

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
TUESDAY, DECEMBER 15, 2020, 10:00 A.M.**

**Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, December 16, 2020	1:30 pm	*Commissioners Business Mtg.
Thursday, December 17, 2020	8:30 am	*Prison Board
	10:00 am	*Records Improvement
Friday, December 18, 2020		
Monday, December 21, 2020	1:30 pm	Conservation District Board (Contact District for meeting method)
	3:00 pm	ABCD Corp. Board Mtg. (Contact ABCD for meeting method)
Tuesday, December 22, 2020	10:00 am	*Commissioners Work Session Mtg.
6. **APPROVAL OF MINUTES – 12/01/2020 and 12/02/2020**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **PROCLAMATION – Recognition of Harold W. Bailey's service as a Board Member to the Blair County Conservation District.**
10. **CONSENT AGENDA**

Resolution #503-2020:

a. Payment of four (4) Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/15/2020	11/12/20	\$ 2,677.13
12/15/2020	201215CO	\$ 8,606.83
12/15/2020	201215MW	\$ 617,598.87
12/15/2020	201215SS	\$ 91,441.82

Which includes payment of the following invoices:

- UPMC Altoona, in the total amount of \$12.52.
- UPMC Behavioral Health, in the total amount of \$20,720.03.
- Thomas and Chandra Jandora, in the total amount of \$1,500.00.
- **2017 Bond Issue/Project Fund:** East Coast Risk Management, in the total amount of \$625.00, dated 10/21/2020.

b. Ratification for payment of two (2) Warrants listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/11/2020	201211FC	\$288,713.53
12/08/2020	201208FS	\$1,499.80

c. 2020 Budget Transfer: Legal Fees received from Campbell Durrant for the month of November.

From	\$	To
1101GCO-44080 General County Operations	\$9,201.54	01209PO-44080 Prison
01101GCO-44080 General County Operations	\$3,669.50	02209718-44080 Prison

- d. **Convention & Sports Facilities Authority:** Requesting approval for the reappointments of James VanBuren and Dan Taddei to the authority for the period of 11/13/2020 to 11/12/2025.
- e. **Fort Roberdeau Association:** Requesting approval for the reappointments of John Bollinger, Mike Kessler, Donna Kling, Tyler Rowles, Dave Shaffer and Lisa Wolf for the period of 01/01/2021 to 12/31/2023.
- f. **Blair County Planning Commission:** Requesting approval for the appointment of Thomas M. Holsinger to the Planning Commission as a borough representative, for the period of 01/01/2021 to 12/31/2024.
- g. **Blair County Sheriff's Office:** Requesting approval of an Internship Affiliation Agreement between the County of Blair and Penn Highlands Community College for the purpose of student internships.
- h. **Blair County Sheriff's Office:** Requesting approval of one (1) Penn Highlands Community College Student Intern, Izac Benson, beginning January 19, 2020, 135 hours, three (3) credits. Internship is for credit only and at no cost to the county.

