roaring Spring, but Blair County as a whole.

Commissioner Burke stated she had no comments to make today.

Commissioner Erb stated that last Thursday, February 11, 2021 the Board of Commissioners voted unanimously to approve the submission of the Community Hospitality Industry Recovery Program (CHIRP) grant application to the Department of Community and Economic Development (DCED). He stated that the county was notified on Friday, February 12, 2021 that they had been awarded funds in the total amount of \$1,379,880.00, and that later on in today’s meeting action would be taken to accept the awarded grant funds.

Commissioner Erb stated that once the county approves the acceptance of the awarded grant funds the county would begin working with ABCD Corporation in developing a contract for ABCD Corporation to serve as the grant administrator.

**Consent Agenda:**

**Resolution #55-2021:**

a. Payment of three (3) Warrant Lists listed below:

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01101GCO-42000 General County Operations	\$50.00	01153-42000 Prothonotary
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01101GCO-42000 General County Operation	\$50.00	01105-42000 Human Resources

e. **Bridge #10/Friesville:** Requesting approval for payment of the following ECMS submissions: **Part 3, Invoice 7** received from Keller Engineers, for construction services, in the amount of \$133.28; **Part 4, Invoices, 5 and 6** received from Keller Engineers, for construction inspection, in the amounts of \$3,452.37 and \$3,980.38 respectively. All expenses are 95% reimbursable and will be paid from Marcellus Shale Legacy Funds.

f. **NBIS Bridge Inspection and Inventory:** Requesting approval for payment of **Invoice #43** received from Stiffler McGraw, in the total amount of \$6,284.47 as follows: Bridge #13, T-365 Weitzel Hill Road over Plum Creek, \$1,913.91; Bridge #15, T-342 Rebecca Furnace Road over Clover Creek, \$1,913.91; Bridge #57, T-454 Lower Clover Creek Road over Clover Creek, \$2,412.95; and mileage in the total amount of \$43.70. Expenses will be paid out of the Act 44 Reserve Account (No. 059) and are 80% reimbursable.

g. **Court Administration:** Requesting approval of one-1 University of Pittsburgh at Johnstown (UPJ) student intern, Alyssa Detwiler for the period of February 22, 2021 through April 30, 2021. Internship is for credit only and at no cost to the county.

h. **Employment:** Patrick R. Brown, and Izaak G. Gray, FT, Sheriff Deputy, Sheriff’s Office, \$15.39/hr., effective 02/16/21; Robin L. Pozgar, FT, Accounts Payable Specialist, Controller’s Office, \$22,531.60/yr., effective 02/16/21; Brian K. Bass, From, FT, Laborer, Public Works, \$16.31/hr., to FT, Custodian, Public Works, \$16.31/hr., effective 02/08/21; and Rachel A. Gurganus, From, FT, Department Clerk II, Domestic Relations, \$10.51/hr., to FT, Sheriff Deputy, Sheriff’s Office, \$15.39/hr., effective 02/16/21.

i. **Terminations:** Ann M. Estep, FT, Caseworker II, CYF, \$32,558.50/yr., effective 02/12/2021.

j. **Resignations:** Katelyn P. Bush, FT, Corrections Officer, Prison, \$21.09/hr., effective 02/07/21.

Commissioner Webster noted her abstention on the payment of an invoice to Gerald Pastva due to a conflict of interest.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution #55-2021 with abstention as noted.

**Staff Reports & Special Business:**

**Weekly Covid-19 Update:**

Mark Taylor stated that he is happy to report that since his report last Tuesday, February 9<sup>th</sup> there has only been an increase of 1,200 new cases reported by the Department of Health for the Commonwealth of Pennsylvania which is a much smaller number than what has been previously reported. He stated that the county’s positivity rate also decreased to 7.6% and the number of patients hospitalized with a COVID-19 diagnosis is twenty-eight (28). However, the county did unfortunately see ten (10) additional COVID-19 related deaths since last reporting.

Mr. Taylor stated that even though statistics are improving, residents must still be diligent in taking all necessary precautions against the virus (i.e., masking, social distancing, sanitizing, handwashing, etc.) He is happy to report that cases are improving in area nursing homes and prisons with some nursing homes opening up for family visitation.

