

**BUSINESS SESSION: THURSDAY, MAY 27, 2021, 10:00 A.M.**

Location: Commissioners Meeting Room Basement and via telephone conference call.

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting by conference call, please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#.*

**Call to Order:**

Commissioner Erb called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster and Chief Clerk Hemminger.

**Members Absent:**

Solicitor Karn and Assistant Solicitor Muriceak.

**Others Present:**

Melissa Harpster (Commissioners Office), Kay Stephens (Altoona Mirror), Jennifer Sleppy and Sarah Chuff (Finance), AC Stickel (Controller), Rebecca Robinson (Purchasing), Abbie Tate (Prison Warden), and Jim Ott (Sheriff).

**Approval of Meeting Minutes – Budget Meeting Minutes, 11/20/20 Budget Introduction:**

Commissioner Erb called for corrections or changes to the Budget Meeting Minutes and the 11/20/20 Budget Introduction. **There were no corrections or changes noted.**

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to accept the minutes as prepared.

**Public Comments:**

Commissioner Erb called for public comment.

Kay Stephens ask why the approval of the Budget Meeting Minutes the Meeting Minutes of the 11/20/20 Budget Introduction were so late in being presented for approval.

Chief Clerk Hemminger stated that it was just oversight on the county's part. It was discovered that they had not been formally approved when the auditors requested to review them.

**Unfinished Business:**

**Adoption of Resolutions:**

**Resolution 187-2021:** A resolution approving a deadline extension, from 05/31/21 to 09/01/21 for the completion of the 2020 audit by Young, Oakes, Brown and Company (YOBCO).

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 187-2021.

**Resolution 188-2021:** A resolution approving the PCoRP Insurance Renewal Proposal for the policy period of 06/01/21 through 06/01/22.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 188-2021.

**Resolution 189-2021:** A resolution approving a Proposal of Service Contract between the County of Blair, Agricultural Land Preservation and Keller Engineers for Easement Survey for Tax Parcels, #12-16-009.2 and #12-16-011 (approximately 90 acres) located in Huston Township, Blair County, the Brubaker- Rhodes Farm, in the lump sum total of \$3,365.00.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 189-2021.

**Resolution 190-2021:** A resolution approving a renewal Service Agreement between the County of Blair, Department of Emergency Services/911E, and SBM Electronics for support and maintenance of the Audiology Voice Recorder, in the total amount of \$16,588.55, for the period of May 31, 2021 through May 30, 2022.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 190-2021.

**Resolution 191-2021:** A resolution approving a FY 2021/2022 renewal Intellectual Disability and Early Intervention Contract between the County of Blair and Southern Alleghenies Service Management Group for the period of July 1, 2021 through June 30, 2022.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 191-2021.

**Resolution 192-2021:** A resolution approving Blair County Children, Youth and Families (CYF) employee, Allison Morgan, to participate part-time in the Child Welfare Education for Leadership (CWEL) Program through the Edinboro University, beginning in January 2022.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 192-2021.

**Resolution 193-2021:** A resolution approving a five-5 year Service Solution Agreement between the County of Blair, Blair County Prison, and Johnson Controls Fire Protection Company, for Simplex 4010ES Fire Alarm Panel Basic Service, for the period of April 1, 2021 through March 31, 2026, in the annual amount of \$3,500.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 193-2021.

**Resolution 194-2021:** A resolution approving the submission of an Application of Senior Judge Reimbursable Costs to the Administrative Office of Pennsylvania Courts (AOPC), in the total amount of \$3,916.00, for Senior Judge Chambers and Support Staff services during calendar year 2020.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 194-2021.

**Resolution 195-2021:** A resolution approving **1)** the submission of two Applications for two On-Lot Sewage Disposal System Permits to the Commonwealth of Pennsylvania, Department of Environmental Protection (DEP) Bureau of Clean Water; **2)** the submission of an Subdivision Application Rider and Sewage Application Rider to the Blair County Sanitary Administrative Committee; and **3)** a Holding Tank Cleaning Contract between the County of Blair, Tyrone Township, Ken Wertz Hauling & Septic Service and the Westerly Treatment Plant. Said permits, application rider and cleaning contract are associated with the installation of a single vault and double vault ADA compliant outdoor privy, as part of the site improvement project at Fort Roberdeau. Any associated costs will be paid from the awarded Department of Conservation and Natural Resources (DCNR) Grant Funds (professional fees and contingencies).

Chief Clerk Hemminger stated that she had received a phone call from Glenn Nelson prior to the start of today's meeting informing her that Glenn had received notification that some of the costs were decreased.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 195-2021.

**Resolution 196-2021:** A resolution approving Amendment 3 to the County of Blair's Employee Benefit Plan, wherein "Termination of Coverage" is amended effective April 1, 2021 with the addition of a subsection regarding "Severance".

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 196-2021.