- i. **Employment:** Anthony J. DiBona and Cheryl L. Monthony, FT, Deputy Coroner, Coroner's Office, \$75.00/per shift, effective 12/14/2020.
 - j. **Resignations:** Amarah C. Bidoli, FT, Administrative Clerk, DA's Office, \$10.38/hr., effective 11/30/2020 and Margot H. Berry, FT, Victim Witness Advocate, Victim Witness, \$11.49/hr., effective 12/09/2020.
11. **STAFF REPORTS & SPECIAL BUSINESS**
- A. **Department of Emergency Services:**
 - a. COVID-19 Weekly Update.
 - b. Requesting approval of a Facility Use Agreement between the County of Blair, on behalf of the Blair County Department of Emergency Services and the Blair County Convention and Sports Facilities Authority, *pursuant to Resolution 122-2020 Declaring a Disaster Emergency (COVID-19 Pandemic)* for use of the Convention Center as an alternative Point of Dispensing (POD) site for mass vaccinations. Total cost to the County are expenses used during operation, as outlined in Exhibits A and B. Agreement shall be effective upon executive and shall terminate upon either the Board of Commissioners' or the Governor's termination of their respective Disaster Declarations with no guaranty that it will be necessary to implement a plan to utilize the Convention Center for such purpose.
 - B. **Lakemont Dam Inspection Report and updated Emergency Action Plan:**
 - a. Requesting approval of the 2020 Lakemont Dam Inspection Report and updated Emergency Action Plan.
 - b. Requesting approval of a proposal received from Gwin, Dobson & Foreman, Inc., in the lump sum cost of \$1,500.00, for performing the 2021 Lakemont Dam Annual Inspection and preparing the annual report for submission to the Blair County Commissioners and the Pennsylvania Department of Environmental Protection (PADEP) in accordance with PADEP's Chapter 105 guidelines.
 - C. **Adoption of the 2021 General Fund and Reserve Account Budgets:**
 - a. Adoption of the 2021 General Fund Budget.
 - b. Adoption of the following Reserve Account Budgets:
Liquid Fuels, Hotel Tax, Bond Fund, Hazardous Emergency Response, Fort Roberdeau, Juvenile Probation Grant, Coroner Vital Statistics, Tax Claim, Workers Comp Trust Fund, Unemployment Comp, Domestic Relation Title IV-E, Recreation Fund, Capital Reserve, Technology Fund, Victim Witness ARD, 911 Project, Juvenile Probation Office, Central Booking, Marcellus Shale Fund, Juvenile Title IV-E, Act 44 Bridge Fund, Juvenile Supervision Fee, Social Services, Offender Supervision, and Blair County Retirement Fund.
12. **OLD BUSINESS**
None
13. **ADJOURN**

WORK SESSION: TUESDAY, DECEMBER 15, 2020:

Location: Participation by Telephone Conference Only.

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Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those participating in the meeting stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Assistant Solicitor Muriceak.

Members Absent:

Solicitor Karn.

Others Present:

Melissa Harpster (Commissioners), Jenn Sleppy and Sarah Chuff (Finance), AC Stickel (Controller), Kay Stephens (Altoona Mirror), Mark Taylor (911E), Rocky Greenland (Public Works), Helen Schmitt (Public), Colleen Knudson (WTAJ-TV 10), Paul Shaffer (Public Works) and Janice Meadows (Court Administration).

Upcoming Meetings:

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Approval of Minutes – 12/01/2020 and 12/02/2020:

Commissioner Erb stated that the commissioners have not had a chance to review the minutes. **Removed to the next meeting agenda.**

Public Comment:

Commissioner Erb called for public comment.

Kay Stephens asked that when Jennifer Sleppy presents the 2021 Budget Summary Reports that she provide an explanation as to how the county is going to curtail the 22% increase in expenditures since 2016.

Commissioners' Comments:

Commissioner Webster reminded citizens to be cautious in their travel due to the increasing number of positive COVID-19 cases.

Commissioner Burke echoed Commissioner Webster's comments and stated that she is grateful for the opportunity afforded to the commissioner's to be able to participate in the Healthcare Command Team and Hospital COVID-19 response calls with local hospital officials, EMA staff, Ambulance service providers, etc. She commended everyone involved on these teams for their efforts in trying to mitigate the COVID-19 spread.

Commissioner Erb announced that Chief Clerk Hemminger was recently awarded the Pennsylvania Counties Risk Pool (PCoRP) Sherm Doebler Award. He stated that the award is in recognition of Mrs. Hemminger's outstanding contributions to PCoRP and our county's risk management program. Commissioner Erb stated that Mrs. Hemminger is well deserving of this prestigious award for her proactive and preventive approach to risk mitigation.

Proclamation:

Recognition of Harold W. Bailey’s service as a Board Member to the Blair County Conservation District.

