

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
PARTICIPATION BY TELEPHONE CONFERENCE ONLY  
TUESDAY, AUGUST 25, 2020, 10:00 A.M.**

*Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **APPROVAL OF MINUTES** – July 29, 2020 Special Meeting & August 11, 2020
6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **PROCLAMATION** – 19<sup>TH</sup> Amendment Centennial Commemoration
9. **CONSENT AGENDA**

**Resolution 336-2020:**

- a. Payment of the following three-3 Warrant Lists, which include payment of the

EFFECTIVE DATE	REFERENCE	AMOUNT
08/25/2020	200825CY	\$287,502.22
08/25/2020	200825MW	\$392,346.65
08/25/2020	200825SS	\$149,529.29

following listed invoices:

- UPMC Altoona, in the total amount of \$10,674.24.
- UPMC Behavioral Health, in the total amount of \$51,190.09.
- **2017 Project Fund/Bond/Courtroom #2 & HVAC Work:** Dave Albright, in the total amount of \$631.43, for Phase 5, work performed from 10/17/2019 through 07/28/2020.

- b. Ratification of six-6 Warrant Lists as listed below:

EFFECTIVE DATE	REFERENCE	AMOUNT
08/19/2020	200819RF	\$1,906.11
08/21/2020	200821HR	\$26,083.52
08/14/2020	200814MW	\$1,026.59
08/18/2020	200818FS	\$2,422.02
08/14/2020	200814ML	\$29,209.81
08/14/2020	200814HR	\$28,732.91

- c. **Southern Alleghenies Planning and Development Commission:** Ratification of the appointment of Jim Foreman to the Board of Directors of the Alleghenies Broadband Inc., for an initial three-3 year term.
- d. **Employment:** Debra J. Conner, FT, Receptionist, Court Administration, \$10.25/hr., effective 08/17/2020; Donald E. Edelblute, Timothy C. McClain, Matthew R. Shiffler, Nichole M. Taylor and Kevin F. Kuhn, PT, Telecommunicator Trainee, 911/E Center, \$13.55/hr., effective 08/17/2020; Kaitlyn A. Eger and Brandon M. Pfahler, FT, Caseworker I, CYF, \$30,381.00/yr., effective 08/17/2020; Dennis Garlock and Rick Garner, Temporary, Laborer, Public Works, \$14.42/hr., effective 08/17/2020, David L. Ledger, FT, Auto Mechanic, Highway, \$35,776.00/yr., effective 08/17/2020; Brian G. Walters, FT, Benefits Administrator, HR, \$32,402.76/yr., effective 08/17/2020; Jennifer R. White, From FT, Probation Officer Aide III, APO, \$11.97/hr., To FT, Specialty Courts Administrative Staff, \$12.88/hr., effective 08/17/2020; Sally J. Adams, From FT, Co-Chief, Costs & Fines, \$35,568.00/yr., To FT, Director Costs & Fines, \$39,000.00/yr., effective 05/23/2020; Barbara J. Moyer, Temporary, Department Assistant, Elections/Voter Registration, \$10.00/hr., effective 08/20/2020; Nathan S. Conner, PT, Archivist, Records Management, \$10.25/hr., effective 08/24/2020 and Scott E. Simmons, FT, Assistant County Administrator, \$38,000.04/yr., effective 08/24/2020.
- e. **Resignation:** Robin L. Gindlesperger, FT, Human Resources Manager, Human Resources, \$47,508.00/yr., effective 08/21/2020; Justin S. Cooper, FT, Corrections Officer, Prison, \$20.53/hr., effective 07/25/2020; Kendra H. Gallina, Temporary, Department Assistant, Controller, \$11.02/hr., effective 08/06/2020; Craig E. Limbert, FT, APO Officer, APO, \$25,116.52/yr., effective 08/21/2020.
- f. **Termination:** Amanda C. McBreen, FT, APO Officer, PO, \$25,116.52/yr., effective 08/19/2020.
- g. **Retirement:** Roger W. Oswald, PT, Deputy Coroner, Coroner's Office, \$75.00/per unit shift, effective 07/22/2020.

10. **STAFF REPORTS & SPECIAL BUSINESS**

**A. ABCD Corp:**

- a. Requesting approval of a Resolution to extend the KOEZ/KOIZ for seven (7) years for the following properties:

<u>Name</u>	<u>Prior Authorizing Resolution</u>	<u>Old Tax ID</u>	<u>New Tax ID</u>
Norfolk Southern	Resolution 185-2009	14-18-82-3 14-18-82-F	14.00-18..-082.03-000 14.00-18..-082.00-000
Basalt Trap Rock	Resolution 185-2009	3-20-151 3-20-82	03.00-20..-151.00-000 03.00-20..-082.00-000
Powell Property	Resolution 185-2009	3-20-170-1	03.00-20..-170.01-000
South Altoona Business Park	Resolution 238-2013	1.0RR-6-2-C2R 1.0RR-6-2-C2A	01.14-04..-031.00-000 01.14-04..-031.00-000

- b. Requesting approval to advertise an Ordinance amending Ordinance 1-01 as amended by 2-04, 3-03, 4-03, 1-09, and 2-13 to extend the KOZ/KOEZ/KOIZ for seven (7) years for the following properties:

