

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, JULY 20, 2021, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, July 21, 2021	7:30 a.m.	Convention & Sports Facilities Authority (Blair County Convention Center)
	10:00 a.m.	*Board of Assessment Appeals (Conference Room 2B)
	10:00 a.m.	Southern Alleghenies Planning Development Corp. (SAPDC) (At SAPCD)
	2:00 p.m.	*Salary Board Meeting (Commissioners Meeting Room, Basement)
Thursday, July 22, 2021	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room, Basement)
Friday, July 23, 2021		
Monday, July 26, 2021		
Tuesday, July 27, 2021	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room, Basement)

6. **EXECUTIVE SESSION ANNOUNCEMENT**
7. **APPROVAL OF MEETING MINUTES – 06/22/21 and 06/24/21.**
8. **PUBLIC COMMENT**
9. **COMMISSIONERS COMMENTS**
10. **CONSENT AGENDA**

Resolution #295-2021:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
07/20/21	210720SS	\$266,292.47
07/20/21	210720WW	\$314,620.01
07/20/21	210720CY	\$342,108.64

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
07/20/2021	210720FS	\$2,157.11
07/15/2021	210715ML	\$30,322.79
07/16/2021	210716HR	\$31,541.18
07/13/2021	210713FS	\$2,219.93

- c. Ratification of Total Payroll for the Check Dated July 15, 2021, in the total amount of \$782,485.54.

- d. **2021 Budget Transfer:** Placement of legal advertisement changing Salary Board and Retirement Board Meeting dates for the month of August 2021.

From	\$	To
01101-42110 Commissioner's Advertising/Publication	\$300.00	01112-42110 Controller's Advertising/Publication

- e. **Terminations:** Raymond C. Baker, FT, Corrections Officer, Prison, \$20.80/hr., effective 07/13/21.
- f. **Resignations:** Kara R. Snyder, FT, Administrative Support, District Attorney’s Office, \$19,121.44/yr., effective 07/23/21; and Jacob D. Foster, FT, Corrections Officer, Prison, \$21.09/hr., effective 07/26/21.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Blair Drug and Alcohol:**

Requesting approval for the acceptance of the FY 2021/2022 Pennsylvania Commission on Crime and Delinquency (PCCD) Probation and Restrictive Conditions Intermediate Punishment Grant Award #2021-IP-ST-35782, in the amount of \$315,000.00, for the period of July 1, 2021 through June 30, 2022.

B. **District Attorney’s Office:**

- a. Requesting approval for the Issuance of a Purchase Order under the Master Lease Agreement between the County of Blair and Doing Better Business for the lease of one (1) Ricoh IM 7000 B/W MFP, copy, print, scan machine, 16,000 pages monthly and overage charges in the amounts of \$0.0049 per excess page, and one (1) Ricoh IM 4000 B/W MFP, copy, print, scan machine, 3,500 pages monthly and overage charges in the amount of \$0.0049, in the total monthly amount of \$347.80 for sixty (60) months for the Blair County District Attorney’s Office.
- b. Requesting approval of a License Agreement between the County of Blair, Blair County District Attorney’s Office and Informant Technologies for Informant PS and Forms Manager Licensed Software Fees, in the one-1 time amount of \$4,800.00, due within thirty-30 days of receipt of an invoice from Informant Technologies for the period beginning with acceptance by Informant Technologies until terminated by Licensee upon one-1 month’s prior written notice and/or in accordance with said terms within said License Agreement.
- c. Requesting approval of a Customer Support Agreement between the County of Blair, Blair County District Attorney’s Office and Informant Technologies for the Annual Support Fee for the Informant PS and Forms Manager Licensed Software, in the annual amount of \$1,395.00, for the period of August 1, 2021 through July 31, 2022.

C. **Department of Emergency Services:**

Requesting approval of an extension to the 2019 911 Statewide Interconnectivity Funding Grant Award for the Regional Call Protocol Software Solution Project, extending the period of performance pursuant to paragraphs 6 and 7 of the aforementioned grant to December 31, 2021. Said extension no way varies or supersedes the terms and conditions of the grant agreement for said project.

