

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, APRIL 4, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

| | | |
|--------------------------|-------------|---|
| Wednesday, April 5, 2023 | 9:00 a.m. | *Retirement Board (Commissioners Meeting Room) |
| | 10:30 a.m. | *Salary Board (Commissioners Meeting Room) |
| Thursday, April 6, 2023 | 8:30 a.m. | *Park & Recreation Advisory Board (Commissioners Meeting Room) |
| | 10:00 a.m. | *Commissioners Business Session (Commissioners Meeting Room) |
| | 11:30 a.m. | Social Services Advisory Board (At Blair HealthChoices) |
| | 6:30 p.m. | Fort Roberdeau Association (White Oak Hall @ the Fort) |
| Friday, April 7, 2023 | Good Friday | Courthouse Closed |
| Monday, April 10, 2023 | | |
| Tuesday, April 11, 2023 | 10:00 a.m. | *Commissioners Work Session (Commissioners Meeting Room) |

6. **APPROVAL OF MEETING MINUTES** – 03/28/23 and 03/30/23
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **PROCLAMATIONS** – National Child Abuse and Neglect Prevention Month
Pennsylvania 811 Safe Digging Month

10. **CONSENT AGENDA**

Resolution #158-2023:

- a. Payment of the following four-4 Warrant Lists:

| EFFECTIVE DATE | WARRANT NUMBER | AMOUNT |
|----------------|----------------|--------------|
| 04/04/2023 | 230404SS | \$ 80,865.89 |
| 04/04/2023 | 230404CY | \$ 24,676.13 |
| 04/04/2023 | 230404CO | \$ 35,236.58 |
| 04/04/2023 | 230404WW | \$138,233.80 |

- b. Ratification of the following five-5 Warrant Lists:

| EFFECTIVE DATE | WARRANT NUMBER | AMOUNT |
|----------------|----------------|--------------|
| 03/29/2023 | 230329WT | \$144,800.00 |
| 03/28/2023 | 230328RF | \$ 482.83 |
| 03/27/2023 | 230327FS | \$ 1,036.08 |
| 03/23/2023 | 230323HR | \$ 14,705.86 |
| 03/28/2023 | 230328WW | \$129,474.00 |

Which include payment of the following invoices:

- Blair Senior Services, in the total amount of \$129,474.00

- c. **Capital Reserve Budget Transfers:** 2022 Airport Allocation.

2022 Budget Transfer:

| From | \$ | To |
|--|-------------|-----------------------------|
| 01101GCO-45500 General County Operations | \$22,500.00 | 36101-45500 Capital Reserve |

2023 Budget Transfer:

| <u>From</u> | <u>\$</u> | <u>To</u> |
|-----------------------------|------------------|--|
| 36101-45500 Capital Reserve | \$22,500.00 | 01101GCO-45500 General County Operations |

- d. **Bridge #82/Frankstown Branch Superstructure Replacement Project:**
Requesting approval of ECMS submission Invoice #12, Part 3, Construction Services, in the total amount of \$1,454.24, received from Keller Engineers. Expenses are 100% reimbursable through the Road Map Fund.
- e. **Blair County Bridges #87, 88, 89, 92/County Road 101 Box Culvert Project:**
Requesting approval for the payment of Contractor's Application for Payment #1, received from Francis J. Palo, Inc., in the total amount of \$69,449.81.
- f. **Affordable Housing Trust Fund Expenditure for Emergency Repair:**
Requesting approval for the payment of an invoice received from Prime1 Design, in the total amount of \$2,200.00, for the installation of one-1, 40-gallon, 6-year limited warranty water heater and disposal of old water heater at 329 Mercyhurst Land, Altoona, PA.
- g. **Correction to title of committee listed on the 03/28/23 Consent Agenda:**
Requesting approval to correct the title from Blair County Historic Preservation Committee to Blair County Historic Courthouse Preservation Advisory Committee.
- h. **Employment:** Lisa A. Garner, FT, Administrative Support, Assessment, \$11.58/hr., effective 04/03/23; Brennen B. Gorbar and Julia M. Zucofski, FT, Deputy, Sheriff's Office, \$15.52/hr., effective 04/03/23; and Douglas S. Verbonitz, PT, Telecommunicator, Public Safety-911, \$16.30/hr., effective 04/03/23.
- i. **Employee Status Change:** Tracy A. Rocus, From, FT, Case Manager, **Domestic Relations**, \$15.75/hr., To, FT, Unit Supervisor, **Domestic Relations**, \$17.92/hr., effective 04/03/23; and Suzanne E. Walter, From, FT, Telecommunicator, Public Safety-911, \$24.09/hr., To, PT, Telecommunicator, Public Safety-911, \$24.09/hr., effective 04/04/23.
- j. **Terminations:** Jonathan R. Zeak, FT, Corrections Officer, Prison, \$22.21/hr., effective 03/31/23.
- k. **Resignations:** Brittany N. Imler, PT, Probation Officer Support, APO, \$11.98/hr., effective 04/06/23.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Children, Youth and Families:**

- i. Requesting approval of a FY 22/23 (renewal) Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families and Centre County Youth Service Bureau, for the period of July 1, 2022 through June 30, 2023.
- ii. Requesting approval of a FY 22/23 (renewal) Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families and Cornell Abraxas Group LLC, for the period of July 1, 2022 through June 30, 2023.
- iii. Requesting approval of a County of Blair Agreement for Purchases under Bidding Threshold between the County of Blair, on behalf of Blair County Children, Youth and Families (CYF) and 4imprint, Inc., in the total amount of \$420.16, for the purchase of shirts for CYF staff for Child Abuse Awareness Month.

B. Social Services:

- i. Requesting approval for the submission of a FY 18 Budget Revision to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as outlined below:

Contract #C000071558:

1. Reduce existing activity for Housing Rehabilitation from \$103,488.97 (including delivery costs) to \$94,474.15 for a total deduction of \$9,014.82.
 2. Create new activity for Demolition of 423 W First Street, Williamsburg, PA from \$0 (including delivery costs) to \$9,014.82 (including delivery costs) for a total increase of \$9,014.82.
- ii. Requesting approval for the submission of a FY 20 Budget Modification to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as outlined below:

CDBG-CV Program Contract #C000075680:

Non-Entitlements

| | | |
|--------|---|--------------|
| Reduce | Subsistence Payments – Non-Entitlements | \$130,817.24 |
| Reduce | Administration | \$ 24,183.00 |
| Create | New Family Shelter, Family Services, Inc. | \$155,000.24 |

Antis Township

| | | |
|--------|---|--------------|
| Delete | Subsistence Payments – Antis Township | \$ 38,694.00 |
| Delete | COVID No-Touch Restroom | \$ 16,583.00 |
| Reduce | Administration | \$ 8,633.00 |
| Create | The Hope Center | \$ 13,421.79 |
| Create | New Family Shelter, Family Services, Inc. | \$ 50,488.21 |

Blair Township

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|--------|---|--------------|
| Reduce | Subsistence Payments – Blair Township | \$ 50,872.00 |
| Reduce | Administration | \$ 8,100.00 |
| Create | New Family Shelter, Family Services, Inc. | \$ 58,972.00 |

Frankstown Township

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|--------|--|--------------|
| Reduce | Subsistence Payments – Frankstown Township | \$ 55,632.19 |
| Reduce | Administration | \$ 9,114.00 |
| Create | New Family Shelter, Family Services, Inc. | \$ 64,746.19 |

Greenfield Township

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|--------|---|--------------|
| Delete | Subsistence Payments – Greenfield Township | \$ 40,117.00 |
| Reduce | No Touch Restroom PPEs – Claysburg Community Park | \$ 3,840.61 |
| Reduce | No Touch Restroom PPEs – Claysburg Community Center | \$ 609.38 |
| Delete | Claysburg Area Food Bank (Storage Needs) | \$ 5,000.00 |
| Reduce | Administration | \$ 7,088.00 |
| Create | New Family Shelter, Family Services, Inc. | \$ 56,654.99 |

Hollidaysburg Borough

| | | |
|--------|--|--------------|
| Reduce | Subsistence Payments – Hollidaysburg Borough | \$ 52,391.20 |
| Reduce | Administration | \$ 7,891.00 |
| Create | New Family Shelter, Family Services, Inc. | \$ 60,282.20 |

Tyrone Borough

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|--------|---|--------------|
| Delete | Subsistence Payments – Tyrone Borough | \$ 51,532.00 |
| Delete | Tyrone Little Pantry | \$ 1,500.00 |
| Reduce | Administration | \$ 8,557.00 |
| Create | New Family Shelter, Family Services, Inc. | \$ 61,589.00 |

C. Court Administration:

Requesting approval for the submission of a Court Interpreter Services Grant Application for Language Access Reimbursable Costs for Calendar Year 2022 to the Administrative Office of Pennsylvania Courts (AOPC), in the total amount of \$4,069.38.

D. Public Works:

Requesting approval of two-2 quotes received from Hoover’s Spraying LLC to treat with herbicide vegetation as listed below:

1. Convention Center Boulevard areas as outlined in said quote to be sprayed during the month of April 2023, in the total amount of \$2,630.31.

2. Retention Pond area as outlined in said quote to be sprayed during the month of June 2023, in the total amount of \$1,924.38.

E. **Prison:**

Requesting approval for the award or rejection of bids received according to county code for Prison Food (bread items and pita bread).

F. **Finance:**

Requesting approval for the submission of the Request for Reimbursement Certification Form for Amendment #1 to the Pennsylvania Emergency Management Agency (PEMA) for reimbursement of personal protective equipment and services during the COVID-19 Pandemic, in the total revised amount of \$196,725.64.

12. **OLD BUSINESS**

13. **ADJOURN**