

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
TUESDAY, MAY 26, 2020, 10:00 A.M.**

Public meetings are being held by conference call while the county is under the Governor's Yellow Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **CONSENT AGENDA**

Resolution #212-2020:

- a. Payment of three (3) Warrant Lists dated 05/22/2020, in the amounts of \$89,512.30 #200526CY; \$389,391.57 #200526MW and \$15,278.88 #200526SS, which include payment of the following invoice:
 - **2017 Project Fund/Bond/911 Comm. Room Project:** DeGol Carpeting in the amount of \$8,376.00.
- b. Ratification of one (1) Warrant List dated 05/20/2020, in the amount of \$23,398.31, #200520ML.
- c. Ratification of one (1) Warrant List dated 05/22/2020, in the amount of \$3,556.34, #200522HR.
- d. Ratification of one (1) Warrant Lists dated 05/22/2020, in the total amount of \$590,805.64, #200522, for the monthly Retirement Distribution.
- e. Ratification of Total Payroll for the Check Dated 05/21/2020, in the total amount of \$757,549.56.
- f. **2020 Budget Transfer:** For insurance claim deductibles.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO 44960 General County Operations	\$190.30	01209PO 44960 Prison
01101GCO 44960 General County Operations	\$5,588.30	01158 44960 District Attorney
01101GCO 44960 General County Operations	\$157.25	01157 44960 Public Defender
01101GCO 44960 General County Operations	\$157.25	01101 44960 Commissioners
01101GCO 44960 General County Operations	\$2,915.69	01103BM 44960 Building Maintenance

- g. **2020 Budget Transfer:** McNees Wallace Legal Fees for the month of April 2020.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$342.00	34156-44080 Domestic Relations
01101GCO-44080 General County Operations	\$142.50	40164-44080 Victim Witness
01101GCO-44080 General County Operations	\$2340.00	01105718-44080 Human Resources
01101GCO-44080 General County Operations	\$570.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$11,932.50	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$114.00	40164-44080 Victim Witness
01101GCO-44080 General County Operations	\$199.50	34156-44080 Domestic Relations
01101GCO-44080 General County Operations	\$114.00	012012-44080 APO
01101GCO-44080 General County Operations	\$114.00	01151-44080 Sheriff
01101GCO-44080 General County Operations	\$456.00	013201-44080 CYF
01101GCO-44080 General County Operations	\$1795.50	013201-44080 CYF

- h. **Employment:** Dwayne D. Dittsworth, FT, Head Groundskeeper Valley View Park, Public Works, \$15.50/hr., effective 05/26/2020; and Suzanne M. Rowland, PT, Archivist (1500 hours/year), Records Management, \$10.25/hr., effective 05/26/2020.
- i. **Returning from furlough full-time:** Dale Crum, Deborah Korte, Tammie McCahan, Kayla Amrhein, Brittany Smith, Clara Rininger, Christina Fink and Emily Smithmyer, 05/18/2020; Tom Settle and Elizabeth Matthews, 5/22/2020.

8. **UNFINISHED BUSINESS**

Resolution 213-2020: Adoption of a resolution approving the submission of a FY 2020-2022 Grant Application (PTS-2021-Blair-00042) to the Pennsylvania Department of Transportation, in the total amount of \$193,238.76 for the period of October 1, 2020 through September 30, 2021, for the Blair County Police Traffic Safety Enforcement Program.

Resolution 214-2020: Adoption of a resolution approving the submission of an application to the Pennsylvania Department of Community and Economic Development (DCED) for 2020 CARES ESG-CV Program Funds, under the Coronavirus Aid Relief, in the amount of \$71,020.00, on behalf of homeless shelter housing and service providers.

9. **STAFF REPORTS & SPECIAL BUSINESS**

A. **2019 Audit:**

Introduction, review and acceptance of the 2019 Annual Audit.

B. PCoRP Insurance Renewal:

Discussion concerning the PCoRP Insurance Renewal Proposal received for the policy period of June 1, 2020 through June 1, 2021.

C. Blair County Human Resources:

- i. Requesting approval of Amendments to the Ameriflex Plan Document and the Summary Plan for the Flexible Spending Account (FSA) in response to the CARES ACT permitting Over the Counter (OTC) drugs, medicines and menstrual products to be obtained and reimbursed using the FSA Plan for the period of January 1, 2020 to March 31, 2021.
- ii. Requesting approval of a Student Internship Placement Agreement between the County of Blair and Juniata College for one (1) student intern Molly Harris for the period of June 1, 2020 to August 14, 2020, in the Victim Witness Office.

D. Blair Senior Services:

Requesting approval of a Medical Assistance Transportation Program Participation Grant Agreement & Assurance of Compliance between the County of Blair and Blair Senior Services for the period of July 1, 2020 through June 30, 2021.

E. Southern Alleghenies Service Management Group:

Requesting approval of a FY 20/21 Intellectual Disability and Early Intervention Contract renewal between the County of Blair and Southern Alleghenies Service Management Group for the period of July 1, 2020 through June 30, 2021.

F. Department of Emergency Services:

- i. Ratification of the Pennsylvania Emergency Management Agency (PEMA) DAP-2 form with Attachment G, which is the Public Disaster Assistance Application and Agreement for Financial Assistance, as well as the Electronic Payment Program Enrollment Form (PEPP).
- ii. Requesting approval of a renewal Maintenance Agreement between the County of Blair, Blair County Department of Emergency Services/911E and SBM Electronics, Inc., for support and maintenance of the Audiology Voice Recorder, in the amount of \$15,339.80 for the period of May 31, 2020 through May 30, 2021.
- iii. Requesting approval of a renewal Software Maintenance Agreement between the County of Blair, Blair County Department of Emergency Services/911E and NetMotion, to provide secure access to the Computer Aided Dispatch (CAD) network while outside of the secure network, in the annual amount of \$7,003.66.

G. Blair County Assessment Office:

Requesting approval of a Cost Sharing Agreement between the County of Blair and the Hollidaysburg Area School District for appraisal consulting services rendered for the appeals to the Court of Common Pleas for parcel 04.00-01..-024.19-000, EIG Holliday LLC, 2019GN3321 with the Taxing Authorities, in the total amount of \$6,500.00, with the School District paying 66.25% of said costs, the Municipality paying 4.07% of said costs and the County paying 29.67% of said costs.

H. Blair County Prison:

Requesting approval of a Proposal of Service from Keller Engineers, Inc. for the Blair County Prison HVAC Coil Replacement Project in the total amount of \$7,920.00 to include Project Management, Technical Design, Drawings and Technical Specifications, Documents, Bidding and Construction Consultation and reimbursable expenses.

10. **OLD BUSINESS**

None

11. **ADJOURN**

WORK SESSION: TUESDAY, MAY 26, 2020, 10:00 A.M.:

Location: Participation by telephone conference only.

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Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those attending stand and recite the Pledge of Allegiance to the Flag.

Roll Call Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

Roll Call Others Present:

Mark Moschella and Carl Gingrich (Gingrich Agency), Kellie Novack (EMA/911E), Melissa Harpster (Commissioners Office), Brian Wiser (Keller Engineers), Jenn Sleppy and Sarah Chuff (Finance), Dave Scott and Jaime Johnson (Young, Oakes, Brown & Co.), Michelle Barnett and Katherine Swigart (HR), Nick Sefchok (JJAN Financial), Dennis Wisor (Blair Senior Services), James Henry (Southern Alleghenies Service Management Group), DeAnna Heichel (Assessment), A. C. Stickel and Angela Wagner (Controller's Office), Kay Stephens (Altoona Mirror), and Christina Stacey (Social Services)

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Commissioners Comment:

Commissioner Erb called for commissioners comments.

Commissioner Burke encouraged those going to the voting polls on Tuesday, June 2, 2020 to observe the CDC guidelines pertaining to social distancing, mask wearing, hand sanitizing, etc.