<u>Name</u>	<u>Ordinance History</u>	<u>Old Tax ID</u>	<u>New Tax ID</u>
Frankstown Twp.	Ord. 1-01, 2-04 & 2-13	8-3-102-1, 8-3-102-2 & 8-3-102B	08.00-03..-102.00-000
764 Associates	Ord. 4-03 & 1-09	2-13-14-A	02.00-13..-014.00-000
ABCD Corp.	Ord. 1-01 & 1-09	3-16-13-1A 10-16-37-3R	03.00-16..-013.01-000 10.00-16..-037.02-000
Phase 2 17 <sup>th</sup> Street Logan Twp. LP	Ord. 1-01 & 1-09	14-16-88A*	14.00-16..-088.00-000

\*except 10 acres that was decertified in Ordinance 1-09

**B. Blair HealthChoices:**

Requesting approval of revisions to the Bylaws for Blair HealthChoices reflecting recent changes to the contract with the Department of Human Services changing the contract year to a calendar year; and approval of revisions to the Bylaws that more accurately reflect and strengthen their fiduciary oversight of Blair HealthChoices.

**C. Human Resources:**

Requesting approval of a Health Care Services Agreement between the County of Blair and Empower3 Center for Health, LLC to provide health care services to certain county employees, and as applicable, their spouses and dependents for a monthly fee equal to \$128.00 per covered member per month, not exceeding the aggregate monthly fee calculated (\$128.00 x 3) for an employee and such employee's dependents in the amount of \$384.00, effective 04/01/2020 through 03/31/2021.

**D. County Road 101, Greenfield Township:**

Requesting approval of a Proposal of Service Contract between the County of Blair and Keller Engineers for preparation of the Pennsylvania Department of Community and Economic Development (DCED) Multimodal Transportation Fund Grant Application for the design and construction of paving, drainage, curbs and sidewalk to County Road 101, Grant Field Township, Blair County, in a lump sum total including expenses of \$1,730.00.

**E. Blair Senior Services:**

Requesting approval for the acceptance of the FY 2020-2021 Medical Assistance Transportation Program (MATP) initial fund allocation in the total amount of \$1,486,465.00.

**F. Southern Alleghenies Service Management Group:**

- a. Requesting approval of a FY 2020-2021 renewal contract for Intellectual Disabilities between the County of Blair and Family Links, for the period of July 1, 2020 through June 30, 2021.
- b. Requesting approval of two-2 FY 2020-2021 renewal contracts for Early Intervention Services between the County of Blair and the agencies listed below for the period of July 1, 2020 through June 30, 2021:
- ProCare PT, LP
  - UPMC Home Healthcare of Central PA d/b/a Home Nursing Agency

**G. Department of Social Services:**

- a. Requesting approval for a distribution of the County of Blair's, Department of Social Services \$140,000.00 Award of Coronavirus Aid, Relief, and Economic Security Act for Homeless Assistance Program Funds (CARES ACT HAP) as follows:

- Blair County Community Action Agency for Rental Assistance \$52,426.80
- Family Services, Inc., for Emergency Shelter \$87,573.00

- b. Requesting approval of a FY 2019-2020 Contract Amendment between the County of Blair and Family Services, Inc., increasing the maximum contract amount from \$100,000.00 to \$140,000.00 for the period of July 1, 2019 through June 30, 2020.
- c. Requesting approval of two-2 FY 2020-2021 renewal contracts between the County of Blair and the agencies as listed below:

Agency	Funding Sources	Maximum Contract Amount
UPMC Altoona	Mental Health Human Services Block Grant	\$1,115,000.00
UPMC Behavior Health of the Alleghenies	Mental Health Human Services Block Grant	\$1,840,000.00

**H. GIS Department:**

Requesting approval for use of updated forms and informational documents used in relation to 911 Addressing as listed below:

911 Address Verification Letter	Used to officially notify stakeholders of a newly or previously assigned address.
Change of Address Tips and Considerations	Provides new address recipients with information relevant to changing/establishing their address.
Request for 911 Address Application	Gathers information to generate 911 address.
Roadway Naming Form	Documents potential roadway naming suggestions to simplify roadway naming.
Updating Commercial GPS Mapping Data	Provides information in regards to how anyone can attempt to correct third-party GPS navigation/location data.
Addressing FAQ's	Answers common questions concerning 911 addressing.

**I. Voter Registration/Elections:**

Requesting approval of a County Grant Agreement for GEMS Program Funds between the County of Blair and the Commonwealth of Pennsylvania, Department of State, in the total awarded amount of \$578,259.60. Said amount reflects sixty percent (60%) of the total amount that the county has incurred through the purchase/lease of DOS certified voting systems that employ a voter-verifiable paper record.

**J. Blair County Tax Claim:**

- a. Requesting approval of a Convenience Fee Payment Processing Service Agreement between the County of Blair and Value Payment Systems (VPS) LLC for the processing of electronic payments to County of Blair from County of Blair taxpayers, citizens and/or customers via an electronic payment system owned, operated and managed by VPS. Agreement will commence upon date of signing for a two-2 year period with a month-to-month term thereafter.
- b. Requesting approval of an Amendment to the Convenience Fee Payment Processing Service Agreement between the County of Blair and Value Payment Systems (VPS) LLC adding the following sentence to the end of Schedule B of said agreement: "In addition to the fees set forth above, citizens, taxpayers and/or consumers will pay to VPS an Online Access Transaction Fee of \$2.00 in respect of each Transaction" in the County of Blair's Tax Claim Bureau.

**K. Fort Roberdeau:**

Requesting approval of a 2020-2021 Silver Partnership Agreement with the Huntingdon County Visitors Bureau for the promotion and advertisement of Fort Roberdeau throughout the Raystown Lake Region, in the amount of \$195.00.

**L. Finance:**

- a. Requesting approval for the submission of a credit application to Valley Supply, Inc., for purchases by the county's Highway Department.
- b. Requesting authorization for Jennifer Sleppy, Finance Director, to solicit proposals from local financial institutions to refinance the County's outstanding General Obligation Bonds, Series of 2011 and to pay costs of issuance. Proposals would be due by September 11, 2020 with settlement on or about October 15, 2020. The remaining Bond Principle of \$7,925,000 is callable October 1, 2020.

**M. Children, Youth and Families:**

Requesting approval for submission of the Blair County Children, Youth and Families' Narrative Signature Page for the proposed FY 2020-2021 Implementation Plan and the FY 2021-2022 Needs Based Plan and Budget.

**N. Garden Gate Florist, LLC Lease (MDJ Miller's Building, Tyrone):**

Requesting approval of a Lease Agreement between the County of Blair (Lessor) and Garden Gate Florist, LLC (Lessee), for 2,410 square feet of space located at 5630 E Pleasant Valley Boulevard, Tyrone, PA, in the monthly amount of \$600.00, for the period of one (1) year commencing on September 1, 2020 and ending on August 31, 2021.)

**11. TABLED**

**Resolution 327-2020:** A resolution approving the selection of projects to be included in the Community Development Block Grant Coronavirus Aid, Relief and Economic Security Act (CDBG-CV) Application to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of six-6 non-entitlement boroughs and ten-10 non-entitlement townships.

**12. OLD BUSINESS**

None

**13. ADJOURN**

**WORK SESSION: TUESDAY, AUGUST 25, 2020, 10:00 A.M.:**

Location: Participation Is By Telephone Conference Only.

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**Call to Order:**

Commissioner Erb called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Erb requested that those participating in the meeting stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger, and Solicitor Karn.

**Others Present:**

Scott Simmons and Melissa Harpster (Commissioners Office), Jenn Sleppy and Sarah Chuff (Finance), AC Stickel (Controller), Pat Miller (ABCD Corp.), Amy Martin-Shanafelt (Blair HealthChoices), Nick Sefchok and Lori (LL Webber), Brian Wiser (Keller Engineers), Dennis Wisor and Derek Flaig (Blair Senior Services), Melissa Gordon and Kelly Popvich (Southern Alleghenies Service Management Group), Missy Gillin, Theresa Rudy and Trina Illig (Social Services), Grant Wills (GIS), Sarah Seymour (Elections/Voter Registration), Shelly Berry (Tax Claim), Glenn Nelson (Fort Roberdeau), Deawna Wyandt (CYF), Jon Frank (JPO), Rocky Greenland (Public Works), Katherine Swigart and Brian Walters (HR), Kay Stephens (Altoona Mirror), Helen Schmitt, Donna Gority, Jody Wallace and Alice Richardson (Public).

**Approval of Minutes:**

Commissioner Erb called for corrections or changes to the minutes of July 29, 2020. **There were no corrections or changes noted.**

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to accept the minutes as prepared.

Commissioner Erb called for corrections or changes to the minutes of August 11, 2020. Commissioner Burke stated that she has not had an opportunity to review the minutes of August 11, 2020.

Commissioner Erb stated that the request for approval of the minutes of August 11, 2020 would be moved to the meeting agenda of September 1, 2020. **No action taken.**

**Executive Session Announcement:**

Chief Clerk Hemminger announced that she, the Commissioners and Solicitor Karn meet in Executive Session beginning at 9:40 a.m., today, Tuesday, August 25, 2020 to discuss one individual employee.

**Public Comment:**

Commissioner Erb called for public comment.

Jody Wallace stated her concerns on mail-in voting due to the federal government policies that are causing mail delays. She asked that the Board of Commissioners ensure that local voting policies will provide every eligible citizen their right to vote.

Alice Richardson shared a few brief words and extended thanks and appreciation to the Board of Commissioners for the recognition at today's meeting and for the adoption of the proclamation commemorating the 19<sup>th</sup> Amendment Centennial.

Donna Gority also shared a few brief words and echoed Ms. Richardson's thanks and appreciation.

**Commissioner Comments:**

Commissioner Erb called for commissioner comments.

Commissioner Webster encouraged everyone to watch, listen and follow the Democratic and Republican Conventions that are soon to be held.

Commissioner Burke shared a few brief words on the importance of everyone's right to vote.

Commissioner Erb announced the Special Meeting to be held on Wednesday, August 26 beginning at 4 pm via telephone conference concerning the Blair Cares Small Business, Tourism, Nonprofits, and Governmental Entities Application Approval and Broadband Deployment Grant Program.

**Proclamation – 19<sup>th</sup> Amendment Centennial Commemoration:**

Commissioner Burke read the following proclamation and requested adoption approval:

**Blair County, Pennsylvania  
19<sup>th</sup> Amendment Centennial Commemoration**

**Whereas**, in 1848 people gathered together in Seneca Falls, New York and cited the unfairness of depriving women of the right to vote; and

**Whereas**, the fight for women's suffrage from the first women's rights convention to enfranchisement lasted more than 72 years with women from all walks of life, political views, and demographic backgrounds asking for their voice to be heard at the polls; and

**Whereas**, Pennsylvania women by the thousands advocated for the right to vote and suffragists nationwide turned to public education and persuasion. They held conferences, campaigned, lobbied, marched, pleaded, petitioned, and suffered public disdain, violent opposition, and imprisonment; and

**Whereas**, suffragists pushed for a single constitutional amendment granting votes for women on the federal level; and

**Whereas**, it took male allies to support women in their endeavor to vote; for it was sons, husbands, brothers, and fathers who ultimately heard the calls of women; and

**Whereas**, the US House of Representatives took an historic vote on May 21, 1919 followed by the US Senate's vote on June 4, 1919, but also needed three-fourths of the states to ratify the 19<sup>th</sup> Amendment; and

**Whereas**, Pennsylvania was the 7<sup>th</sup> State to ratify the 19<sup>th</sup> Amendment on June 24, 1919 and Tennessee became the 36<sup>th</sup> state, which allowed the 19<sup>th</sup> Amendment to be officially adopted on August 26, 1920 whereby millions of women were enfranchised; and

**Whereas**, the introduction, passage, and ultimate ratification of the 19<sup>th</sup> Amendment was the culmination of decades of work and struggle by the advocates for rights of women across the United States; and

**Whereas**, the ratification of the 19<sup>th</sup> Amendment ensured women could more fully participate in our democracy and fundamentally changed the role of women in the civic life of our nation; and

**Whereas**, the daughters, granddaughters, and great-granddaughters of the women who fought so hard to vote have been making their voices heard at the polls for 100 years; and

**Whereas**, the centennial anniversary of the ratification of the 19<sup>th</sup> Amendment represents an historical milestone to be lauded and celebrated; and

**Whereas**, Blair Votes for Women, was formed as a non-partisan, ad hoc group by interested citizens to commemorate and organize this 100<sup>th</sup> anniversary in 2020; and

**Whereas**, the President and Congress of the United States, and the Governor and Legislature of Pennsylvania have called for suitable observances to commemorate this centennial anniversary: Now therefore, be it

**RESOLVED:** the Blair County Commissioners proclaim that the calendar year of 2020 be recognized as a year of commemoration of the 19<sup>th</sup> Amendment to the Constitution of the United States.

**NOW THEREFORE**, We the Commissioners of Blair County do hereby proclaim 19<sup>th</sup> Amendment Centennial Commemorations in Blair County, Pennsylvania.

\_\_\_\_\_  
Bruce R. Erb, Chairman

\_\_\_\_\_  
Laura O. Burke, Vice-Chairman

\_\_\_\_\_  
Nicole M. Hemminger, Chief Clerk  
August 25, 2020

\_\_\_\_\_  
Amy E. Webster, Secretary

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt the 19<sup>th</sup> Amendment Centennial Commemoration Proclamation.

**Consent Agenda:**

**Resolution 336-2020:**

- a. Payment of the following three-3 Warrant Lists, which include payment of the

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- f. **Termination:** Amanda C. McBreen, FT, APO Officer, PO, \$25,116.52/yr., effective 08/19/2020.
- g. **Retirement:** Roger W. Oswald, PT, Deputy Coroner, Coroner's Office, \$75.00/per unit shift, effective 07/22/2020.

Commissioner Erb noted his abstention due to conflicts of interest on the payment of invoices to UPMC Altoona and UPMC Behavioral Health.

Commissioner Burke noted a nay vote on the ratification of the appointment of Jim Foreman to the Board of Directors of the Alleghenies Broadband, Inc., for an initial three-3 year term.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 336-2020 with abstention and nay vote as noted.

**Staff Reports & Special Business:**

**ABCD Corp:**

- a. Pat Miller requested approval of a Resolution to extend the KOEZ/KOIZ for seven (7) years for the following properties:

<u>Name</u>	<u>Prior Authorizing Resolution</u>	<u>Old Tax ID</u>	<u>New Tax ID</u>
Norfolk Southern	Resolution 185-2009	14-18-82-3 14-18-82-F	14.00-18..-082.03-000 14.00-18..-082.00-000
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Powell Property	Resolution 185-2009	3-20-170-1	03.00-20..-170.01-000
South Altoona Business Park	Resolution 238-2013	1.0RR-6-2-C2R 1.0RR-6-2-C2A	01.14-04..-031.00-000 01.14-04..-031.00-000

Mr. Miller stated that in 2013, the state allowed extensions to the KOEZ properties that were undeveloped. He stated that extensions can range from seven-7 to ten-10 years with Blair County electing a seven-7 year extension.

Mr. Miller stated that all of the stated KOEZ property extensions that expired in 2013 were placed back on the tax rolls and all are currently paying real taxes. He stated that the KOEZ program would only kick in when the property was newly acquired or developed at which time the new owner would be eligible to apply for a KOEZ for the remaining number of years left on the extension.

Mr. Miller stated that there are currently eleven-11 parcels where the KOEZ's are due to expire on December 31, 2020. He is requesting that the county consider granting those properties seven-7 year KOEZ extensions.

Discussion followed.

- b. Pat Miller requested approval to advertise an Ordinance amending Ordinance 1-01 as amended by 2-04, 3-03, 4-03, 1-09, and 2-13 to extend the KOZ/KOEZ/KOIZ for seven (7) years for the following properties:

<u>Name</u>	<u>Ordinance History</u>	<u>Old Tax ID</u>	<u>New Tax ID</u>
Frankstown Twp.	Ord. 1-01, 2-04 & 2-13	8-3-102-1, 8-3-102-2 & 8-3-102B	08.00-03..-102.00-000
764 Associates	Ord. 4-03 & 1-09	2-13-14-A	02.00-13..-014.00-000
ABCD Corp.	Ord. 1-01 & 1-09	3-16-13-1A 10-16-37-3R	03.00-16..-013.01-000 10.00-16..-037.02-000
Phase 2 17 <sup>th</sup> Street Logan Twp. LP	Ord. 1-01 & 1-09	14-16-88A*	14.00-16..-088.00-000

\*except 10 acres that was decertified in Ordinance 1-09

Discussion followed.

**Blair HealthChoices:**

Amy Martin-Shanafelt requested approval of revisions to the Bylaws for Blair HealthChoices reflecting recent changes to the contract with the Department of Human Services changing the contract year to a calendar year; and approval of revisions to the Bylaws that more accurately reflect and strengthen their fiduciary oversight of Blair HealthChoices.

Ms. Martin-Shanafelt stated that due to recent changes to their contract with the Department of Human Services there is a need to change their fiscal operating year from July 1 to June 30 to a calendar year of January 1 to December 31. She stated that the month the annual meeting will be held will change from October to April.

Discussion followed.

**Human Resources:**

Nick Sefchok requested approval of a Health Care Services Agreement between the County of Blair and Empower3 Center for Health, LLC to provide health care services to certain county employees, and as applicable, their spouses and dependents for a monthly fee equal to \$128.00 per covered member per month, not exceeding the aggregate monthly fee calculated (\$128.00 x 3) for an employee and such employee's dependents in the amount of \$384.00, effective 04/01/2020 through 03/31/2021.

Discussion followed.

**Resolution 337-2020:** A resolution approving a Health Care Services Agreement between the County of Blair and Empower3 Center for Health, LLC to provide health care services to certain county employees, and as applicable, their spouses and dependents for a monthly fee equal to \$128.00 per covered member per month, not exceeding the aggregate monthly fee calculated (\$128.00 x 3) for an employee and such employee's dependents in the amount of \$384.00, effective 04/01/2020 through 03/31/2021.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 337-2020.

**County Road 101, Greenfield Township:**

Brian Wisner requested approval of a Proposal of Service Contract between the County of Blair and Keller Engineers for preparation of the Pennsylvania Department of Community and Economic Development (DCED) Multimodal Transportation Fund Grant Application for the design and construction of paving, drainage, curbs and sidewalk to County Road 101, Greenfield Township, Blair County, in a lump sum total including expenses of \$1,730.00.

Mr. Wisner provided a brief project summary stating that the project will replace the existing drainage system while correcting drainage issues; replace existing curb and sidewalk with ADA ramps; relocate overhead utilities, remove and/or replace diseased trees; milling, overlay and base repair; and line painting including pedestrian crossings and signage.

Mr. Wisner stated that the project is intended to benefit vehicular, bicycle and pedestrian traffic throughout the corridor and will provide a continuous, accessible route for the length of the project. He stated that the project is located on the PA WalkWorks "Claysburg's Past & Present Walk" route.

Mr. Wisner stated that the improvements to this section of County Road 101 is part of the project to rehabilitate the total length of the roadway. He stated that Blair County has committed over \$2 million to improve the length of the roadway in addition to the grant being requested.

Chief Clerk Hemminger stated that there is a 30% match to 70% funding.

Discussion followed.

**Resolution 338-2020:** A resolution approving a Proposal of Service Contract between the County of Blair and Keller Engineers for preparation of the Pennsylvania Department of Community and Economic Development (DCED) Multimodal Transportation Fund Grant Application for the design and construction of paving, drainage, curbs and sidewalk to County Road 101, Grant Field Township, Blair County, in a lump sum total including expenses of \$1,730.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 338-2020.

**Blair Senior Services:**

Dennis Wisor requested approval for the acceptance of the FY 2020-2021 Medical Assistance Transportation Program (MATP) initial fund allocation in the total amount of \$1,486,465.00.

Discussion followed.

**Southern Alleghenies Service Management Group:**

- a. Melissa Gordon requested approval of a FY 2020-2021 renewal contract for Intellectual Disabilities between the County of Blair and Family Links, for the period of July 1, 2020 through June 30, 2021.

Ms. Gordon stated that the request is for a FY 2020-2021 base-funded renewal contract for Intellectual Disabilities. She stated that there has been no increase of the state-set rate since the prior year's contract.

