



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of December 18, 2025, at 1:00 p.m.
in the Commissioner's Public Meeting Room.

AGENDA

1. Call to Order.....Commissioner David Kessling
2. Moment of Silent Prayer.
3. Pledge of Allegiance.
4. Call for Public Comment on Salary Board Items.
5. Approval of Minutes from the October 16, 2025 meeting.

Positions:

6.

Department	District Attorney		Requested By:	District Attorney Peter Weeks		
Type	Creation				# of Positions	1
Position	Paralegal				Position #	121701
Pay Grade	H12	Step	Step 1			
Union	Non-Union			Exempt Status	Non-Exempt	
PT/FT Status	Full Time			Schedule	35 hours per week	
Wage	\$21.33	Per hr.	\$1,493.10	expected bi-weekly	\$38,820.60	expected annually
Funding Source	General fund				Budget	Included
Effective Date	1/1/2026					
Request	Create a paralegal within the District Attorney's office.					

7.

Department	Treasurer		Requested By:	Treasurer James Carothers		
Type	Rate Change				# of Positions	1
Position	Deputy- Treasurer				Position #	124502
Pay Grade	S5	Step	Step 5			
Union	Non-Union			Exempt Status	Excluded	
PT/FT Status	Full time			Schedule	35 hours per week	
Salary	\$2,050.43		bi-weekly	\$53,311.18		annually
Funding Source	General Fund				Budget	Included
Effective Date	1/1/2026					
Request	Grade Change for Deputy – Treasurer: S4-S6					



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8.

Department	Prison			Requested By:	Warden Matthew Hale		
Type	Creation				# of Positions	1	
Position	Administrative Coordinator				Position #	201807	
Pay Grade	H8	Step	Step 1				
Union	Non-Union			Exempt Status		Non-Exempt	
PT/FT Status	Full Time			Schedule		35 hours per week	
Wage	\$17.55	Per hr.	\$1,228.50	expected bi-weekly		\$31,941.00	expected annually
Funding Source	General Fund				Budget	Included	
Effective Date	1/1/2026						
Request	Creation of an Administrative Coordinator at the prison.						

9.

Department	Prison		Requested By:	Warden Matthew Hale	
Type	Change Increase			# of Positions	2
Position	Lieutenant			Position #	128702
Pay Grade	S9	Step	Step 1		
Union	Non-Union		Exempt Status	Exempt	
PT/FT Status	Full Time		Schedule	35 hours per week	
Salary	\$2,303.80	bi-weekly		\$59,898.80	annually
Funding Source	General Fund			Budget	Included
Effective Date	1/1/2026				
Request	Change in lieutenant complement from four to six.				

10.

Department	Prison				Requested By:	Warden Matthew Hale		
Type	Complement Increase					# of Positions		7
Position	Corrections Officer					Position #		300001
Union	AFSCME				Exempt Status		Non-Exempt	
PT/FT Status	Full Time				Schedule		40 hours per week	
Wage	\$21.53	Per hr.	\$1,722.40	expected bi-weekly		\$44,782.40	expected annually	
Funding Source	General Fund					Budget		Included
Effective Date	1/1/2026							
Request	Increase Corrections Officer complement by seven.							

11.

Department	911			Requested By:	Director Mark Taylor		
Type	Set Rate				# of Positions	1	
Position	911 Coordinator				Position #	103704	
Pay Grade	S11	Step	Step 10				
Union	Non-Union			Exempt Status		Exempt	
PT/FT Status	Full Time			Schedule	35 hours per week		
Salary	\$2,876.55		bi-weekly		\$74,790.30	annually	
Funding Source	911 Fund				Budget	Included	
Effective Date	10/11/2025						
Request	Pay Policy Application for Emily States						



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12.

Department	Assessment	Requested By:	Chief Assessor DeAnna Heichel
Type	Complement Reduction	# of Positions	1
Position	GIS Mapper/UPI Coordinator I	Position #	353001
Union	UMWA - Residual	Exempt Status	Non-Exempt
PT/FT Status	Full Time	Schedule	35 hours per week
Wage	\$19.35	Per hr.	\$1,354.50
	expected bi-weekly	\$35,217.00	expected annually
Funding Source	General Fund	Budget	Included
Effective Date	1/1/2026		
Request	Reduce Mapper/UPI Coordinator Complement by one - transfer to GIS.		

13.

Department	GIS	Requested By:	Director Grant Wills
Type	Creation	# of Positions	1
Position	GIS Mapper/UPI Coordinator I	Position #	353002
Union	UMWA - Residual	Exempt Status	Non-Exempt
PT/FT Status	Full Time	Schedule	35 hours per week
Wage	\$19.35	Per hr.	\$1,354.50
	expected bi-weekly	\$35,217.00	expected annually
Funding Source	General Fund	Budget	Included
Effective Date	1/1/2026		
Request	Increase GIS Mapper/UPI Coordinator complement by one - within GIS.		

14.

Department	Building Maintenance	Requested By:	Manager Nicholas Burket
Type	Complement Reduction	# of Positions	1
Position	Maintenance Technician – Carpenter	Position #	321801
Union	SEIU - Highway/Maintenance	Exempt Status	Non-Exempt
PT/FT Status	Full Time	Schedule	40 hours per week
Wage	\$21.33	Per hr.	\$1,706.40
	expected bi-weekly	\$44,366.40	expected annually
Funding Source	General Fund	Budget	Included
Effective Date	1/1/2026		
Request	Reduce Maintenance Technician - Carpenter complement by one.		

15.

Department	Building Maintenance	Requested By:	Manager Nicholas Burket
Type	Creation	# of Positions	1
Position	Maintenance Technician – HVAC	Position #	321811
Union	SEIU - Highway/Maintenance	Exempt Status	Non-Exempt
PT/FT Status	Full Time	Schedule	40 hours per week
Wage	\$21.33	Per hr.	\$1,706.40
	expected bi-weekly	\$44,366.40	expected annually
Funding Source	General fund	Budget	Included
Effective Date	1/1/2026		
Request	Create an HVAC Technician within Building Maintenance.		



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16.

Department	Children, Youth, and Families				Requested By:	Director Shannon Tucker		
Type	Abolishment					# of Positions	10	
Position	Temporary Department Assistant					Position #	209402	
Union	Non-Union				Exempt Status		Non-Exempt	
PT/FT Status	Temporary				Schedule	999 Maximum hours per year		
Wage	\$20.50	Per hr.	\$787.61	expected bi-weekly		\$20,477.86	expected annually	
Funding Source	CYF Fund (80% State/20% County)					Budget	Included	
Effective Date	1/1/2026							
Request	Abolish all Temporary Department Assistants (PRN Caseworkers) within CYF							

17.

Department	Children, Youth, and Families				Requested By:		Director Shannon Tucker		
Type	Creation						# of Positions		3
Position	Caseworker II - PT (999) - Home Headquartered						Position #		310104
Union	PSSU				Exempt Status			Non-Exempt	
PT/FT Status	Part Time					Schedule		999 Maximum hours per week	
Wage	\$20.50	Per hr.	\$787.61	expected bi-weekly		\$20,477.86		expected annually	
Funding Source	CYF Fund (80% State/20% County)						Budget		Included
Effective Date	1/1/2026								
Request	Create three part-time home-headquartered CYF Caseworker positions.								

18.

Department	Children, Youth, and Families		Requested By:	Director Shannon Tucker		
Type	Complement Increase			# of Positions	2	
Position	Supervisor – Casework			Position #	140305	
Pay Grade	S7	Step	Step 1			
Union	Non-Union		Exempt Status		Exempt	
PT/FT Status	Full Time		Schedule	35 hours per week		
Salary	\$2,109.66	bi-weekly		\$54,851.16	annually	
Funding Source	CYF Fund (80% State/20% County)			Budget	Included	
Effective Date	1/1/2026					
Request	Increase Casework Supervisor complement within CYF from five to seven.					

19.

Department	Veterans' Affairs				Requested By:	Chief Clerk Alicia Tiracave		
Type	Set Rate					# of Positions		1
Position	Director – Veterans' Affairs					Position #		124807
Pay Grade	H15	Step		Step 5				
Union	Non-Union				Exempt Status		Non-Exempt	
PT/FT Status	Full Time				Schedule		35 hours per week	
Wage	\$26.20	Per hr.	\$1,834.00	expected bi-weekly		\$47,684.00	expected annually	
Funding Source	General Fund					Budget		Included
Effective Date	11/10/2025							
Request	Pay Policy Application for Teely Shaffer							



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20.

Department	Treasurer				Requested By:	Board of Commissioners		
Type	Complement Reduction					# of Positions	1	
Position	Department Support – Treasurer					Position #	332408	
Union	UMWA – Residual				Exempt Status		Non-Exempt	
PT/FT Status	Part Time				Schedule	999 Maximum hours per year		
Wage	\$13.09	Per hr.	\$502.92	expected bi-weekly		\$13,075.86	expected annually	
Funding Source	General Fund					Budget	Included	
Effective Date	1/1/2026							
Request	Reduce Department Support - Treasurer complement by one.							

21.

Department	Human Resources	Requested By:	Analyst Kyle Brashear		
Type	Rate Change		# of Positions		
Position	Global		Position #		
Funding Source	Multiple Sources		Budget	Included	
Effective Date	1/1/2026				
Request	1.1% COLA to nonunion wage scale, as outlined in attachments.				

22. Additional and Overtime Report.

23. Vacancy Report.

24. Adjournment.

The next regular Salary Board Meeting will be on January 7, 2025, at 10:00 a.m.
in the Commissioner's Public Meeting Room.