Mr. Taylor stated that the 5-day COVID testing recently held by AMI at the Blair County Convention Center only had a response of two-hundred-sixty-nine people. He stated that he was very disappointed in the turn out number, and encouraged all to be tested regardless of symptoms or not.

Mr. Taylor stated that Conemaugh Nason Hospital sponsored a vaccine clinic for the 1A group on Friday, February 12, 2021. The clinic vaccinated well over 1,000 pre-registered individuals in a 12-hour span.

Mr. Taylor encouraged everyone wishing to receive the vaccine to remain in daily contact with his or her local pharmacy and physician’s office. He stated that once the county receives word that they will be receiving a sufficient quantity of vaccine, plans are ready to go to establish a mass distribution site at the Blair County Convention Center.

**Children, Youth and Families:**

Jim Hudack requested approval to exercise the second of two one-year extension terms pursuant to Section 1.02 of the current lease agreement between the County of Blair, Blair County Children, Youth and Families and JJ Keller Family Limited Partnership extending the lease through February 28, 2022 for Offices 120-129 located at 317 Union Street, Hollidaysburg, PA.

Mr. Hudack stated that the request is for the second of two one-year extension terms to the current lease agreement with JJ Keller Family Limited Partnership to extend the lease agreement an additional year to February 28, 2022 for the CYF Offices located at 317 Union Street, Hollidaysburg, PA. He stated that all other terms of the lease agreement remain the same and that utilities are included in the monthly rental fee. Mr. Hudack also stated that the CYF Needs Based Budget with no charge to the county pays for the lease.

Discussion followed.

**Court Administration:**

- a. Scott Schultz requested approval for the submission of a Project Budget Modification request, Sub-grant #2020-CE-01-33335, to the Pennsylvania Commission on Crime and Delinquency (PCCD), transferring a total amount of \$17,160 from the Clorox wipes, face masks, face shields, head sets, internet speed, and microphone covers category, to the audio/visual equipment, printers, televisions and pager system category for the purchase of television carts, cables and speakers, and printers for the court rooms to be able to print and scan cost and fines sheets for each court room, and televisions to be able to hold video hearings in the court rooms, and a pager system for the MDJ's to be able to help with social distancing for individuals who appear for hearings.

Mr. Schultz stated that the overall grant total is not changing. He stated that the request is just for the transferring of funds among various line items.

Discussion followed.

- b. Scott Schultz requested approval for the acceptance of the Pennsylvania Commission on Crime and Delinquency's (PCCD) award of additional grant funds, Sub-grant #2019-OG-DC-31123, in the total amount of \$6,053.00, for Drug Testing and Continuation of Education. Original grant award amount increased from \$131,670.00 to \$137,723.00.

Mr. Schultz stated that PCCD approved the county's request for an increase in grant funds in the total amount of \$6,053.00 to be used for drug testing patches. He requested that the board consider accepting the award of additional grant funds.

Discussion followed.

**Logan Township:**

Nicole Hemminger requested approval for a letter of support for the submission of a Southern Alleghenies Regional Greenways Mini-Grant Application by Logan Township, Blair County for the Leopold Park Train Viewing Area Project.

Chief Clerk Hemminger stated that Logan Township is once again requesting a letter of support for the submission of a Southern Alleghenies Regional Greenways Mini-Grant Application for the Leopold Park Train Viewing Area Project, as their prior year grant submissions were unsuccessful. She stated that there is no funding from the county associated with this grant.

Discussion followed.

**Finance:**

Jennifer Sleppy requested approval for acceptance of the Pennsylvania Department of Community and Economic Development (PA DCED) grant award under the COVID-19 Hospitality Industry Recovery Program (CHIRP), in the amount of \$1,379,880.00.

Mrs. Sleppy stated that the CHIRP grant application was submitted to DCED on February 11, 2021 and the notification of award came on Friday, February 12, 2021. She stated that the deadline for acceptance of the grant award is today, Tuesday, February 16, 2021.

Discussion followed.

**Resolution #56-2021:** A resolution approving the acceptance of the Pennsylvania Department of Community and Economic Development (PA DCED) grant award under the COVID-19 Hospitality Industry Recovery Program (CHIRP), in the amount of \$1,379,880.00.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #56-2021.

**Old Business:**

None

**Adjourn:**

Meeting Adjourned,