

COMMISSIONERS' MEETING: TUESDAY, JULY 2, 2024, 1:00 P.M.
 Commissioners Meeting Room, Basement

*Public meetings are being held both in-person and by Zoom. To participate in the meeting, please dial 1-309-205-3325 or 1-646-876-9923; enter meeting number 988 9066 9264, and enter the meeting passcode 423423.

CALL TO ORDER:
 Commissioner Kessling called the meeting to order.

MOMENT OF SILENT REFLECTION:
 Commissioner Kessling called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:
 Commissioner Kessling requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

MEMBERS PRESENT:
 Commissioner Kessling, Commissioner Webster, and Commissioner Burke

OTHERS PRESENT:
 Lori Guyer (Commissioners), Linday Dempsie and Brandon Meck (Finance), A.C. Stickel and Angela Wagner (Controller), Becky Robinson (Purchasing), Mindy Hostler (CYF), Glenn Nelson (Fort Roberdeau), Paul Shaffer (Public Works), Nichole Smith (District Attorney), Tricia Johnson (Social Services), Carol A. Dannenberg (Hollidaysburg Community Watchdog), Kay Stephens (Altoona Mirror), and Nate Taylor (Public Access Channel).

EXECUTIVE SESSION ANNOUNCEMENT:
 Commissioner Kessling confirmed there were two-2 Executive Sessions held since the last meeting.

The first session was held on Monday, July 1, 2024, at 10:45 a.m. with Commissioner Kessling, Commissioner Webster, and Commissioner Burke to discuss two-2 individual employees/employee performance.

The second session was held on Monday, July 1, 2024, at 3:00 p.m. with Commissioner Kessling, Commissioner Webster, and Commissioner Burke to discuss one-1 individual personnel matter.

APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 6/25
 Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to accept the minutes as prepared.

PUBLIC COMMENT:
 Commissioner Kessling called for public comment. There were no comments.

COMMISSIONER COMMENT:
 Commissioner Kessling called for commissioner comment.

Commissioner Webster reminded everyone that on Thursday, July 4, there will be many activities at Fort Roberdeau for everyone to enjoy.

Resolution 318-2024:

a. Payment of the following two-2 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
07/02/2024	240702WW	341,627.01
07/02/2024	240702CY	43,472.37
07/02/2024	240702SS	121,941.80

b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/28/2024	240628RF	1,125.04
06/27/2024	240627HR	10,101.63
06/24/2024	240624FS	2,728.01
06/21/2024	240621WX	11,092.77

c. 2024 Budget Transfer: To cover the fees from from from Justifacts, Inc. for April 2024:

From	To
01101GCO-42000 General County Operations	\$606,877
01101GCO-42000 General County Operations	\$200,587
01101GCO-42000 General County Operations	\$534,944

d. Ratification of the Total Payroll for the check dated 6/28/2024 in the total amount of \$861,679.09.

e. Blair Health Choices Board of Directors: Requesting approval for the re-appointment of Alex Seltzer, Kathleen Wallace, and Steve Williamson to the Board for a term of three-3 years effective July 1, 2024 through June 30, 2027.

f. Blair County Redevelopment / Housing Authority: Requesting approval for the re-appointment of Donald Delozier to the Authority for a five-5 year term effective July 24, 2024 through July 23, 2029.

g. Terminations: Littlehale, Brian D., FT, Caseworker, CYF, \$20.00/hr., effective 06/24/24. Pitts, Nathan D., FT, Custodian, Public Works, \$18.29/hr., effective 06/27/24.

h. Resignations: McCawley, Tisha A., PT, Corrections Officer, Fill-in, Prison, \$15.08/hr., effective 06/10/24. Whiteford, Marcus L., PT, Deputy Coroner, Coroner, \$16.46/hr., effective 06/21/24. Ertwine, Harley J., FT, Corrections Officer, Prison, \$21.53/hr., effective 06/24/24. Galioto, Lisa A., FT, Juvenile Clerk of Courts, Prothonotary, \$21.53/hr., effective 07/04/24. Wharton, Angela M., FT, Clerk Typist II, CYF, \$13.65/hr., effective 07/05/24.

i. Employments: Foley, Thomas L., FT, Caseworker, CYF, \$20.00/hr., effective 07/01/24. Murphy, Abigail L., FT, Law Clerk, DM, \$41,609.53/yr., effective 07/01/24. Robinson, Shaniquah, FT, Social Service Aide, CYF, \$14.00/hr., effective 07/01/24.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 318-2024.

STAFF REPORTS & SPECIAL BUSINESS:

District Attorney:

Nichole Smith requested approval of the FY 24/25 Agreement between the County of Blair, Blair County District Attorney's Office, and Informant Technologies, Inc., for the period of August 1, 2024 through July 31, 2025, in the total annual amount of \$1,490.00.

Ms. Smith added that the District Attorney's detectives were without software to aid them in their work until District Attorney Peter Weeks was able to purchase this software for them. This agreement is a renewal of that software agreement.

Resolution 319-2024: Approving the FY 24/25 Agreement between the County of Blair, Blair County District Attorney's Office, and Informant Technologies, Inc., for the period of August 1, 2024 through July 31, 2025, in the total annual amount of \$1,490.00.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 319-2024.

Children, Youth and Families:

- i. Mindy Hostler requested that the FY 24/25 Child Accounting and Profile System Provider Agreement (CAPS) and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Avanco International, Inc., in the amount of \$41,838.32, be tabled until the updated signature block is provided.
- ii. Mindy Hostler requested that the FY 24/25 AFCARS Upgrade and Maintenance to the Child Accounting and Profile System (CAPS) Agreement between the County of Blair, Blair County Children, Youth and Families, and Avanco International, Inc., in the amount of \$4,162.68, be tabled until the updated signature block is provided.
- iii. Mindy Hostler requested that the FY 24/25 Consulting Services Addendum to the Child Accounting and Profile System Application Service Provider Agreement between the County of Blair, Blair County Children, Youth and Families, and Avanco International, Inc., for consultant time invoiced at the hourly rates listed below, be tabled until the updated signature block is provided.

Category	Hourly Rate
Research Analyst	\$ 54.50
Junior Programmer	\$ 65.40
Junior Programmer Analyst	\$ 73.00
Programmer Analyst	\$ 76.20
Senior Programmer Analyst	\$ 78.70
Developer	\$ 92.50
Senior Developer	\$111.20
Project Director	\$125.00
Client has assigned a not-to-exceed value of \$20,000.00 for all Consulting Services. This value can be adjusted at any time during the term with written confirmation from the Client. Larger projects, Avanco will prepare a separate bid for the specific project under this Addendum.	

- iv. Mindy Hostler requested approval of the FY 24/25 CWIS Maintenance to the Child Accounting and Profile System (CAPS) Agreement between the County of Blair, Blair County Children, Youth and Families, and Avanco International, Inc., in the total amount of \$5,149.58.

Resolution 320-2024: Approving the FY 24/25 CWIS Maintenance to the Child Accounting and Profile System (CAPS) Agreement between the County of Blair, Blair County Children, Youth and Families, and Avanco International, Inc., in the total amount of \$5,149.58.

Motioned by Commissioner Burke, seconded by Commissioner Kessling, and unanimously approved to adopt Resolution 320-2024.
- v. Mindy Hostler requested approval of the FY 23/24 Agreement for Payment of Legal Services as guardian ad litem or court-appointed additional counsel between the County of Blair, Blair County Children, Youth and Families, and Mark Zearfaus, Esquire, in the amount of \$100.00 per hour.

Commissioner Burke stated that normally these agreements are either for guardian ad litem or court-appointed additional counsel, not both in the same agreement. Commissioner Burke also expressed concern that, for similar agreements with other attorneys, the cost per hour to the county is \$85.00.