Discussion followed.

- b. Kelly Popich requested approval of two-2 FY 2020-2021 renewal contracts for Early Intervention Services between the County of Blair and the agencies listed below for the period of July 1, 2020 through June 30, 2021:
  - ProCare PT, LP
  - UPMC Home Healthcare of Central PA d/b/a Home Nursing Agency

Ms. Popich stated that the request is for a FY 2020-2021 base-funded renewal contract for Early Intervention Services. She stated that there has been no increase to the state-set rates since the prior year's contract.

Discussion followed.

**Department of Social Services:**

- a. Missy Gillin requested approval for a distribution of the County of Blair's, Department of Social Services \$140,000.00 Award of Coronavirus Aid, Relief, and Economic Security Act for Homeless Assistance Program Funds (CARES ACT HAP) as follows:

- Blair County Community Action Agency for Rental Assistance \$52,426.80
- Family Services, Inc., for Emergency Shelter \$87,573.00

Ms. Gillin stated that the Department of Social Services received a CARES Act HAP funding allocation in the amount of \$140,000.00. She stated that funds are to be used to prevent, prepare and respond to the Coronavirus, and that Blair County Community Action Agency and Family Services, Inc. are the current HAP service providers for Blair County.

Ms. Gillin requested that a distribution of these funds be made to Blair County Community Action Agency and Family Services, Inc., for the amounts stated above.

Discussion followed.

**Resolution 339-2020:** A resolution approving a distribution of the County of Blair's, Department of Social Services \$140,000.00 Award of Coronavirus Aid, Relief, and Economic Security Act for Homeless Assistance Program Funds (CARES ACT HAP) as follows:

- Blair County Community Action Agency for Rental Assistance \$52,426.80
- Family Services, Inc., for Emergency Shelter \$87,573.00

Motion by Commissioner Erb, seconded by Commission Burke and unanimously approved to adopt Resolution 339-2020.

- b. Missy Gillin requested approval of a FY 2019-2020 Contract Amendment between the County of Blair and Family Services, Inc., increasing the maximum contract amount from \$100,000.00 to \$140,000.00 for the period of July 1, 2019 through June 30, 2020.

Ms. Gillin stated that Solicitor Karn has reviewed and approved the contract amendment and that the contract amount increase will close out the FY 2019-2020 contract.

Discussion followed.

**Resolution 340-2020:** A resolution approving a FY 2019-2020 Contract Amendment between the County of Blair and Family Services, Inc., increasing the maximum contract amount from \$100,000.00 to \$140,000.00 for the period of July 1, 2019 through June 30, 2020.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 340-2020.

- c. Missy Gillin requested approval of two-2 FY 2020-2021 renewal contracts between the County of Blair and the agencies as listed below:

Agency	Funding Sources	Maximum Contract Amount
UPMC Altoona	Mental Health Human Services Block Grant	\$1,115,000.00
UPMC Behavioral Health of the Alleghenies	Mental Health Human Services Block Grant	\$1,840,000.00

Ms. Gillin stated that the maximum contract rates for FY 2020-2021 are UPMC Altoona \$1,115,000.00 and UPMC Behavioral Health of the Alleghenies \$1,840,000.00. She stated that the maximum rates for FY 2019-2020 were UPMC Altoona \$1,450,000.00 and UPMC Behavioral Health of the Alleghenies \$1,415,000.00.

Ms. Gillin stated that Solicitor Karn has reviewed and approved the Department of Social Services boilerplate contract and Business Associate Agreements.

Discussion followed.

**Resolution 341-2020:** A resolution approving two-2 FY 2020-2021 renewal contracts between the County of Blair and the agencies as listed below:

Agency	Funding Sources	Maximum Contract Amount
UPMC Altoona	Mental Health Human Services Block Grant	\$1,115,000.00
UPMC Behavioral Health of the Alleghenies	Mental Health Human Services Block Grant	\$1,840,000.00

Commissioner Erb noted his abstention on the adoption of Resolution 341-2020 due to a conflict of interest.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 341-2020 with abstention as noted.

**GIS Department:**

Grant Wills requested approval for use of updated forms and informational documents used in relation to 911 Addressing as listed below:

911 Address Verification Letter	Used to officially notify stakeholders of a newly or previously assigned address.
Change of Address Tips and Considerations	Provides new address recipients with information relevant to changing/establishing their address.
Request for 911 Address Application	Gathers information to generate 911 address.
Roadway Naming Form	Documents potential roadway naming suggestions to simplify roadway naming.
Updating Commercial GPS Mapping Data	Provides information in regards to how anyone can attempt to correct third-party GPS navigation/location data.
Addressing FAQ's	Answers common questions concerning 911 addressing.

Mr. Wills provided a brief description of how the forms and informational documents are used for consistency with 911 addressing. He stated that Solicitor Karn has reviewed and approved the forms and documents, and that there is no cost to the county for use of these items.

Discussion followed.

**Voter Registration/Elections:**

Sarah Seymour requested approval of a County Grant Agreement for GEMS Program Funds between the County of Blair and the Commonwealth of Pennsylvania, Department of State (DOS), in the total awarded amount of \$578,259.60. Said amount reflects sixty percent (60%) of the total amount that the county has incurred through the purchase/lease of Department of State (DOS) certified voting systems that employ a voter-verifiable paper record.

Discussion followed.

**Resolution 342-2020:** A resolution approving a County Grant Agreement for GEMS Program Funds between the County of Blair and the Commonwealth of Pennsylvania, Department of State, in the total awarded amount of \$578,259.60. Said amount reflects sixty percent (60%) of the total amount that the county has incurred through the purchase/lease of DOS certified voting systems that employ a voter-verifiable paper record.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 342-2020.

**Blair County Tax Claim:**

- a. Shelley Berry requested approval of a Convenience Fee Payment Processing Service Agreement between the County of Blair and Value Payment Systems (VPS) LLC for the processing of electronic payments to County of Blair from County of Blair taxpayers, citizens and/or customers via an electronic payment system owned, operated and managed by VPS. Agreement will commence upon date of signing for a two-2 year period with a month-to-month term thereafter.

Ms. Berry stated that this agreement would allow tax claim customers to use a credit card to process lien certifications. She stated that at this time this is the only service that would be able to Tax Claim customers under this agreement.

Ms. Berry stated that Solicitor Karn reviewed the agreement and has requested changes be made to the agreement. She stated that she is currently waiting for VPS to accept and make those changes to the agreement.

Discussion followed.

- b. Shelley Berry requested approval of an Amendment to the Convenience Fee Payment Processing Service Agreement between the County of Blair and Value Payment Systems (VPS) LLC adding the following sentence to the end of Schedule B of said agreement: “In addition to the fees set forth above, citizens, taxpayers and/or consumers will pay to VPS an Online Access Transaction Fee of \$2.00 in respect of each Transaction” in the County of Blair’s Tax Claim Bureau.

Ms. Berry stated that the amendment to the agreement is for the addition of the wording for the \$2.00 fee to be charged to the customer and not to tax claim for the processing of lien certifications. She stated that there is no cost to the county associated with this agreement and/or the amendment to the agreement.

Discussion followed.

**Fort Roberdeau:**

Glenn Nelson requested approval of a 2020-2021 Silver Partnership Agreement with the Huntingdon County Visitors Bureau for the promotion and advertisement of Fort Roberdeau throughout the Raystown Lake Region, in the amount of \$195.00.

Mr. Nelson stated that this is an annual agreement request and that the funds are available in the county’s fort advertising budget.

Discussion followed.

**Finance:**

- a. Chief Clerk Hemminger requested approval for the submission of a credit application to Valley Supply, Inc., for purchases by the county’s Highway Department.

Mr. Greenland added that Valley Supply is the only vendor in which the county can purchase specialized material needed for the repairs to the Lakemont Dam Spillway. The county does not have an established account with Valley Supply, Inc. for billing and invoicing of the material to be purchased by the county.

Discussion followed.

**Resolution 343-2020:** A resolution approving the submission of a credit application to Valley Supply, Inc., for purchases by the county’s Highway Department.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 343-2020.

- b. Commissioner Erb requested authorization for Jennifer Sleppy, Finance Director, to solicit proposals from local financial institutions to refinance the County’s outstanding General Obligation Bonds, Series of 2011 and to pay costs of issuance. Proposals would be due by September 11, 2020 with settlement on or about October 15, 2020. The remaining Bond Principle of \$7,925,000 is callable October 1, 2020.

Discussion followed.

**Resolution 344-2020:** A resolution approving authorization for Jennifer Sleppy, Finance Director, to solicit proposals from local financial institutions to refinance the County’s outstanding General Obligation Bonds, Series of 2011 and to pay costs of issuance. Proposals would be due by September 11, 2020 with settlement on or about October 15, 2020. The remaining Bond Principle of \$7,925,000 is callable October 1, 2020.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 344-2020.

**Children, Youth and Families:**

Deawna Wyandt requested approval for submission of the Blair County Children, Youth and Families’ Narrative Signature Page for the proposed FY 2020-2021 Implementation Plan and the FY 2021-2022 Needs Based Plan and Budget.

Ms. Wyandt provided the Commissioners with a brief overview of the FY 2020-2021 Implementation Plan and the FY 2021-2022 Needs Based Plan and Budget presented at a Public Meeting via GoTo Webinar. She stated that the signature page is due to the state by no later than August 31, 2020.

Ms. Wyandt stated that the budget portion will be presented to the board at the September 8, 2020 Work Session Meeting. She stated that the budget submission is due to the state no later than September 16, 2020.

Jon Frank stated that the Juvenile Probation Office and Children, Youth and Families work closely together to provide services such as community outreach, family engagement practices, delinquency placement prevention, permanency prevention, assessments, and counseling and placement services.

Discussion followed.

**Resolution 345-2020:** A resolution approving submission of the Blair County Children, Youth and Families' Narrative Signature Page for the proposed FY 2020-2021 Implementation Plan and the FY 2021-2022 Needs Based Plan and Budget.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 345-2020.

**Garden Gate Florist, LLC Lease (MDJ Miller's Building, Tyrone):**

Chief Clerk Hemminger requested approval of a Lease Agreement between the County of Blair (Lessor) and Garden Gate Florist, LLC (Lessee), for 2,410 square feet of space located at 5630 E Pleasant Valley Boulevard, Tyrone, PA, in the monthly amount of \$600.00, for the period of one (1) year commencing on September 1, 2020 and ending on August 31, 2021.

Mrs. Hemminger stated that there have been no changes to the lease agreement from the prior year.

**Resolution 346-2020:** A resolution approving a Lease Agreement between the County of Blair (Lessor) and Garden Gate Florist, LLC (Lessee), for 2,410 square feet of space located at 5630 E Pleasant Valley Boulevard, Tyrone, PA, in the monthly amount of \$600.00, for the period of one (1) year commencing on September 1, 2020 and ending on August 31, 2021.)

Motion by Commissioner Burke, seconded by Commissioner Erb and unanimously approved to adopt Resolution 346-2020.

**Tabled**

**Resolution 327-2020:** A resolution approving the selection of projects to be included in the Community Development Block Grant Coronavirus Aid, Relief and Economic Security Act (CDBG-CV) Application to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of six-6 non-entitlement boroughs and ten-10 non-entitlement townships.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to move the item from the table for discussion.

Trina Illig stated that the county is eligible to apply for \$166,152.00 on behalf of the six-6 non-entitlement boroughs and ten-10 non-entitlement townships. She stated that the county is eligible to claim a total of 18% of the grant in administrative fees. The remaining \$136,245.00 must be used to prepare and respond to the coronavirus.

Mrs. Illig stated that applications are due August 31, 2020. She stated that the county currently has an extensive list of applications waiting for housing rehabilitation and recommended that the county may want to allocate funds toward that category, as well as, allocating funds to help those who because of the Pandemic have fallen behind on payment of housing expenses or who have missed the threshold for qualifying for other means of financial assistance.

Mrs. Illig stated that she recommends the following allocations:

- \$50,000.00 Housing Rehabilitation
- \$86,245.00 \*Public Service Projects (**to be broken into the following areas**)
  - \* \$45,372.00 Low to Moderate Income Housing (approximately 18 households)
  - \* \$40,873.00 Urgent Needs (approximately 16 households)

Mrs. Illig stated that a public meeting will be conducted at 9:00 a.m., Monday, August 31, 2020 and she asked that the board consider recessing today's meeting and reconvening to Monday, August 31, 2020 immediately following the public to approve the submission of the application.

Discussion followed.

**Old Business**

None

**Meeting Recessed**

Commissioner Erb recessed the meeting until 9:00 a.m., Monday, August 31, 2020.

**Reconvened Meeting: Monday, August 31, 2020, 9:00 a.m.:**

Location: Participation by telephone conference only.

*Public meetings are being held by conference call while the county is under the Governor’s Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

**Reconvened Meeting Called to Order:**

Commissioner Erb called the reconvened meeting to order.

**Roll Call:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster and Chief Clerk Hemminger.

**Members Absent:**

Solicitor Karn.

**Others Present:**

Scott Simmons and Melissa Harpster (Commissioners Office), Jenn Sleppy (Finance), Kay Stephens (Altoona Mirror) and Trina Illig (Social Services)

**Staff Reports & Special Business (continued)**

**Department of Social Services:**

Trina Illig requested approval for authorization to submit an application to the Pennsylvania Department of Community and Economic Development for the Community Development Block Grant Coronavirus Aid, Relief, and Economic Security (CARES Act) Funding, in the amount of \$556,738.00, on behalf of the sixteen-16 non-entitlement and the six-6 entitlement communities of the County of Blair.

Mrs. Illig requested that the board consider taking action on the submission of the application to the Pennsylvania Department of Community and Economic Development for CARES Act Fund in the total amount of \$556,738.00. She provided the following application summary:

<b>Entitlement Communities</b>	<b>Allocation</b>	<b>Housing Rehab.</b>	<b>Public Service</b>	<b>Urgent Need</b>	<b>Administration</b>
Antis Township	\$67,410.00	\$30,000.00	\$8,694.00	\$16,583.00	\$12,133.00
Blair Township	\$62,039.00	\$30,000.00	\$5,611.00	\$15,261.00	\$11,167.00
Frankstown Township	\$69,773.00	\$40,050.00		\$17,164.00	\$12,559.00
Greenfield Township	\$61,179.00	\$30,000.00	\$5,117.00	\$15,050.00	\$11,012.00
Holidaysburg Borough	\$65,513.00	\$30,000.00	\$7,605.00	\$16,116.00	\$11,792.00
Tyrone Borough	\$64,672.00	\$30,000.00	\$7,123.00	\$15,909.00	\$11,640.00
Blair County Non-Entitlements	\$166,152.00	\$50,000.00	\$45,372.00	\$40,873.00	\$29,907.00
Totals	\$556,738.00	\$240,050.00	\$79,522.00	\$136,956.00	\$100,210.00

Discussion followed:

**Resolution 350-2020:** A resolution approving the submission of an application to the Pennsylvania Department of Community and Economic Development for the Community Development Block Grant Coronavirus Aid, Relief, and Economic Security (CARES Act) Funding, in the amount of \$556,738.00, on behalf of the sixteen-16 non-entitlement and the six-6 entitlement communities of the County of Blair.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 350-2020.

**Adjourn:**

Meeting Adjourned,