

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, JUNE 27, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**
 - Wednesday, June 28, 2023 3:00 p.m. Blair HealthChoices Board Meeting
(At Blair HealthChoices)
 - Thursday, June 29, 2023 8:30 a.m. Blair County Planning Commission
(At Altoona Water Authority)
 - 10:00 a.m. *Commissioners Business Session
(Commissioners Meeting Room)
 - Friday, June 30, 2023
 - Monday, July 3, 2023
 - Tuesday, July 4, 2023 Independence Day Courthouse Closed
No Commissioners Work Session
 - Wednesday, July 5, 2023 9:00 a.m. *Retirement Board
(Commissioners Meeting Room)
 - 10:30 a.m. *Salary Board
(Commissioners Meeting Room)
 - Thursday, July 6, 2023 8:30 a.m. *Park and Recreation Advisory Board
(Commissioners Meeting Room)
 - No Commissioners Business Session
 - Friday, July 7, 2023
 - Monday, July 10, 2023
 - Tuesday, July 11, 2023 10:00 a.m. *Commissioners Work Session
(Commissioners Meeting Room)
6. **EXECUTIVE SESSION ANNOUNCEMENT**
7. **APPROVAL OF MEETING MINUTES – 06/20/23 and 06/22/23**
8. **PUBLIC COMMENT**
9. **COMMISSIONERS COMMENTS**
10. **CONSENT AGENDA**

Resolution 305-2023:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/27/2023	230627CY	\$ 97,803.01
06/27/2023	230627SS	\$ 28,042.00
06/27/2023	230627WW	\$167,774.36

- b. Ratification of the following one-1 Warrant List:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
6/26/2023	230626FS	\$4,172.84

- c. **2023 Budget Transfer:** Charges received from Boyer Refrigeration.

From	\$	To
01103BM-46030 Building Maintenance	\$10,322.97	44122-46030 911E Center

- d. **Public Defender's Office:** Requesting approval of an Affiliation Agreement between the County of Blair and Central Penn College for the purpose of student internships.
- e. **Public Defender's Office:** Requesting approval of one-1 Central Penn College student intern, Bryan King, for the period of July 5, 2023 until August 18, 2023 (270 hours). Internship is for credit only and at no cost to the county.
- f. **Employment:** Scott M. Berardinelli, PT, Sheriff Deputy, Sheriff's Office, \$15.52/hr., effective 06/26/23; Elizabeth I. Nelson, FT, Grants Specialist, Social Services, \$17.06/hr., effective 06/26/23.

- g. **Resignations:** Kristy L. Harr, FT, Temporary Department Assistant, Assessment, \$15.00/hr., effective 05/09/2023; Abigail M. Pearce, FT, Telecommunicator Trainee, Public Safety-911, \$13.88/hr., effective 06/19/23; Samuel L. Harker, FT, Sheriff's Deputy, Sheriff's Office, \$16.00/hr., effective 06/23/23; Amanda R. Parizack, FT, Parole and Probation Officer, APO, \$16.54/hr., effective 06/23/23; Cole M. Thompson, FT, Corrections Officer, Prison, \$21.05/hr., effective 06/23/23; and Jacob Wagner, FT, Corrections Officer, Prison, \$21.05/hr., effective 06/26/23.
- h. **Retirements:** Rita F. Solan, FT, Administrative Support, JPO, \$12.70/hr., effective 06/30/23.
- i. **Correcting Effective Date of Hire:** Rashayle M. Claar, FT, Corrections Officer, Prison, \$21.05/hr., effective 06/12/23.
- j. **Correcting Starting Salary Amount:** Skyler D. McCaulley, PT, Seasonal Tour Guide, Fort Roberdeau, \$11.00/hr., effective 06/20/23.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. Department of Emergency Services 911E:

Requesting approval of a CritiCall End User License Agreement between the County of Blair, Department of Emergency Services 911E and Biddle Consulting Group for TestGenius @/CritiCall Skills Testing, in the total amount of \$1,195.00, for the subscription period of May 21, 2023 through May 20, 2024.

B. Department of Social Services:

Requesting approval of fourteen (14) FY 23/24 contracts between the County of Blair and the agencies listed below for the period of July 1, 2023 through June 30, 2024:

- Care Smart Solutions, Inc.
- Center for Community Resources
- Community Resources for Independence
- Contact Altoona
- Family Links, Inc.
- Family Services, Inc.
- Ganister Station
- North Star Services, Inc.
- Lisa Phipps
- Saint Francis University
- Service Access & Management, Inc.
- Skills of Central PA, Inc.
- UPMC Western Behavioral Health of the Alleghenies
- Denise Vanacore, CRNP

C. District Attorney's Office:

Requesting approval of an Online/Practice Solution/West ProFlex Software Agreement and ten (10) user accounts with Thomson Reuters/Westlaw for the Blair County District Attorney's Office, for the period of 08/01/2023 through 07/31/2024, in an amount not to exceed \$561.00/per month; for the period of 08/01/2024 through 07/31/2025, in an amount not to exceed \$589.05/per month; and for the period of 08/31/2025 through 07/31/2026, in an amount not to exceed \$618.50/per month.

D. Records Management:

Requesting approval of an Agreement for Purchases under Bidding Threshold by and between the County of Blair and Burgmeier Hauling, Inc. trading as (t/a) Burgmeier Shredding for purges at multiple locations on an on-call basis at the rate of \$275.00 minimum charge, .40 cents per lb. once the minimum is met, and a \$68.00 service fee, for the period of June 1, 2023 through May 31, 2024.

E. Prothonotary:

Requesting approval of four-4 Maintenance Exhibit A's for Work Order No. 1 under the Master Service Agreement dated 08/04/21 between the County of Blair and KeyMark, for Total OnBase Support for the period of 08/01/23 through 07/31/24, as listed below:

• Prothonotary	\$ 655.60
• Prothonotary	\$7,322.20
• Records Management	\$1,056.00
• Tax Claim	\$ 112.00

F. Public Works/Building Maintenance:

- i. Requesting approval of a Service Agreement between the County of Blair and Frye's Sweeper and Sewing Center, Inc., for parts and service at the rate of \$60.00 per hour.
- ii. Requesting approval of a Maintenance Services Agreement between the County of Blair and Fit Optimized Solutions for quarterly preventative maintenance on the heat pump units and split systems at the quarterly rate of \$2,056.25 (\$8,225.00 annually), emergency service and spot service on a time and material basis at the preferred labor rate of \$105.00/per hour, effective June 1, 2023 for a period of one-1 year and from year-to-year thereafter until terminated.

G. Children, Youth and Families:

Requesting approval for the submission of the Blair County Children, Youth and Families Compensation Plan for calendar year 2022 to the Pennsylvania Department of Human Services, Office of Children, Youth and Families, Bureau of Budget and Fiscal Support.

H. Commissioner's Office:

Requesting approval of a Letter of Support for Centre County to seek funding to expand the Centre County Public Safety Training Center.

12. **OLD BUSINESS**

Bridge #70/South Poplar Run/Greenfield Township Rehabilitation Project:

Requesting ratification of an Application for a Highway Occupancy Permit and project drawings by Peoples Natural Gas (PNG) for the relocation of gas line due to the Bridge #70/South Poplar Run/Greenfield Township Rehabilitation Project.

13. **ADJOURN**