



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of December 21, 2022

2:30 p.m. In the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Non-Board Members in Attendance:

President Judge Elizabeth Doyle¹, Nicole Hemminger, Melena Koegler, Public Defender Russell Montgomery², Prothonotary Robin Patton³, Wendy Pielmeier, Nicole Smith, Katherine Swigart

Board Members not in Attendance:

NONE

Quorum: Present

Media in Attendance: Rachel Foor, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 2:30 p.m.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There were no comments.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Webster that the minutes from the December 7, 2022 meeting be approved. The motion was unanimously carried.

District Court

MDJ Miller's Office

Requested by President Judge Elizabeth Doyle

District Court Administrative Support Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to the resignation of Brenda Whitman effective 12/02/2022. Commissioner Burke seconded the motion and it was unanimously carried.

¹ The Judge is a voting member for Court related office items.

³ The Prothonotary is a voting member for items in that office.

² The Public Defender is a voting member for items in that office.

Juvenile Probation

Requested by President Judge Elizabeth Doyle

Deputy Chief Judge Doyle moved to set temporary rate for out-of-class duties for Molly Wink. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. Per the Pay Policy, Molly's wages should increase +5% (\$101.88 per pay) for assuming responsibilities out of her job classification. She will be serving as Interim Chief following Jon Frank's retirement effective 1/06/2023. This increase would be effective 01/7/2023 for the maximum of 13 pay periods or the last day of the pay period prior to Jon's replacement starting. Commissioner Burke seconded the motion and it was unanimously carried.

Public Defender

Requested by Public Defender Russell Montgomery

Administrative Support Public Defender Montgomery moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$12.16, \$851.20 estimated bi-weekly, \$22,131.20 estimated annually. This vacancy is due to the resignation of Kaitlyn Cappella effective 12/23/2022. Commissioner Burke seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Courtroom Clerk Prothonotary Patton moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (Non-Benefit Eligible) at 19 hours per week with an hourly rate of \$12.16, \$462.08 estimated bi-weekly, \$12,014.08 estimated annually. This position is limited to 999 hours per anniversary year. This vacancy is due to Renee Mahalko transferring to Receptionist/Clerk (1500 hours per benefit plan year) effective 11/28/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Courtroom Clerk Prothonotary Patton moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (Non-Benefit Eligible) at 19 hours per week with an hourly rate of \$12.16, \$462.08 estimated bi-weekly, \$12,014.08 estimated annually. This position is limited to 999 hours per anniversary year. This vacancy is due to the resignation of Colene Zeak effective 02/18/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Receptionist/Clerk Prothonotary Patton moved to abolish this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (Benefit Eligible) at 29 hours per week. This position is limited to 1500 hours per benefit plan year. This title was re-created at the 09/07/2022 meeting, replacing Diane Strohm, and remains open. Commissioner Webster seconded the motion and it was unanimously carried. Commissioner Webster seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Receptionist/Clerk Prothonotary Patton moved to create this position and record the wages for Vickie Cotter. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (Non-Benefit Eligible) at 19 hours per week. Vickie's hourly rate should be \$11.60, \$440.80 estimated bi-weekly, \$11,460.80 estimated annually. This position is limited to 999 hours per anniversary year. Vickie will fill this position effective 12/21/2022. She currently holds the position of Receptionist /Clerk Part-Time (1500 hours per benefit plan year) requested to be abolished in Item #10. She is returning to the title she's done since hire, so she must be paid the rate according to time in the position. Commissioner Webster seconded the motion and it was unanimously carried.

Assessment

Requested by Chief Assessor DeAnna Heichel

Clean and Green Specialist I or II Commissioner Burke moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$14.08, \$985.60 estimated bi-weekly, \$25,625.60 estimated annually without CPE; \$15.52/hour, \$1,086.40 estimated bi-weekly, \$28,246.40 estimated annually with CPE. This vacancy is due to the resignation of Kristen Keller effective 12/16/2022. Commissioner Webster seconded the motion and it was unanimously carried.

After review and discussion of current complements, Controller Stickel moved to retain the Children, Youth and Families' Caseworkers Complement and the Blair County Prison's Corrections Officer Complement (Both Full-Time and Fill-In Officers) and abolish all other complements. Commissioner Webster seconded the motion and it was unanimously carried.

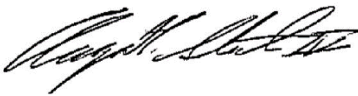
Commissioner Erb requested an annual review of complements at the first meeting in June.

The Salary Board Re-organizational Meeting will be held Tuesday, January 3, 2023 at 9:30 a.m. in the Commissioner Public Meeting Room.

There being no further business to discuss, the meeting was adjourned at 2:50 p.m.

The next regular Salary Board Meeting will be January 4, 2023 at 10:30 a.m.
In Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV
Secretary