



BLAIR COUNTY PRISON BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Regular Blair County Prison Board Meeting of March 15, 2018 at 8:30 AM at the Blair County Prison

Board Members in Attendance:

Commissioner Beam, Controller Stickel,
Commissioner Erb, Commissioner Tomassetti,
Sheriff Ott

Board Members not in Attendance: Judge
Milliron, District Attorney Consiglio

Quorum: Present

Non-Board Members in Attendance: Acting
Warden Marsh, Deputy Warden Garner,
Deputy Warden Tate, Helen Schmitt

Call to Order: Commissioner Beam

Pledge of Allegiance: Lead by Commissioner Beam

Call for Public Comment: Commissioner Beam called for public comment. There was no comment at this time.

Approval of Minutes: A motion was made by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously carried that the minutes from the February 15, 2018 Prison Board meeting are approved as prepared.

Inmate Population Report: Presented by Acting Warden Marsh (See pages 3-4)

Inmate Services Report: Presented by Deputy Warden Abbie Tate (See pages 5-7)

Warden's Report: Presented by Acting Warden Marsh and Deputy Warden Garner (See page 8)

Item B. Miscellaneous:

Reference #1-The prison will get 10 people trained in Mental Health First Aid and are working towards all staff being trained as well. However, they are putting new hires through the training first.

Meeting of March 15, 2018 continued. . .

Reference #3-All 80 full-time officers are filled with one resignation the prior evening, which brings them to 79 full-time officers. The prison will be looking at fill-in corrections officers to move up to full-time.

Reference #4-The revolvers are left over from the original trade-in done last year. The reason a few of the revolvers were kept was because the prison could not get everyone qualified on the glocks all at once. Now they have everyone qualified and are ready for the full switch to glocks.

A motion was made by Controller Stickel, seconded by Commissioner Erb and unanimously carried that the request Acting Warden Marsh (Acting Warden) and Deputy Warden Garner made to trade in the prison issued revolvers towards the purchase of Glocks that will cost approximately \$500 was approved.

Financial Report: Presented by Controller Stickel (pages 9-15)

Payroll Report: See pages 16-17

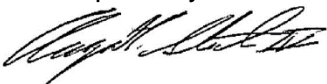
Warden Search Sub-Committee Update: This is on hold and has not been advertised yet, but it is anticipated that this will be done soon. The job description is complete and in the review process.

Oasis Contract Amendment: A motion was made by Controller Stickel, seconded by Sheriff Ott and unanimously carried that the amendment to the Oasis Contract to include the additional services that are already being provided by SUPPLIER to the Prison and was approved after detailed explanation was given, due to the call for public comment.

Executive Session: The board went into executive session for the purpose of discussing personnel matters.

TODAY'S MEETING WAS RECESSED UNTIL TUESDAY, MARCH 20, 2018, AT 9:00 AM IN THE COMMISSIONER'S MEETING ROOM

Respectfully Submitted,



Secretary

BLAIR COUNTY PRISON INMATE POPULATION REPORT

From: Holly Garner, Deputy Warden-Operations

Date: March 15th, 2018

This morning's total in-house population is: 287
Number of male inmates: 221
Number of female inmates: 66

Blair County Inmates being housed at other institutions: 12

Bedford County

Male inmates: 7

Female inmates: 1

Cambria County

Male inmates: 2

Female inmates: 1

Somerset County

Male inmates: 1

Inmates Blair County is housing for other institutions: 6

Bedford County

Male inmates: 2

Female inmates: 0

Cambria County

Male inmates: 2

Female inmates: 0

Huntingdon County

Female inmates: 1

Males inmates: 1

SOMERSET COUNTY

Male inmates: 0

Inmates sentenced to State Institutions: 13

Number of male inmates: 11

Number of female inmates: 2

Illegal Immigrants: 1

(Ortiz-Cazares, Aristeo)

Trips Planned:

