



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of December 18, 2025, at 1:00 p.m. in the Commissioner's Public Meeting Room.

**Board Members in Attendance:** Commissioner David Kessling, Commissioner Laura Burke, Commissioner Amy Webster, Deputy Controller Angela Wagner

**Board Members not in Attendance:** Controller A.C. Stickel

**Non-Board Members in Attendance:** District Attorney Peter Weeks, Treasurer James Carrothers, Kyle Brashear, Nicholas Burkett, Lindsay Dempsie, Matthew Hale, DeAnna Heichel, Teely Shaffer, Mark Taylor, Alicia Tiracave, Shannon Tucker, Brian Walters, Grant Wills

### Media in Attendance:

**Quorum:** Present

**Call to Order:** Commissioner Kessling called the meeting to order at 1:06 p.m.

**Moment of Silent Reflection:** Led by Commissioner Kessling.

**Pledge of Allegiance to the Flag:** Led by Commissioner Kessling.

**Call for Public Comment:** There was none.

**Approval of Minutes:** A motion was made by Commissioner Kessling and seconded by Commissioner Burke that the minutes from the October 16, 2025, meeting be approved. The motion was unanimously carried.

### Positions:

6.

Department	District Attorney			Requested By:	District Attorney Peter Weeks		
Type	Creation			# of Positions		1	
Position	Paralegal			Position #		121701	
Pay Grade	H12	Step	Step 1				
Union	Non-Union			Exempt Status	Non-Exempt		
PT/FT Status	Full Time			Schedule	35 hours per week		
Wage	\$21.33	Per hr.	\$1,493.10	expected bi-weekly	\$38,820.60	expected annually	
Funding Source	General fund			Budget	Included		
Effective Date	1/1/2026						
Request	Create a paralegal within the District Attorney's office.						

A motion was made by District Attorney Weeks and seconded by Commissioner Kessling to change the status for the position as stated. The motion was unanimously carried.

7.

Department	Treasurer			Requested By:	Treasurer James Carrothers		
Type	Rate Change			# of Positions		1	
Position	Deputy- Treasurer			Position #		124502	
Pay Grade	S6	Step	Step 5				
Union	Non-Union			Exempt Status	Excluded		
PT/FT Status	Full time			Schedule	35 hours per week		
Salary	\$2,142.70		bi-weekly	\$55,710.20	annually		
Funding Source	General Fund			Budget	Included		
Effective Date	1/1/2026						
Request	Grade Change for Deputy – Treasurer: S4-S6						

A motion was made by Treasurer Carrothers for an S6 increase and seconded by Commissioner Kessling to change the status for the position as stated. The motion was unanimously carried.

Meeting of December 18, 2025 continued. . .

8.

Department	Prison			Requested By:	Warden Matthew Hale	
Type	Creation			# of Positions	1	
Position	Administrative Coordinator			Position #	201807	
Pay Grade	H8	Step	Step 1			
Union	Non-Union			Exempt Status	Non-Exempt	
PT/FT Status	Full Time			Schedule	35 hours per week	
Wage	\$17.55	Per hr.	\$1,228.50	expected bi-weekly	\$31,941.00	expected annually
Funding Source	General Fund			Budget	Included	
Effective Date	1/1/2026					
Request	Creation of an Administrative Coordinator at the prison.					

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

9.

Department	Prison			Requested By:	Warden Matthew Hale	
Type	Change Increase			# of Positions	2	
Position	Lieutenant			Position #	128702	
Pay Grade	S9	Step	Step 1			
Union	Non-Union			Exempt Status	Exempt	
PT/FT Status	Full Time			Schedule	35 hours per week	
Salary	\$2,303.80		bi-weekly	\$59,898.80	annually	
Funding Source	General Fund			Budget	Included	
Effective Date	1/1/2026					
Request	Change in lieutenant complement from four to six.					

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

10.

Department	Prison			Requested By:	Warden Matthew Hale	
Type	Complement Increase			# of Positions	7	
Position	Corrections Officer			Position #	300001	
Union	AFSCME			Exempt Status	Non-Exempt	
PT/FT Status	Full Time			Schedule	40 hours per week	
Wage	\$21.53	Per hr.	\$1,722.40	expected bi-weekly	\$44,782.40	expected annually
Funding Source	General Fund			Budget	Included	
Effective Date	1/1/2026					
Request	Increase Corrections Officer complement by seven.					

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

11.

Department	911			Requested By:	Director Mark Taylor	
Type	Set Rate			# of Positions	1	
Position	911 Coordinator			Position #	103704	
Pay Grade	S11	Step	Step 10			
Union	Non-Union			Exempt Status	Exempt	
PT/FT Status	Full Time			Schedule	35 hours per week	
Salary	\$2,876.55		bi-weekly	\$74,790.30	annually	
Funding Source	911 Fund			Budget	Included	
Effective Date	10/11/2025					
Request	Pay Policy Application for Emily States					

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

**12.**

Department	Assessment			Requested By:	Chief Assessor DeAnna Heichel	
Type	Complement Reduction			# of Positions	1	
Position	GIS Mapper/UPI Coordinator I			Position #	353001	
Union	UMWA - Residual			Exempt Status	Non-Exempt	
PT/FT Status	Full Time			Schedule	35 hours per week	
Wage	\$19.35	Per hr.	\$1,354.50	expected bi-weekly	\$35,217.00	expected annually
Funding Source	General Fund			Budget	Included	
Effective Date	1/1/2026					
Request	Reduce Mapper/UPI Coordinator Complement by one - transfer to GIS.					

A motion was made by Commissioner Kessling and seconded by Commissioner Burke to change the status for the position as stated. The motion was unanimously carried.

**13.**

Department	GIS			Requested By:	Director Grant Wills	
Type	Creation			# of Positions	1	
Position	GIS Mapper/UPI Coordinator I			Position #	353002	
Union	UMWA - Residual			Exempt Status	Non-Exempt	
PT/FT Status	Full Time			Schedule	35 hours per week	
Wage	\$19.35	Per hr.	\$1,354.50	expected bi-weekly	\$35,217.00	expected annually
Funding Source	General Fund			Budget	Included	
Effective Date	1/1/2026					
Request	Increase GIS Mapper/UPI Coordinator complement by one - within GIS.					

A motion was made by Commissioner Kessling and seconded by Commissioner Burke to change the status for the position as stated. The motion was unanimously carried.

**14.**

Department	Building Maintenance			Requested By:	Manager Nicholas Burket	
Type	Complement Reduction			# of Positions	1	
Position	Maintenance Technician – Carpenter			Position #	321801	
Union	SEIU - Highway/Maintenance			Exempt Status	Non-Exempt	
PT/FT Status	Full Time			Schedule	40 hours per week	
Wage	\$21.33	Per hr.	\$1,706.40	expected bi-weekly	\$44,366.40	expected annually
Funding Source	General Fund			Budget	Included	
Effective Date	1/1/2026					
Request	Reduce Maintenance Technician - Carpenter complement by one.					

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

**15.**

Department	Building Maintenance			Requested By:	Manager Nicholas Burket	
Type	Creation			# of Positions	1	
Position	Maintenance Technician – HVAC			Position #	321811	
Union	SEIU - Highway/Maintenance			Exempt Status	Non-Exempt	
PT/FT Status	Full Time			Schedule	40 hours per week	
Wage	\$21.33	Per hr.	\$1,706.40	expected bi-weekly	\$44,366.40	expected annually
Funding Source	General fund			Budget	Included	
Effective Date	1/1/2026					
Request	Create an HVAC Technician within Building Maintenance.					

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

Meeting of December 18, 2025 continued. . .

**16.**

Department	Children, Youth, and Families			Requested By:	Director Shannon Tucker				
Type	Abolishment			# of Positions	10				
Position	Temporary Department Assistant			Position #	209402				
Union	Non-Union			Exempt Status	Non-Exempt				
PT/FT Status	Temporary			Schedule	999 Maximum hours per year				
Wage	\$20.50	Per hr.	\$787.61	expected bi-weekly	\$20,477.86	expected annually			
Funding Source	CYF Fund (80% State/20% County)			Budget	Included				
Effective Date	1/1/2026								
Request	Abolish all Temporary Department Assistants (PRN Caseworkers) within CYF								

A motion was made by Commissioner Kessling and seconded by Commissioner Burke to change the status for the position as stated. The motion was unanimously carried.

