

- b. Requesting approval of a disbursement from the Blair County Demolition Fund, in the amount of \$6,500.00, for the demolition of a property located at 1902 10th Street, Altoona, PA. Total estimated cost for demolition is in the amount of \$13,000.00, with the City of Altoona committing funds, in the total amount of \$6,500.00 for said project.
- c. Requesting approval of a disbursement from the Blair Count Demolition Fund, in the amount of \$7,319.00, for the demolition of a property located at 1616 11th Street, Altoona, PA. Total estimated cost for demolition is in the amount of \$13,819.00, with the City of Altoona committing funds, in the total amount of \$6,500.00 for said project.

D. Human Resources:

- a. Requesting approval for authorization for Brian Walters, HR Benefits Coordinator to complete the online renewal agreement with Ameriflex to administer Flexible Spending Accounts (FSA) and Dependent Care Accounts (DCA) on behalf of the employees of the County of Blair, and authorization to electronically sign the agreement on behalf of Commissioner Bruce R. Erb, as the authorized representative for the County of Blair. The County of Blair will adopt for the plan year April 1, 2021 through March 31, 2021 an increase to the 2021 maximum funding limit, in the amount of \$2,750.00, and a carry-over (rollover) limit, in the amount of \$550.00 annually.
- b. Requesting approval of a Data Sharing Agreement between the County of Blair and Empower3 Center for Health LLC (Empower3) authorizing Empower3 and Spark360 to share certain data, including Protected Health Information with L. R. Webber and DataSmart, in compliance with HIPAA as set forth within said agreement.
- c. Requesting approval of a HIPAA Business Associate Agreement between the County of Blair and Empower3 Center for Health LLC (Empower3) requiring Empower3 to protect the privacy and provide for the security of Protected Health Information in compliance with HIPAA as set forth within said agreement.
- d. Requesting approval of a HIPAA Business Associate Agreement between the County of Blair and L. R. Webber requiring L. R. Webber Associates, Inc., to protect the privacy and provide for the security of Protected Health Information in compliance with HIPAA as set forth within said agreement.
- e. Requesting approval of a DataSmart Health Solutions Participation Form and Business Associate Agreement between the County of Blair and DataSmart Health Solutions, Inc., through L. R. Webber Associates, Inc., setting forth the administrative services and free schedule effective January 1, 2021, and requiring DataSmart Health Solutions to protect the privacy and provide for the security of Protected Health Information in compliance with HIPAA as set forth within said agreement.
- f. Requesting approval of a Grievance Settlement Agreement between the County of Blair and the American Federation of State, County and Municipal Employees (AFSCME) Council 83, effective February 9, 2021.

E. Department of Emergency Services/911E:

- a. Requesting approval for the submission of the DGM-16F Final Financial Status Report to the Pennsylvania Emergency Management Agency (PEMA) for the Federal FY 2020 Emergency Management Performance Grant (EMPG), for the period of October 1, 2019 through September 30, 2020, in the amount of \$97,971.82, to supplement the salaries of emergency management personnel who perform essential emergency management functions.
- b. Requesting approval of the 911 Statewide Interconnectivity Funding Grant Agreement between the County of Blair, Department of Emergency Services/911E and the Pennsylvania Emergency Management Agency (PEMA), an agency of the Commonwealth of Pennsylvania, in the amount of \$389,832.61, for the period of January 1, 2021 through December 31, 2021 for the projects as outlined below:
 - \$ 68,340.25 SCM ESINet Maintenance Project
 - \$ 66,400.38 SAC CHE and ALI Maintenance Project
 - \$ 11,585.22 SAC Regional Recorder Maintenance Project
 - \$ 38,400.00 SCM Protocol Maintenance Project
 - \$205,106.76 SAC 911 Regional CAD Project

- c. Requesting approval for the submission of the 2020 Annual Report on Hazardous Materials Emergency Response Preparedness (HMERP) to the Pennsylvania Emergency Management Agency (PEMA) as part of the Hazardous Materials Response Fund Grant Program (HMRP). Said report details the activities and status of the county concerning the threat and preparedness levels currently experienced within the County of Blair, and serves as the 2021-2022 HMRP grant application.

F. **Fort Roberdeau:**

Requesting approval of a ¼ page, 4-color advertisement in the Blair Chamber of Commerce, Quality of Life, 2021 Membership Directory and Buyer's Guide, in the amount of \$495.00, to be paid from the Fort Roberdeau marketing budget.

G. **Highway:**

Requesting approval of a quote received from DeGol Carpet, for the installation of carpet in the 2nd Floor Jury Deliberation Room, in the total amount of \$913.00.

10. **OLD BUSINESS**

None

11. **ADJOURN**

WORK SESSION: TUESDAY, FEBRUARY 9, 2021, 10:00 A.M.:

Location: Participation by telephone conference only.