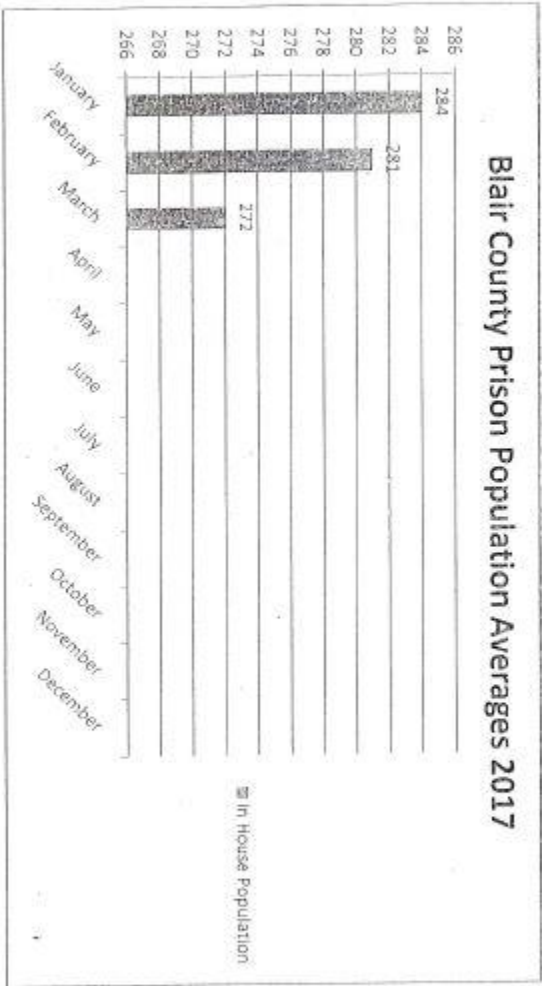
Muncy (Female Inmate Classification Center) - 2 going at the end of March

Camp Hill (Male Inmate Classification Center)- 5 going next week

Average Monthly Inmate Population

2018

	In House Population	Housed For Other Institutions	Housed At Other Institutions	Inmates Sentenced To State	Illegal Immigrants
January	284	4	11	11	0
February	281	6	12	9	1
March	272	6	12	13	1
April					
May					
June					
July					
August					
September					
October					
November					
December					



INMATE SERVICES - MONTHLY REPORT MARCH 15, 2018

INMATES COMMITTED TO BLAIR COUNTY PRISON: 139
INMATES INTERVIEWED / CLASSIFIED BY COUNSELORS: 76
COURT ORDERS / FURLOUGHS APPROVED: 2
TOTAL OF INMATES ON WORK RELEASE: 4-4-MALES 0-FEMALE

PROGRAMS

INMATES ENROLLED IN C-PREP PROGRAM: 7-MALES
INMATES ATTENDING ALCOHOLICS ANONYMOUS MEETINGS: 7
WOMEN'S DRUG / ALCOHOL PRE-RELEASE PROGRAM: 10
MEN'S IN-PRISON DRUG / ALCOHOL PROGRAM: 7
INMATES ATTENDING REFORMERS UNANIMOUS: 18-11-MALES 7-FEMALES
WOMEN'S PARENTING: 21

OTHER BUSINESS

Nothing to report at this time.

