

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, DECEMBER 12, 2023, 10:00 A.M.**

*\*Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-301-715-8592 or-1-646-876-9923, enter meeting number 966 3545 3323, and enter the meeting passcode 423423.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, December 13, 2023	8:15 a.m.	Affordable Housing Trust Fund Conference Room 4B, 4 <sup>th</sup> Floor
Thursday, December 14, 2023	8:30 a.m.	Blair County Planning Commission (Altoona Water Authority)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, December 15, 2023		
Monday, December 18, 2023		
Tuesday, December 19, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **APPROVAL OF MEETING MINUTES 11/28/23, 11/30/23, 12/05/23, and 12/07/23**
7. **APPROVAL OF PUBLIC BUDGET MEETINGS 10/27/23, 11/03/23, 11/14/23, 11/16/23 and 11/17/23**
8. **PUBLIC COMMENT**
9. **COMMISSIONERS COMMENTS**
10. **CONSENT AGENDA**

**Resolution 569-2023:**

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/12/2023	231212CY	\$123,698.00
12/12/2023	231212SS	\$222,049.20
12/12/2023	231212TC	\$160,467.91
12/12/2023	231212WW	\$742,237.95

Which include payment of the following invoices:

- Blair County Community Action Agency, in the total amount of \$19,825.64.
- Thomas and Chandra Jandora, in the total amount of \$1,500.00.

- b. Ratification of the following five-5 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/04/2023	231204WC	\$8,097.66
12/04/2023	231204FS	\$1,041.67
12/07/2023	231207ML	\$29,220.30
12/07/2023	231207HR	\$13,408.78
12/10/2023	231210FP	\$248,316.75

- c. **2023 Budget Transfers:** To cover charges to Community Res & Resident R & B.

<b>From</b>	<b>\$</b>	<b>To</b>
01202203-42040 Juvenile Detention	\$337.50	01202206-44230 Juvenile Probation
01202203-44000 Juvenile Detention	\$1,395.00	01202206-44230 Juvenile Probation
01202203-44240 Juvenile Detention	\$733.00	01202206-44230 Juvenile Probation
01202203-44270 Juvenile Detention	\$5,003.00	01202206-44230 Juvenile Probation
01202203-44290 Juvenile Detention	\$5,000.00	01202206-44230 Juvenile Probation
01202203-44310 Juvenile Detention	\$500.00	01202206-44230 Juvenile Probation
01202203-45040 Juvenile Detention	\$500.00	01202206-44230 Juvenile Probation
01202-42010 JPO	\$50.00	01202206-44230 Juvenile Probation
01202-42030 JPO	\$5,900.00	01202206-44230 Juvenile Probation
01202-42060 JPO	\$1,500.00	01202206-44230 Juvenile Probation
01202-42120 JPO	\$150.00	01202206-44230 Juvenile Probation
01202-42130 JPO	\$21.92	01202206-44230 Juvenile Probation
01202-42150 JPO	\$550.00	01202206-44230 Juvenile Probation
01202-42200 JPO	\$1,250.00	01202206-44230 Juvenile Probation
01202-42270 JPO	\$250.00	01202206-44230 Juvenile Probation
01202-43040 JPO	\$129.26	01202206-44230 Juvenile Probation
01202-44850 JPO	\$2,750.00	01202206-44230 Juvenile Probation
01202-44930 JPO	\$80.00	01202206-44230 Juvenile Probation
01202-46060 JPO	\$800.00	01202206-44230 Juvenile Probation

- d. **2023 Budget Transfers:** Fees received from Justifacts, Inc., for November 2023.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operations	\$150.25	762012-42000 APO
01101GCO-42000 General County Operations	\$150.25	012012-42000 APO Satellite
01101GCO-42000 General County Operations	\$374.63	013201-42000 CYF
01101GCO-42000 General County Operations	\$150.50	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$279.00	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$158.19	011192-42000 Records Management

- e. **2023 Budget Transfers:** Charges received from Doing Better Business.

<u>From</u>	<u>\$</u>	<u>To</u>
01160-44030 Court Administration	\$77.00	01160JB-44700 Judge Bernard

- f. **2023 Budget Transfers:** Charges received from Conemaugh Nason Occupational Health for Nov. 2023.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operations	\$68.00	01151-42000 Sheriff

- g. **Bridge #70/County Road 101 over South Poplar Run Replacement Project:**

Requesting approval of ECMS Submission, Estimate 010, in the total amount of \$172,707.65, received from Francis J. Palo, Inc. Expenses are partially reimbursable through the Road Map Fund.

- h. **Juvenile Probation:** Requesting approval of one-1 St. Francis University Intern, Drew Wallech, for the period of January 16, 2024 through May 1, 2024, approximately 105 hours. Internship is for credit only and at no cost to the county.

- i. **Convention and Sports Facilities Authority:** Requesting approval of the reappointment of Ron Beatty to the Authority for the period of December 13, 2023 through November 12, 2028; and for the appointment of Ted Beam to the Authority, filling the expired term of Pat Miles, for the period of December 13, 2023 through November 12, 2028.

- j. **Blair County Hospital Authority:** Requesting approval for the appointment of Thomas Seasoltz to the Authority, filling the expired term of Charles Yingling, for the period of December 13, 2023 through December 31, 2026.