Commissioner Webster – no comments.

Commissioner Erb – no comments.

Consent Agenda:

Resolution #212-2020:

- a. Payment of three (3) Warrant Lists dated 05/22/2020, in the amounts of \$89,512.30 #200526CY; \$389,391.57 #200526MW and \$15,278.88 #200526SS, which include payment of the following invoice:
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- i. **Returning from furlough full-time:** Dale Crum, Deborah Korte, Tammie McCahan, Kayla Amrhein, Brittany Smith, Clara Rininger, Christina Fink and Emily Smithmyer, 05/18/2020; Tom Settle and Elizabeth Matthews, 5/22/2020.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 212-2020.

Unfinished Business:

Resolution 213-2020: Adoption of a resolution approving the submission of a FY 2020-2022 Grant Application (PTS-2021-Blair-00042) to the Pennsylvania Department of Transportation, in the total amount of \$193,238.76 for the period of October 1, 2020 through September 30, 2021, for the Blair County Police Traffic Safety Enforcement Program.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 213-2020.

Resolution 214-2020: Adoption of a resolution approving the submission of an application to the Pennsylvania Department of Community and Economic Development (DCED) for 2020 CARES ESG-CV Program Funds, under the Coronavirus Aid Relief, in the amount of \$71,020.00, on behalf of homeless shelter housing and service providers.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 214-2020.

Staff Reports & Special Business:

2019 Audit:

Dave Scott presented his review and requested acceptance of the 2019 Annual Audit.

Mr. Scott presented the financial report for the County of Blair for the year ending 2019. Mr. Scott stated that as of December 31, 2019, the County's total fund balances are approximately \$9.1 million dollars with approximately \$251,000.00 non-spendable; \$593,000.00 committed, \$2.5 million assigned and \$5.8 million unassigned funds.

Mr. Scott stated that the Statement of Revenues, Expenditures and Changes in Fund Balance shows the county in the black with net change in fund balances of \$840,188.00. He stated it is important to point out that the County made a \$4.2 million contribution to the pension plan in 2019 with a total reported pension liability of \$76.6 million.

Mr. Scott stated that the county receives a combined total of \$23.0 million of state and federal funds passed through the Department of Human Services.

Mr. Scott stated that in 2018 there were eleven (11) audit findings in addition to eight (8) carry-over findings from 2017 for nineteen (19) total auditing findings. He stated that most of those findings were corrected because of the MUNIS system. He stated that for 2019 he was happy to announce that there were only a two (2) audit finds and that one (1) of the findings has been resolved with the one (1) other finding being unresolved due to the pension plan liability.

Discussion followed.

Resolution 215-2020: A resolution approving the acceptance of the 2019 Annual Audit prepared by Young, Oakes, Brown and Company P.C.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 215-2020.

PCoRP Insurance Renewal:

Carl Gingrich presented concerning the PCoRP Insurance Renewal Proposal received for the policy period of June 1, 2020 through June 1, 2021.

Mr. Gingrich stated this year the overall "whole" risk pool program resulted in an average 9% cost increase.

Mr. Gingrich stated that Blair County's total Incurred Loss Run for the period of June 1, 2019 through May 31, 2020 was \$75,234.88 with a total Incurred Loss Run for the period of June 1, 2016 through May 31, 2020 of \$463,325.90.

Mr. Gingrich presented the following information for the period of 2020/2021:

○ Insurance Cost	\$192,768.00
○ Loss Fund Contribution	<u>+\$168,417.00</u>
○ Total	\$361,185.00
○ -2.00% of Loss Fund	<u>-\$ (3,368.00)</u>
○ Total Premium Amount	\$357,817.00

Factors affecting the premium for the county were attributed to an increase in property, total payroll and increase in automobiles.

Discussion followed.

Blair County Human Resources:

- a. Nick Sefchok requested approval of Amendments to the Ameriflex Plan Document and the Summary Plan for the Flexible Spending Account (FSA) in response to the CARES ACT permitting Over the Counter (OTC) drugs, medicines and menstrual products to be obtained and reimbursed using the FSA Plan for the period of January 1, 2020 to March 31, 2021.

Mr. Sefchok stated that the Amendments to the Ameriflex Plan Document and Summary Plan for the Flexible Spending Account is a straight forward process in that the CARES Act is now allowing the purchase of certain over the counter medications and products to be purchased through the Flexible Spending Account. He stated there are no fees associated with the Amendments the documents and that the information regarding the change will need to be communicated with all county employees.

Discussion followed.

- b. Katherine Swigart requested approval of a Student Internship Placement Agreement between the County of Blair and Juniata College for one (1) student intern Molly Harris for the period of June 1, 2020 to August 14, 2020, in the Victim Witness Office.

Miss Swigart stated that the Student Internship Placement Agreement was prepared by labor counsel last year when three-3 students completed the same type of internship last year.

Miss Swigart stated that student Molly Harris will receive a fellowship from Juniata College in order to pursue an internship within the Victim Witness Office. She stated that Ms. Harris completed the same type internship with fellowship last year within the Victim Witness Office.

Miss Swigart stated that Ms. Harris does not receive credit for her internship. The placement agreement outlines that the funding provided by the college will serve as Ms. Harris' wages.

Discussion followed.

Resolution 216-2020: A resolution approving a Student Internship Placement Agreement between the County of Blair and Juniata College for one (1) student intern Molly Harris for the period of June 1, 2020 to August 14, 2020, in the Victim Witness Office.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 216-2020.

Blair Senior Services:

Dennis Wisor requested approval of a Medical Assistance Transportation Program Participation Grant Agreement & Assurance of Compliance between the County of Blair and Blair Senior Services for the period of July 1, 2020 through June 30, 2021.

Mr. Wisor stated that this is an annual request and that the agreement is for the administration of the Medical Assistance Transportation Program (MATP) and the agreement also sets the rate for the next fiscal year.

Discussion followed.

Southern Alleghenies Service Management Group:

Jamie Henry requested approval of a FY 20/21 Intellectual Disability and Early Intervention Contract renewal between the County of Blair and Southern Alleghenies Service Management Group for the period of July 1, 2020 through June 30, 2021.

Mr. Henry stated that the contract is an annual renewal. The contract was reviewed by Solicitor Karn and there are no changes to the contract from last fiscal year. He stated that they are currently serving 794 adults and 494 children with a funding allocation from the Office of Developmental Programs.

Discussion followed.

Department of Emergency Services:

- a. Jennifer Sleppy requested Ratification of the Pennsylvania Emergency Management Agency (PEMA) DAP-2 form with Attachment G, which is the Public Disaster Assistance Application and Agreement for Financial Assistance, as well as the Electronic Payment Program Enrollment Form (PEPP).

Mrs. Sleppy stated that state legal review has taken place. As a result of the County's Declaration of Disaster Emergency being in place the DAP-2 Form as well as the PA Electronic Payment Program (PEPP) Documentation for the COVID-19 grant were submitted to PEMA.

Discussion followed.

Resolution 217-2020: A resolution approving ratification of Pennsylvania Emergency Management Agency (PEMA) DAP-2 form with Attachment G, which is the Public Disaster Assistance Application and Agreement for Financial Assistance, as well as the Electronic Payment Program Enrollment Form (PEPP).

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 217-2020.

- b. Kellie Novak requested approval of a renewal Maintenance Agreement between the County of Blair, Blair County Department of Emergency Services/911E and SBM Electronics, Inc., for support and maintenance of the Audiology Voice Recorder, in the amount of \$15,339.80 for the period of May 31, 2020 through May 30, 2021.

Ms. Novak stated that this is an annual renewal agreement that is an eligible expense from PEMA funding. She stated that the cost remains the same as last year and that there are no other changes to the agreement.

Discussion followed.

Resolution 218-2020: A resolution approving a renewal Maintenance Agreement between the County of Blair, Blair County Department of Emergency Services/911E and SBM Electronics, Inc., for support and maintenance of the Audiology Voice Recorder, in the amount of \$15,339.80 for the period of May 31, 2020 through May 30, 2021.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 218-2020.

