



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of November 12, 2020

10:30 AM By Conference Call

Board Members in Attendance:

Commissioner Laura Burke, Commissioner Bruce Erb, Controller A.C. Stickel, Commissioner Amy Webster

Non-Board Members in Attendance:

District Attorney Peter Weeks¹ Nicole Hemminger, Jennifer Sleppy, Katherine Swigart, Tracy Miller, Jim Hudack

Board Members not in Attendance: NONE

Media in Attendance: Kay Stephens – Altoona Mirror

Quorum: Present

Call to Order: Commissioner Erb called the meeting to order at 10:32 a.m.

Commissioner Erb explained the ground rules for today's teleconference. Only voting members of the Salary Board may leave their telephones unmuted during the entire meeting, but we would request each avoids excess noise from your location. All other participants should mute their telephones until called upon to speak. Public participants may speak only during the designated public comment period near the beginning of the meeting and must keep their phones muted during the rest of the meeting. Each person needs to avoid interrupting the person speaking. Each speaker **MUST** state his/her name before talking each time he/she speaks so others will know who is speaking and to ensure minutes will be accurate.

The role was called by Tracy Miller.

Call for Public Comment: None

Approval of Minutes: A motion was made by Commissioner Burke and seconded by Commissioner Erb that the minutes from the October 22, 2020 meeting be approved. The motion was unanimously carried.

District Attorney's Office**Requested by Peter J. Weeks**

Assistant District Attorney II District Attorney Weeks moved to designate Katelyn Hoover as Assistant District Attorney II as provided under collective bargaining agreement. The bi-weekly salary would be \$2,078.38, \$54,037.88 annually. This is a +10% to base wage according to the CBA. The salary rate would be retroactive to July 4, 2020. This position is funded by Operation Our Town. This vacancy is due to the promotion of Nichole Smith to First Assistant District Attorney in 2020. Commissioner Burke seconded the motion and it was unanimously carried.

¹ The District Attorney is a voting member of the board for items in that office.

District Attorney's Office

Requested by Peter J. Weeks

Sentencing Guidelines Coordinator District Attorney Weeks moved to recreate this position as Union, Non-Exempt (hourly) Full-Time (35 hours a week) at an hourly rate of \$12.8125, estimated bi-weekly pay of \$896.88, and estimated annual pay of \$23, 318.75. This vacancy is due to Melissa Keith resignation effective 11/9/2020. Commissioner Burke seconded the motion and it was unanimously carried.

Children, Youth & Families

Requested by Jim Hudack

County Casework Supervisor Commissioner Burke moved to recreate this position as Non-Union, Exempt (Salary). Full-Time at 35 hours per week with a bi-weekly pay of \$1,368.00 and \$35,568.00 annually. The position will be covered by 80% state and 20% county contributions. This vacancy is due to the resignation of Scott Brumbaugh, effective 10/11/2019. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth & Families

Requested by Jim Hudack

Emergency Pay Commissioner Burke moved to set Emergency duty pay at \$50.00 per 8-hour shift as long as the shift appears on the time card. Those eligible for emergency duty pay under this request are casework supervisor, casework manager, program specialist, and assistant administrator. Union positions are covered separately. The effective date of February 1, 2020 is for current and inactive employees. The duty pay would also be retroactive to the person that held the position of administrator prior to this meeting. Commissioner Webster seconded the motion and it was unanimously carried.

Fort Roberdeau

Requested by Glenn Nelson

Historic Site Assistant Commissioner Webster moved to change this position from Full-Time (1820 hours/ per year) to Part-Time not to exceed 1500 hours per anniversary year. This position is Non-Union, Non-Exempt (Hourly). Part-Time at 29 hours per week with an hourly rate of \$11.7079, \$679.06 estimated bi-weekly and \$17,655.56 estimated annually. This would become effective in Fiscal Year 2021. Karen Morrow, the employee currently in this position, understands that she will become ineligible for benefits, except for the pension plan, effective January 2, 2021. Controller Stickel seconded the motion and it was unanimously carried.

Fort Roberdeau

Requested by Glenn Nelson

Historic Site Assistant Stuart Albright, Part-time Groundskeeper, works as occasional (as needed) Historical Site Assistant. The rates for the jobs differ: Groundskeeper rate of \$14.42/hour and Historic Site Assistant rate of \$10.00/hour. He worked 4.5 hours on September 12 and 2.0 hours on October 20 (YTD Total of 6.5 hours) as Historical Site Assistant. Commissioner Webster moved to approve Stuart Albright to work occasionally as Historical Site Assistant, the corresponding pay rate, and a retroactive payroll correction for the September date. Stuart working both positions will total to his max hire limit of 880 hours per anniversary year. Controller Stickel seconded the motion and it was unanimously carried.

Meeting of November 12, 2020 continued. . .

Overtime Report-Controller Stickel presented the October 2020 Overtime/Additional Time report for the information of the board.

There being no further business to discuss, the meeting was adjourned at 11:12 am

The next regular Salary Board Meeting will be held on December 3, 2020
Location to be determined.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is fluid and cursive, with the first name "August" being the most prominent.

August C. Stickel IV
Secretary