

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, OCTOBER 18, 2022, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, October 19	10:00 a.m.	*Board of Assessment Appeals (Conference Room 2B)
	2:30 p.m.	*Salary Board (Commissioner’s Meeting Room)
Thursday, October 20	8:30 a.m.	*Prison Board (Commissioner’s Meeting Room)
	9:30 a.m.	*Records Improvement Committee (Commissioner’s Meeting Room)
	10:00 a.m.	*Commissioner’s Business Session (Commissioner’s Meeting Room)
Friday, October 21		
Monday, October 24	2:00 p.m.	*Public Budget Meeting (Conference Room 2B)
Tuesday, October 25	10:00 a.m.	*Commissioner’s Work Session (Commissioner’s Meeting Room)
	6:00 p.m.	LERTA Public Meeting (ABCD Corp. Conference Room)

6. **EXECUTIVE SESSION ANNOUNCEMENT**
7. **APPROVAL OF MEETING MINUTES – 10/04/22 and 10/06/22**
8. **PUBLIC COMMENT**
9. **COMMISSIONERS COMMENTS**

10. **CONSENT AGENDA**

**Resolution #424-2022:**

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/18/2022	221018WW	\$206,596.41
10/18/2022	221018SS	\$ 460.00
10/18/2022	221018CY	\$ 131.52

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/11/2022	221011RF	\$ 624.65
10/11/2022	221011FS	\$ 2,300.00
10/12/2022	221012RF	\$ 147.88
10/13/2022	221013HR	\$11,607.40

- c. **Bridge #67/West Loop Road Replacement Project:**

- i. Requesting approval of ECMS submission, Estimate 007, in the total amount of \$124,629.43, and Estimate 008, in the total amount of \$77,595.11, received from Wen-Brooke Contracting Inc. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.

- ii. Requesting approval of ECMS submission, Invoice #6, Part 3, Construction Services, in the total amount of \$381.38, received from Keller Engineers. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.
- d. **Bridge #82/Frankstown Branch Superstructure Replacement Project:**
  - i. Requesting approval of ECMS submission, Estimate 005, in the total amount of \$568,099.87, received from Glenn O Hawbaker Inc. Expenses are 100% reimbursable through the Road Map Fund.
  - ii. Requesting approval of ECMS submission Invoice #7, Part 3, Construction Services, in the total amount of \$1,334.73 received from Keller Engineers. Expenses are 100% reimbursable through the Road Map Fund.
- e. **Social Services Advisory Board:** Requesting approval for the reappointments of Christopher Cohn and Stephen Martynuska and the appointments of Dana Melton and Susan Franco to the Advisory Board. Terms will expire on December 31, 2025.
- f. **Employment:** Jarren C. Hatfield and Sean A. Johnson, FT, Corrections Officer, Prison, \$20.59/hr., effective 10/17/22; Kathleen M. Heinlein, PT, Tipstaff, Court Administration, \$11.58/hr., effective 10/17/22; Sharon L. Henry, FT, Department Clerk I, Domestic Relations, \$11.03/hr., effective 10/17/22; Madison L. Miller, FT, Probation Officer, JPO, \$31,785.00/yr., effective 10/17/22; David M. Dauria, From, FT, Sheriff's Deputy, Sheriff's Office, \$15.71/hr., To, FT, Corporal, Sheriff's Office, \$17.12/hr., effective 10/8/22; Derek J. Frye, From, PT/Fill-In, Corrections Office, Prison, \$15.50/hr., To, FT, Correctional Case Manager, Prison, \$11.58/hr., effective 10/17/22; Douglas A. Steberger, From, FT, Maintenance Technician, Public Works/Building Maintenance, \$20.56/hr., To, FT, Maintenance Technician-Plumber, Public Works/Building Maintenance, \$20.56/hr., effective 10/17/22; and Misty J. Steinbacher, From, FT, Administrative Support, Domestic Relations, \$11.58/hr., To, FT, Case Manager, Domestic Relations, \$15.52/hr., effective 10/17/22.
- g. **Terminations:** Kevin E. Adams, FT, Maintenance Technician, Public Works/Highway, \$20.61/hr., effective 10/07/22.
- h. **Resignations:** Tawnya R. Plunkard, FT, Caseworker II, CYF, \$36,458.50/yr., effective 10/19/22; David L. Ledger, FT, Maintenance Technician/Equipment Operator, \$20.56/hr., effective 10/21/22; and John D. Sayre, FT, Parole and Probation Officer, APO, \$31,785.00/yr., effective 10/21/22.
- i. **Correction:** Lawrence A. Hagg, resignation date, From 10/13/22 To 10/11/22.

## 11. STAFF REPORTS & SPECIAL BUSINESS

### A. **Court Administration:**

- i. Requesting approval of a County of Blair Agreement for Purchases under Bidding Threshold between the County of Blair and Kerry M. Richmond, PhD for the products and services set forth in Exhibit A, in conjunction with the Pennsylvania Commission on Crime and Delinquency's (PCCD) County Re-entry Planning Grant, in the total amount of \$14,960.00.
- ii. Requesting approval of a quote received from Thomson Reuters for West Proflex Access, in the total amount of \$915.00/per month for a period of thirty-six (36) months.

### B. **Children, Youth and Families:**

- i. Requesting approval of an Agreement for Payment of Legal Services between the County of Blair and Brian H. Grabill, Esq., as Counsel for Minor Child or Court Appointment Additional Counsel for a Child, at the hourly rate of \$85.00, for the period of July 1, 2022 through June 30, 2023.

- ii. Requesting approval of an Agreement for Payment of Legal Services between the County of Blair and Ashley Passarello, Esq., as Counsel for Minor Child or Court Appointment Additional Counsel for a Child, at the hourly rate of \$85.00, for the period of July 1, 2022 through June 30, 2023.

**C. Social Services:**

- i. Requesting approval for the submission of the County of Blair’s FY 2022 Community Development Block Grant (CDBG) Grant Application on behalf of the seventeen (17) Non-Entitlement Municipalities, in the total amount of \$248,299.00.
- ii. Requesting approval for the submission of the County of Blair’s FY 2022 Community Development Block Grant (CDBG) Grant Application on behalf of the seventeen (17) Non-Entitlement Municipalities, and the five (5) Entitlement Municipalities (as listed below), in the total amount of \$829,777.00:

<b>NON-ENTITLEMENT MUNICIPALITIES</b>	Boroughs of Bellwood, Duncansville, Martinsburg, Newry, Roaring Spring, Williamsburg, and the Townships of Allegheny, Catharine, Freedom, Greenfield, Huston, Juniata, North Woodbury, Snyder, Taylor, Tyrone and Woodbury.
<b>ENTITLEMENT MUNICIPALITIES</b>	Hollidaysburg Borough, Tyrone Borough, Antis Township, Blair Township and Frankstown Township.

- iii. Requesting approval of the Cooperation Agreements between the County of Blair and the five-5 Entitlement Municipalities to submit an application and to administer the FY 2022 Community Development Block Grant (CDBG) Program on their behalf as follows:

\$112,787.00	Blair County to benefit Hollidaysburg Borough
\$110,995.00	Blair County to benefit Tyrone Borough
\$122,104.00	Blair County to benefit Antis Township
\$103,237.00	Blair County to benefit Blair Township
\$132,355.00	Blair County to benefit Frankstown Township

- iv. Requesting approval for the Adoption of the FY 2022 Community Development Block Grant (CDBG) Program Grievance Procedure and authorization to re-designate Blair County Chief Clerk, Nicole M. Hemminger, as the Section 504 Officer.
- v. Requesting approval of the FY 2022 Fair Housing Resolution.
- vi. Requesting approval of a Memorandum of Agreement between the County of Blair and the Pennsylvania State Historic Preservation Office regarding the use of Community Development Block Grant Funds (CDBG) on behalf of Tyrone Borough, for the demolition of property located at 822-824 Washington Avenue, Tyrone, PA.
- vii. Requesting approval to Amend Resolution 174-2020, dated April 21, 2020, approving a Sub-Recipient Agreement between the County of Blair and Williamsburg Borough under the FY 2016 Community Development Block Grant (CDBG) Program, amending the termination date of the Sub-Recipient Agreement from October 17, 2022 to April 30, 2023.

D. **Human Resources:**

Requesting approval of a quote received from Workable, for renewal of the Workable Core Plan (applicant management services), in the total amount of \$5,346.00, for the period of October 7, 2022 through October 31, 2022.

E. **Borough of Hollidaysburg:**

Requesting approval of a Letter of Support for the submission of an application by the Borough of Hollidaysburg to the Pennsylvania Department of Transportation (PennDOT) for the Multimodal Transportation Fund Program (MTFP) for the Canal Basin Park Gateway Connector Bridge Project.

F. **Bridges 87, 88, 89, and 92/Freedom Township:**

Requesting approval for the acceptance of bids received for the Blair County Box Culvert Group/Bridges 87, 88, 89, and 92 project for review, award or rejection according to county code thereafter.

12. **OLD BUSINESS**

**Resolution 326-2022:** Approving the FY 2020/2021 and 2021/2022 renewal Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and Professional Family Care Services, Inc.

**Natural Gas Pricing:**

Continued discussion concerning current natural gas pricing.

13. **ADJOURN**