

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, SEPTEMBER 14, 2021, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

September 15, 2021	10:00 a.m.	SAP&DC Board Meeting (3 Sheraton Drive, Altoona)
	10:00 a.m.	*Board of Assessment Appeals (Conference Room 2B, 2 <sup>nd</sup> Floor)
	1:30 p.m.	COBRAH Board Meeting (COBRAH Office)
	2:00 p.m.	*Salary Board (Commissioners Meeting Room)
	7:00 p.m.	Airport Authority Meeting (Blair County Airport)
September 16, 2021	8:30 a.m.	*Prison Board Meeting (Commissioners Meeting Room)
	9:30 a.m.	*Records Improvement Committee (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
September 17, 2021		
September 20, 2021	3:00 p.m.	ABCD Corporation Board Meeting (US Hotel, Hollidaysburg)
	7:30 p.m.	Conservation District Board Meeting (1407 Blair St., Hollidaysburg)
September 21, 2021	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **EXECUTIVE SESSION ANNOUNCEMENT**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **FINANCIAL PRESENTATION – 2<sup>ND</sup> QUARTER 2021**
10. **CONSENT AGENDA**

**Resolution #380-2021:**

- a. Payment of four-4 Warrant Lists as listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
09/14/21	210914WW	\$201,065.86
09/14/21	210914CY	\$210,297.05
09/14/21	210914SS	\$113,667.39
09/14/31	210914TC	\$229,408.39

Which includes a payment of the following invoice:

- Thomas and Chandra Jandora, in the total amount of \$1,550.00.

- b. Ratification of five-5 Warrant Lists as listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
09/10/2021	210910HR	\$ 23,832.54
09/08/2021	210908FP	\$287,207.54
09/08/2021	210908UT	\$ 190.50
09/07/2021	210907RF	\$ 1,506.94
09/07/2021	210907FS	\$ 2,440.57

- c. Ratification of Total Payroll for the Check Dated September 9, 2021, in the total amount of \$780,512.60.

- d. **2021 Budget Transfers:** Transfers reflect charges received from Justifacts for the month of August 2021.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operations	\$109.61	01107-42000 Assessment
01101GCO-42000 General County Operations	\$ 87.61	01160-42000 Court Administration
01101GCO-42000 General County Operations	\$ 87.61	01160CO-42000 Custody
01101GCO-42000 General County Operations	\$291.83	013201-42000 CYF
01101GCO-42000 General County Operations	\$115.86	01158-42000 District Attorney
01101GCO-42000 General County Operations	\$ 98.61	34156-42000 Domestic Relations
01101GCO-42000 General County Operations	\$104.61	01160DM-42000 Judge Milliron
01101GCO-42000 General County Operations	\$321.08	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$184.85	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$ 98.61	01157-42000 Public Defender
01101GCO-42000 General County Operations	\$351.33	44122-42000 Public Safety – 911
01101GCO-42250 General County Operations	\$ 17.76	01105-42250 Human Resources

- e. **County Road 101:** Requesting approval of a date, time and location change received from the Claysburg-Kimmel School District to close part of County Road 101 to conduct the annual Homecoming Parade as follows: Date – October 02, 2021, Time – 1:30 p.m. to 4:30 p.m., closing part of County Road 101 beginning at the Claysburg Little League Field and ending at the Claysburg-Kimmel High School. (Original request was approved via Resolution #367-2021, dated 09/08/21)
- f. **Employment:** Susie J. Gutshall, FT, First Deputy/Clerk of Courts, Prothonotary, \$14.65/hr., effective 09/13/21; Diane L. Strohm, PT, Courtroom Clerk, Prothonotary, \$10.51/hr., effective 09/13/21; and Elissa S.. Walter, FT, Probation Officer Aide 1, APO, \$10.51/hr., effective 09/13/21.
- g. **Resignations:** Martin R. Sekerak, FT, Temporary, Seasonal, Highway, \$10.00/hr., effective 08/25/21; Michael P. Nagle, FT, Temporary, Seasonal, Highway, \$10.00/hr., effective 08/27/21; Shyanna J. Piper, FT, Corrections Officer, Prison, \$21.09/hr., effective 09/17/21; Tyler Baird, FT, Corrections Officer, Prison, \$21.14/hr., effective 08/12/21; Shelley A. Berry, FT, Coordinator, Tax Claim, \$38,092.60/yr., effective 09/10/21 Tracy Shylo-Long, FT, Administrative Support, Tax Claim, \$20,646.60/yr., effective 09/10/21.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Agricultural Land Preservation Board:**

Requesting approval of a Conservation Easement Legal Services Agreement between the County of Blair, Blair County Agricultural Land Preservation Board and Evey Black Attorneys LLC for providing title searches, title insurance and fees associated with the closing and recording of deeds of easement, required to participate in conjunction with the Commonwealth of Pennsylvania’s Agricultural Easement Purchase Plan. Fee for services are calculated on a per farm basis and may be determined by complexity of the title search and acreage of the tract to be insured. Costs are budgeted annually following funding allocations at the state level. Funds are available in the Farmland Preservation Reserve Account. Costs will be reimbursed 100% by the Commonwealth of Pennsylvania payable to the county following settlement.

B. **Salvation Army:**

- a. Requesting approval of The Emergency Food Assistance Program (TEFAP) Agreement between the County of Blair and the Salvation Army-Altoona Corps, defining the conditions and requirements governing how the program food and program funds from the Pennsylvania Department of Agriculture (PDA) are to be used and accounted for in support of the program, for the period of October 1, 2021 through September 30, 2026.
- b. Requesting approval of the FY 2020/2021 State Food Purchase Program Expense and Data Report (SFPP).

C. **GIS:**

Requesting approval of the terms of the Kentico Engagement Services Statement of Work, Exhibit I, covering the transition of the County of Blair’s Website, <http://www.blairco.org> from Microsoft SharePoint to the Kentico platform, between the County of Blair and the County Commissioners Association of Pennsylvania (CCAP), in the amount of \$15,941.20.

D. **Children, Youth and Families:**

Requesting approval for the submission of the Blair County Children, Youth and Families (CYF) FY 21/22 Implementation Plan, in the amount of \$13,936,281.00 with a county share amount of \$2,367,426.00, and the FY 22/23 Needs Based Plan and Budget, in the amount of \$15,563,207.00, with a county share amount of \$2,612,919.00 to the Commonwealth of Pennsylvania.

**E. Volunteer AD&D Policy Renewal:**

Requesting approval to renew the Volunteers Special Risk Accidental Death and Dismemberment (AD&D) Insurance Policy with the County Commissioners Association of Pennsylvania (CCAP) for the period of October 1, 2021 through October 1, 2022 as follows:

<b>Limits-Excess Coverage Applies</b>	
Accidental Death Principal Sum	\$ 5,000.00
Accidental Dismemberment Principal Sum	\$ 5,000.00
Accidental Medical Expense Maximum Benefit	\$25,000.00
Accident Disability	No Coverage
Aggregate Limit of Indemnity Per Accident	None
Deductible	None
<b>Rates</b>	
Community Volunteers \$3.00 per person per year (146 average annual persons)	\$ 438.00
Work Release Participants \$4.00 per person per year (10 average annual persons)	\$ 40.00
<b>Total</b>	<b>\$ 478.00</b>

**F. Human Resources:**

Requesting approval of a fee agreement between the County of Blair and McNeese Wallace and Nurick LLC for legal services at the following rates:

Attorneys	\$235.00/hour to \$520.00/hour, depending on individuals' expertise, area of practice, and experience.
Dedicated County Labor Counsel	\$300.00/hour
Paralegals and Specialists	\$185.00/hour to \$355.00/hour, depending on individuals' expertise, area of practice, and experience.

12. **OLD BUSINESS**

**Resolution 362-2021:** A resolution approving effective December 1, 2020 through any subsequent adjustment:

Attorneys	\$235.00/hour to \$520.00/hour, depending on individuals' expertise, area of practice, and experience.
Dedicated County Labor Counsel	\$340.00/hour
Paralegals and Specialists	\$185.00/hour to \$355.00/hour, depending on individuals' expertise, area of practice, and experience.

**Social Services:**

Discussion concerning the selection of project(s) to be included in the FY 2021 Community Development Block Grant (CDBG) Application for the County of Blair on behalf of the sixteen (16) non-entitlement municipalities (Boroughs of Bellwood, Duncansville, Martinsburg, Newry, Roaring Spring and Williamsburg and the Townships of Allegheny, Catharine, Freedom, Huston, Juniata, North Woodbury, Woodbury Snyder, Taylor, and Tyrone).

FY 2021 Allocation	\$252,403.00
Administration 18%	\$ 45,430.00
Available for Projects	\$206,973.00

13. **ADJOURN**