Commissioner Erb read and requested adoption of the following proclamation recognizing Harold W. Bailey’s service as a Board Member to the Blair County Conservation District:

PROCLAMATION

WHEREAS, Harold W. Bailey, a lifelong resident and farmer from Roaring Spring, Pennsylvania, has served as a Board Member for the Blair County Conservation District since January 1, 1977, being nominated and appointed as a Farmer Director for six (6) consecutive four-4 year terms; and

WHEREAS, Harold W. Bailey was elected Vice-Chairman in 1999 and has served as Chairman since 2006 until present; and

WHEREAS, Harold W. Bailey’s term is expiring on December 31, 2020, and he has chosen not to seek another term on the Board; and

WHEREAS, Harold W. Bailey has been a knowledgeable and progressive member of the Board and a steady leader; and

WHEREAS, Harold W. Bailey has built consensus within the Board of Directors and guided the District through changing times as it related to agriculture and the environment; and

WHEREAS, during Harold W. Bailey’s tenure on the Board, the District saw the completion of the Glenwhite Run Watershed Restoration Project, a steady increase in staffing and programs, and the eventual purchase of property in 2012 for the District to develop the Nature Works Park; and

WHEREAS, Harold W. Bailey has always had an eye toward an eventual “Service Center” to co-locate multiple entities serving the Ag Community; and

WHEREAS, Harold W. Bailey’s service to his community, as a member of the Blair County Conservation District, is commendable and very much appreciated, **NOW, WE**, the Blair County Board of Commissioners, on behalf of the citizens of the County of Blair, Pennsylvania would like to take this opportunity to recognize Harold W. Bailey for his many years of service to the community and congratulate him on his commitment, efforts and contributions to the County of Blair.

DULY ADOPTED this 15th Day of December 2020.

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Bruce R. Erb, Chairman

Laura O. Burke, Vice-Chairman

Amy E. Webster, Secretary

ATTEST:

Nicole M. Hemminger, Chief Clerk

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt the Proclamation.

Consent Agenda:

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Commissioner Erb noted his abstention on the payment of invoices to UPMC Altoona and UPMC Behavioral Health due to conflicts of interest.

Commissioner Burke noted her abstention on the payment of invoices to Thomas and Chandra Jandora due to a conflict of interest.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 503-2020 with abstentions as noted.

Staff Reports & Special Business:
Department of Emergency Services:

- a. COVID-19 Weekly Update.

Mark Taylor provided the following weekly COVID-19 update:

Mr. Taylor stated that the total number of positive cases for Blair reported since last week's report was 1,107; number of deaths 26; total number of positive cases since the beginning of the pandemic 6,230; total number of deaths since the beginning of the pandemic 114; and weekly positivity rate 20.6%.

Mr. Taylor reported that the number of hospitalizations stabilized over the last two-2 week period and hospitals are reporting okay conditions and continue to monitor their conditions closely. He stated that one area long-term care facility reported an outbreak and increase in the number of positive cases. There are continued concerns with the increase of positive cases reported at the prison.

Mr. Taylor stated that the vaccine was approved and is currently being distributed with immunizations to be provided to front-line hospital workers first, followed by nursing home workers and its residents, followed by first responders, the general public, etc.

- b. Mark Taylor requested approval of a Facility Use Agreement between the County of Blair, on behalf of the Blair County Department of Emergency Services and the Blair County Convention and Sports Facilities Authority, ***pursuant to Resolution 122-2020 Declaring a Disaster Emergency (COVID-19 Pandemic)*** for use of the Convention Center as an alternative Point of Dispensing (POD) site for mass vaccinations. Total cost to the County are expenses used during operation, as outlined in Exhibits A and B. Agreement shall be effective upon executive and shall terminate upon either the Board of Commissioners' or the Governor's termination of their respective Disaster Declarations with no guaranty that it will be necessary to implement a plan to utilize the Convention Center for such purpose.

Mr. Taylor stated that the agreement is for the use of the Convention Center for the alternate point of dispensing mass vaccinations to the general public. He stated that expenses associated with the agreement outlined in Exhibit A are for employee time and in Exhibit B for use of electric, water, sewage, snow/ice removal, portable restrooms, etc.