**Public meetings are being held by conference call while the county is under the Governor’s Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that all participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Assistant Chief Clerk Simmons, and Solicitor Karn.

Members Absent:

Chief Clerk Hemminger

Others Present:

Melissa Harpster (Commissioners Office), Jennifer Sleppy and Sarah Chuff (Finance), Mark Taylor, Cris Fredrickson and Kellie Novak (911/E), Rocky Greenland and Paul Shaffer (Public Works), Brian Wisser (Keller Engineers), Melissa Gillan (Social Services), Brian Walters and Katherine Swigart (HR), Glenn Nelson (Fort Roberdeau), Kay Stephens (Altoona Mirror), Nicholas Sefchok (L.R. Webber) and Carol Dannenberg (Hollidaysburg Community Watchdog Group).

Upcoming Meetings:

Tuesday, February 9, 2021	7:00 p.m.	Airport Authority Meeting (Contact Airport for mtg. info.)
Wednesday, February 10, 2021		
Thursday, February 11, 2021	10:00 a.m.	*Commissioners Business Session
Friday, February 12, 2021		
Monday, February 15, 2021		Presidents’ Day Courthouse closed
Tuesday, February 16, 2021	10:00 a.m.	*Commissioners Work Session

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Commissioners Comments:

Commissioner Webster reminded everyone to check the county website for periodic updates, press releases, etc., pertaining to the coronavirus vaccine and to be in regular contact with your personal care physician and your local pharmacy for their updates on the vaccine. She stated that the local Emergency Management Agency is currently working on a plan for mass vaccine distribution at the Blair County Convention Center to be held just as soon as the vaccine becomes available to the county.

Commissioner Burke – no comments noted.

Commissioner Erb – no comments noted.

Consent Agenda:

Resolution #37-2021:

- a. Payment of the five (5) Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/09/2021	210209FC	\$300,268.03
02/09/2021	210209CY	\$139,193.69
02/09/2021	210209SS	\$226,182.29
02/09/2021	210209TC	\$216,721.50
02/09/2021	210209WW	\$320,004.48

Which includes payment of the following invoice:

- Thomas and Chandra Jandora, in the amount of \$1,550.00.

- b. Ratification of the four-4 Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/03/2021	210203CY	\$ 252.00
02/02/2021	210202FS	\$ 2,053.56
02/05/2021	210205HR	\$ 6,434.49
02/01/2021	210201HI	\$556,182.86

- c. **Employment:** Cody W. Merrell and Philip J. Sullivan, FT, Telecommunicator Trainee, 911E Center, \$13.88/hr., effective 02/08/2021.
- d. **Terminations:** Emily A. Eirhart, PT, Tipstaff, Court Administration, \$10.51/hr., effective 01/02/2021.

- e. **Resignations:** Ajit Bhagaratee, Jr., Corrections Officer, Per Diem, \$15.38/per diem, effective 12/17/2020; and Ashtin K. Wilt, Corrections Officer, Per Diem, \$15.08/per diem, effective 01/22/2021.

Commissioner Burke noted her abstention on the payment of an invoice to Thomas and Chandra Jandora due to a conflict of interest.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #37-2021 with abstention as noted.

STAFF REPORTS & SPECIAL BUSINESS

Weekly COVID-19 Update:

Mr. Taylor stated that he was happy to report that the county had thirty-eight (38) less cases than his report last Tuesday, February 2. However, the total death count due to the coronavirus now stands at total of two-hundred-seventeen (217).

Mr. Taylor stated the county's positivity rate and the number of coronavirus related hospitalizations have decreased in the past week.

Mr. Taylor stated that AMI is currently conducting COVID testing at the Blair County Convention Center and he was sad to report that only one-hundred-eighty-six (186) persons to date have arrived for testing. He strongly encouraged everyone regardless of experiencing symptoms of the coronavirus to go and be tested. AMI will remain on site through tomorrow during the timeframe of 9 am to 6 pm. There is no cost to be tested.

Mr. Taylor stated that to date 6,552 people have received vaccines. He stated that CVS Pharmacy is making progress in administering 2nd dose vaccines to local nursing home residents and employees. Rite-Aide Pharmacy and all area hospitals are continuing to administer vaccine to those in the 1A group, while UPMC, Nason, PennHighlands, and the VA Hospitals are working to expand their plans to operate vaccination clinics. Nason Hospital plans to administer 1,000 in the 1A group.

Discussion followed.

