



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of April 25, 2019 10:30 AM

Blair County Courthouse, Conference Room 2B

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Terry Tomassetti, Controller A.C. Stickel

Board Members not in Attendance:

Commissioner Ted Beam

Non-Board Members in Attendance:

Treasurer James Carothers¹, President Judge Elizabeth Doyle², Rocky Greenland, Nicole Hemminger, Heather Rininger, Helen Schmitt, Jennifer Sleppy, Katherine Swigart, Warden Abbie Tate

Quorum: Present

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 10:30 a.m.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Commissioner Tomassetti and seconded by Commissioner Erb that the minutes from the April 11, 2019 Salary Board Meeting be approved. The motion was unanimously carried.

Positions:**Highway**

Truck Driver: A motion was made by Controller Stickel and seconded by Commissioner Erb to re-create this position as SEIU, Non-Exempt (Hourly,) Full-time at 40 hours per week, \$16.43 hourly, \$1,314.40 bi-weekly, and \$34,174.40 annually.

This vacancy is due to the resignation of Troy Selip effective 04/18/2019. Funds for this position exist in the current year's budget.

Commissioner Tomassetti noted that he finds this salary to be objectionable as it is higher than the starting salary of a law clerk and almost equal to the starting salary of entry level attorneys in the District Attorney's and Public Defender's Offices. Commissioner Erb noted that the pay rate is set by the SEIU contract.

Commissioner Erb voted yes, Controller Stickel voted yes, Commissioner Tomassetti voted no. The motion carried with a vote of two to one.

¹ Treasurer James Carothers is a voting member for items listed under the Treasurer's Department

² President Judge Elizabeth Doyle is a voting member for items listed under Court Administration, Judge Doyle's Office, Domestic Relations, and Magisterial District Court Offices

Prison

Training Coordinator: A motion was made by Controller Stickel and seconded by Commissioner Tomassetti to create a new position as Non-Union, Non-Exempt (Hourly,) Part-time at 19 hours per week, \$20.00 hourly, \$760.00 bi-weekly, and \$19,760.00 annually.

The cost for this position will include salary and payroll taxes only. This is a part-time position with no benefits. The cost will be covered by a reduction in overtime wages paid to correction officers who are currently working outside of their position after they have already completed their duties as a correction officer. This request is recommended by Prison Board and was discussed at the April 18, 2019 Prison Board meeting.

Commissioner Erb asked Warden Tate if she has someone in mind to accept this position. Warden Tate explained that she has discussed the position with a recently retired Prison employee with over 30 years of experience including as training officer and committing officer.

The motion was unanimously carried.

Records Management

Records Management Archivist: A motion was made by Commissioner Erb and seconded by Controller Stickel to re-create this position as UMWA - Residual Unit, Non-Exempt (Hourly,) Part-time at 29 hours per week – no more than 1500 hours per anniversary year, \$10.00 hourly, and no more than \$15,000.00 annually.

This vacancy is due to the resignation of Linda Longo effective 04/18/2019. Funds for this position exist in the current year's budget.

The motion was unanimously carried.

Records Management

Records Management Archivist: A motion was made by Commissioner Tomassetti and seconded by Controller Stickel to re-create this position as UMWA - Residual Unit, Non-Exempt (Hourly,) Part-time at 19 hours per week – no more than 999 hours per anniversary year, \$10.00 hourly, and no more than \$9,990.00 annually.

This vacancy is due to the resignation of Cheryl Plunkett effective 04/18/2019. Funds for this position exist in the current year's budget.

The motion was unanimously carried.

Domestic Relations

A motion was made by President Judge Doyle and seconded by Controller Stickel to abolish the Secretary II position as UMWA - Court, Non-Exempt (Hourly,) Full-time at 35 hours per week, \$10.00 hourly, \$700.00 bi-weekly, and \$18,200.00 annually and to replace it by creating a new position of Court Recorder/Secretary II as UMWA - Court, Non-Exempt (Hourly,) Full-time at 35 hours per week, \$10.00 hourly, \$700.00 bi-weekly, and \$18,200.00 annually.

This request is due to the retirement of Susan Reighard, Secretary II, who is retiring 04/26/19 after 41 years of exemplary service to the county. Funds for this position exist in the current year's budget.

President Judge Doyle explained that the Court Recorder aspect is necessary because the job duties included require recording and transcribing into orders. A Court Recorder can complete the duties and a Court Reporter is not required.

Helen Schmitt asked if the Secretary II position that is being abolished receives the additional compensation for the transcribing and typing of the orders and will this new position receive the additional compensation. Some discussion followed regarding the difference between Court Reporter and Court Recorder titles. Janice Meadows reported that The Secretary II position did receive the additional compensation for transcribing and typing of the orders, and that the new position of Court Recorder/Secretary II position would do the same and that those costs are included in the Domestic Relations budget.

Treasurer's Office

Treasurer Staff Assistant: A motion was made by Treasurer Carothers and seconded by Commissioner Tomassetti to re-create this position as UMWA - Residual Unit, Non-Exempt (Hourly,) Full-time at 35 hours per week, \$10.00 hourly, \$700.00 bi-weekly, and \$18,200.00 annually.

This vacancy is due to the termination of Katrina Pratchard effective 04/11/2019. Funds for this position exist in the current year's budget.

Katherine Swigart noted that the correct job title is Treasurer Staff Assistant and not Staff Assistant as listed on the agenda.

The motion unanimously carried.

THE NEXT MEETING WILL BE HELD MAY 9, 2019 AT 10:30 AM IN CONFERENCE ROOM 2B.

Adjournment: There being no further business to discuss, the meeting was adjourned at 10:50 a.m.

Respectfully Submitted,



August C. Stickel IV
Secretary