

BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD
MEETING MINUTES
THURSDAY, DECEMBER 2, 2021, 8:30 A.M.
CONFERENCE ROOM 2B, 2ND FLOOR, COURTHOUSE

Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#

Meeting Called to Order:

President Keller called the meeting to order.

Roll Call:

Present:

- Joe Keller, President
- Tim Hite, Vice-President
- Galen Bickel, Secretary
- Fred Miller, Member
- Chuck Gojmerac, Member
- Melissa Harpster, Administrative Office Coordinator Commissioners Office
- Amy Webster, Commissioner

Absent:

- Phil Riccio, Member
- Sue Kovensky, Member
- Mike Hofer, Central Blair Recreation Commission
- Paul Shaffer, Public Works
- Jim Pooler, Maintenance

OLD BUSINESS:

Approval of Minutes:

President Keller called for corrections or changes to the minutes of November 4, 2021. **There were no corrections or changes noted.**

Motion by Tim Hite, seconded by Fred Miller and unanimously approved to accept the minutes as prepared.

Acceptance of Treasurers Report for the month of November 2021:

President Keller called for the Treasurers Report.

Melissa Harpster presented the report for the month of November 2021. Mrs. Harpster stated that Assistant Finance Director Sarah Chuff prepared the report.

Motion by Tim Hite, seconded by Chuck Gojmerac and unanimously approved to accept the report as prepared.

Sign Replacement:

President Keller stated that he would work with Adam Long (Keller Engineers) and Grant Wills (County GIS Director) prior to the January meeting for a draft of the park map.

Discussion followed.

Trail Signs:

President Keller stated that he would work on obtaining three-3 quotes for the trail signs prior to the January meeting.

Discussion followed.

DCNR Grant:

President Keller stated that we have five-5 years to spend the grant funds and to complete the project. He stated that he and Adam Long (Keller Engineers) have an upcoming meeting with the County Administrator and Finance Director to review the Park and Recreation Reserve Account Budget and to discuss the finances for the project.

Vice-President Tim Hite expressed interest in attending the upcoming meeting with the County Administrator and Finance Director. President Keller stated that he would email Tim the meeting date and time.

Discussion followed.

JPO, APO, Prison, Community Service, Inmates for assistance at Valley View Park in 2022:

Fred Miller provided a brief update stating that there should be no issues with JPO providing juveniles who need to complete community service hours. He stated that he ask JPO Chief Jon Frank to attend the January meeting to discuss the process with the Advisory Board.

Discussion followed.

Morrison's Cove Civil War Monument (Park & Rec Grant Funds Project):

Chuck Gojmerac provided the receipts for the grant funds expended. The advisory board members reviewed the provided receipts.

Discussion followed.

Items on Backburner:

- Road Resurfacing – on hold until spring.
- General Permit for Valley View Park Streambank Stabilization – on hold until April 2022 (permit valid through sometime in 2022).
- Valley View Park ADA Evaluation.
 - President Keller stated that Trina Illig would attend the January meeting to provide discussion regarding the ADA Evaluation completed by Dave Marcharola.
- Tree maintenance/removal.
 - Discussion followed regarding the need to have the three-3 hazardous trees identified by Tom Ford removed prior to the park opening for 2022.

Motion by Tim Hite, seconded by Galen Bickel and unanimously approved to recommend the Board of Commissioners approve the Advisory Board soliciting three-3 quotes for the removal of the three-3 hazardous trees identified by Tom Ford.

NEW BUSINESS:**Annual Sunshine Public Notice to be published.**

Melissa Harpster stated that the Blair County Parks and Recreation Advisory Board would meet monthly the first Thursday of each month beginning at 8:30 a.m., in the Commissioners Meeting Room, located in the basement of the Courthouse, with the exception of the June 2, 2022 meeting, which would be held at Valley View Park, Pavilion 2.

Motion by Fred Miller, seconded by Chuck Gojmerac and unanimously approved for the Annual Sunshine Public Notice to be published as outlined above.

VALLEY VIEW PARK ISSUES/CONCERNS:

Discussion followed regarding Valley View Park equipment maintenance.

ADJOURNMENT:

With no further business to discuss, President Keller called for a motion to adjourn the meeting.

Motion by Fred Miller, seconded by Chuck Gojmerac and unanimously approved to adjourn the meeting.