BLAIR COUNTY PRISON

Dr. Robert Marsh
Acting Warden

Abbie L. Tate
Deputy Warden

Jon D. Fisher
Lieutenant

John L. Wertz
Lieutenant



419 Market Square Alley
Hollidaysburg, PA 16648
Phone: (814) 693-3155
Fax: (814) 695-0101

Holly A. Garner
Deputy Warden

Lee D. Benton
Lieutenant

James R. Myers
Lieutenant

INMATE CHARGES FROM 2/13/18- 3/12/18

TOTAL COMMITTED		139
COSTS AND FINES		16
DRUG OFFENSES		12
DUI		9
TEMPORARY TRANSFER (other institution)		18
SIMPLE ASSAULT		4
CRIMINAL TRESPASS		0
CORRUPTION OF MINORS		1
BENCH WARRANT		21
DRIVING UNDER SUSPENSION		0
THEFT		4
AGGRAVATED ASSAULT		2
ARREST PRIOR		0
PHOTO/FILM SEX ACT CHILD UNDER 17		0
DISORDERLY CONDUCT		1
STRANGULATION		0
BURGLARY		0
TERRORISTIC THREAT		0
CRIMINAL ATTEMPT		0
ROBBERY		0
STATUTORY SEXUAL ASSAULT		0
PFA		1
IND ASSAULT PERSON LESS 13		2
DDS		1
BAD CHECKS		1
COUNTY / STATE PAROLE	TOTAL	44
TECHNICAL VIOLATION		24
TECHNICAL AND NEW CHARGES		6
DRUG COURT / DUI COURT		14
CLASSIFIED		76
NON-CLASSIFIED		63

INMATE SERVICES MONTHLY REPORT 2018

	C-PREP	AA	Parenting Female	D&A Pre-Release	Men's In-Prison	Reformers Unanimous
January	3	3	18	4	4	18
February	7	7	21	10	7	18
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						

C-PREP is provided by volunteers.

Women's Parenting is provided by Tammy Lundgren and Carol Steffen.

Women's Drug and Alcohol Pre-Release Group is provided by Blair County Drug and Alcohol.

Men's In-Prison Drug and Alcohol Group is provided by Joe Harbula of Pyramid.

Reformers Unanimous is provided by a group of volunteers.

Warden's Report

Prison Board March Meeting

A. Operations

1. Officer Edmundson completed the Armory inspection on March 13, 2018. Everything was present and accounted for.

B. Miscellaneous

1. Mental Health First Aid March 22, 2018.
2. Range Qualifications March 9, 2018.
3. All 80 full time corrections officers are filled. Currently 8 of 15 part-time fill in officers occupied. 3 more slated to start March 19, 2017 and 2 more slated to start March 26, 2017.
4. Requesting permission to trade in prison issued revolvers towards purchase of Glocks cost to prison will be approximately \$500.00.

03/12/2018 13:28
cleaper

County of Blair
ACCOUNTS PAYABLE WARRANT REPORT



1
apwarrnt

DATE: 03/12/2018 WARRANT: 180312PO AMOUNT: \$ 131,045.34

Resolution Number _____

Blair County Board of Commissioners;

Bruce EFD, Chairman

Terry Tommaselli, Vice Chairman

Ted Beam, Jr., Secretary

ATTEST: Helena SCHMIDT, County Administrator

03/12/2018 13:28		County of Blair		MUNIS		
Sleeper		DETAIL INVOICE LIST		APR 03 2018		
CASH ACCOUNT: 000	10001	Cash General Checking	PNR#4639	WARRANT: 180312PO 03/12/2018	P 3	
VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUPLICATE	
				DATE		
					INVOICE/AMOUNT	
					CHECK	
1345 CAMPBELL DURRANT & BEA	00000 1800094 INV 02/25/2018				42310	
1 01209PO 43060	PrisonOper LegnlStv				590.00	
	Invoice Net				590.00	
					178381	
					713.50	
					713.50	
					CHECK TOTAL	590.00
1396 CARRISER EQUIPMENT CO	00000 INV 02/05/2018					
1 01209PO 43040	PrisonOper Janitr1Sup					
	Invoice Net					
					438334	
					3,072.75	
					3,072.75	
					435083-1	
					107.70	
					107.70	
					430234-2	
					101.42	
					101.42	
					438334-1	
					1,323.61	
					1,323.61	
					CHECK TOTAL	4,605.48
1889 CONTRACT HARDWARE SUPP	00000 INV 02/14/2018					
1 01209PO 43040	PrisonOper Janitr1Sup					
	Invoice Net					
					712026	
					23.00	
					23.00	
					CHECK TOTAL	23.00
30111 D&T	00000 INV 02/06/2018					
1 01209PO 43080	PrisonOper CprPntr1Sup					
	Invoice Net					
					82167	
					1,515.00	
					1,515.00	
					CHECK TOTAL	1,515.00
30332 FIRING LINE INC	00000 INV 02/27/2018					
1 01209PO 43010	PrisonOper CengSup					
	Invoice Net					
					5419	
					4,546.00	
					4,546.00	
					CHECK TOTAL	4,546.00
4105 HITE COMPANY	00000 1800043 INV 03/02/2018					
1 01209PO 44440	PrisonOper BulldgRep					
	Invoice Net					
					192909726-1	
					192.05	
					192.05	
					CHECK TOTAL	192.05
30108 Interstate Emergency S	00000 18000705 INV 03/18/2018					
1 01209PO 44810	PrisonOper VehicleRep					
	Invoice Net					
					REPAIR	
					250.00	
					250.00	
					CHECK TOTAL	250.00