**Old Business:**

**ABCD Corp:**

**Resolution 197-2021:** A resolution approving a Cooperation Agreement between the Altoona-Blair County Development Corporation (ABCD Corp) and the County of Blair as a condition of ABCD Corp receiving financial assistance under the Redevelopment Assistance Capital Program, in the amount of \$750,000.00, for the Penn Highlands Tyrone Hospital Improvement Project. Said Cooperation Agreement sets forth that ABCD Corp agrees to disburse any funds received under the contract in accordance with the application, project guidelines and terms of the agreement and the County agrees to reimburse the Commonwealth of Pennsylvania, as the party of last resort, for any expenditures of the Penn Highlands Tyrone Hospital Improvement Project found by the Commonwealth to be ineligible.

Chief Clerk Hemminger stated that the Cooperation Agreements listed under Resolution 197 and Resolution 199 were discussed and presented at the meeting of 05/25/21 by Mr. Miller of ABCD Corp, however, the agreements were not listed on the agenda of 05/25/21.

Chief Clerk Hemminger asked if the members of the board had any questions pertaining to the Cooperation Agreements. There were no comments noted.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #197-2021.

**Resolution 198-2021:** A resolution approving an Indemnity Agreement between the Altoona-Blair County Development Corporation (ABCD Corp.), Penn Highlands Tyrone Hospital and the County of Blair under the Redevelopment Assistance Capital Program, (for the Hospital's improvement project in the amount of \$750,000.00), the County of Blair must agree to reimburse the Commonwealth of Pennsylvania for the Commonwealth's share of any expenditures found by the Commonwealth to be ineligible.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 198-2021.

**Resolution 199-2021:** A resolution approving a Cooperation Agreement between the Altoona-Blair County Development Corporation (ABCD Corp) and the County of Blair as a condition of ABCD Corp receiving financial assistance under the Redevelopment Assistance Capital Program, in the amount of \$1,500,000.00, for the DelGrosso Foods Improvement Project. Said Cooperation Agreement sets forth that ABCD Corp agrees to disburse any funds received under the contract in accordance with the application, project guidelines and terms of the agreement and the County agrees to reimburse the Commonwealth of Pennsylvania, as the party of last resort, for any expenditures of the DelGrosso Foods Improvement Project found by the Commonwealth to be ineligible.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 199-2021.

**Resolution 200-2021:** A resolution approving an Indemnity Agreement between the Altoona-Blair County Development Corporation (ABCD Corp.), DelGrosso Foods and the County of Blair under the Redevelopment Assistance Capital Program, (for the DelGrosso Foods improvement project in the amount of \$1,500,000.00), the County of Blair must agree to reimburse the Commonwealth of Pennsylvania for the Commonwealth's share of any expenditures found by the Commonwealth to be ineligible.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 200-2021.

**Sheriff:**

- a. Sheriff Ott requested approval for a contract proposal between the County of Blair, Blair County Sheriff's Office and Identisys Automated Card System for the SMA-ID-Work Photo ID Card Machine, in the total amount of \$739.00, for the period of 3/1/2021 to 2/28/2022.

Sheriff Ott stated that the contract proposal does reflect a slight price increase of \$25.00 from the previous year. Sheriff Ott stated that Assistant Solicitor Muriceak reviewed the contract proposal.

Discussion followed.

**Resolution 201-2021:** A resolution approving a contract proposal between the County of Blair, Blair County Sheriff's Office and Identisys Automated Card System for the SMA-ID-Work Photo ID Card Machine, in the total amount of \$739.00, for the period of 3/1/2021 to 2/28/2022.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 201-201.

- b. Sheriff Ott requested approval of a User License Agreement for Online Weapons Permit Application between the County of Blair, on behalf of the Blair County Sheriff's Office and Permittum LLC for the period of May 1, 2021 through April 30, 2022, at no cost to the county.

Sheriff Ott stated that Assistant Solicitor Muriceak reviewed the agreement and Permittum has accepted Assistant Solicitor Muriceak's changes to the agreement. Sheriff Ott stated there is no cost to the county that costs are paid by the consumer using the online system.

**Resolution 202-2021:** A resolution approving a User License Agreement for Online Weapons Permit Application between the County of Blair, on behalf of the Blair County Sheriff's Office and Permittum LLC for the period of May 1, 2021 through April 30, 2022, at no cost to the county.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 202-2021.

**New Business:**

**Prison:**

Warden Tate requested approval of a proposal received from Air Management Inc. to furnish all materials and perform all labor necessary for the completion of removing one-1 defective compressor and performing the installation of a remanufactured compressor, in the total amount of \$7,635.00.

Discussion followed.

**Resolution 203-2021:** A resolution approving proposal received from Air Management Inc. to furnish all materials and perform all labor necessary for the completion of removing one-1 defective compressor and performing the installation of a remanufactured compressor, in the total amount of \$7,635.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 203-2021.

**Adjourn:**

Meeting Adjourned,

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Nicole M. Hemminger, Chief Clerk