

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
THURSDAY, MAY 1, 2025, 10:00 A.M.

1. **CALL TO ORDER**
2. **MOMENT OF SILENT PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **EXECUTIVE SESSION ANNOUNCEMENT**
5. **PUBLIC COMMENTS**
6. **COMMISSIONERS COMMENTS**
7. **PROCLAMATION – May is Mental Health Awareness Month**
8. **CONSENT AGENDA**

Resolution 209– 2025:

- a. Ratification of the following five (5) Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
4/25/2025	250425WX	\$7,242.74
4/24/2025	250424HR	\$11,917.32
4/29/2025	250429SS	\$231,258.72
4/29/2025	250429CY	\$494,257.90
4/29/2025	250429WW	\$1,037,363.96

Which includes payment of the following invoices:

* Blair Senior Services in the total check amounts of \$166,253.00 and \$809.72.

- b. **2025 Budget Transfer:** To cover the fees for Maintenance on County vehicles:

From	\$	To
01103HW-44730 Highway	\$160.00	01103BM-44830 Building Maintenance
01103HW-44730 Highway	\$130.00	01103BM-44730 Building Maintenance

- c. **2025 Budget Transfer:** To cover the fees for county shredding events:

From	\$	To
01101GCO-42840 General County Operations	\$1,931.87	011062-42840 Elections
01101GCO-42840 General County Operations	\$286.70	01105-42840 Human Resources
01101GCO-42840 General County Operations	\$36.91	01152-42840 Coroner
01101GCO-42840 General County Operations	\$64.81	01603-42840 Veterans Affairs
01101GCO-42840 General County Operations	\$51.68	01160-42840 Court Administration
01101GCO-42840 General County Operations	\$13.54	01103BM-42840 Building Maintenance
01101GCO-42840 General County Operations	\$17.23	01112-42840 Controller
01101GCO-42840 General County Operations	\$341.26	01158-42840 District Attorney

- d. **County Road 105 and 105A:** Requesting approval for payment #7 to HRI Inc. for the County Road 105 and 105A Rehabilitation project in the amount of \$138,765.40.
- e. **Bridge #69:** Requesting approval for payment #4 to Merlo Inc. for Bridge #69 construction in the amount of \$283,299.60.
- f. **Social Services:** Requesting approval of one (1) Pennsylvania State University World Campus Student Intern, Heather Perry, for the period of August 25, 2025 through December 12, 2025. Internship is for credit only and at no cost to the county.
- g. **Commissioners:** Ratification of a Letter of Support from the Blair County Board of Commissioners to Congressman John Joyce, MD, in support of the Borough of Hollidaysburg's funding application to the USDA's Water and Waste Disposal Grant Program for the Allegheny Street Storm Sewer Project.
- h. **Employments:** Smith, Cameron, FT, Clerk Typist II, Children, Youth, and Families, \$14.06/hr., effective 4/28/2025. Bougher, Sarah, FT, Deputy, Sheriff, \$15.52/hr., effective 4/28/2025. Clark, Keysha, FT, Support Staff Manager, Children, Youth, and Families, \$2,018.81 biweekly, effective 4/28/2025. McIntosh, Justin, Moore, Zachary, Pollock, Keiton, Smith, Saje, Bulabon, Lyman, Duke, Karen, and McCool, Sarah, FT, Corrections Officer, Prison, \$21.53/hr., effective 4/28/2025. Piner, Theresa, and Horvath, Eleanor, FT, Caseworker I, Children, Youth, and Families, \$20.60/hr., effective 4/28/2025. Sweeney, Sean, PT, Deputy, Coroner, \$18.42/hr., effective 4/28/2025.
- i. **Resignations:** White, Ryley, FT, Judicial Secretary, Court Administration, \$1,309.00 biweekly, effective date 4/14/2025. Adams, Andrew, FT, Corrections Officer, Prison, \$21.53/hr., effective 4/15/2025. Doran, James, FT, Corrections Officer, Prison, \$21.53/hr., effective 4/15/2025.

