

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, APRIL 11, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**

5. **UPCOMING MEETINGS**

Wednesday, April 12, 2023

Thursday, April 13, 2023 10:00 a.m. *Commissioners Business Session

Friday, April 14, 2023 1:00 p.m. Blair County Airport Authority

Meeting

(Blair County Airport)

Monday, April 17, 2023

Tuesday, April 18, 2023 10:00 a.m. *Commissioners Work Session
(Commissioners Meeting Room)

6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **PROCLAMATION** – National County Government Month April 2023
National Public Safety Telecommunicators Week April 9-15,
2023

9. **CONSENT AGENDA**

Resolution 168-2023:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/11/2023	230411WW	\$ 23,407.31
04/11/2023	230411SS	\$ 10,914.93
04/11/2023	230411CY	\$231,152.16

Which include payment of the following invoices:

- Thomas and Chandra Jandora in the total amount of \$1,550.00.

- b. Ratification of the following six-6 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/04/2023	230410FP	\$257,309.28
04/01/2023	230401FN	\$117,016.70
04/03/2023	230403WC	\$ 15,293.43
04/03/2023	230403RF	\$ 125.84
04/03/2023	230403HI	\$533,140.30
04/03/2023	230403FS	\$ 2,418.80

- c. Ratification of Total Payroll for the Check Dated April 6, 2023 in the total amount of \$827,436.98.

- d. **2023 Budget Transfer:** Charges received from Justifacts for the month of March 2023.

From	\$	To
01101GCO-42000 General County Operations	\$117.75	01107-42000 Assessment
01101GCO-42000 General County Operations	\$136.10	01103BM-42000 Building Maintenance
01101GCO-42000 General County Operations	\$80.75	01160-42000 Court Administration
01101GCO-42000 General County Operations	\$143.10	01158-42000 District Attorney
01101GCO-42000 General County Operations	\$235.50	34156-42000 Domestic Relations
01101GCO-42000 General County Operations	\$247.50	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$117.75	01157-42000 Public Defender
01101GCO-42000 General County Operations	\$328.25	44122-42000 Public Safety – 911
01101GCO-42000 General County Operations	\$129.75	01602-42000 Public Safety – EMA
01101GCO-42000 General County Operations	\$117.75	01103CS-42000 Public Works – Facilities
01101GCO-42000 General County Operations	\$32.25	01103HW-42000 Public Works – Highway
01101GCO-42000 General County Operations	\$80.75	01151-42000 Sheriff
01101GCO-42000 General County Operations	\$92.10	40164-42000 Victim Witness

- e. **Resignations:** Brittany T. Hudson, FT, Administrative Support, MDJ Blattenberger, \$11.98/hr., effective 04/07/23.
- f. **Employment:** Rory M. Grassadonia, FT, Social Services Aide I, CYF, \$10.60/hr., effective 04/10/23; Diane L. Marlowe, FT, Custodian, Public Works H/M, \$14.42/hr., effective 04/10/23; and Brittany T. Hudson, PT, Temporary, Department Assistant, MDJ Blattenberger, \$11.98/hr., effective 04/10/23.
- g. **Employee Status Change:** Christine M. Pitts, From, FT, Clerk Typist I/Clerical Stats, CYF, \$11.22/hr., To, FT, Clerk Typist II/Court Aide, CYF, \$11.22/hr., effective 03/17/23.
- h. **Employee Salary Change:** Larry E. Zilch, PT, Historic Site Assistant I, Fort Roberdeau, from \$10.80/hr., to \$11.00/hr., effective 04/08/23.

10. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Department of Emergency Services:**

- i. Requesting approval of an agreement between the County of Blair, Blair County Department of Emergency Services 911E, and Precision Frontier for annual support and maintenance for (1) FieldSeeker Windows Ultra Low Voltage (ULV) Adulticiding Concurrent Office User License and one (1) FieldSeeker Windows Ultra Low Voltage (ULV) Adulticiding Mobile Field Device Concurrent Mobile User License, in the amount of \$700.00 for period of 4/1/2023 through 12/31/2023.
- ii. Requesting approval for the submission of the DGM-16F Financial Status Report to the Pennsylvania Emergency Management Agency (PEMA) for the Federal FY 2022 Emergency Management Performance Grant (EMPG) for the period of November 30, 2021 through September 30, 2022.
- iii. Requesting approval for the submission of an Application for the Federal FY 2023 Emergency Management Performance Grant (EMPG) to the Pennsylvania Emergency Management Agency (PEMA), in the total amount of \$128,097.88, for the period of October 1, 2022 through September 30, 2023, to supplement the salaries and benefits of emergency management personnel who perform essential emergency management functions.
- iv. Requesting approval for the submission of the Federal FY 2023/2025, Year 1, Mid-Year Hazardous Materials Emergency Preparedness Grant (HMEP) Status Report to the Pennsylvania Emergency Management Agency (PEMA), on behalf of the U.S. Department of Transportation, for transportation of hazardous materials incident planning and training projects completed during the grant period.

B. **Fort Roberdeau:**

Requesting approval of a ¼-page four-4 color advertisement, in the Where & When Pennsylvania 2023 Travel Guide with two-2 seasonal listings in the summer and fall issues, in the total amount of \$1,382.00 to be paid by the Fort Roberdeau Association.

C. **Human Resources:**

Requesting approval of Amendment 5 and its Appendices to the County of Blair Health Benefit Plan (Trustmark) in section specific to “Eligibility, Enrollment and Effective Date” and “Appendix” retroactively to January 1, 2023.

D. **Prison:**

- i. Requesting approval to renew and extend the Agreement for Professional Services dated February 5, 2008, between the County of Blair and Justice Benefits Incorporated (JBI) for professional assistance to the county exploring opportunities for Federal Financial Participation (FFP), reviewing prospects for expansion of existing Federal Financial Participation (FFP), and securing Federal Financial Participation (FFP) for the county, for an additional four-4 year period at no cost to the county.
- ii. Requesting approval of a proposal received from Allegheny Glass and Mirror for the purchase and installation of one ¼”, 37 5/8” x 4 3/8”, clear, laminated glass panel, in the Restricted Housing Unit (RHU), in the amount of \$122.00.

E. **Commissioners:**

- i. Requesting approval for the second submission of a grant application for the 2022-2023 Pennsylvania Counties Risk Pool (PCoRP) Loss Prevention Grant Program, in the total amount of \$13,651.89.
- ii. Requesting approval for Commissioner Bruce Erb to execute all Exhibit K’s for each settlement party and any other documents required to carry out the terms of the County’s decision to participate in the proposed New National Opioid Settlements, and in his absence, Vice Chairperson Laura O. Burke to execute any and all documents requiring a physical signature.
- iii. Requesting approval of a letter of support for the Blair County Convention Center and Explore Altoona's RFP to the CCAP to host the 2028 CCAP Annual Meeting/Conference.

F. **Park and Recreation Advisory Board:**

- i. Requesting approval of an allocation of Park and Recreation Reserve Account Funds #035 in an amount not to exceed \$3,000.00, to purchase supplies to repair the water leak at Valley View Park.
- ii. Requesting approval of an allocation of Park and Recreation Reserve Account Funds #035 in an amount not to exceed \$160.00 for the purchase of a battery for the Valley View Park Truck.
- iii. Requesting approval of an allocation of Park and Recreation Reserve Account Funds #035 in an amount not to exceed \$140.00 for the purchase of a seat cover for the Valley View Park Truck.
- iv. Requesting approval of an allocation of Park and Recreation Reserve Account Funds #035 in an amount not to exceed \$1,000.00 for miscellaneous emergency expenses that may arise throughout the year at Valley View Park.
- v. Requesting approval to increase the pavilion and amphitheater rental fee beginning in 2023 from \$65.00 per day to \$70.00 per day.

11. **OLD BUSINESS**

12. **ADJOURN**