

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, DECEMBER 28, 2021, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL – RECORDING STARTED**
5. **UPCOMING MEETINGS**

Thursday, December 30, 2021	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, December 31, 2021		Courthouse closed – New Year’s Day observed
Monday, January 3, 2022	9:00 a.m.	*Retirement Board (Commissioners Meeting Room)
	10:30 a.m.	*Salary Board Reorganizational Meeting (Commissioners Meeting Room)
Tuesday, January 4, 2022	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

Resolution #549

- a. Ratification of the following three-3 Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/21/2021	211221FS	-968.68
12/20/2021	211220CY	-7,529.00
12/17/2021	211217RF	-1,143.08

- b. **Employment:** Brittany T. Smith, FT, Administrative Support, District Attorney, \$10.50/hr., effective 12/27/21
- c. **Terminations:** Allison N. Baker, FT, Telecommunicator Trainee, Public Safety/911, \$13.88/hr., effective 12/20/21, David M. Martel, FT, Parole and Probation Officer, APO, \$13.20/hr., effective 12/21/21, Kylie B. Spencer, FT, Telecommunicator Trainee, Public Safety/911, \$13.88/hr., effective 12/13/21
- d. **Resignations:** Ashley N. Nicholson, FT, Caseworker II, CYF, \$17.50/hr., effective 12/24/21, Jeremy R. Griffeth-Talley, FT, District Attorney, Detective, \$21.83/hr., effective 12/30/21, Amanda L. Wineland, FT, Judicial Secretary, Judge Milliron, \$13.97/hr., effective 12/31/21, Brittany M. Parshall, FT, Receptionist/Clark, Prothonotary, \$10.50/hr., effective 12/22/21
- e. **Blair County Convention Center Board:** Requesting approval for the reappointment of Donna Gority, and Matt Stuckey and the appointment of David Foreman to fill the expired seat of Richard Karcher, for the period of 11/13/2021 through 11/12/2026.

9. **STAFF REPORTS & SPECIAL BUSINESS**
COVID Update:

- A. **Public Works – Highway:**
Requesting approval and signature of the 2022 Engineer Designation form to designate Keller Engineers as the Blair County Engineer.
- B. **Bridge #70 - PennDot:**
Requesting approval and signature on all PennDot prepared documents relating to Right-of-Way plans for Bridge #70.
- C. **Bridge #82 - Keller Engineers:**
Requesting approval of project bids for the Blair County Bridge #82 Superstructure Replacement Project opened by PennDot on December 9, 2021.
- D. **Human Resources:**
Requesting approval and signature of a Grievance Settlement Agreement between the County of Blair, a County employee, and United Mine Workers of America (UMWA).
- E. **Fort Roberdeau:**
Requesting approval of a Change Order to increase the site improvement contract amount between the County of Blair and John Claar Excavating, Inc. by \$11,555.00 for a total contract price of \$255,000.00 to replace a portion of existing split rail fence and realign the existing fence for a sidewalk.
- F. **Adult Parole and Probation:**
Requesting approval and signature of the Subgrant Award Notification received from the Pennsylvania Commission of Crime and Delinquency and awarded to Blair County Probation and Parole in the amount of \$70,288.00 for the period of 7/01/2021 through 6/30/2022.
- G. **Tax Claim:**
Requesting approval and implementation of NSF Return Check Policy in the Tax Claim Bureau.
- H. **Court Administration:**
- a. Requesting approval of a quote from Bettwy Systems to update the Aiphone Door Access system with a new master station to increase control of the entrance of MDJ Dunio's office for a total of \$569.86.
 - b. Requesting approval of a quote from Bettwy Systems to improve the security monitoring system with a CCTV Upgrade of the existing NVR and indoor cameras as well as 3 additional outdoor cameras and 3 minors for MDJ Dunio's office for a total of \$8,036.99.
 - c. Requesting approval of a quote from Bettwy Systems for a door release system between the public waiting area and MDJ Jones' courtroom for a total of \$1,377.53.
 - d. Requesting approval of a quote from Bettwy Systems for a DVR Replacement System for MDJ DeAntonio's courtroom for a total of \$962.73.
 - e. Requesting approval and signature of a renewal agreement between SBM Electronics, Inc. and the County of Blair for the maintenance of five (5) Liberty Court Recording Software for a total of \$995.00 for the period of 12/31/21 through 12/30/22.
 - f. Requesting approval of a quote from Contract Hardware & Supply Inc. for a solid wood door to be installed between MDJ Jones' chambers and the courtroom for a total of \$2,146.35.

- g. Requesting approval and signature of the renewal of the business application of the Alarm Device Permit from Allegheny Township Police Department for MDJ Dunio that expires on 12/31/21.
- h. Requesting approval and signature of the annual Fee Schedule from George T. Bisel Co. for three (3) standing subscriptions for the Magisterial District Judges in the total amount of \$3,028.14.
- i. Requesting approval and signature of a professional services agreement between Susquehanna Software, Inc. and the County of Blair on Behalf of the Blair County Court of Common Pleas in the annual amount of \$3,900.00 (paid quarterly in the amount of \$975.00) for the period of 1/1/22 through 12/31/22.

I. Elections/Voter Registration:

Requesting approval of a letter to Pennsylvania Secretary of State requesting reimbursement for incurred costs in the amount of \$14,233.93, for the automatic recount, which was ordered for the Commonwealth Court judicial race.

J. Commissioner's Office:

- a. Requesting approval for the County to enter into Settlement Agreements and agree to the terms of the Pennsylvania Opioid Misuse and Addiction Abatement Trust.
- b. Requesting approval for Bruce R. Erb to execute the Participation Agreements and any other document required to carry out the terms of the County's decision to settle the County's claims, and in his absence, Vice Chairperson Laura O. Burke is authorized to execute any and all documents requiring a physical signature.
- c. Requesting approval for Allison G. Senkevich to execute any items that need to be submitted via a website/portal.

K. Finance Department:

Requesting approval of the 2022 General Fund & Reserve Account Budgets as presented on December 7, 2021.

10. **OLD BUSINESS**

11. **ADJOURN**