D. **Department of Social Services:**

- a. Requesting approval of the County of Blair’s FY 2021/2022 Human Services Block Grant Annual Plan.
- b. Requesting approval for the acceptance of a Conditional Award of Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Funds for FY 2020/2021 received from the Pennsylvania Housing Finance Authority (PHFA) for the programs and amounts as listed below:

PROGRAM	AMOUNT
Blair County Housing Assistance Program	\$ 30,000.00
Blair County Childhood Lead Poisoning Prevention Program	\$100,000.00

E. **Court Administration:**

Requesting approval of a Service Quote received from Vistacom for an inspection, audit, and evaluation of the existing audiovisual technology used in six-6 courtrooms, in the not-to-exceed project cost of \$8,500.00. Said cost will be paid for by the Pennsylvania Commission on Crime and Delinquency Coronavirus Supplement Grant Award Funds.

F. **Tax Claim:**

Requesting approval of the following fees for the Blair County Tax Claim Bureau, effective January 1, 2022 (except as below), and rescinding all prior Resolutions regarding such fees, effective January 1, 2022 (except as below):

Filing Fee \$15.00 per tax piece delinquent (max per property \$45.00)
(Fee added when taxes are returned to the Tax Claim Bureau as delinquent)

Installment Plan Default Letters \$4.00 per letter
(Fee added to cover printing & mailing of letters for defaulted payment plans)

First Class Reminder Notice Fee \$4.00 per letter
(Fee added to cover printing & mailing of a tax reminder letter after new taxes have been returned delinquent and in November to remind owners they still have back taxes)

Return & Claim Notices Mailer Fee \$15.00 per notice / per property
(Fee added to cover printing & mailing of a CM, RRR notice of a new tax with the Tax Claim Bureau)

Upset Sale Notice Mailer Fee \$16.00 per owner / per property
(Fee added to cover printing & mailing of CM, RRR, and RD warning notice of pending Upset Sale)

10 Day Notice of Sale Fee \$5.00 per letter
(Fee added to cover printing & mailing 1st Class Mail, PM additional notices warning of Upset Sale)

Upset Sale – Preparation of Sale Fee \$25.00 per property
(Fee added to prepare properties eligible for Upset Sale)

Electronic Database Search Fee \$15.00 per property

Posting Fee \$25.00 per posting, per notice type
(Return & Claim Notices & Upset Sale Notice) (Fee added to cover the creation & deployment of tax notice posting per property)

Personal Service Fee for Upset Sale \$30.00 per attempt/per property impacted (max per property \$60.00)
(Fee to cover the cost of creating & deploying a personal service on all owner-occupied properties scheduled for Upset Sale)

Upset Sale Advertising Fee \$150.00 per property
(Fee added to cover the cost of publishing Upset Sale Notice)

Judicial Sale Ad Fee \$150.00 per property
(Fee added to cover the cost of required Judicial Sale Ad)

Judicial Sale Title Search Fee* \$350.00 Standard; \$200.00 Trailers ****Effective August 1, 2021***
(Fee added to properties for a Judicial Sale that need a title search)

Judicial Sale Personal Service Fee(s) \$10.00 per service Out-of-State CM, RRR
\$50.00 per service within Blair County
\$50.00 per service Out-of-County (within PA)
(Fee added to cover cost of the serving all owners, lien holders and judgment holders on properties in the Judicial Sale done by the Sheriff's Office or acting agent)

Bidder Registration Fee under 501-A* \$25.00 per application ****Effective August 1, 2021***
(Fee collected from anyone one wishing to bid at any tax sale as per section 502-A of (RETSL))

Judicial Sale Writs of Scire Facias Advertising Fee – Calculated by dividing advertising cost by # of properties affected by ad. (Fee added to advertise 3 weeks in a row in the Altoona Mirror, Tyrone Daily Herald and Blair County Legal Bulletin any owners or lien holders not able to be located during Judicial Sale Personal Service)

Deed Preparation Fee \$25.00 per Deed/Bill of Sale
(Fee added to Sale Price to cover the cost of creating a Tax Claim Bureau Deed to Trailer Bill of Sale on properties sold at a tax sale or from the County's Repository)

G. **County Road 101 Box Culverts Bridges 87 and 92:**
Requesting approval for County of Blair Solicitor Nathan Karn to proceed with Condemnation Proceedings in accordance with the Eminent Domain Code of the Commonwealth of Pennsylvania to obtain for the County of Blair the real property interests necessary to carry out and complete the County of Blair County Road 101 Rehabilitation Project including the replacement of Bridges 87 and 92.

H. **Valley View Park:**
Requesting approval for the Ratification of two-2 purchase orders for Valley View Park as follows:

- Mower Blades for Lawn Tractor \$ 80.00
- Commercial grade Leaf Blower \$300.00 (not to exceed amount)

12. **OLD BUSINESS**

13. **ADJOURN**