9. **STAFF REPORTS & SPECIAL BUSINESS**

a. **District Attorney:**

- i. Requesting approval of the Renewal Agreement between the County of Blair, Blair County District Attorney's Office, and Karpel Solutions for the use of the software program PROSECUTORbyKarpel® hosted through HOSTEDbyKarpel® for the period of July 1, 2025 through June 30, 2026, as outlined below:

Description	Quantity	Price	Total Cost
PROSECUTORbyKarpel® license maintenance	20	\$450.00	\$9,000.00
PBK Annual Hosting	20	\$150.00	\$3,000.00
PBK Annual eDiscovery service	1	\$2,000.00	\$2,000.00
PBK Annual Interface Maintenance: CPCMS-Court	1	\$2,000.00	\$2,000.00
Hosting Additional Storage	27	\$500.00	\$13,500.00
Total			\$29,500.00

- ii. Requesting approval of the FY 25/26 Agreement between the County of Blair, Blair County District Attorney's Office, and Informant Technologies, Inc., for the period of August 1, 2025 through July 31, 2026, in the amount of \$1,490.00.

b. **Children, Youth, and Families:**

- i. Requesting ratification of a Letter dated April 24, 2025, between the County of Blair, on behalf of Blair County Children, Youth and Families, and Bethanna agreeing to pay for the care of a special needs foster child in the amount of \$54.17 per day.
- ii. Requesting approval of the FY 24/25 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Bethanna for the period of July 1, 2024 through June 30, 2025, in the amounts as defined in Attachment E.

c. **Human Resources:**

Requesting approval of a Side Letter Agreement between the County of Blair and SEIU/Local 668 PSSU Children & Youth Services enumerating the addition of Caseworker III positions to the active PSSU collective bargaining agreement.

d. **Social Services:**

- i. Requesting approval to authorize Commissioner David Kessling, as the Chief Elected Official, to sign the two (2) Site Specific Checklist Tier 2 Environmental Review Records for Blair County Housing Rehabilitation Existing Owner Occupied Housing Rehabilitation Program.
- 147 Wingard Lane, Hollidaysburg, PA
 - 811 Roosevelt Avenue, Roaring Spring, PA
- ii. Requesting approval to authorize Commissioner David Kessling, as the Chief Elected Official, to sign the two (2) Site Specific Checklist Tier 2 Environmental Review Records for Blair County Housing Rehabilitation Existing Owner Occupied Housing Rehabilitation Program.
- 104 23rd Avenue, Altoona, PA
 - 619 Bell Avenue, Altoona, PA

e. **Public Defender:**

Requesting approval to submit an Amendment to the 2023/2024 Pennsylvania Commission on Crime and Delinquency (PCCD) Grant #44329 for the FY 2024/2025 Indigent Defense Grant Program in the amount of \$100,934.00.

f. **Commissioners:**

- i. Requesting approval of an Ordinance signifying the Intention of Blair County Pennsylvania to organize the Blair County Trail, Park, and Recreation Authority under the provisions of the Municipality Authorities Act, as amended.

- ii. Requesting approval to decertify the Convention and Visitors Bureau of Blair County d/b/a/ Explore Altoona as the recognized Tourism and Promotion Agency.
- iii. Requesting approval for the County of Blair to adopt the Pennsylvania Office of Open Records Right-To-Know Law Fee Schedule.
- iv. Requesting approval for David Kessler as Chief Elected Official to sign the Chapter 105 General Permit authorizing the Pennsylvania Department of Transportation (PennDOT) to file said application, in order to perform work on the Convention Center Boulevard Bridge located on County Road 103.

10. **OLD BUSINESS:**
NONE

11. **ADJOURN**

The next Board of Commissioners' Meeting will be held on Thursday, May 8, at 10:00 a.m.
in the Commissioners' Public Meeting Room