Blair County Bridge #33/T-456 Old Mill Run Road:

Rocky Greenland requested approval for authorization for Chief Clerk/County Administrator Nicole M. Hemminger to execute the Reimbursement Agreement between the County of Blair and the Commonwealth of Pennsylvania, acting through the Pennsylvania Department of Transportation (PennDOT) and authorization for Commissioners Erb, Commissioner Webster or Chief Clerk/County Administrator Nicole M. Hemminger to sign all PennDOT documents associated with the bridge replacement project.

Mr. Greenland stated that the request is for a standard reimbursement agreement between the county and the state acting through PennDot for the Bridge #33 replacement project over Old Mill Run Road.

Assistant Chief Clerk Simmons stated that the replacement project is 95% reimbursable with 5% expended from the Marcellus Shale Legacy fund.

Discussion followed.

Blair County Bridge #67/Over Old Town Run:

Brian Wisner requested approval for submission of the Chapter 105 Water Obstructions and Encroachment General Permit Registration Form to the Commonwealth of Pennsylvania, Department of Environmental Protection, Bureau of Waterways Engineering and Wetlands for construction of Bridge #67 over Old Town Run, located in Frankstown, Township, Blair County.

Discussion only.

Social Services:

- a. Melissa Gillan requested approval of a disbursement from the Blair County Demolition Fund, in the amount of \$4,000.00, for the demolition of a property located at 1530 2nd Street, Altoona, PA. Total estimated cost for demolition is in amount of \$8,000.00, with the City of Altoona committing funds, in the total amount of \$4,000.00 for said project.
- b. Melissa Gillan requested approval of a disbursement from the Blair County Demolition Fund, in the amount of \$6,500.00, for the demolition of a property located at 1902 10th Street, Altoona, PA. Total estimated cost for demolition is in the amount of \$13,000.00, with the City of Altoona committing funds, in the total amount of \$6,500.00 for said project.
- c. Melissa Gillan requested approval of a disbursement from the Blair County Demolition Fund, in the amount of \$7,319.00, for the demolition of a property located at 1616 11th Street, Altoona, PA. Total estimated cost for demolition is in the amount of \$13,819.00, with the City of Altoona committing funds, in the total amount of \$6,500.00 for said project.

Ms. Gillan stated that all three-3 properties are listed in the county repository and all projects fall within the guidelines of the Demolition Fund. She stated that the City has committed a combined total of \$17,000.00 toward the demolition of the three-3 properties with a combined total of \$17,819.00 requested from the Demolition Fund for the three-3 properties listed.

Discussion followed.

Human Resources:

- a. Brian Walters requested approval for authorization for Brian Walters, HR Benefits Coordinator to complete the online renewal agreement with Ameriflex to administer Flexible Spending Accounts (FSA) and Dependent Care Accounts (DCA) on behalf of the employees of the County of Blair, and authorization to electronically sign the agreement on behalf of Commissioner Bruce R. Erb, as the authorized representative for the County of Blair. The County of Blair will adopt for the plan year April 1, 2021 through March 31, 2021 an increase to the 2021 maximum funding limit, in the amount of \$2,750.00, and a carry-over (rollover) limit, in the amount of \$550.00 annually.

Mr. Walters stated the county's renewal agreement with Ameriflex for our flexible spending account is due by March 15, 2021. He stated the agreement is to be completed online and electronically signed. He stated the plan year period is from April 1, 2021 through March 31, 2022. The agreement calls for a \$50.00 increase in the maximum funding limit (\$2,750.00) and the carry-over rollover limit (\$550.00) annually.

Mr. Walters requested authorization to complete the online agreement and to electronically sign the agreement on behalf of Commissioner Bruce R. Erb, as the authorized representative for the County of Blair.

Discussion followed.

- b. Nicholas Sefchok requested approval of a Data Sharing Agreement between the County of Blair and Empower3 Center for Health LLC (Empower3) authorizing Empower3 and Spark360 to share certain data, including Protected Health Information with L. R. Webber and DataSmart, in compliance with HIPAA as set forth within said agreement.

Mr. Sefchok stated that the Data Sharing Agreement allows all parties to look at, analyze and share certain data, including that of protected health information.

Discussion followed.

- c. Brian Walters requested approval of a HIPAA Business Associate Agreement between the County of Blair and Empower3 Center for Health LLC (Empower3) requiring Empower3 to protect the privacy and provide for the security of Protected Health Information in compliance with HIPAA as set forth within said agreement.

Mr. Walters stated that the agreement is required as per the Data Sharing Agreement. He stated that the solicitor has completed a review of the agreement.

Discussion followed.

- d. Brian Walters requested approval of a HIPAA Business Associate Agreement between the County of Blair and L. R. Webber requiring L. R. Webber Associates, Inc., to protect the privacy and provide for the security of Protected Health Information in compliance with HIPAA as set forth within said agreement.

Mr. Walters stated that the solicitor has completed a review of the agreement.

Discussion followed.

