



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of February 15, 2023 at 2:30 p.m.

In Commissioners' Public Meeting Room

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

AGENDA

1. Call to Order Commissioner Bruce Erb
2. Roll Call
3. Call for Public Comment on Salary Board Items.
4. Approval of Minutes from the February 1, 2023 Meeting.

Positions:

5. Costs, Fines and Restitution Requested by President Judge Elizabeth Doyle
Receptionist/Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (Non-Benefit Eligible) at 19 hours per week with an hourly rate of \$11.03, \$419.14 estimated bi-weekly, \$10,897.64 annually. This position is limited to 999 hours per anniversary year. This vacancy is due to the retirement of Tammie McCahan effective 03/17/2023.

6. Court Administration Requested by President Judge Elizabeth Doyle
Tipstaff Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (Non-Benefit Eligible) at 19 hours per week with an hourly rate of \$11.58, \$440.04 estimated bi-weekly, \$11,441.04 annually. This position is limited to 999 hours per anniversary year. This vacancy is due to the job transfer of Denise Wyant effective 02/17/2023.

7. Domestic Relations Requested by Director Keith Calhoun
Department Clerk I Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This position is funded at 66% by state reimbursement. This vacancy is due to Clara Rininger's promotion to Administrative Support in Domestic Relations effective 01/09/2023.



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

8. Domestic Relations

Requested by Director Keith Calhoun

Department Clerk I Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This position is funded at 66% by state reimbursement. This vacancy is due to the resignation of Gladys George effective 02/08/2023.

9. Domestic Relations

Requested by Director Keith Calhoun

Unit Supervisor Request to re-create this position within the hiring range of the H10 pay grade (\$16.29/hour to \$17.92/hour). This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. This vacancy is due to Marc Seifert's promotion to Deputy Director in Domestic Relations effective 02/06/2023.

10. District Attorney

Requested by District Attorney Peter Weeks

Certified Legal Intern Request to create this position. This position is Non-Union, Non-Exempt (Hourly), Part-Time (Non-Benefit Eligible) at 19 hours per week. This position is limited to 999 hours per anniversary year. This vacancy is due to the resignation of Justin Shickman (Assistant District Attorney) effective 07/15/2022.

11. Prothonotary

Requested by Prothonotary Robin Patton

First Deputy-Clerk of Courts Request to re-create this position within the hiring range of pay grade H6 (\$13.40/hour to \$14.74/hour). This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. This vacancy is due to the retirement of Susie Gutshall effective 03/01/2023.

12. Prothonotary

Requested by Prothonotary Robin Patton

Receptionist/Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This vacancy is due Kelli Bouffard transferring to First Deputy-Clerk of Courts effective 03/06/2023 (with the Board's approval of Item 11).

13. Sheriff

Requested by Sheriff James Ott

Deputy Request to re-create 2 positions. These positions are UMWA-Court, Non-Exempt (Hourly), Part-Time (Benefit Eligible) at 29 hours per week with an hourly rate of \$15.52, \$900.16 estimated bi-weekly, \$23,404.16 estimated annually. These positions are limited to 1,500 hours per benefit plan year. These vacancies are due to James Mainello and Abigail Noel transferring to Full-Time Deputies effective 12/31/2022.

14. Public Safety-EMA

**Requested by Operations and Training Manager
Cris Fredrickson**

Administrative Support Request to re-create this position within the hiring range of the H4 pay grade (\$12.16/hour to \$13.37/hour). This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. The wages and benefits of this position may be reimbursed up to 50% through the EMPG grant. This vacancy is due to the resignation of Shauna Ulrich effective 02/09/2023.



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

15. Public Works-Facilities

Requested by Manager James Pooler

Custodian Request to re-create this position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$14.42, \$1,153.60 estimated bi-weekly, \$29,993.60 estimated annually. This vacancy is due to the resignation of Kim Weber effective 02/06/2023.

16. Parks and Recreation

**Requested by Human Resources Director
Katherine Swigart**

Head Groundskeeper Request to set the salary for Doug Otto. This position is Non-Union, Non-Exempt (Hourly), Full-Time (Seasonal) at 37.5 hours per week. Applying the pay policy to Doug's previous experience; he is eligible for \$15.34 per hour, \$1,150.50 estimated bi-weekly. This is above the minimum of, but within, the hiring range of pay grade H7 (\$14.07/hour to \$15.48/hour). This vacancy is due to the resignation of Dwayne Dittsworth effective 09/02/2022.

17. Per-Diem Employee Policy Discussion

18. Adjournment

The next regular Salary Board Meeting will be March 1, 2023 at 10:30 a.m.
In Commissioners' Public Meeting Room.