

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Finance:**

Discussion concerning contract options, pricing and recommendations for the county's Gas and Electric Suppliers.

B. **Audit 2020 Presentation:**

C. **The Emergency Food Assistance Program (TEFAP) Agreement – Salvation Army:**

Requesting approval of a five-year agreement between the County of Blair and the Commonwealth of Pennsylvania, Department of Agriculture, effective October 1, 2021 through September 30, 2026, for the distribution of commodity and program funds received by the Commonwealth of Pennsylvania from the United States Department of Agriculture as provided for under provisions of Public Law 98-9, as amended, and all applicable regulations.

D. **Fort Roberdeau:**

- i. Requesting approval for award of bid to the lowest responsible bidder meeting specifications for the Fort Roberdeau Site Improvement Project.
- ii. Requesting approval of a Security Services Agreement between the County of Blair and Keystone Investigation and Security Specialists, LLC to provide three-3 security guards at the Fort Roberdeau Halloween Adventure, from 5:30 pm to 9:30 pm, Saturday, October 9, 2021 at the rate of \$21.00 per hour/per guard for a total of \$252.00, to be paid by the Fort Roberdeau Association.

E. **Coroner's Office:**

Requesting approval of an Autopsy Services Agreement between the County of Blair, on behalf of the Blair County Coroner and ForensicDX for the professional component of each Autopsy, the diener cost, the facility fee, a qualitative toxicology screen (where indicated), and (except in the case of exhumation) one-1 standard resolution image, at the base fee rate of \$2,575.00, plus at the county's request the provision of any additional autopsy-related services as listed in Exhibit A and Exhibit B (consultation fee schedule) beginning on the date of agreement signing and continuing for a period of one-1 year.

F. **Court Administration:**

- i. Requesting approval of an Interpreter Fee Schedule for Spanish interpreter services received from the Law Office of Stephen C. Fleming at the hourly rate of \$40.00 as follows:
 - Charged in increments of 15 minutes:

1 hour	\$40.00
¼ hour – 15 minutes (.25)	\$10.00
½ hour – 30 minutes (.50)	\$20.00
¾ hour – 45 minutes (.75)	\$30.00
- ii. Requesting approval for the issuance of a Purchase Order under the Master Lease Agreement between the County of Blair and Doing Better Business for the lease of one-1 Ricoh MP2555 B/W MFP, copy, print, scan, fax machine, for District Court 24-3-02 (MDJ Dunio), in the monthly amount of \$92.00, plus \$0.0049 per excess page, for a period of sixty-60 months.

G. **Children, Youth and Families:**

- i. Requesting approval of Addendum #2 to the Statement of Work dated January 4, 2021, attaching to the County of Blair Terms and Conditions attached to the aforesaid Agreement as Appendix A, adding sixty-60 hours of professional consultancy services. The current Statement of Work allows up to 280 hours for programmatic consultancy services totaling \$28,000.00. Said Addendum only changes increasing hours; no other changes are made to the Statement of Work dated January 4, 2021, Terms and Conditions or Appendices A and B thereto, and to the Addendum dated May 5, 2021.
- ii. Requesting approval of a Purchase of Service Agreement between the County of Blair, on behalf of Children, Youth and Families and Evey Black Attorneys LLC to provide legal representation, both consultative and court appearances for the period of July 1, 2021 through June 30, 2021, at the following rates:

- \$120.00 per hour for provision of services
- Copy cost at \$0.25 per page
- Reimbursements for tolls, parking fees, and mileage for travel
- Mileage reimbursement at the current year rate of \$0.46 per mile
- Reimbursement for filing fees

H. Juvenile Probation:

- i. Requesting approval of a Juvenile Probation Services Grant Agreement (Contract #4100090176) between the County of Blair, Juvenile Probation Office and the Commonwealth of Pennsylvania, through the Juvenile Court Judges’ Commission of the Office of General Counsel, in the grant award amount of \$146,839.00, effective the date of Agreement signing through June 30, 2022.
- ii. Requesting approval of the FY 20/21 Financial Statement for funds expended under the Juvenile Probation Services Grant for the budget period of July 1, 2020 through June 30, 2021, in the total expended amount of \$146,839.00.
- iii. Requesting approval of the FY 20/21 Equitable Compensation Letter to the Juvenile Court Judges’ Commission.