- e. Brian Walters requested approval of a DataSmart Health Solutions Participation Form and Business Associate Agreement between the County of Blair and DataSmart Health Solutions, Inc., through L. R. Webber Associates, Inc., setting forth the administrative services and free schedule effective January 1, 2021, and requiring DataSmart Health Solutions to protect the privacy and provide for the security of Protected Health Information in compliance with HIPAA as set forth within said agreement.

Mr. Walters stated that the HIPAA Business Associate Agreement, the DataSmart Health Solutions Participation Form and the Business Associate Agreements have not been changed since JJAN changed to L. R. Webber. He stated that the solicitor has reviewed the form and the agreements.

Discussion followed.

- f. Katherine Swigart requested approval of a Grievance Settlement Agreement between the County of Blair and the American Federation of State, County and Municipal Employees (AFSCME) Council 83, effective February 9, 2021.

Discussion followed.

Department of Emergency Services/911E:

- a. Cris Fredrickson requested approval for the submission of the DGM-16F Final Financial Status Report to the Pennsylvania Emergency Management Agency (PEMA) for the Federal FY 2020 Emergency Management Performance Grant (EMPG), for the period of October 1, 2019 through September 30, 2020, in the amount of \$97,971.82, to supplement the salaries of emergency management personnel who perform essential emergency management functions.

Mrs. Fredrickson stated that the DGM-16F form is used to confirm receipt of EMPG funds. She stated that grant funds provide reimbursement for up to half of the salary and benefits of the EMA Coordinator, Operations and Training Officer and the Administrative Assistant.

Discussion followed.

Resolution #38-2021: A resolution approving submission of the DGM-16F Final Financial Status Report to the Pennsylvania Emergency Management Agency (PEMA) for the Federal FY 2020 Emergency Management Performance Grant (EMPG), for the period of October 1, 2019 through September 30, 2020, in the amount of \$97,971.82, to supplement the salaries of emergency management personnel who perform essential emergency management functions.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #38-2021.

- b. Mark Taylor requested approval of the 911 Statewide Interconnectivity Funding Grant Agreement between the County of Blair, Department of Emergency Services/911E and the Pennsylvania Emergency Management Agency (PEMA), an agency of the Commonwealth of Pennsylvania, in the amount of \$389,832.61, for the period of January 1, 2021 through December 31, 2021 for the projects as outlined below:

\$ 68,340.25	SCM ESINet Maintenance Project
\$ 66,400.38	SAC CHE and ALI Maintenance Project
\$ 11,585.22	SAC Regional Recorder Maintenance Project
\$ 38,400.00	SCM Protocol Maintenance Project
\$205,106.76	SAC 911 Regional CAD Project

Mr. Taylor stated that the county solicitor has reviewed the grant agreement. He stated that this is the 15% through the Southern Alleghenies Cooperative Agreement that is to be used to establish, enhance, update or maintain statewide interconnectivity.

Discussion followed.

- c. Cris Fredrickson requested approval for the submission of the 2020 Annual Report on Hazardous Materials Emergency Response Preparedness (HMERP) to the Pennsylvania Emergency Management Agency (PEMA) as part of the Hazardous Materials Response Fund Grant Program (HMRF). Said report details the activities and status of the county concerning the threat and preparedness levels currently experienced within the County of Blair, and serves as the 2021-2022 HMRF grant application.

Mrs. Fredrickson stated the 2020 Annual Report on Hazardous Materials Emergency Response Preparedness (HMERP) will also serve as the 2021-2021 Hazardous Materials Response Fund (HMRF) Grant Application. She stated that the prior years' grant award was in the amount of \$17,842.00 and was based on the application information provided and the state formula for awards.

Discussion followed.

Fort Roberdeau:

Glenn Nelson requested approving approval of a ¼ page, 4-color advertisement in the Blair Chamber of Commerce, Quality of Life, 2021 Membership Directory and Buyer's Guide, in the amount of \$495.00, to be paid from the Fort Roberdeau marketing budget.

Solicitor Karn stated that he did not receive the advertisement for review and requested that Mr. Nelson send the advertisement to him for review prior to Thursday's Business Session.

Discussion followed.

Highway:

Rocky Greenland requested approval of a quote received from DeGol Carpet, for the installation of carpet in the 2nd Floor Jury Deliberation Room, in the total amount of \$913.00.

Mr. Greenland stated that the quote received is for DeGol Carpet to install carpet the county already has on hand. He stated that the price includes tearing up the existing carpet that's glued down and reinstalling remnant pieces of carpet in two-2 areas in the 2nd Floor Jury Deliberation Room.

Discussion followed.

Old Business

None

Adjourn:

Meeting Adjourned,

Scott Simmons, Assistant Chief Clerk