- c. Kellie Novak requested approval of a Software Maintenance Agreement between the County of Blair, Blair County Department of Emergency Services/911E and NetMotion, to provide secure access to the Computer Aided Dispatch (CAD) network while outside of the secure network, in the annual amount of \$7,003.66.

Ms. Novak stated that the agreement is not a renewal agreement but rather a new agreement. She stated that the software provides secure access to the Computer Aided Dispatch (CAD) network while outside of the secure network, and is required to allow first responders to access the CAD system that includes various police departments who use the mobile client from their vehicles.

Discussion followed.

Resolution 219-2020: A resolution approving a Software Maintenance Agreement between the County of Blair, Blair County Department of Emergency Services/911E and NetMotion, to provide secure access to the Computer Aided Dispatch (CAD) network while outside of the secure network, in the annual amount of \$7,003.66.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 219-2020.

Blair County Assessment Office:

DeAnna Heichel requested approval of a Cost Sharing Agreement between the County of Blair and the Hollidaysburg Area School District for appraisal consulting services rendered for the appeals to the Court of Common Pleas for parcel 04.00-01..-024.19-000, EIG Holliday LLC, 2019GN3321 with the Taxing Authorities, in the total amount of \$6,500.00, with the School District paying 66.25% of said costs, the Municipality paying 4.07% of said costs and the County paying 29.67% of said costs.

Ms. Heichel stated that the agreement is for appraisal consulting services rendered for the appeals to the Court of Common Pleas for parcel 04.00-01..-024.19-000, EIG Holliday LLC, located in the Holliday Town Center, Blair Township, with the taxing authorities.

Ms. Heichel stated that Richard Drzewiecki, MAI, CPE completed an appraisal for the amount of \$6,500.00 and that the Hollidaysburg Area School District pays the invoice in full and the County and Blair Township reimburses the school district their portions of the expense.

Ms. Heichel stated that the county’s portion of the total cost is \$1,928.82 and that the amounts are based on the 2020 millage rate.

Discussion followed.

Blair County Prison:

Brian Wisner requested approval of a Proposal of Service from Keller Engineers, Inc. for the Blair County Prison HVAC Coil Replacement Project in the total amount of \$7,920.00 to include Project Management, Technical Design, Drawings and Technical Specifications, Documents, Bidding and Construction Consultation and reimbursable expenses.

Mr. Wisner stated that the HVAC system at the Blair County Prison is in need of ongoing maintenance and coil repair.

Mr. Wisner stated that he contacted their sub-consultant, Pyramid Engineering, PC, who coordinated a site visit to the Prison last Thursday. He stated that Pyramid has since prepared and submitted a proposal to Keller Engineers for all technical design and construction support associated with the project.

Mr. Wisner stated that the estimated total project cost is \$7,920.00 outlined as follows:

Keller Engineers – project management, documents and bidding and construction consultation (charged on an as-needed basis assuming 12 hours) in the estimated total of	\$4,870.00
Pyramid Engineering PC – project technical design, drawings and technical specifications in the lump sum total of	\$2,800.00
Reimbursable Expenses in the amount of	\$ 250.00
Estimated Total Project Cost	\$7,920.00

Mr. Wisner stated that all bidding guidelines will be followed and that prevailing wage would need to be included if over \$25,000.00 and not needed if under \$25,000.00

Discussion followed.

Resolution 220-2020: A resolution approving a Proposal of Service from Keller Engineers, Inc. for the Blair County Prison HVAC Coil Replacement Project in the total amount of \$7,920.00 to include Project Management, Technical Design, Drawings and Technical Specifications, Documents, Bidding and Construction Consultation and reimbursable expenses.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 220-2020.

Old Business:

None

Reconvene:

Commissioner Erb announced that the meeting would reconvene and resume at 10:00 a.m. on Monday, June 1, 2020.

