

**AGENDA**  
**BLAIR COUNTY BOARD OF COMMISSIONERS MEETING**  
**COMMISSIONERS MEETING ROOM, BASEMENT**  
**THURSDAY, AUGUST 14, 2025, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **EXECUTIVE SESSION ANNOUNCEMENT**
5. **APPROVAL OF THE BOARD OF COMMISSIONERS MEETING MINUTES – 4/10/2025, 4/17/2025, 7/31/2025 and 8/7/2025**
6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

**Resolution 380– 2025:**

- a. Ratification of the following seven – 7 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
8/04/2025	250804HI	\$585,334.29
8/06/2025	250806RF	\$315.85
8/07/2025	250807HR	\$11,371.63
8/12/2025	250812SS	\$137,848.89
8/12/2025	250812CY	\$532,546.52
8/12/2025	250812TC	\$243,345.46
8/12/2025	250812WW	\$173,800.64

Which includes payment of the following invoices:

\* Hollidaysburg Borough in the total check amounts of \$105.00 and \$4,304.13.

- b. Ratification of total Payroll for the paycheck dated 8/8/2025 in the total amount of \$954,589.62.

- c. **2025 Budget Transfer:** To cover the fees for Vehicle Insurance from PCoRP:

From	\$	To
01101GCO-44930 General County Operations	\$3,056.00	01602-44930 EMA
01101GCO-44930 General County Operations	\$437.00	01122-44930 911
01101GCO-44930 General County Operations	\$2,619.00	012011-44930 APO
01101GCO-44930 General County Operations	\$1,310.00	01107-44930 Assessment
01101GCO-44930 General County Operations	\$873.00	01152-44930 Coroner
01101GCO-44930 General County Operations	\$8,730.00	113201-44930 CYF
01101GCO-44930 General County Operations	\$873.00	01158-44930 District Attorney
01101GCO-44930 General County Operations	\$437.00	08607-44930 Fort Roberdeau
01101GCO-44930 General County Operations	\$10,476.00	03103410-44930 Highway
01101GCO-44930 General County Operations	\$3,056.00	01202-44930 JPO
01101GCO-44930 General County Operations	\$2,183.00	01103BM-44930 Building Maintenance
01101GCO-44930 General County Operations	\$437.00	35101-44930 Park & Rec
01101GCO-44930 General County Operations	\$1,310.00	01209PO-44930 Prison
01101GCO-44930 General County Operations	\$3,929.00	01151-44930 Sheriff
01101GCO-44930 General County Operations	\$437.00	65504-44930 Community Development

- d. **2025 Budget Transfer:** To cover the fees for maintenance on county vehicles:

From	\$	To
01103HW-44730 Highway	\$125.00	113201-44730 CYF

- e. **Employments:** Malloy, Eric, FT, Program Specialist, CYF, \$2,109.66 biweekly, effective 8/11/2025. Miller, Brandie, FT District Court Administrative Support – Aigner, MDJ, \$14.44/hr., effective 8/13/2025.

- f. **Resignations:** Ziwel, Lin, FT, Intern, District Attorney, \$11.00/hr., effective 6/23/2025. McIntosh, Justin, FT, Corrections Officer, Prison, \$21.53/hr., effective 8/4/2025. Mosby, Kristen, FT, Telecommunicator Trainee, 911 Center, \$17.55/hr., effective 8/5/2025. Kuhn, Breann, FT, Temporary Department Assistant – Highway, Public Works, \$12.50/hr., effective 8/7/2025. Kuhn, Casey, FT, Temporary Department Assistant – Highway, Public Works, \$12.50/hr., effective 8/7/2025. Farabaugh, Kathleen, FT, Temporary Department Assistant – Highway, Public Works, \$12/50/hr., effective 8/8/2025. Lucas, Rachel, PT, Tipstaff, Court Administration, \$13.75/hr., effective 8/8/2025.

- g. **Terminations:** Miller, Christopher, FT, Clerk Typist I, CYF, \$13.84/hr., effective 8/4/2025.

- h. **Retirements:** Matthews, Brenda, FT, Lieutenant, Prison, \$2,303.80 biweekly, effective 8/7/2025.

9. **STAFF REPORTS & SPECIAL BUSINESS**

a. **2024 Audit:**

- i. Presentation of the 2024 Audit Report by Zelenkofske Axelrod LLC.
- ii. Requesting approval for the acceptance of the 2024 Audit Report prepared by Zelenkofske Axelrod LLC.

b. **Conservation District:**

Requesting approval of an Agreement for the Sale and Purchase of an Agricultural Conservation Easement to the Commonwealth of Pennsylvania and the County of Blair Jointly in Perpetuity and Biddle Family Partnership LP for 236.23 acres located in Woodbury Township, Blair County, in the total purchase price of \$488,996.10. The Commonwealth shall pay \$343,996.10, and the County shall pay \$145,000.00.

c. **Prison:**

Requesting approval to accept the proposals received for the food service for the Blair County Prison and to award or reject per county code thereafter.

d. **Children, Youth, and Families:**

Requesting approval of the FY 2025/2026 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families, and New Life Adolescents, LLC.

e. **Public Safety - EMA:**

- i. Requesting approval for the Submission of an FFY 2026 Hazardous Materials Emergency Preparedness Grant Application to the Pennsylvania Emergency Management Agency for hazardous materials training and planning encompassing four (4) proposed projects for the period of October 1, 2025 through September 30, 2026, in the amount of \$37,950.00.
- ii. Requesting approval to rescind Resolution 376-2025 approving the Period of Performance Extension for the FFY 2019 Hazard Mitigation Grant Program Agreement (HMGP, Resolution 106-2023) from August 5, 2025 to August 5, 2026, and authorizing Mark Taylor to sign said agreement.
- iii. Requesting approval of the Period of Performance Extension for the FFY 2019 Hazard Mitigation Grant Program Agreement (HMGP, Resolution 106-2023) from August 5, 2025 to August 5, 2026.

f. **Domestic Relations:**

Requesting approval of the Title IV-D Cooperative Agreement between the County of Blair, Domestic Relations Section (DRS) of the Court of Common Pleas, and the Commonwealth of Pennsylvania, Department of Human Services (DHS) for the administration of the Title IV-D of the Social Security Act, for the period of October 1, 2025 through September 30, 2030.

g. **Fort Roberdeau:**

Requesting approval of the Quote dated July 30, 2025, received from Lallemand Construction LLC for topsoil and stone to finish the groundwork at the Fort Roberdeau Lead Mine Site in the total amount of \$1,800.00.

h. **Elections:**

- i. Requesting ratification of the submission of an application for the Election Integrity Grant Program (EIGP), in the requested amount of \$420,908.93.

- ii. Requesting approval for the submission of a Notice of Intent – Requesting Grant Funds, in the amount of \$500, to be used for reimbursement of expenses incurred for the purchase of a new version of provisional ballot envelopes for the period of July 1, 2025 through November 4, 2025.
- i. **Southern Alleghenies Service Management Group:**  
Requesting approval of ten (10) Early Intervention contracts for the period of July 1, 2025 through June 30, 2026.
  - Bauer’s All About Kids, LLC
  - C & S Contract Speech Language Pathology Services, Inc.
  - Kids First Affiliated Services
  - Milestone Physical Therapy
  - Alyssa Neil
  - North Star Services, Inc.
  - Procure PT, LP
  - Kerri Sassano
  - Therapeutic Early Intervention Services, LLC
  - UPMC Home healthcare of Central
- j. **Social Services:**
  - i. Requesting approval of the FFY 2024 Community Development Block Grant (CDBG) Entitlement Contract (#C000094370) between the County of Blair and the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) in the amount of \$819,587.00.
  - ii. Requesting approval of an Affordable Housing Trust Fund Disbursement for the Code Compliance Repair Assistance Program to assist with repair/replacement of rotting window casings, repair rotting cornice trim, scrape & paint siding, front and rear porch roof repairs & gutter repairs at 2521 W. Chestnut Avenue, Altoona, PA, in the not to exceed amount of \$5,000.00.
  - iii. Requesting approval of Amendment #01 to the FY 2024/2025 contract renewal agreement (Resolution 490-2024) between the County of Blair and H.O.P.E. Drop in for the period of July 1, 2024 through June 30, 2025 increasing the maximum contract amount from \$75,000.00 to \$100,000.00.
- k. **Public Works – Highway:**  
Requesting approval of the Agreement for Purchases Under Bidding Threshold between the County of Blair, on behalf of Blair County Public Works Highway Department, and Barr's Auto Electric, Radiator and A/C for vehicle repairs and maintenance set forth in County approved purchase orders.
- l. **Public Works – Facilities:**
  - i. Requesting approval of change order #2 to the contract between the County of Blair and Burke & Company LLC (Resolution 127-2025) for 5 replacement heat pump units for the courthouse in the additional amount of \$86.00, for a total cost of \$21,058.00.
  - ii. Requesting approval of the Payment of the Invoice from Big Diehl Plumbing LLC (aka Roto Rooter) made Outside the County's Purchasing Policy for emergency sewer line opening work at the Dunio MDJ office in the amount of \$535.00.
- m. **Human Resources:**
  - i. Requesting approval to accept the Pennsylvania County Health Insurance Purchasing Cooperative (PCHIPC) Claim Fund Surplus for Plan Year 2024 in the amount of \$33,433.00 and for the refund to be distributed to the County via check payable to the County of Blair.

- ii. Requesting approval of the Agreement between the County of Blair and Nason Hospital Occupational Health for occupational health services as outlined below, at the rates provided on the document dated January 1, 2023.
- iii. Requesting approval for the submission of the Pennsylvania Counties Workers' Compensation Trust (PComp) 2025 Sallade Safety Improvement Program Grant Application for the purchase of a Blair County Prison Transportation van in the total amount of \$35,000.00.
- n. **Salvation Army:** Requesting approval of the FY 2024/2025 Final State Food Purchase Program (SFPP) Expense and Data Report to the Pennsylvania Department of Agriculture by the Salvation Army.
- o. **Commissioners:** Requesting approval for Commissioner Webster to sign a Letter of Interest regarding two parcels.

10. **OLD BUSINESS:**  
NONE

11. **ADJOURN**

**The next Board of Commissioners' Meeting will be held on Thursday, August 21, 2025 at 10:00 a.m. in the Commissioners' Public Meeting Room**