Ms. Hostler responded that she would re-confirm with Attorney Zearfaus that this agreement is for both “guardian ad litem or court-appointed counsel” and try to re-negotiate the cost per hour to the county to \$85.00.Commissioner Burke questioned whether the costs associated with this agreement are budgeted.
- Ms. Hostler responded that they are not budgeted.
- Commissioner Kessling moved to table the FY 23/24 Agreement for Payment of Legal Services as guardian ad litem or court-appointed additional counsel between the County of Blair, Blair County Children, Youth and Families, and Mark Zearfaus, Esquire, in the amount of \$100.00 per hour for a future meeting pending clarification of “guardian ad litem or court-appointed counsel,” revision of the cost per hour to the county to \$85.00, and that the costs are budgeted.

vi. Mindy Hostler requested that of the FY 24/25 Agreement for Payment of Legal Services as guardian ad litem or court-appointed additional counsel between the County of Blair, Blair County Children, Youth and Families, and Mark Zearfaus, Esquire, in the amount of \$100.00 per hour, be tabled pending clarification of “guardian ad litem or court-appointed counsel,” revision of the cost per hour to the county to \$85.00, and that the costs are budgeted.

vii. Mindy Hostler requested approval of Amendment #1 to the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Fort, Stokan, Huff, Kormanski and Naugle to amend the language in the “Training Requirements” section – all other terms and conditions of the existing agreement remain the same.

Resolution 321-2024: Approving Amendment #1 to the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Fort, Stokan, Huff, Kormanski and Naugle to amend the language in the “Training Requirements” section – all other terms and conditions of the existing agreement remain the same.

Motioned by Commissioner Burke, seconded by Commissioner Kessling, and unanimously approved to adopt Resolution 321-2024.

viii. Mindy Hostler requested approval of Amendment #1 to the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Mary Ann Probst, Esquire, Attorney of Fort, Stokan, Huff, Kormanski & Naugle, to amend the language in the “Training Requirements” section – all other terms and conditions of the existing agreement remain the same.

Resolution 322-2024: Approving Amendment #1 to the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Mary Ann Probst, Esquire, Attorney of Fort, Stokan, Huff, Kormanski & Naugle, to amend the language in the “Training Requirements” section – all other terms and conditions of the existing agreement remain the same.

Motioned by Commissioner Burke, seconded by Commissioner Kessling, and unanimously approved to adopt Resolution 322-2024.

ix. Mindy Hostler requested approval of Amendment #1 to the FY 24/25 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families, and Blair Family Solutions to amend the language in the “Training Requirements” section – all other terms and conditions of the existing agreement remain the same.

Resolution 323-2024: Approving Amendment #1 to the FY 24/25 Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families, and Blair Family Solutions to amend the language in the “Training Requirements” section – all other terms and conditions of the existing agreement remain the same.

Motioned by Commissioner Burke, seconded by Commissioner Kessling, and unanimously approved to adopt Resolution 323-2024.

x. Mindy Hostler requested approval of Amendment #1 to the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Grabill Law Offices, PLLC to amend the language in the “Training Requirements” section – all other terms and conditions of the existing agreement remain the same.

Resolution 324-2024: Approving Amendment #1 to the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Grabill Law Offices, PLLC to amend the language in the “Training Requirements” section – all other terms and conditions of the existing agreement remain the same.

Motioned by Commissioner Burke, seconded by Commissioner Kessling, and unanimously approved to adopt Resolution 324-2024.

Fort Roberdeau:

Glenn Nelson requested approval of a Facility Event Agreement between the County of Blair, on behalf of Fort Roberdeau, and the Blair County Convention Center for the Fort Roberdeau 18th Century Dinner on September 22, 2024, for the total amount of \$5,888.75.

Mr. Nelson added that by moving the dinner from the fort to the convention center, he is hoping to reach more people by being closer to town, and the convention center has a higher attendance capacity. This event is not budgeted, but funds can be moved from other line items to cover it if needed. The event is a fundraiser, and while there is risk, he believes the event will generate the money to cover it.

Commissioner Burke asked where any excess funds would go.

Mr. Nelson responded that any excess would go into the donations/contributions line item of the budget.

Resolution 325-2024: Approving the Facility Event Agreement between the County of Blair, on behalf of Fort Roberdeau, and the Blair County Convention Center, for the Fort Roberdeau 18th Century Dinner on September 22, 2024, in the total amount of \$5,888.75.

Motioned by Commissioner Webster, seconded by Commissioner Kessling, and unanimously approved to adopt Resolution 325-2024.

OLD BUSINESS:

None.

Adjourn:

Motioned by Commissioner Webster, seconded by Commissioner Kessling, and unanimously approved to adjourn today's meeting.


Lindsay Dempsey, Chief Clerk