**RECONVENED MAY 26, 2020 MEETING
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
MONDAY, JUNE 1, 2020, 10:00 A.M.**

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1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CONSENT AGENDA**

Resolution 221-2020:

- a. Payment of four (4) Warrant Lists dated 05/27/2020, in the amounts of \$2,229.23 #200519CO; \$13,228.92 #200601CY; \$84,138.73 #200601MW; and \$108,278.96 #200601SS.
- b. Ratification of one (1) Warrant List dated 05/26/2020, in the amount of \$2,219.75, #200526FS ACW.
- c. Employment: Suzanne Rowland, PT, Archivist, Records Management, \$10.25/hr., effective 06/01/2020; William Berkheimer, PT, Assistant Director, Veterans Affairs, \$11.50/hr., effective 06/01/2020; Abigail E. Miller, FT, Custody Processor, Court Administration, \$10.25/hr., effective 06/01/2020; Lauren E. Otto, FT, Law Clerk, Judge Sullivan, \$38,500.02/yr., effective 06/01/2020; Nicholas O. Soto, From Caseworker I, CYF, \$16.29/hr., to FT, Caseworker II, CYF, \$16.29/hr., effective 05/22/2020; Christina A. Fink, From, FT, Clerk Typist I, Prothonotary, \$10.25/hr., to FT, Administrative Assistant, Public Defender's Office, \$10.25/hr., effective 05/27/2020; and Clara M. Rininger, from PT, Clerk Typist I, Prothonotary, \$10.25/hr., to FT, Clerk Typist I, Prothonotary, \$10.25/hr., effective 06/01/2020.
- d. Resignations: Amanda L. Fornari, FT, Telecommunicator, 911 Center, \$14.67/hr., effective 06/07/2020; Sadie Nowoczynski, FT, Administrative Clerk, District Attorney's Office, \$10.38/hr., effective 06/19/2020.
- e. Retirement: Maria G. Ayers, FT, Co-Administrator, CYF, \$73,006.70/yr., effective 06/05/2020.
- f. Terminations: Lance F. Johnson, PT, Telecommunicator, 911 Center, \$13.55/hr., effective 03/20/2020.
- g. Returning from furlough full-time: Lucy Wolf, Esther Myers and Alysha Walker, 05/26/2020; Nancy Leydig, Melissa Harpster, Donald Wertz, Richard Kalos, Catherine Tannenbaum, Karen Morrow, and Tesla Brallier, 06/01/2020.

4. **UNFINISHED BUSINESS**

Resolution 222-2020: A resolution approving the PCoRP Insurance Renewal Proposal received for the policy period of June 1, 2020 through June 1, 2021.

Resolution 223-2020: A resolution approving the Amendments to the Ameriflex Plan Document and the Summary Plan for the Flexible Spending Account (FSA) in response to the CARES ACT permitting Over the Counter (OTC) drugs, medicines and menstrual products to be obtained and reimbursed using the FSA Plan for the period of January 1, 2020 to March 31, 2021.

Resolution 224-2020: A resolution approving the Medical Assistance Transportation Program Participation Grant Agreement & Assurance of Compliance between the County of Blair and Blair Senior Services for the period of July 1, 2020 through June 30, 2021.

Resolution 225-2020: A resolution approving the FY 20/21 Intellectual Disability and Early Intervention Contract renewal between the County of Blair and Southern Alleghenies Service Management Group for the period of July 1, 2020 through June 30, 2021.

Resolution 226-2020: A resolution approving the Cost Sharing Agreement between the County of Blair and the Hollidaysburg Area School District for appraisal consulting services rendered for the appeals to the Court of Common Pleas for parcel 04.00-01...-024.19-000, EIG Holliday LLC, 2019GN3321 with the Taxing Authorities, in the total amount of \$6,500.00, with the School District paying 66.25% of said costs, the Municipality paying 4.07% of said costs and the County paying 29.67% of said costs.

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Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Roll Call Members Present:

Commissioner Erb, Commissioner Webster, and Chief Clerk Hemminger.

Members Absent: Commissioner Burke and Solicitor Karn.

Roll Call Others Present:

Melissa Harpster (Commissioners Office), A.C. Stickel (Controller), Katherine Swigart (HR), Kay Stevens (Altoona Mirror), Jenn Sleppy and Sarah Chuff (Finance) and Helen Schmitt (Public).

Consent Agenda:

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- b. Ratification of one (1) Warrant List dated 05/26/2020, in the amount of \$2,219.75, #200526FS ACW.
- c. **Employment:** Suzanne Rowland, PT, Archivist, Records Management, \$10.25/hr., effective 06/01/2020; William Berkheimer, PT, Assistant Director, Veterans Affairs, \$11.50/hr., effective 06/01/2020; Abigail E. Miller, FT, Custody Processor, Court Administration, \$10.25/hr., effective 06/01/2020; Lauren E. Otto, FT, Law Clerk, Judge Sullivan, \$38,500.02/yr., effective 06/01/2020; Nicholas O. Soto, From Caseworker I, CYF, \$16.29/hr., to FT, Caseworker II, CYF, \$16.29/hr., effective 05/22/2020; Christina A. Fink, From, FT, Clerk Typist I, Prothonotary, \$10.25/hr., to FT, Administrative Assistant, Public Defender's Office, \$10.25/hr., effective 05/27/2020; and Clara M. Rininger, from PT, Clerk Typist I, Prothonotary, \$10.25/hr., to FT, Clerk Typist I, Prothonotary, \$10.25/hr., effective 06/01/2020.
- d. **Resignations:** Amanda L. Fornari, FT, Telecommunicator, 911 Center, \$14.67/hr., effective 06/07/2020; Sadie Nowoczynski, FT, Administrative Clerk, District Attorney's Office, \$10.38/hr., effective 06/19/2020.
- e. **Retirement:** Maria G. Ayers, FT, Co-Administrator, CYF, \$73,006.70/yr., effective 06/05/2020.
- f. **Terminations:** Lance F. Johnson, PT, Telecommunicator, 911 Center, \$13.55/hr., effective 03/20/2020.
- g. **Returning from furlough full-time:** Lucy Wolf, Esther Myers and Alysha Walker, 05/26/2020; Nancy Leydig, Melissa Harpster, Donald Wertz, Richard Kalos, Catherine Tannenbaum, Karen Morrow, and Tesla Brallier, 06/01/2020.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution 221-2020.

Unfinished Business:

Resolution 222-2020: A resolution approving the PCoRP Insurance Renewal Proposal received for the policy period of June 1, 2020 through June 1, 2021.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 222-2020.

Resolution 223-2020: A resolution approving the Amendments to the Ameriflex Plan Document and the Summary Plan for the Flexible Spending Account (FSA) in response to the CARES ACT permitting Over the Counter (OTC) drugs, medicines and menstrual products to be obtained and reimbursed using the FSA Plan for the period of January 1, 2020 to March 31, 2021.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 223-2020.

Resolution 224-2020: A resolution approving the Medical Assistance Transportation Program Participation Grant Agreement & Assurance of Compliance between the County of Blair and Blair Senior Services for the period of July 1, 2020 through June 30, 2021.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 224-2020.

Resolution 225-2020: A resolution approving the FY 20/21 Intellectual Disability and Early Intervention Contract renewal between the County of Blair and Southern Alleghenies Service Management Group for the period of July 1, 2020 through June 30, 2021.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 225-2020.

Resolution 226-2020: A resolution approving the Cost Sharing Agreement between the County of Blair and the Hollidaysburg Area School District for appraisal consulting services rendered for the appeals to the Court of Common Pleas for parcel 04.00-01.-024.19-000, EIG Holliday LLC, 2019GN3321 with the Taxing Authorities, in the total amount of \$6,500.00, with the School District paying 66.25% of said costs, the Municipality paying 4.07% of said costs and the County paying 29.67% of said costs.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution 226-2020.

Adjourn:
Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk