



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of June 16, 2021 2:00 PM In Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Board Members not in Attendance:

NONE

Quorum: Present

Non-Board Members in Attendance: Sarah Chuff, President Judge Elizabeth Doyle¹, James Eckard, DeAnna Heichel, Nicole Hemminger, Janice Meadows, Heather Meck, Sheriff James Ott, Prothonotary Robin Patton², Jennifer Sleppy, 1st Assistant District Attorney Nichole Smith³, Katherine Swigart

Media in Attendance: NONE

Call to Order: Commissioner Erb called the meeting to order at 2:13 p.m.

Commissioner Erb explained the ground rules for today's teleconference. All remote participants should mute their telephones until called upon to speak. Public participants may speak only during the designated public comment period near the beginning of the meeting and must keep their phones muted during the rest of the meeting. Each person needs to avoid interrupting the person speaking. Each speaker **MUST** state his/her name before talking each time he/she speaks so others will know who is speaking and to ensure minutes will be accurate.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Commissioner Webster and seconded by Commissioner Burke that the minutes from the June 2, 2021 meeting be approved. The motion was unanimously carried.

¹ The Judge is a voting member of the board for items in that office.

² The Prothonotary is a voting member of the board for items in that office.

³ The 1st Assistant DA is a voting member of the board for items in that office.

Court Administration

Requested by President Judge Elizabeth A. Doyle

Law Clerk Judge Doyle moved to re-create this position. This position is Non-Union, Excluded (Salary). Full-Time at 35 hours per week with a bi-weekly rate of \$1,480.77, \$38,500.02 annually. This vacancy is due to the resignation of Stephen Park effective 6/11/2021. Commissioner Burke seconded the motion and it was unanimously carried.

Court Administration

Requested by President Judge Elizabeth A. Doyle

Tipstaff Judge Doyle moved to change position status of incumbent assigned to Judge Doyle from Part-Time to Full-Time. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.44 estimated annually. The position is not within the complement for Court Administration. Commissioner Burke seconded the motion and it was unanimously carried.

Controller Stickel stated the Tipstaff Complement cannot exceed the annual number of budgeted positions.

Commissioner Erb asked how many Part-Time (up to 999 hours) Tipstuffs they have. Janice Meadows stated they had 9 budgeted: 8 at 999 hours and 1 at 1500 for 2021. Commissioner Erb stated, as approved at the December 10, 2020 Salary Board Meeting, it should be a total of 8: 7 at 999 hours and 1 at 1500 hours; and, if the Tipstaff at 1500 hours resigns/terminated, that position would revert to a Part-Time (999 hours) position. The 1 Tipstaff at 1500 hours was terminated and that position reverted to Part-Time (999 hours), making it a complement of 8 Tipstaff at 999 hours.

Controller Stickel stated the issue is the person moving from Part-Time to Full-Time is not electing healthcare, but if he retires/resigns, a new Full-Time candidate would have to be offered the benefits. This would increase the cost.

Commissioner Erb stated if Fred Guyer leaves, the Board would need to revisit the status of the position.

Judge Doyle moved to reduce the budgeted compliment of Tipstuffs for Court Administration by (1) one. They would not hire more than 7 Tipstuffs @ 999 hours. Commissioner Burke seconded the motion and it was unanimously carried.

District Attorney's Office

Requested by District Attorney Peter Weeks

Assistant District Attorney 1st Assistant District Attorney Nichole Smith moved to re-create this position. This position is SEIU-ADA APD, Excluded (Salary). Full-Time at 35 hours per week with a bi-weekly rate of \$1,730.77, \$45,000.02 annually. This vacancy is due to the resignation of Simon Ryder effective 6/18/2021. Commissioner Burke seconded the motion and it was unanimously carried.

District Attorney's Office

Requested by District Attorney Peter Weeks

Victim Witness Director After review/discussion, this item was tabled until the 7/7/2021 meeting.

District Attorney's Office

Requested by District Attorney Peter Weeks

Sexual Assault/Domestic Violence Case Manager 1st Assistant District Attorney Nichole Smith moved to re-set salary of incumbent for this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week. With the June 25, 2021 resignation of the Victim Witness Director, Rebecca Lidgett will be performing out-of-classification and extra-union administrative duties until the Director is replaced. The UMWA contract states Rebecca would receive +5% to her hourly rate. This would increase her hourly rate to \$16.1583, \$1,131.08 estimated bi-weekly, \$14,704.04 estimated for the maximum 180 days. The increase is to be effective June 26, 2021 and continue for a max of 180 days or the start of the new Director, whichever comes first. Commissioner Burke seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Clerk Typist I Prothonotary Patton moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the resignation of Dianne Carmel effective 5/27/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Sheriff's Office

Requested by Sheriff James Ott

Sheriff's Deputy Sheriff Ott moved to change position status from Full-Time to Part-Time. This position is UMWA-Court, Non-Exempt (Hourly). Part-Time at 29 hours per week with an hourly rate of \$15.3889, \$892.56 estimated bi-weekly, \$23,206.46 estimated annually. UMWA approved the incumbent retaining his existing full-time hourly rate. Josh Cherish will change from Full-Time to Part-Time effective 6/21/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Prison

Requested by Warden Abbie Tate

Lieutenant Controller Stickel moved to re-set salary of incumbent for this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. With temporary placement of Lt. Shaun Edmundson into the position of Deputy Warden - Facility Services, he will be performing out-of-classification duties and should receive +5% to his rate. This would increase his rate to \$1,764.67 bi-weekly, \$22,940.71 for the maximum 13 pay periods. The increase is to be effective June 19, 2021. Commissioner Webster seconded the motion and it was unanimously carried.

Assessment Office

Requested by DeAnna Heichel, Chief Assessor/Director

GIS Mapper/UPI Coordinator I or II Commissioner Burke moved to re-create this position. This position is UMWA-Residual Unit, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$14.6414, \$1,024.90 estimated bi-weekly, \$26,647.36 estimated annually. GIS Mapper/UPI Coordinator II hourly rate is \$15.9075, \$1,113.52 estimated bi-weekly, \$28,951.63

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estimated annually if the hire holds a CPE credential. This vacancy is due to retirement of Roseanne Markley effective 6/18/2021. Controller Stickel seconded the motion and it was unanimously carried.

There being no further business to discuss, the meeting was adjourned at 2:59 p.m.

The next Regular Salary Board Meeting will be held on July 7 2021 @ 10:30 AM
In the Commissioners' Public Meeting Room.

The next Special Salary Board Meeting will be held July 1 2021 @ 10:30 AM
In the Commissioners' Public Meeting Room.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is fluid and cursive, written in a professional style.

August C. Stickel IV
Secretary