

**AGENDA**  
**BLAIR COUNTY BOARD OF COMMISSIONERS MEETING**  
**COMMISSIONERS MEETING ROOM, BASEMENT**  
**TUESDAY, MAY 14, 2024, 1:00PM.**

*\*Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial 1-309-205-3325 or 1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 4/25 & 5/7**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **PROCLAMATION – Armed Forces Day - May 18<sup>th</sup>, 2024**
10. **CONSENT AGENDA**

**Resolution 229 – 2024:**

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/14/2024	240514WW	108,814.97
05/14/2024	240514CY	679,486.51
05/14/2024	240514SS	196,763.29

- b. Ratification of the following nine-9 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/09/2024	240509RA	139.64
05/09/2024	240508FP	247,506.34
05/09/2024	240509HR	6,066.24
05/09/2024	240508EO	66,425.37
05/08/2024	240508TC	241,254.47
05/08/2024	240508SS	3,000.00
05/08/2024	240508RA	217,852.43
05/06/2024	240506FS	2,406.51
05/03/2024	240503WT	505,041.25

- c. **2024 Budget Transfer:** To cover the re-allocation of legal expenses:

From	\$	To
01101GCO-44080 General County Operations	\$31,764.08	01102-44010 Solicitors

- d. **Affordable Housing Trust Fund Advisory Board:** Requesting approval for the reappointments of Donald Delozier, Scott Durbin, and Susan Eberhardt to the County of Blair Affordable Housing Trust Fund Advisory Board for the period of 05/01/2024 to 04/30/2026.
- e. **Resignations:** Leaper, Daniel L., FT, Maintenance Technician (Assigned to Prison), Public Works - Building Maintenance, \$19.52/hr., effective 5/10/24.
- f. **Employments:** Easterling, Minyhah A., Temporary Department Assistant, Public Works, \$12.50/hr., effective 5/13/2024. Lykens, Thomas G., FT, Deputy, Sheriff, \$15.52/hr., effective 5/13/2024.
- g. **Status Change:** Bailey, C. Scott, FT, Deputy Chief, APO, \$2,162.02 biweekly/\$56,212.52 annual to FT, Chief, APO, \$2,460.20 biweekly/\$63,961.20 annual, effective 2/19/24. Koegler, Melena M., FT, HR Manager, HR, \$1,983.09 biweekly/\$51,560.34 annual to FT, HR Manager, HR, +5% (\$99.16 biweekly) out of class wage for interim HR Director, max 13 pay periods or hire of job incumbent, effective 4/29/2024. Bilthuis, Sara, PT, Caseworker, CYF, 1500 hours/year, \$ n/a to FT, Caseworker, CYF, \$20.00/hr., effective 5/7/2024.

11. **STAFF REPORTS & SPECIAL BUSINESS**

- a. **Intermunicipal Relations Committee (IRC):**

- i. Requesting approval to ratify the online submission of a Section 904 Performance Grant Application for Calendar Year 2022 to the Department of Environmental Protection (DEP) Act 101 and to accept the award in the total amount of \$31,227.49.
- ii. Requesting approval to submit an online application of a Section 904 Performance Grant Application for Calendar Year 2023 to the Department of Environmental Protection (DEP) Act 101 to be completed by Brock Bryan, IRC Executive Director, on behalf of the County of Blair, in the estimated total amount of \$35,898.00.

- b. **Prison:**  
Requesting approval of the Memorandum of Understanding between the County of Blair, PrimeCare Medical, Inc., and Pyramid Healthcare, Inc., to provide methadone medication for opioid use disorder to patients incarcerated at the Blair County Prison to be paid with Opioid Settlement Funds.
- c. **Public Defender:**  
Requesting approval to submit an application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the FY 2023-2024 Indigent Defense Grant Program Funds in the total amount of \$97,092.00.
- d. **Children, Youth and Families:**
- i. Requesting approval of the FY 2024-2025 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Ashley Passarello, Esquire, Attorney of Grabill Law Offices, PLLC, for the period of July 1, 2024 through June 30, 2025, at the rate of \$85.00/hour.
  - ii. Requesting approval of the FY 2024-2025 Agreement for Payment of Legal Service, as counsel for minor child or court appointed additional counsel for minor child, between the County of Blair, Blair County Children, Youth and Families, and Brian Grabill, Esquire, Attorney of Grabill Law Offices, PLLC, for the period of July 1, 2024 through June 30, 2025, at the rate of \$85.00/hour.
  - iii. Requesting approval of the FY 2024-2025 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Alternative Living Solutions for the period of July 1, 2023 through June 30, 2024, with costs varying depending on the number of children in care and the level of care required.
  - iv. Requesting approval of the FY 2024-2025 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Blair Family Solutions for the period of July 1, 2023 through June 30, 2024, with costs varying depending on the number of children placed with the agency, the number of days of care, and the level of care required.
  - v. Requesting approval of the FY 2024-2025 Agreement for Purchases Under Bidding Threshold between the County of Blair, Blair County Children, Youth and Families, and Rentokil North America d/b/a Rentokil Steritech d/b/a Ehrlich.
- e. **Social Services:**
- i. Requesting approval to establish the Affordable Housing Trust Fund Code Compliance Repair Assistance Program.
  - ii. Requesting approval of an allocation of Affordable Housing Trust Funds to the Affordable Housing Trust Fund Code Compliance Repair Assistance Program in the total amount of \$50,000.00.
  - iii. Requesting approval to submit reporting documents to the Pennsylvania Department of Community & Economic Development (DCED) to close out FY 2019 Community Development Block Grant (CDBG) Contract #C000073790 in the total amount of \$885,208.00.
- f. **Human Resources:**  
Requesting approval to authorize Pennsylvania Counties Health Insurance Purchasing Cooperative (PCHIPC) to transfer \$115,913.20 from the County of Blair's current PCHIPC reserve balance of \$580,563.41, to cover the 2023 funding shortfall.
- g. **Commissioners:**  
Requesting approval for the ECMS agreement L00823 between the County of Blair, Keller Engineers, Inc., and PennDOT for the engineering service on the Old Mill Run Bridge (#33), which includes preliminary design, final design, service during construction, and construction inspection, in the maximum agreement cost of \$562,665.92.

12. **OLD BUSINESS**

None.

13. **ADJOURN**

**The next Board of Commissioners' Meeting will be held on Thursday, May 16 at 1:00 p.m.  
in the Commissioners' Public Meeting Room**