

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, FEBRUARY 8, 2022, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**
 Wednesday, February 9, 2022
 Thursday, February 10, 2022 10:00 a.m. *Commissioners Business Session
 (Commissioners Meeting Room)
 Friday, February 11, 2022
 Monday, February 14, 2022
 Tuesday, February 15, 2022 10:00 a.m. *Commissioners Work Session
 (Commissioners Meeting Room)
6. **EXECUTIVE SESSION ANNOUNCEMENT**
7. **APPROVAL OF MEETING MINUTES** – 01/11/22 and 01/13/22
8. **PUBLIC COMMENT**
9. **COMMISSIONERS COMMENTS**
10. **CONSENT AGENDA**

Resolution #46-2022:

- a. Payment of the four-4 Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/08/2022	220208WW	\$182,261.69
02/08/2022	220208CY	\$3,233.62
02/08/2022	220208FP	\$278,611.29
02/08/2022	220208SS	\$510,870.79

Which includes payment of the following invoice:

- Thomas and Chandra Jandora in the total amount of \$1,550.00.

- b. Ratification of the twelve-12 Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/03/2022	220203RR	\$870.24
02/03/2022	220203HR	\$7,379.68
02/02/2022	220202WC	\$9,102.32
02/01/2022	220201AL	\$760.45
02/01/2022	220201CO	\$7,415.30
02/01/2022	220201HI	\$620,774.15
02/01/2022	220201FN	\$117,026.49
02/01/2022	220201FS	\$3,568.88
01/31/2022	220131DA	\$155.25
01/31/2022	220131ML	\$29,502.81
01/31/2022	220131MW	\$56.00
01/27/2022	220127HR	\$18,976.15

- a. **NBIS Bridge Inspection & Inventory:** Payment of Invoice #49, received from Stiffler McGraw, in the total amount of \$8,675.24 as follows: Bridge #73, Mountain Road over Frankstown Branch of Juniata River, \$1,012.84; Bridge #08, Butler Hollow Road over Tributary to South Dry Run, \$1,913.91; Bridge #09, Butler Hollow Road over South Dry Run, \$1,913.91; Bridge #20, Eastep Road over Clover Creek, \$1,913.91; Bridge #22, Biddle Bridge over Clover Creek, \$1,913.91 and Mileage, \$6.76. Expenses will be paid out of the Act 44 Reserve Account (No. 059) and are 80% reimbursable.
- b. **Bridge #82/Monastery Road Rehabilitation Project:** Payment of ECMS Invoices #6 and #7, Part 2, Final Design, received from Keller Engineers, Inc., in the total amounts of \$3,396.53 and \$14,693.99, respectively. Expenses are 100% reimbursable through the Road Map Fund.
- c. **Bridge #67/West Loop Road Replacement Project:** Payment of ECMS Invoice #26, Part 1, Preliminary Engineering, received from Keller Engineers, Inc., in the total amount of \$17,559.77; and ECMS Invoices #6, #7, #8, and #9, Part 2, Final Design, received from Keller Engineers, Inc., in the total amounts of \$28,698.87; \$20,183.21; \$16,956.53; and \$1,907.24, respectively. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.

- d. **2021 Budget Transfer:** Carpet Extractor ordered in 2021, but received in 2022 due to supply chain issues.

From	\$	To
01103CS-46060	\$4,740.00	36101-46060

- e. **2022 Budget Transfer:** Carpet Extractor ordered in 2021, but received in 2022 due to supply chain issues.

From	\$	To
36101-46060	\$4,740.00	01103CS-46060

- f. **2021 Budget Transfer:** Highway Department Training that was to take place in 2021 but will take place in 2022 due to COVID related closures.

From	\$	To
01103HW-42070	\$1,100.00	36101-42070

- g. **2022 Budget Transfer:** Highway Department Training that was to take place in 2021 but will take place in 2022 due to COVID related closures.

From	\$	To
36101-42070	\$1,100.00	01103HW-42070

- h. **Employment:** Brad J. Swander, From, FT, Telecommunicator Trainee, Public Safety-911, \$13.88/hr., To, FT Telecommunicator, Public Safety-911, \$15.04/hr., effective 01/22/22; David L. Ledger, From, FT, Auto Mechanic, Highway, \$21.97/hr., To, FT, Maintenance Technician-Equipment Operator, Highway, \$20.56/hr., effective 02/02/22; and Lisa L. Logan, From, FT, Deputy Recorder, Register & Recorder, \$13.53/hr., To, FT, First Deputy, Register & Recorder, \$19.80/hr., effective 02/05/22.

- i. **Terminations:** Christina M. Weyandt, FT, Second Deputy, Treasurer, \$11.20/hr., effective 01/28/22.

- j. **Resignations:** Kirsten E. Gamber, FT, Deputy, Sheriff's Office, \$15.39/hr., effective 02/04/22; Jacqueline R. Dinicola, PT, Department Clerk I, Assessment Office, \$10.51/hr., effective 02/11/22.

- k. **Retirements:** Sue E. Miller, FT, First Deputy, Register & Recorder, \$39,732.94/yr., effective 02/04/22.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Department of Emergency Services/911E:**

- Requesting approval for the completion and submission of the Tier II Chemical Reporting Information to the Pennsylvania State Department of Labor and Industry for the 2021 Reporting Year. Reporting shall consist of the current Tier II Forms, Fee Exemption and Certification Documents.
- Requesting approval of a Federal Fiscal Year 2021 Emergency Management Performance Grant Agreement (EMPG) between the County of Blair, and the Pennsylvania Emergency Management Agency (PEMA), in the amount of \$103,930.00, to support the County Emergency Management Agency through the reimbursement of up to fifty-percent of department personnel costs of three-3 full-time positions for the period of 10/1/20 through 03/30/22.

B. **Children, Youth and Families:**

Requesting approval for the submission of the Civil Rights Compliance Licensing Renewal Questionnaire to the Commonwealth of Pennsylvania, Department of Human Services by the County of Blair, Department of Children, Youth and Families (CYF).

C. **2021 Audit:**

Requesting approval of the agreed-upon procedures for auditing by Young, Oakes, Brown and Company, P.C. of the Commonwealth of Pennsylvania, Department of Human Services (DHS) funds received by the County of Blair, verifying that the amounts reports to DHS are accurately compiled and reflected in the audit books and records of the County of Blair. Fees for these services are included in the audit fee previously approved.

D. **Facility Maintenance:**

Requesting approval of a proposal received from Empire to provide and install new escutcheon door hardware on the Warrant Office door in the total amount of \$2,086.00.

12. **OLD BUSINESS**

Second Amendment Sanctuary Referendum Intergovernmental Cooperation Agreement:

Continued discussion.

13. **ADJOURN**