- k. **Employment:** Lisa M. Galioto, FT, Juvenile Clerk of Courts, Prothonotary, \$12.16/hr., effective 12/11/23; Danielle A. Brown, Per Diem, Deputy Coroner, Coroner's Office, \$80.00 per 8 hour shift, effective 12/11/23; and Timothy S. Eney, FT, Caseworker I, CYF, \$33,715.50/yr., effective 12/11/23.

- l. **Employment Status Change:** Nicolas H. Selden, From, FT, Telecommunicator Trainee, 35 hrs. Per week, \$13.88/hr., To, FT, Telecommunicator, 40 hrs. Per week, \$16.30/hr., effective 11/25/23.

- m. **Terminations:** Sean A. Johnson, FT, Corrections Officer, Prison, \$21.05/hr., effective 12/07/23.

- n. **Resignations:** Harlee D. Walters, FT, Telecommunicator Trainee, Public Safety-911, \$13.88/hr., effective 12/07/23; Brandon Alcantar-Fukagawa, FT, Corrections Officer, Prison, \$21.05/hr., effective 12/10/23.

- o. **Retirements:** Gary R. Dunkel, FT, Corrections Officer, Prison, \$22.21/hr., effective 12/08/23.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Blair County Drug & Alcohol;**

Requesting approval of a County of Blair Agreement for Purchases under Bidding Threshold between the County of Blair and Blair County Drug and Alcohol Program, Inc., for Opioid Settlement Funding, in an amount not to exceed \$10,715.00 as set forth in Exhibit A of said agreement, to support the purchase of prevention/intervention curriculum to support youth in the Blair County school districts. Curriculum will be utilized to support youth identified with trauma and/or youth with caregivers that have a substance use disorder.

B. **Coroner's Office:**

Requesting approval of a Laboratory Services Agreement by and between the County of Blair, on behalf of the Blair County Coroner, and SteelFusion Clinical Toxicology Laboratory, LLC for conducting oral swab toxicology testing, at the rate(s) listed in Exhibit A of said agreement, for the period of December 14, 2023 through November 16, 2024.

C. **Adult Parole and Probation:**

Requesting approval of a FY 23/24 Continuing County Adult Probation and Parole Grant Agreement (formerly referred to as Grant-in-Aid) (2023-GA-ST-41201) between the County of Blair and the Pennsylvania Commission on Crime and Delinquency (PCCD), in the total award amount of \$70,288.00, to assist in covering salaries within the Adult Parole and Probation Office that would otherwise be covered by the General Fund.

D. **Juvenile Probation:**

Requesting approval of the Pennsylvania Juvenile Court Judge's Commission (JCJC) Juvenile Probation Services Grant Award, in the total amount of \$146,839.00, for the period of July 1, 2023 through June 30, 2024.

E. **Victim Witness:**

Requesting approval of the Pennsylvania Commission on Crime and Delinquency (PCCD) VOCA Subgrant Award (2021, VF-05-40461), in the total amount of \$105,466.00, for the period of October 1, 2023 through September 30, 2024.

**F. District Attorney's Office:**

Requesting approval of an agreement between the County of Blair, District Attorney's Office and Principle Diversified Business Group, Inc., for court reporting services, in the following amounts:

- Appearance Fee \$ 50.00
- Original \$ 3.25/per page
- Copy \$ 2.75/per page

Rates good for one-1 year with no automatic renewals.

**G. Human Resources:**

- i. Requesting approval of Memorandum of Understanding (MOU) between the County of Blair and Pennsylvania Counties Health Insurance Cooperative (PCHIPC) to set aside \$558,885.00 of our current reserve for the purpose of funding 90% of our maximum premium rate for participation in the PCHIPC funding model for costs of our self-insured medical plan.
- ii. Requesting approval for the submission of a 2023 PComp Safety Improvement Program Grant Application to the County Commissioners Association of Pennsylvania (CCAP), in the total grant amount of \$34,968.26 as outlined below:
  1. Purchase of eleven (11) ballistic vests for our Juvenile Probation Officers in the amount of \$9,944.00;
  2. Purchase of three (3) flammables safety cabinets for proper storage of flammable items in our maintenance department in the amount of \$4804.62;
  3. Purchase of six (6) faucet-mounted eye wash stations totaling \$570.00;
  4. Purchase and installation of twenty-nine (29) toilet-mounting brackets for all Courthouse restrooms in the amount of \$15,223.04;
  5. Purchase of thirty (30) pairs of Vortex gloves for Public Works/Highway employees in the amount of \$1,170.00;
  6. Purchase of one thousand (1000) retractable ID badge reels to replace lanyards in the amount of \$537.60;
  7. Purchase of two industrial vacuum cleaners and one wet/dry shop vac in the amount of \$2,320.00; and
  8. Purchase of twenty (20) rolls of Gaffer tape to secure cables on floors in the amount of \$399.00.

**H. Treasurer's Office:**

Requesting approval for the payment of an annual invoice received from ePaymentNow.com for the printing and mailing of 2024 Dog License Renewal Notices, in the total amount of \$4,485.80.

**I. Public Works/Highway:**

Requesting approval of the 2023 Annual Lakemont Dam Inspection Report performed by Gwin Dobson & Foreman Engineers, Inc.

12. **OLD BUSINESS**

13. **ADJOURN**