



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of January 18, 2023

2:30 p.m. In the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Non-Board Members in Attendance: President Judge Elizabeth Doyle¹, Sue Ammerman, Lindsay Dempsie, James Pooler, Paul Shaffer, Nicole Smith, Katherine Swigart, Warden Abbie Tate, Tiffany Treese, District Attorney Peter Weeks²

Board Members not in Attendance:

NONE

Quorum: Present

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 2:30 p.m.

The roll was called by Commissioner Erb.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There were no comments.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Burke that the minutes from the January 3, 2023 and January 4, 2023 meetings be approved. The motion was unanimously carried.

Costs, Fines, and Restitution

Requested by President Judge Elizabeth Doyle

Director Judge Doyle moved to set the salary for Amber Phillips. This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. Amber is eligible for the hiring maximum of pay grade H11 (\$18.47/hour). Amber's rate at her May 2020 resignation was \$19.71/hour. The request is to also change the position from a 35 hour workweek to 40 hours. The estimated bi-weekly pay (at \$19.71/hour) would be \$1,576.80, \$40,996.80 estimated annually. This vacancy is due to the retirement of Sally Adams effective 01/21/2023. Commissioner Burke seconded the motion and it was unanimously carried.

¹ The Judge is a voting members for Court related office items.

² The District Attorney is a voting member for items in that office.

District Attorney

Requested by District Attorney Peter Weeks

Sentencing Guidelines Coordinator District Attorney Weeks moved to create the position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$12.16, \$851.20 estimated bi-weekly, \$22,131.20 estimated annually. This position is an addition to staff. Commissioner Burke seconded the motion and it was unanimously carried.

Adult Parole and Probation

Requested by Chief Amanda Moore

Probation Officer Support Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (Non-Benefit Eligible) at 19 hours per week with an hourly rate of \$11.58, \$440.04 estimated bi-weekly, \$11,441.04 estimated annually. This position is limited to 999 hours per anniversary year. This vacancy is due to the Wendy Myers transferring to Full-Time Probation Officer Aide effective 01/09/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Prison

Requested by Deputy Warden James Eckard

Lieutenant Commissioner Webster moved to re-create this position within the hiring range of the S9 pay grade (\$48,677.26 to \$52,571.45). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This vacancy is due to the retirement of Jon Fisher effective 02/03/2023. Controller Stickel seconded the motion and it was unanimously carried.

Prison

Requested by Deputy Warden James Eckard

Correctional Case Manager Commissioner Webster moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to the resignation of Krystal Payton effective 09/02/2022. Controller Stickel seconded the motion and it was unanimously carried.

Public Safety-911 Center

Requested by Coordinator Susan Ammerman

Lead Telecommunicator Commissioner Webster moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$17.12, \$1,369.60 estimated bi-weekly, \$35,609.60 estimated annually. This vacancy is due to Chad Culbertson transferring to Part-Time Telecommunicator effective 01/30/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Public Safety-911 Center

Requested by Coordinator Susan Ammerman

Telecommunicator Trainee Commissioner Webster moved to re-create 10 positions. These positions are Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$13.88, \$971.60 estimated bi-weekly, \$11,659.20 for the 12 weeks of class. These vacancies are due to trainees moving into full-time positions and regular staff resigning/retiring. Commissioner Burke seconded the motion and it was unanimously carried.

Public Works-Facilities

Requested by Manager James Pooler

Custodian Commissioner Webster moved to re-create this position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$14.42, \$1,153.60 estimated bi-weekly, \$29,993.60 estimated annually. This vacancy is due to Jeff Seilhammer's schedule changing effective 01/08/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Parks and Recreation

Requested by Manager Paul Shaffer

Groundskeeper Commissioner Webster moved to re-create this position (amending the hours to 37 ½ per week) within the hiring range of the H6 pay grade (\$13.40 to \$14.74/hour). This position is Non-Union, Non-Exempt (Hourly), Full-Time (seasonal). This position is limited to 880 hours per anniversary year. This vacancy is due to the resignation of Larry Hagg effective 10/11/2022. Commissioner Burke seconded the motion and it was unanimously carried.

Parks and Recreation

Requested by Manager Paul Shaffer

Head Groundskeeper Commissioner Webster moved to re-create this position (amending the hours to 37 ½ per week) within the hiring range of the H7 pay grade (\$14.07 to \$15.48/hour). This position is Non-Union, Non-Exempt (Hourly), Full-Time (seasonal). This position is limited to 999 hours per anniversary year. This vacancy is due to the resignation of Dwayne Dittsworth effective 09/02/2022. Commissioner Burke seconded the motion and it was unanimously carried.

Public Works-Highway

Requested by Manager Paul Shaffer

Maintenance Technician-Truck Driver Commissioner Webster moved to re-create this position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$16.43, \$1,314.40 estimated bi-weekly, \$34,174.40 estimated annually. This vacancy is due to the resignation of Mike Crawford effective 01/03/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Children, Youth, and Families

Requested by Commissioner Laura Burke

Caseworker I or II Commissioner Burke moved to abolish 4 Part-Time positions. These positions are PSSU, Non-Exempt (Hourly), Part-Time at 19 hours per week (limited to 999 hours per anniversary year) with an hourly rate of \$17.29, \$657.02 estimated bi-weekly, \$17,082.52 estimated annually. The wages for these positions are reimbursed at 80% by the state reimbursement. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth, and Families

Requested by Commissioner Laura Burke

Caseworker I or II Commissioner Burke moved to create 4 Part-Time positions. These positions are PSSU, Non-Exempt (Hourly), Part-Time at 29 hours per week with an hourly rate of \$17.29, \$1,002.82 estimated bi-weekly, \$ 26,073.32 estimated annually. These positions are limited to 1500 hours per benefit plan year. The wages for these positions are funded at 80% by state reimbursement. Commissioner Webster seconded the motion and it was unanimously carried.

Meeting of January 18, 2023 continued. . .

After discussion, Commissioner Webster moved to set the Prison Corrections Officer complement at 95 Full-Time Officers (including 3 sergeants) and 15 Fill-In Officers. Controller Stickel seconded the motion and it was unanimously carried. Commissioner Burke moved to set the Children, Youth and Families' Caseworker I and II complement at 28 Full-Time Caseworkers and 8 Part-Time Caseworkers (4 Caseworkers at 999 per anniversary year and 4 Caseworkers at 1500 per benefit plan year). Commissioner Erb seconded the motion and it was unanimously carried.

Commissioner Erb stated an annual review of the complements will be done at the second Salary Board meeting each July.

There being no further business to discuss, the meeting was adjourned at 3:00 p.m.

The next regular Salary Board Meeting will be February 1, 2023 at 10:30 a.m.
In Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV
Secretary