

**AGENDA
BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM
THURSDAY, DECEMBER 21, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-301-715-8592 or-1-646-876-9923, enter meeting number 966 3545 3323, and enter the meeting passcode 423423.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **PUBLIC COMMENT**
6. **SPECIAL PRESENTATIONS**
7. **UNFINISHED BUSINESS:**

Adoption of Resolutions:

Resolution 584-2023: Approving a Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency (PEMA), 9-1-1 Statewide Interconnectivity Funding Grant Agreement, in the total award amount of \$598,688.70, for the projects listed below:

- \$ 97,776.08 for the SAC CHE Maintenance Project
- \$ 83,113.62 for the SAC Regional CAD Maintenance Project
- \$ 89,403.00 for the SCM ESINet Maintenance Project
- \$ 25,000.00 for Blair NG911 GIS Post Migration
- \$ 300,988.50 for Blair Microwave Hardware Refresh
- \$ 2,407.50 for Blair ILEC Post Migration Legacy

Resolution 585-2023: Approving a Professional Services Contract between the County of Blair, and Mission Critical Partners, LLC for professional consulting services for Next Generation 911 for the Southern Alleghenies 911 Cooperative (SAC) and the County of Blair as defined in Exhibit A to said contract, in the total fixed fee sum (including expenses) of \$29,820.00 to be invoiced quarterly for services rendered.

Resolution 586-2023: Approving a Service Agreement between the County of Blair, Blair County 911 Center and Ravine Industries, for embroidered logo uniform shirts, in an amount not to exceed \$2,800.00 for the period of one-1 year.

Resolution 587-2023: Approving a Master Services Agreement between the County of Blair and Enformion for Enformion Products and location services and purposes as set forth in Exhibit A of said agreement, for the County of Blair Domestic Relations Section and the County of Blair Tax Claim Bureau, effective the date of agreement signing for a period of five-5 years, in the total annual amount of \$3,319.00. (\$1,000.00 Tax Claim and \$2,219.00 Domestic Relations to be paid by the state).

Resolution 588-2023: Approving a Professional Services Agreement by and between the County of Blair, on behalf of the Board of Elections and NPC, Inc., for professional services related to managing data, printing, mailing and/or other related digital solutions and services for the 2024 Presidential Primary and Election as listed below:

Mail-In/Absentee Ballot Package with Windowed Outer Envelope (Includes ballot up to 1 sheet, double sided - 8 1/2" x 14"; outer, return and secrecy envelope; and instruction sheet)	\$1.55/mail package
Annual Mail-In Ballot Application Mailing	\$0.22/mail package
Flat Program Management & Set-up Fee per Election	\$7,500.00

Resolution 589-2023: Approving an Independent Contractor Agreement between the County of Blair and Weiss Burkardt Kramer, LLC for legal counsel services in assisting with the Blair County 2023 interim appeals and 2024 assessment appeals with respect to value, at the rate of \$165.00 per hour, plus overnight lodging reimbursement when necessary based upon court schedule or to minimize travel time, paid through the Blair County Assessment Office General Fund Budget, effective immediately and terminating on December 31, 2024.

Resolution 590-2023: Approving a Blair County Assessment Office Printing and Mailing Services Agreement by and between the County of Blair and Spring Hill Laser Service's Group, for providing professional services for the processing, printing and mailing of the 2024 County and Municipal Tax Bills for a fixed rate of \$13,783.00 for multi-bill insertions for 61,100 estimated bills; and Optional Print/Insert/Mail Services not included in the total consideration as listed below:

Additional print and insertion items (quantity 50,000):

- a. 8.5" x 11" 24# white printed 1/0 – black ink tri-folded - \$2,038.14
- b. 8.5" x 11" 24# white printed 1/0 –color ink tri-folded - \$2,103.04
- c. 8.5" x 11" 24# color (pink, canary, blue, green) printed 1/0 – black ink tri-folded - \$2,400.48
- d. 8.5" x 11" 24# color (pink, canary, blue, green) printed 1/0 – color ink tri-folded - \$2,464.70
- e. 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# white printed 1/0 – black ink - \$960.00
- f. 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# white printed 1/0 – color ink - \$1,048.00
- g. 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# color (pink, canary, blue, green) printed 1/0 – black ink - \$1,071.00
- h. 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# color (pink, canary, blue, green) printed 1/0 –color ink - \$1,132.00
- i. 8.5" x 11" 24# white printed 1/0 – black ink tri-folded – duplex - \$2,250.69
- j. 8.5" x 11" 24# white printed 1/0 –color ink tri-folded - duplex - \$2,315.59
- k. 8.5" x 11" 24# color (pink, canary, blue, green) printed 1/0 – black ink tri-folded - duplex - \$2,622.13
- l. 8.5" x 11" 24# color (pink, canary, blue, green) printed 1/0 – color ink tri-folded - duplex - \$2,686.35
- m. 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# white printed 1/0 – black ink - duplex - \$1,385.00
- n. 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# white printed 1/0 – color ink - duplex - \$1,555.00
- o. 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# color (pink, canary, blue, green) printed 1/0 – black ink – duplex - \$1,496.00
- p. 1/3 sheet 8.5" x 11" (3.67" x 8.5") 24# color (pink, canary, blue, green) printed 1/0 –color ink – duplex - \$1,642.00

Postage costs will be borne by the County of Blair for the mailing.

Resolution 591-2023: Approving the payment of an invoice dated December 7, 2023 for catering services rendered to the Social Services Advisory Board by David Binus Catering, in the total amount of \$240.00.

Resolution 592-2023: Approving an amendment to the services agreement between the County of Blair and PMA Management Corp. for administration of run-off workers' compensation claims for the period of January 1, 2024 through December 31, 2024.

Resolution 593-2023: Approving a one-1 year renewal Administrative Services Agreement with Luminare Health (f/k/a Trustmark) for benefits/claims administration effective January 1, 2024, in the total amount of \$249,855.83. Said cost reflects a 0.53% increase from 2023 solely due to a non-negotiable increase in the Cigna Network Access Fee. All other costs remain the same as 2023 rates.

Resolution 594-2023: Approving two-2 quotes received from ESRI for GIS software maintenance, in the total amount of \$1,668.39 (911E, \$144.66 and Courthouse, \$1,523.72) for the period of December 31, 2023 through January 31, 2024.

Resolution 595-2023: Approving a contract renewal between the County of Blair and Permittium LLC, for the purpose of online License to Carry (LTC) application process and payment for Blair County residents, for the period of May 1, 2022 through April 30, 2023 at no cost to the county.

Resolution 596-2023: Approving a contract renewal between the County of Blair and Permittium LLC, for the purpose of online License to Carry (LTC) application process and payment for Blair County residents, for the period of May 1, 2023 through April 30, 2024 at no cost to the county.

Resolution 597-2023: Approving Construction Drawings for submission to Hollidaysburg Borough prepared by Keller Engineers for a new Rain Garden for the County of Blair located near the entrance of the employee-parking garage on Mulberry Street located within the Borough of Hollidaysburg.

Resolution 598-2023: Approving an allocation of Park and Recreation Reserve Account Funds #035, in an amount not to exceed \$500.00, for the purchase of motion activated flood lighting.

8. OLD BUSINESS:

None.

9. NEW BUSINESS:

None.

10. ADJOURN: