

BUSINESS SESSION: THURSDAY, MARCH 9, 2023, 10:00 A.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting to please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster and Chief Clerk Hemming.

Members Absent:

Solicitor Karn and Assistant Solicitor Muriceak.

Others Present:

Allison Senkevich and Melissa Harpster (Commissioners Office), Jim Pooler (Public Works/Building Maintenance), Katherine Swigart and Melena Koegler (HR), Carol A. Dannenberg (Hollidaysburg Community Watchdog), Chris Tatar (Sheriff's Office), Rebecca Robinson (Purchasing), Lindsay Dempsie and Brandon Meck (Finance), AC Stickel (Controller) and Paul Shaffer (Public Works).

Public Comment:

Commissioner Erb called for public comment. There were no comments noted.

Unfinished Business:

Adoption of Resolutions:

Resolution 106-2023: Approving the FFY 2019 Hazard Mitigation Grant Agreement (HMGP) between the County of Blair, on behalf of the Department of Emergency Services and the Pennsylvania Emergency Management Agency (PEMA), on behalf of the U.S. Department of Homeland Security (DHS) and the Federal Emergency Management Agency (FEMA), in the total amount of \$105,000.00, for the performance period of August 6, 2022 through August 5, 2025.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 106-2023.

Resolution 107-2023: Approving the completion, signature and submission of the online Tier II Submission Form for chemicals onsite at the Blair County 911E Center for the period of January 1, 2022 through December 31, 2022.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 107-2023.

Resolution 108-2023: Approving the Blair County Department of Emergency Services to issue a Request for Proposal (RFP) for Reverse 911 Services during the period of March 10, 2023 through May 29, 2023 with a contract award on or before October 30, 2023.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 108-2023.

Resolution 109-2023: Approving a Master Service Agreement and Statement of Work between the County of Blair, on behalf of the Department of Emergency Services 911E and Language Line Services, Inc., to provide limited English proficient individuals with spoken language statements, converting English to another language, in an amount not to exceed \$600.00 for 2023.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 109-2023.

Resolution 110-2023: Approving the submission of the 2022 Annual Report on the Hazardous Materials Preparedness HMERP report, which serves as the HMRF grant application for July 2023-June 2024.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 110-2023.

Resolution 111-2023: Approving a FY 22/23 renewal Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families (CYF) and Summit Academy.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 111-2023.

Resolution 112-2023: Approving a FY 22/23 renewal Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families (CYF) and Community Specialists Corporation, d/b/a The Academy.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 112-2023.

Resolution 113-2023: Approving a FY 22/23 renewal Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families (CYF) and Families United Network, Inc.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 113-2023.

Resolution 114-2023: Approving the FY 18/19, 19/20, 20/21, 21/22 and 22/23 renewal Purchase of Service Agreements and HIPAA Business Associate Agreements between the County of Blair, Blair County Children, Youth and Families (CYF) and Dr. Terry O'Hara, Ph.D.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 114-2023.

Resolution 115-2023: Approving the 2022/2023/2024-VJ-ST-37843 (Victims of Juvenile Offenders) Sub-grant Award between the County of Blair, Blair County Juvenile Probation and the Pennsylvania Commission on Crime and Delinquency (PCCD), in the total award amount of \$70,610.00, for the project period of January 1, 2023 through December 31, 2024.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 115-2023.

Resolution 116-2023: Approving the submission of a Designation of Signing Authority for the Community Development Block Grant (CDBG) and HOME Grant Contract #C000084484, authorizing Tricia Maceno, Director, Blair County Department of Social Services, as the delegated individual signing authority to submit any financial invoices for the duration of the contracts activity period of December 6, 2022 through December 5, 2026.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 116-2023.

Resolution 117-2023: Approving authorization to complete the US Food's Premier Foodservice Program Enrollment Form and to accept the Program Terms and Conditions in order to access the Program's many contracted manufacturer agreements as a current OMNIA Partner's Public Sector Participant.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 117-2023.

Resolution 118-2023: Approving a Proposal received from Empire for complete system support of the door swipe system for 2023 for the Blair County Courthouse, Highway Department and 911 Center, in the total annual amount of \$22,158.00, billed quarterly in the amount of \$5,540.00, for a period of one-1 year from the date of acceptance.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 118-2023.

Resolution 119-2023: Approving a Proposal received from JM Young & Sons, Inc., to cover any repair outside of the warranty coverage on the roof of the 1999 side of the courthouse and the prison roof at the following rates:

- Hourly rate for travel and repairs is \$50.00 per hour (about 2 hour round trip)
- T-Joint Patch \$11.30 each
- Quick Seam Corner \$15.33 each
- PS4020 \$4.20
- Tube of Lap Sealant \$20.17 each
- 9" Flashing \$9.36

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 119-2023.

Resolution 120-2023: Approving policies within the new County of Blair Employee Handbook.

Miss Swigart provided discussion pertaining to the following four-4 policies:

- Business Travel
- County Vehicle Usage
- Paid Sick Time
- Vacation Time

Discussion followed.

Resolution 121-2023: Approving execution and signature on the 2022 Multimodal Transportation Fund Grant Reimbursement Agreement for highway and bridge projects by and between the County of Blair and the Commonwealth of Pennsylvania acting through the Pennsylvania Department of Transportation (PennDOT).

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 121-2023.

Resolution 122-2023: Approving an allocation of Park and Recreation Reserve Account Funds, in an amount not to exceed \$1,000.00 for materials to construct a new gate for one-1 entrance at the park.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 122-2023.

Resolution 123-2023: Approving an allocation of Park and Recreation Reserve Account Funds, in an amount not to exceed \$125.00 for the purchase of two-2 signs pertaining to drone flying at the park.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 123-2023.

Resolution 124-2023: Approving approval of the AYSO Field Use Calendar for 2023.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 124-2023.

Old Business:

Commissioners:

Requesting approval of an extension of Terms to the Lease between the County of Blair and Courtyard Realty LLC, for a ten (10) year term beginning 03/25/23.

No action taken.

New Business:

Public Works:

Paul Shaffer requested approval of the purchase of following three County vehicles:

- District Attorney Office, 2023 Ford Interceptor
 - Central PA Truck – \$1,680.94 (labor and parts)
 - Tri Star Ford Central PA – \$38,033.00
- Prison, 2023 Ford Interceptor
 - Central PA Truck – \$2,967.97 (labor and parts)
 - Tri Star Ford Central PA – \$38,033.00
- Assessment Office, 2022 Ford Escape
 - Tri Star Ford Central PA – \$28,891.00

Mr. Shaffer stated that Tri Star is requesting a purchase order “upfront” in order to lock in pricing for the Interceptor’s as they are so hard to obtain.

Discussion followed.

Resolution 125-2023: Approving the purchase of following three County vehicles:

- District Attorney Office, 2023 Ford Interceptor
 - Central PA Truck – \$1,680.94 (labor and parts)
 - Tri Star Ford Central PA – \$38,033.00
- Prison, 2023 Ford Interceptor
 - Central PA Truck – \$2,967.97 (labor and parts)
 - Tri Star Ford Central PA – \$38,033.00
- Assessment Office, 2022 Ford Escape
 - Tri Star Ford Central PA – \$28,891.00

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 125-2023.

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk