

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, OCTOBER 22, 2024, 1:00 P.M.

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **EXECUTIVE SESSION ANNOUNCEMENT**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **PROCLAMATION – October 23-31, 2024 is Red Ribbon Week**
8. **CONSENT AGENDA**

Resolution 475– 2024:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/22/2024	241022WW	425,688.27
10/22/2024	241022SS	158,755.73
10/22/2024	241022CY	315,057.79

- b. Ratification of the following ten-10 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/17/2024	241015RF	3,370.09
10/16/2024	241016FS	937.81
10/15/2024	241015WW	129,591.97
10/15/2024	241015CY	431,720.11
10/15/2024	241015SS	257,468.15
10/10/2024	241009ML	54,658.52
10/10/2024	241010HR	18,505.88
10/08/2024	240930PC	35,426.97
10/7/2024	241007WC	6,800.00
10/7/2024	241007FS	2,838.88

- c. Ratification of Total Payroll for the paycheck dated 10/18/2024 in the total amount of \$873,503.31.

- d. **2024 Budget Transfer:** To cover vehicle repair costs:

From	\$	To
01103HW-44730 Highway	\$30.00	01151-44830 Sheriff
01103HW-44730 Highway	\$36.62	01209PO-44830 Prison

- e. **2024 Budget Transfer:** To correct the transfer from 10/8:

From	\$	To
01101GCO-44960 General County Operations	\$2,975.00	01103BM-44960 Building Maintenance

- f. **2024 Budget Transfer:** To cover vehicle maintenance costs:

From	\$	To
01103HW-44730 Highway	\$145.00	762011-44730 APO

- g. **County Road 101 Road Closure Request:** Requesting Approval to conduct the Claysburg Past Christmas Parade on Saturday, November 23, 2024, from 2:30 p.m. to 3:30 p.m. Parade will begin at Legion Field, 124 Church St., and end at the Claysburg Little League Field, 133 Community Park Road.

- h. **Bridge #33/Old Mill Run Bridge Replacement Project:**

Requesting approval of ECMS submission Invoice #4, Part 1, Preliminary Design, in the total amount of \$24,000.95, received from Keller Engineers. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.

- i. **Employments:** Jimenez, Estephany A., FT, Caseworker, Children, Youth, and Families, \$20.00/hr., effective 10/21/2024. Murtiff, Bethany A., FT, Department Support, Domestic Relations, \$11.03/hr., effective 10/21/2024. Redden, Adrienne B., FT, Administrative Support, Domestic Relations, \$11.58/hr., effective 10/21/2024.

- j. **Resignations:** Ressler, Kenneth, FT, Manager, Public Works – Facilities, \$1,916.18 biweekly, effective 10/10/2024. Runzo, Nicolette, Temp., Telecommunicator Trainee, 911 Center, \$13.88/hr., effective 10/8/2024. Steiner, Barbara, FT., Corrections Officer, Prison, \$21.53/hr., effective 10/4/2024. Bilthuis, Sara, FT, Caseworker, Children, Youth, and Families, \$20.00/hr., effective 10/18/2024.

- k. **Terminations:** Charles, George, Temp., Telecommunicator Trainee, 911 Center, \$13.88/hr., effective 10/10/2024.

9. **STAFF REPORTS & SPECIAL BUSINESS**

a. **Blair Senior Services:**

Requesting approval of the FY 23/24 Medical Assistance Transportation Program (MATP) Driver Retention and Hiring Bonus received from the Pennsylvania Department of Human Services in the total amount of \$123,856.00.

b. **Facilities/Highway:**

- i. Requesting approval of the Contract between the County of Blair and Clark Contracting Inc. for the replacement of the Fort Roberdeau White Oak Hall Pavilion Roof at a total cost of \$104,984.70.
- ii. Requesting approval of the Change Order to the contract between the County of Blair and David M. Maines Associates, Inc. (Resolution 401-2024) for the added purchase of Ecostar Slate Material, Glacier Guard, and Copper Flat Sheets in the additional amount of \$58,458.00. Total project cost is \$781,319.00.
- iii. Requesting approval to submit a request for a Street Closing Permit to the Hollidaysburg Borough to close Union Street from Mulberry Street to Allegheny Street from 8:00 a.m. to 5:00 p.m. on November 2, 2024 for maintenance of the Blair County Parking Garage.
- iv. Requesting approval of the quote between the County of Blair and Paul Carnell's Auto Body Repair for the repairs of the Blair County Children, Youth and Families' Vehicle #24 in the total amount of \$1,170.00.
- v. Requesting approval of a Proposal of Service between the County of Blair and Keller Engineers, Inc. for design and construction services for the rehabilitation of the Blair County Parking Garage in the total estimated amount of \$104,400.00.

c. **Children, Youth and Families:**

- i. Requesting approval of the FY24/25 Purchase of Service renewal agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Adelphoi Village.
- ii. Requesting approval of the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Fanelli Willet Law Offices, for the period of July 1, 2024 through June 30, 2025, at the rate of \$2,100.00/month for Guardian ad Litem Services and a fee of \$200.00 for the as needed preparation of a Power of Attorney.
- iii. Requesting approval of the FY 24/25 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Rowles Law Office, for the period of July 1, 2024 through June 30, 2025, at the rate of \$2,100.00/month for Guardian ad Litem Services and a fee of \$200.00 for the as needed preparation of a Power of Attorney.

d. **Social Services:**

- i. Requesting approval of the Adoption of the FY 2024 Community Development Block Grant (CDBG) Program Grievance Procedure and authorization to re-designate Blair County Chief Clerk, as the Section 504 Officer.
- ii. Requesting approval of the FY 2024 Fair Housing Resolution.
- iii. Requesting approval of the Cooperation Agreements between the County of Blair and the five-5 Entitlement Municipalities to submit an application and to administer the FY 2024 Community Development Block Grant (CDBG) Program on their behalf as follows:

\$ 246,836.00	Blair County to benefit seventeen (17) non-entitlement municipalities
---------------	---

\$ 111,134.00	Blair County to benefit Hollidaysburg Borough
\$ 109,389.00	Blair County to benefit Tyrone Borough
\$ 120,205.00	Blair County to benefit Antis Township
\$ 101,836.00	Blair County to benefit Blair Township
\$ 130,187.00	Blair County to benefit Frankstown Township

- iv. Requesting approval for the submission of the FFY 2024 Community Development Block Grant (CDBG) Application to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the seventeen (17) Non-Entitlement Communities of the County of Blair in the total amount of \$246,836.00.
- v. Requesting approval for the submission of the “combined” FFY 2024 Community Development Block Grant (CDBG) Application to the Pennsylvania Department of Community and Economic Development (DCED) on behalf of the seventeen (17) Non-Entitlement Communities and the five (5) Entitlement Communities of the County of Blair, in the total amount of \$819,587.00.
- vi. Requesting approval of eleven-11 FY 24/25 contract renewal agreements between the County of Blair and the Agencies listed below:

AGENCY	FUNDING SOURCES	CONTRACT AMOUNT
Big Brothers/Big Sisters of Blair County	Human Services Development Fund (HSDF)	Maximum Contract Amount \$30,000
Blair Family Solutions	Mental Health	Maximum Contract Amount \$50,000
Blair Senior Services	HSDF & Mental Health	Maximum Contract Amount \$40,000
CONTACT Altoona	HSDF & Mental Health	Maximum Contract Amount \$115,000
Family Services, Inc.	HSDF & HAP	Maximum Contract Amount \$120,000
H.O.P.E. Drop In	Mental Health	Maximum Contract Amount \$75,000
NAMI of Blair County	Mental Health	Maximum Contract Amount \$55,000
Peerstar	Mental Health	Maximum Contract Amount \$10,500
Skills of Central PA	Mental Health	Maximum Contract Amount \$300,000
UPMC Western Behavioral Health of the Alleghenies	Mental Health	Maximum Contract Amount \$2,200,000
UPMC Western Psychiatric Hospital	Mental Health	Maximum Contract Amount \$1,000,000

e. **Public Safety EMA:**

- i. Requesting approval of the FFY 24/25 Hazardous Materials Response Fund (HMRF) Grant Agreement between the County of Blair and the Pennsylvania Emergency Management Agency (PEMA), in the total amount of \$12,481.00, to support the normal operating activities of the Local Emergency Planning Committee (LEPC), and the county’s hazardous materials response fund, for the period of July 1, 2024 through June 30, 2025.
- ii. Requesting approval of the FFY 2024 Emergency Management Performance Grant Agreement (EMPG) (C950004663), in the total amount of \$61,966.00, for the term period of the date of the last Commonwealth signature through 01/28/27, and the performance period of 10/1/23 through 09/30/24.

f. **Public Safety 911E:**

- i. Requesting approval of the Contract Agreement between the County of Blair, on behalf of the Department of Emergency Services, and ComPros, Inc. for Equipment and Services as required for maintenance at the tower sites with the contracted labor rate of \$150.00/hr. during regularly specified hours and \$225.00/hr. for all others, plus parts and subcontracted services billed accordingly, for the period of September 10, 2024 through September 9, 2025.
- ii. Requesting approval for Payment of the invoice made outside of the County Purchasing Policy received from Bedford County 911 for the Southern Alleghenies 911 Cooperative CAD Redundant Server Cost Sharing in the amount of \$53, 239.16 as outlined below:

2022-22 CAD Grant Funds Remaining	\$47,062.83
Fair Share of Balance unpaid by grant Funds	<u>\$6,176.33</u>
Total	\$53,239.16

- iii. Requesting approval for Payment of the invoice made outside of the County Purchasing Policy received from Centre County 911 for the Southern Alleghenies 911 Cooperative CAD Cost Sharing in the total amount of \$11,593.27 as outlined below:

125 NetMotion Licenses for 12 months	(\$85.25 ea)	\$10,656.25
Fair Share of Stand-all Comcast Internet for CAD Servers for 2024		\$335.73
Fair Share of Veeam Renewal		<u>\$601.29</u>
	Total	\$11,593.27

- iv. Requesting approval to rescind Resolutions 200-2024 and 201-2024.
- v. Requesting approval of the first amendment to Technical Services Agreement #3 between the County of Blair and Zito Media Communications, LLC, dba Zito Business, to provide voice service for the 911-E Center to extend the expiration date from 8/25/2023 to 4/30/2024 at a monthly recurring cost of \$818.00 plus additional fees.
- vi. Requesting approval of Technical Service Agreement #4 between the County of Blair and Zito Media Communications, LLC, dba Zito Business, to provide voice service for the 911-E Center for the period of 5/1/2024 through 4/30/2025 at a monthly recurring cost of \$615.60 plus additional fees.
- g. **Tax Claim:**
 Requesting approval of two (2) Judicial Sale Title Search/Bring-down Service Agreements, including After-Hours Access Agreements, between the County of Blair, the law firm, and title searcher listed below to conduct Title Searches on Judicial Sale Properties and Bring-down Searches on Upset Sale Properties needed for completion by December 27, 2024, in the amounts as advertised in Resolution 213-2023:
- Ramond J. Wendekier Law Offices
 - Bruening Abstracting
- h. **Prothonotary:**
 Requesting approval of the Contract between the County of Blair and InfoCon Corporation/Harris for InfoCon Laserfische Document Interface setup for a one-time fee of \$2,100.00 and InfoCon Laserfische Document Interface Monthly Maintenance and Support in the amount of \$150.00 per month for a period of 36 months following the implementation.
- i. **Fort Roberdeau:**
 Requesting approval of the Memorandum of Understanding (MOU) between the County of Blair, on behalf of Fort Roberdeau, and the Retired Seniors and Volunteers Program (RSVP) of Blair and Huntingdon Counties, sponsored by the Center for Community Action, outlining the basic provisions of the working relationship between the RSVP Project and the County of Blair, on behalf of Fort Roberdeau, at no cost to the County, for the period of October 5, 2024 through October 5, 2027.
- j. **Domestic Relations:**
 Requesting approval of the Contract Agreement between the County of Blair, Court of Common Pleas of Blair County, Domestic Relations Section, and Rowles Law Office, LLC. to provide legal services to assist in the establishment and enforcement of support orders for the period of August 19, 2024 through September 30, 2025 at the rate of \$160.00 per hour.
- k. **Assessment:**
 Requesting approval of the contractor agreement with Weiss Burkardt Kramer LLC for legal counseling services in assisting with 2025 assessment issues for the period of January 1, 2025 through December 30, 2025 at the rate of \$165.00 per hour.

l. **Finance:**

Requesting approval of an agreement between the County of Blair and Maximus US Services, Inc., for the preparation of the County's 2024, 2025, 2026, and 2027 Cost Allocation Plans in the annual amount of \$13,000.00 for a total cost of \$52,000.00.

m. **Coroner:**

(Ray Benton)

i. Requesting approval of the quote between the County of Blair, on behalf of the Blair County Coroner's Office, and Masters Telecom for phones, Analog Telephone Adapter (ATA), and phone and fax services at the fees as outlined below:

One Talk Standard Service	(4 @ \$25.00 ea)	\$100.00 per month
SecureFax Service		\$25.00 per month
Yealink T53W Desk Phone	(4@\$100.00 ea)	\$400.00 one-time fee
SecureFax ATA	(quantity 1)	\$125.00 one-time fee
Shipping fee		\$9.95 one-time fee

ii. Requesting approval of the quote between the County of Blair, on behalf of the Blair County Coroner's office, and Verizon for access to phone and fax service via an ASK-NCM1100 wireless modem and internet router at the one-time estimated cost of \$399.99, plus 5G FWA C-Band Mobile Broadband Unlimited Internet Connection at the estimated cost of \$45.00 per month.

n. **Commissioners:**

i. In the meeting on May 14, 2024, Resolution No. 230-2024 was approved and identified as the 904 County Recycling Coordinator Program Grant and should have been designated as a 903 grant for the amount of \$31,227.49. All other parts of that resolution were correct and so this resolution hereby corrects the designate in Resolution No. XXX-2024 to say 903 instead of 904. This amount reflects the 2022 grant that has already been reimbursed.

ii. In the meeting on May 14, 2024, Resolution No. 231-2024 was approved and identified as the 904 County Recycling Coordinator Program Grant and should have been designated as a 903 grant for the amount of \$35,898.00. All other parts of that resolution were correct and so this resolution hereby corrects the designate in Resolution No. XXX-2024 to say 903 instead of 904. This amount reflects the 2023 grant that is pending reimbursement.

10. **OLD BUSINESS:**

None

11. **ADJOURN**

The next Board of Commissioners' Meeting will be held on Tuesday, October 29 at 1:00 p.m. in the Commissioners' Public Meeting Room