I. Prison:

- i. Requesting approval of a proposal received from McCarl’s Preferred Services (MPS) for Boiler Piping Replacement at the Blair County Prison, in the total amount of \$6,357.00, with 50% of the total amount due upon acceptance.
- ii. Requesting approval of a proposal received from McCarl’s Preferred Services (MPS) for Boiler Circulator Pump Replacement at the Blair County Prison Laundry, in the total amount of \$1,896.00, with 50% of the total amount due upon acceptance.
- iii. Requesting approval of an agreement between the County of Blair, Blair County Prison and McCarl’s Preferred Services (MPS) for service work needing immediate attention at the prison at the time and material rates listed in said agreement, in an amount not-to exceed \$10,000.00.

J. Facility Maintenance:

Requesting approval of a proposal received from Stiffler McGraw for architectural and engineering services associated with the partial re-roof project of the 1876 section of the Blair County Courthouse, for the lump sum fee of \$7,500.00.

K. Human Resources:

Requesting approval of a Workers’ Compensation Trust Fund Bond between the County of Blair and Travelers Casualty and Surety Company of America for the period of August 1, 2021 through August 1, 2022, for the schedule of benefits listed below:

Crime		
Insuring Agreement	Single Loss Limit of Insurance	Single Loss Retention
A. Fidelity	\$250,000	\$10,000
1. Employee Theft	Not Covered	
2. ERISA Fidelity	Not Covered	
3. Employee Theft of Client Property	Not Covered	
B. Forgery or Alteration	Not Covered	
C. On Premises	Not Covered	
D. In Transit	Not Covered	
E. Money Orders and Counterfeit Money	Not Covered	
F. Computer Crime		
1. Computer Fraud	Not Covered	
2. Computer Program and Electronic Data Restoration Expense	Not Covered	
G. Funds Transfer Fraud	Not Covered	
H. Personal Accounts Protection		
1. Personal Accounts Forgery or Alteration	Not Covered	
2. Identity Fraud Expense Reimbursement	Not Covered	
I. Claim Expense	\$5,000	\$0

K. **Purchasing:**

Requesting approval for the issuance of a Purchase Order under the Master Lease Agreement between the County of Blair and Doing Better Business for the lease of one-1 Ricoh IM C400 Color Desktop MFP, copy, print, scan, fax machine, 45 pages per minute, one-1 paper tray, and bypass tray, for the Purchasing Department, in the monthly amount of \$82.50, plus \$0.01 per black/white excess page and \$0.07 per color excess page, for a period of sixty-60 months.

L. **Bridge #83/Allegheny Street over Beaverdam Branch Juniata River:**

Requesting approval of a Commonwealth of Pennsylvania Fish and Boat Commission In-Stream Waiver Request Application Form for a stream restriction extension extending the deadline for PennDOT to complete the substructure repairs to the underside of the arch from September 30, 2021 to October 31, 2021.

12. **OLD BUSINESS**

Human Resources:

- a. **Resolution 362-2021:** A resolution approving a fee agreement between the County of Blair and McNeese Wallace and Nurick LLC for legal services effective December 1, 2020 through any subsequent adjustment:

Attorneys	\$235.00/hour to \$520.00/hour, depending on individuals' expertise, area of practice, and experience.
Dedicated County Labor Counsel	\$340.00/hour
Paralegals and Specialists	\$185.00/hour to \$355.00/hour, depending on individuals' expertise, area of practice, and experience.

- b. Requesting approval of a fee agreement between the County of Blair and McNeese Wallace and Nurick LLC for legal services effective June 1, 2021 at the following rates:

Attorneys	\$235.00/hour to \$520.00/hour, depending on individuals' expertise, area of practice, and experience.
Dedicated County Labor Counsel	\$300.00/hour
Paralegals and Specialists	\$185.00/hour to \$355.00/hour, depending on individuals' expertise, area of practice, and experience.

13. **ADJOURN**