

**BUSINESS SESSION: THURSDAY, FEBRUARY 16, 2023, 10:00 A.M.**

Location: Commissioners Meeting Room, Basement.

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

**Call to Order:**

Commissioner Erb called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Erb requested those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, and Chief Clerk Hemminger.

**Members Absent:**

Solicitor Karn and Assistant Solicitor Muriceak.

**Others Present:**

Lindsay Dempsie (Finance), Scotlyn Mummert and Carol A. Dannenberg (Hollidaysburg Community Watchdog), Rebecca Robinson (Purchasing), Jim Ott (Sheriff), AC Stickel (Controller), Kay Stephens (Altoona Mirror), Tiffany Treese (CYF), and Melissa Harpster (Commissioners Office).

**Public Comment:**

Commissioner Erb called for public comment. **There were no comments noted.**

**Unfinished Business:**

**Adoption of Resolutions:**

**Resolution 75-2023:** Approving an Agreement for the Sale and Purchase of an Agricultural Conservation Easement between the Commonwealth of Pennsylvania in Perpetuity and Linda M. Longenecker, 801 Poverty Hollow Road, Williamsburg, PA and the County of Blair, acting through its Agricultural Land Preservation Board, in the total purchase price of \$122,288.00. Said easement will be 100% Commonwealth. The Commonwealth shall reimburse all costs of easement at the time of settlement. Approximately half of the easement cost will be paid/reimbursed by the Federal Farmland Preservation Program.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 75-2023.

**Resolution 76-2023:** Approving a FY 20/22 renewal Purchase of Service Agreement and a Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families (CYF), and Centre County Youth Services Bureau.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 76-2023.

**Resolution 77-2023:** Approving a FY 20/21 renewal Purchase of Service Agreement and a Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families (CYF), and KidsPeace National Centers.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 77-2023.

**Resolution 78-2023:** Approving the CWIS FY 20/21 Child Accounting and Profile System Agreement between the County of Blair, on behalf of Children, Youth and Families and Avanco International, Inc., in the total fixed price amount of \$5,149.58, effective July 1, 2020 through June 30, 2021.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 78-2023.

**Resolution 79-2023:** Approving a Child Accounting and Profile System Application Service Provider Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families and Avanco International, in the amount of \$37,218.00, for the Case Management Software System, for the period of July 1, 2020 through June 30, 2021.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 79-2023.

**Resolution 80-2023:** Approving a HIPAA Business Associate Agreement Addendum between the County of Blair on behalf of Blair County Children, Youth and Families and AVANCO International, Inc., for the Child Accounting and Profile System Application Service (CAPS).

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 80-2023.

**Resolution 81-2023:** Approving a Service Agreement between the County of Blair, Blair County 911 Center and Ravine Industries, for embroidered logo uniform shirts, in an amount not to exceed \$2,800.00 for one-1 year.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 81-2023.

**Resolution 82-2023:** Approving a Letter of Engagement with Young, Oakes, Brown & Company (YOBCO) to complete a financial audit of the Fort Roberdeau Association for year ended December 31, 2022, in the estimated fee range of \$2,500.00 to \$3,500.00 to be paid by the Fort Roberdeau Association.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 82-2023.

**Resolution 83-2023:** Approving a renewal rate quote received from Vision Benefits of America (VBA), for the voluntary employee buy-up vision policy, Group #3433, for the period of 04/01/23 through 03/31/25 at the following rates:

- Employee Only                      \$ 7.50
- 2-Party                                \$14.25
- Family                                 \$19.50

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 83-2023.

**Resolution 84-2023:** Approving an equipment-servicing contract between the County of Blair and Foster Wineland for services needed to Blair County Highway Department Equipment at the following rates for year 2023:

- Shop Rate                             \$135.00/hr.
- Field Rate                             \$145.00/hr. plus travel time & mileage (\$3.85/mile)
- Steam Cleaning                     \$145.00/hr.
- Environmental Fees                 \$1% of the work ordered total (capped at \$250.00)
- Shop Supplies                        2% of the work order total (capped at \$500.00)
- Software Update                    \$25.00 plus labor to install
- Rubber Track Disposal Fee       \$50.00 per machine
- Hauling Services Kenworth       \$125.00/hr. plus permit costs plus 15% fuel surcharge
- (Pricing may change throughout the year, and quotes and estimates can be made available for any work that may be needed.)

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 84-2023.

**Resolution 85-2023:** Approving an automotive repair/maintenance service agreement between the County of Blair and Zeigler Chevrolet, Inc., for county owned vehicles, at the hourly rate of \$138.00 for the period of 01/01/23 through 12/31/23.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 85-2023.

**Resolution 86-2023:** Approving a letter of support for the submission of a Keystone Historic Preservation Planning Grant Application by the Blair County Historical Society for the Baker Mansion Preservation Assessment Project.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 86-2023.

**Resolution 87-2023:** Approving an Agreement for Services for Solicitor and Assistant Solicitor between the County of Blair and Evey Black Attorneys LLC for the monthly amount of \$225.00 and abstracting at \$150.00 per hour on an as needed basis.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 87-2023.

**Old Business:**

**Commissioners:**

Requesting approval of a Letter of Commitment from the County of Blair to UPMC Altoona Foundation for American Rescue Plan Act (ARPA) funds, in the total amount of \$200,000.00, to support a new Emergency Psychiatric Assessment Treatment and Health (EMPATH) Unit.

No action taken.

**New Business:**

None

**Adjourn:**  
Meeting Adjourned,

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Nicole M. Hemminger, Chief Clerk