03/12/2018 13:28 | County of Blair
 Clesper | DETAIL INVOICE LIST

CASH ACCOUNT: 000 10001 Cash General Checking PRN#4639

WARRANT: 180312PO 03/12/2018

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VENDOR G/L ACCOUNTS R PO TYPE DOR DATE INVOICE/AMOUNT CHECK

30122 Janitors Supply Co Inc 00000 INV 03/01/2018
 1 01209PO 41040 Prisoner JanitrySup
 Invoice Net

CHECK TOTAL 250.00

564.70

32.20

CHECK TOTAL 32.20

30137 PA CORRECTIONAL INDUST 00000 INV 03/01/2018
 1 01209PO 43040 Prisoner JanitrySup
 2 01209PO 45020 Prisoner NonBehygn
 Invoice Net

CHECK TOTAL 1,787.97

33814

19,772.22

19,772.22

1,829.28

187.68

316.08

22,826

22,826

4,721.91

37,532

37,532

108.36

108.36

33,510

6,073.62

6,073.62

13,521

163.00

103.00

33,527

528.20

528.20

162.72

162.72

33,436

462.19

462.19

33,437

656.48

656.48

CHECK TOTAL 32,797.78



03/12/2018 13:38 | Detail Invoice List
 Klepper | County of Blair



CASH ACCOUNT: 009 10001 Cash General Checking PRR#4639 WARRAWT: 180312PO 03/12/2018

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUR DATE	INVOICE/AMOUNT	CHECK
7502 RITCHERYS DAIRY	1 01209PO 45000	00000	18000261	INV	03/19/2018	24500	
		PrisonOp		NonResStnc		342.46	
		Invoice Net				342.46	
7502 RITCHERYS DAIRY	1 01209PO 45000	00000	18000690	INV	03/09/2018	22088	
		PrisonOp		NonResStnc		342.48	
		Invoice Net				342.48	
7502 RITCHERYS DAIRY	1 01209PO 45000	00000	18000388	INV	03/09/2018	15822	
		PrisonOp		NonResStnc		342.48	
		Invoice Net				342.48	
7502 RITCHERYS DAIRY	1 01209PO 45000	00000	18000368	INV	03/07/2018	18523	
		PrisonOp		NonResStnc		363.12	
		Invoice Net				363.12	
7502 RITCHERYS DAIRY	1 01209PO 45000	00000	18000368	INV	03/04/2018	22564	
		PrisonOp		NonResStnc		186.88	
		Invoice Net				186.88	
7502 RITCHERYS DAIRY	1 01209PO 45000	00000	18000157	INV	03/10/2018	14825	
		PrisonOp		NonResStnc		199.04	
		Invoice Net				199.04	
7502 RITCHERYS DAIRY	1 01209PO 45000	00000	18000082	INV	02/17/2018	14823	
		PrisonOp		NonResStnc		199.04	
		Invoice Net				199.04	
7502 RITCHERYS DAIRY	1 01209PO 45000	00000	18000082	INV	02/10/2018	14308	
		PrisonOp		NonResStnc		353.12	
		Invoice Net				353.12	
7502 RITCHERYS DAIRY	1 01209PO 45000	00000		INV	01/20/2018	31172	
		PrisonOp		NonResStnc		208.64	
		Invoice Net				208.64	
7502 RITCHERYS DAIRY	1 01209PO 45000	00000	18000078	INV	01/20/2018	16318	
		PrisonOp		NonResStnc		199.04	
		Invoice Net				199.04	
7502 RITCHERYS DAIRY	1 01209PO 45000	00000		INV	01/29/2018	30254	
		PrisonOp		NonResStnc		380.88	
		Invoice Net				380.88	
CHECK TOTAL:						3,127.18	
7502 HERRIG UNIFORMS	1 01209PO 45000	00000	18000573	INV	03/09/2018	056586	
		PrisonOp		BehnlForms		108.00	
		Invoice Net				108.00	
7502 ROBERS UNIFORMS	1 01209PO 45000	00000	18000573	INV	03/09/2018	056591	
		PrisonOp		BehnlForms		135.00	
		Invoice Net				135.00	
CHECK TOTAL:						243.00	
7502 SCHEDULE COMPANY	1 01209PO 45740	00000	18000692	INV	03/02/2018	17-3716	
		PrisonOp		BuildgMain		321.19	
		Invoice Net				321.19	
CHECK TOTAL:						221.19	

CASH ACCOUNT: 000 10001 Cash General Checking FRS#4639 WARRANT: 180312PO 03/12/2018

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUPLICATE	DATE	INVOICE/AMOUNT	CHECK
8976 UNITED SAFETY SERVICES								
	I 01209PO	44810		PrisonOper	EqUpRep	03/09/2018	25448	
				Invoice Net			1,395.00	
							CHECK TOTAL	1,395.00
9010 US FOOD SERVICE								
	I 01209PO	45000		PrisonOper	NonResstnc	04/08/2018	1990614	
				Invoice Net			242.04	
9010 US FOOD SERVICE								
	I 01209PO	45000		PrisonOper	NonResstnc	03/09/2018	1990613	
				Invoice Net			12,446.76	
9010 US FOOD SERVICE								
	I 01209PO	45000		PrisonOper	NonResstnc	03/02/2018	13,446.76	
				Invoice Net			13,869.92	
9010 US FOOD SERVICE								
	I 01209PO	45000		PrisonOper	NonResstnc	03/09/2018	191.67	
				Invoice Net			1,669.93	
9010 US FOOD SERVICE								
	I 01209PO	45000		PrisonOper	NonResstnc	03/09/2018	13,285.05	
				Invoice Net			13,285.05	
9010 US FOOD SERVICE								
	I 01209PO	45000		PrisonOper	NonResstnc	03/09/2018	253.35	
				Invoice Net			253.35	
9010 US FOOD SERVICE								
	I 01209PO	45000		PrisonOper	NonResstnc	03/08/2018	13,854.82	
				Invoice Net			13,854.82	
9010 US FOOD SERVICE								
	I 01209PO	45000		PrisonOper	NonResstnc	03/09/2018	172.92	
				Invoice Net			1,684.92	
9010 US FOOD SERVICE								
	I 01209PO	45000		PrisonOper	NonResstnc	03/09/2018	13,300.74	
				Invoice Net			13,300.74	
9010 US FOOD SERVICE								
	I 01209PO	45000		PrisonOper	NonResstnc	03/09/2018	13,550.27	
				Invoice Net			13,550.27	

60 INVOICES WARRANT TOTAL 131,045.34
 CASH ACCOUNT BALANCE 131,045.34
 CHECK TOTAL 67,300.32
 222,021.52

03/12/2018 13:28 | WARRANT SUMMARY | County of Blaine
 Cleeper



P 7
 Warrant

WARRANT: 180312PO 03/12/2018

FUND ORG ACCOUNT

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
001 01209PO	Prison Operations	241.00	2,014.52
001 01209PO	Prison Operations	4,546.00	16,510.16
001 01209PO	Prison Operations	6,428.01	17,528.84
001 01209PO	Prison Operations	1,515.00	1,428.45
001 01209PO	Prison Operations	590.00	1,840.56
001 01209PO	Prison Operations	223.19	11,840.50
001 01209PO	Prison Operations	6,170.00	14,031.32
001 01209PO	Prison Operations	268.00	3,643.44
001 01209PO	Prison Operations	407.05	12,987.12
001 01209PO	Prison Operations	74,605.81	179,494.01
001 01209PO	Prison Operations	1,679.70	3,163.96
001 01209PO	Prison Operations	765.92	3,141.89
001 01209PO	Prison Operations	32,797.78	98,903.76
FUND TOTAL		131,045.34	

CASH ACCOUNT 000 10001 BALANCE 322,071.62

WARRANT SUMMARY TOTAL	GRAND TOTAL
131,045.34	131,045.34

** END OF REPORT - Generated by Tammy Leaper **

**PRISON BOARD MEETING
MARCH 15, 2018
PRISON PAYROLL**

Blair County Prison Payroll	February 2018	\$ 348,034.91
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Date and Place of Next Month's Meeting:

April 19, 2018
8:30 A.M.
Blair County Court House
Commissioners' Meeting Room

#	DATE	Salary / Hourly Wages	Overtime Wages	Total Payroll	Budget / + or -
1	12/16/17-12/29/17	\$145,638.36	\$32,151.42	\$177,789.78	-\$9,260.59
2	12/30/17-1/12/18	\$141,395.31	\$33,852.51	\$175,247.82	-\$6,718.63
3	1/13/18-1/26/18	\$145,333.16	\$30,762.95	\$176,096.11	-\$7,566.92
4	1/27/18-2/9/18	\$144,372.43	\$28,347.13	\$172,719.56	-\$4,190.37
5	2/10/18-2/23/18	\$152,681.49	\$28,169.63	\$180,851.12	-\$12,321.93
6	2/24/18-3/9/18	\$143,680.13	\$36,887.01	\$18,567.14	-\$12,037.95
7		\$0.00			\$168,529.19
8		\$0.00			\$168,529.19
9		\$0.00			\$168,529.19
10		\$0.00			\$168,529.19
11		\$0.00			\$168,529.19
12		\$0.00			\$168,529.19
13		\$0.00			\$168,529.19
14		\$0.00			\$168,529.19
15		\$0.00			\$168,529.19
16		\$0.00			\$168,529.19
17		\$0.00			\$168,529.19
18		\$0.00			\$168,529.19
19		\$0.00			\$168,529.19
20		\$0.00			\$168,529.19
21		\$0.00			\$168,529.19
22		\$0.00			\$168,529.19
23		\$0.00			\$168,529.19
24		\$0.00			\$168,529.19
25		\$0.00			\$168,529.19
26		\$0.00			\$168,529.19
		\$0.00			\$168,529.19
		\$0.00			\$168,529.19
	Allocated	\$3,507,479.00	\$535,602.00	\$4,043,081.00	\$155,503.12
	YTD Totals	\$873,100.88	\$190,170.65	\$1,063,721.53	
	Balance Remaining	\$2,634,378.12	\$345,431.35	\$2,979,809.47	
	Max. Avg. Per Pay	\$134,903.04	\$20,600.08	\$155,503.12	
	Actual Avg. Per Pay	\$145,516.81	\$31,695.11	\$177,211.92	
	Surplus Per Pay	-\$10,613.77	-\$11,095.03	-\$21,708.81	
	Estimated Surplus	-\$275,958.15	-\$288,470.82	-\$564,428.96	
	Actual Surplus	-\$63,682.65	-\$66,570.19	-\$130,252.84	