Blair County Salary Board Meeting of September 20, 2023 at 2:30 p.m. In Commissioners' Public Meeting Room

Salary Board meetings are being held in person and by Zoom. To participate in the meeting, please dial 1-301-715-8592 or 1-646-876-9923 and enter Meeting ID 963 5106 3994 and then the meeting passcode 868993.

AGENDA

- 1. Call to Order Commissioner Bruce Erb
- 2. Roll Call
- **3.** Call for Public Comment on Salary Board Items.
- **4.** Approval of Minutes from the September 6, 2023 Meeting.

Positions:

- **5. Court Administration**Requested by President Judge Elizabeth A. Doyle

 <u>Tipstaff</u> Request to document the reduction of Zana Dively's current maximum hours from 999 per anniversary year to 499 per anniversary year. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time. She would retain her current hourly rate of \$16.03.
- **6. Court Administration**Requested by President Judge Elizabeth A. Doyle

 <u>Tipstaff</u> Request to document the reduction of Karen Swab's current maximum hours from 999 per anniversary year to 499 per anniversary year. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time. She would retain her current hourly rate of \$14.95.
- 7. Court Administration Requested by President Judge Elizabeth A. Doyle

 <u>Tipstaff</u> Request to document the reduction of Lou Kensinger's current maximum hours from 999 per anniversary year to 499 per anniversary year. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time. She would retain her current hourly rate of \$11.98.
- 8. Court Administration Requested by President Judge Elizabeth A. Doyle

 <u>Tipstaff</u> Request to create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (limited to 499 per anniversary year) with hourly rate of \$11.58. This position is needed to assist with the decrease of hours for Lou Kensinger.

9. Domestic Relations

Requested by Director Marc Seifert Presented by President Judge Elizabeth A Doyle

<u>Department Clerk I</u> Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This position is funded at 66% by state reimbursement. This vacancy is due to the resignation of Sharon Henry effective 09/15/2023.

10. Sheriff

Requested by Sheriff James Ott

<u>Deputy</u> Request to re-create 2 positions. These position are UMWA-Court, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$15.52, \$1,241.60 estimated bi-weekly, \$32,281.60 estimated annually. These vacancies are due to the resignations of Dustin Weber effective 08/29/2023 and Tristan Johnson effective 09/06/2023.

11.Sheriff

Requested by Sheriff James Ott

<u>Deputy</u> Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time with an average of 29 hours per week with an hourly rate of \$15.52, \$900.16 estimated bi-weekly, \$23,404.16 estimated annually. This position is limited to 1500 hours per benefit plan year. This vacancy is due to the resignation of Scott Berardinelli effective 09/25/2023.

12. Assessment

Requested by Chief Assessor DeAnna Heichel

GIS Mapper/UPI Coordinator I or II Request to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$16.30, \$1,141.00 estimated bi-weekly, \$29,666.00 estimated annually without CPE credential; an hourly rate of \$17.12, \$1,198.40 estimated bi-weekly, \$31,158.40 estimated annually with CPE credential. This vacancy is due to the resignation of Eden VanTries effective 09/15/2023.

13. Social Services

Requested by Director Tricia Maceno

Mental Health Program Specialist Request to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$17.98, \$1,258.00 estimated bi-weekly, \$32,723.60 estimated annually. The wages for this position are reimbursed 100% by the state. This vacancy is due to the resignation of Tracy Fitzpatrick effective 09/15/2023.

14. Social Services

Requested by Director Tricia Maceno

Mental Health Program Specialist-CASSP Request to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$20.81, \$1,456.70 estimated bi-weekly, \$37,874.20 estimated annually. The wages for this position are reimbursed 100% by the state. This vacancy is due to Cindy James moving into the Mental Health Program Coordinator position effective 9/11/2023.

15. Children, Youth, and Families

Requested by Commissioner Laura Burke

<u>Supervisor-Casework</u> Request to re-create this position within the hiring range of the S7 pay grade (\$45,004.87 to \$48,605.26). This position is Non-Union, Exempt (Salary) Full-Time at 35 hours per week. This position is reimbursed at 80% by Act 148 funds. This vacancy is due to the resignation of Jessica Rodriguez effective 09/22/2023.

16. Adjournment

The next regular Salary Board Meeting will be October 4, 2023 at 10:30 a.m. In Commissioners' Public Meeting Room.