**17.**

Department	Children, Youth, and Families			Requested By:	Director Shannon Tucker				
Type	Creation			# of Positions	3				
Position	Caseworker II - PT (999) - Home Headquartered			Position #	310104				
Union	PSSU			Exempt Status	Non-Exempt				
PT/FT Status	Part Time			Schedule	999 Maximum hours per week				
Wage	\$20.50	Per hr.	\$787.61	expected bi-weekly	\$20,477.86	expected annually			
Funding Source	CYF Fund (80% State/20% County)			Budget	Included				
Effective Date	1/1/2026								
Request	Create three part-time home-headquartered CYF Caseworker positions.								

A motion was made by Commissioner Kessling and seconded by Commissioner Burke to change the status for the position as stated. The motion was unanimously carried.

**18.**

Department	Children, Youth, and Families			Requested By:	Director Shannon Tucker		
Type	Complement Increase			# of Positions	2		
Position	Supervisor – Casework			Position #	140305		
Pay Grade	S7	Step	Step 1				
Union	Non-Union			Exempt Status	Exempt		
PT/FT Status	Full Time			Schedule	35 hours per week		
Salary	\$2,109.66		bi-weekly	\$54,851.16	annually		
Funding Source	CYF Fund (80% State/20% County)			Budget	Included		
Effective Date	1/1/2026						
Request	Increase Casework Supervisor complement within CYF from five to seven.						

A motion was made by Commissioner Kessling and seconded by Commissioner Burke to change the status for the position as stated. The motion was unanimously carried.

**19.**

Department	Veterans' Affairs			Requested By:	Chief Clerk Alicia Tiracave				
Type	Set Rate			# of Positions	1				
Position	Director – Veterans' Affairs			Position #	124807				
Pay Grade	H15	Step	Step 5						
Union	Non-Union			Exempt Status	Non-Exempt				
PT/FT Status	Full Time			Schedule	35 hours per week				
Wage	\$26.20	Per hr.	\$1,834.00	expected bi-weekly	\$47,684.00	expected annually			
Funding Source	General Fund			Budget	Included				
Effective Date	11/10/2025								
Request	Pay Policy Application for Teely Shaffer								

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

Meeting of December 18, 2025 continued. . .

**20.**

Department	Treasurer	Requested By:	Board of Commissioners		
Type	Complement Reduction			# of Positions	1
Position	Department Support – Treasurer			Position #	332408
Union	UMWA – Residual			Exempt Status	Non-Exempt
PT/FT Status	Part Time			Schedule	999 Maximum hours per year
Wage	\$13.09	Per hr.	\$502.92	expected bi-weekly	\$13,075.86 expected annually
Funding Source	General Fund			Budget	Included
Effective Date	1/1/2026				
Request	Reduce Department Support - Treasurer complement by one.				

After some discussion motion was made by Commissioner Kessling and seconded by Commissioner Webster table this item until further review was taken on the matter. The motion was unanimously carried.

**21.**

Department	Human Resources	Requested By:	Analyst Kyle Brashear		
Type	Rate Change			# of Positions	
Position	Global			Position #	
Funding Source	Multiple Sources			Budget	Included
Effective Date	1/1/2026				
Request	1.05% COLA to nonunion wage scale, as outlined in attachments.				

After discussion the motion was changed to 1.05% COLA by Commissioner Kessling and seconded by Commissioner Webster to stay within the budgeted set for 2026. The motion passed with Deputy Controller Wagner abstaining.

**Additional and Overtime Report:** was presented by Deputy Controller Wagner. The report shows the County at 95% use of overtime which is slightly over the 92% it should be at.

**Vacancy Report:** Vacancy up at 18.6%. Prison still holding a majority of that with a 20.2% vacancy that may show more increase with the additional positions added at this meeting.

**Adjournment.** The meeting was called to adjourn at 2:12 p.m. by Commissioner Kessling and seconded by Commissioner Webster. The motion was unanimously carried.

The next regular Salary Board Meeting will be on, January 7, 2025, at 10:00 a.m. in the  
Commissioner's Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV  
Secretary