Discussion followed.

Lakemont Dam Inspection Report and updated Emergency Action Plan:

- a. Rocky Greenland requested approval of the 2020 Lakemont Dam Inspection Report and updated Emergency Action Plan.

Mr. Greenland stated that Gwin, Dodson & Foremen annually completes the Lakemont Dam Inspection Report and the updated Emergency Action Plan for submission to the Pennsylvania Department of Environmental Protection (PADEP)

Mr. Greenland stated that there were no major issues to report. He stated that the board would notice a difference in the pictures contained in the report this year because the pictures were taken as the water was being lowered from the dam in order to begin the lake dredging project.

Discussion followed.

- b. Rocky Greenland requested approval of a proposal received from Gwin, Dobson & Foreman, Inc., in the lump sum cost of \$1,500.00, for performing the 2021 Lakemont Dam Annual Inspection and preparing the annual report for submission to the Blair County Commissioners and the Pennsylvania Department of Environmental Protection (PADEP) in accordance with PADEP’s Chapter 105 guidelines.

Mr. Greenland stated that Gwin, Dobson & Foreman has performed the annual inspection and report for the county for a number of years and have provided excellent service to the county. He stated that the cost associated with the proposal remains the same as in past years.

Discussion followed.

Adoption of the 2021 General Fund and Reserve Account Budgets:

- a. **Adoption of the 2021 General Fund Budget.**

Mrs. Sleppy stated that there have been no changes in the budget from introduction until present and that the following are the 2021 General Fund Projections:

Projected 2020 Unassigned General Fund	\$ 6,901,147
2021 Revenue Budget	\$55,075,450
2021 Expense Budget	\$57,489,653
2021 Budget Deficit	\$ -2,414,203
2021 Projected Unassigned General Fund	\$ 4,486,944

Mrs. Sleppy stated that the tax rate for general county purposes would be 3.676 mills on each \$100.00 of assessed valuation; for debt purposes 0.388 mills on each \$100.00 of assessed valuation; libraries 0.021 mill on each dollar of assessed valuation; and parks and recreation 0.012 mill on each dollar of assessed valuation; for a total of 4.097 mills.

The county real estate tax increase to a residential property with an assessed value of \$140,000 would be \$3.22.

Commissioner Webster stated that she could not support the projected budget, the deficit spending nor the tax increase.

Discussion followed.

Resolution 504-2020: A RESOLUTION OF THE COUNTY OF BLAIR, and the Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purposes of the County Government, hereinafter set forth, during the current fiscal year.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Commissioners of the County of Blair, Pennsylvania:

SECTION 1. That a tax be and the same is hereby levied on all real property within the said County subject to taxation for County purposes for the fiscal year 2021, as follows: **Tax rate for general County purposes, the sum of three and six hundred seventy-six thousandths**

(3.676) mills on each dollar of assessed valuation [or the sum of thirty-six and seventy-six hundredths cents (\$.3676)] on each one hundred dollars of assessed valuation; for debt purposes, the sum of three hundred eighty-eight thousandths (0.388) mills on each one hundred dollars of assessed valuation [or the sum of three and seventy-seven hundredths cents (\$.0388)] on each one hundred dollars of assessed valuation; for libraries the sum of twenty-one thousandth (.021) mill on each dollar of assessed valuation [or the sum of twenty-one hundredths cents (\$.0021)] on each one hundred dollars of assessed valuation; and for parks and recreation the sum of twelve thousandth (.012) mill on each dollar of assessed valuation [or the sum of twelve hundredths cents (\$.0012)] on each one hundred dollars of assessed valuation; for a grand total of four and ninety - seven thousandths (4.097) mills.

SECTION 2. That for the expenses of the County for the fiscal year 2021 the following amounts are hereby appropriated from the revenues available for the fiscal year for the specific purposes set forth below, which amounts are more fully itemized in the County Budget Form on file in the office of the County Commissioners.

SUMMARY OF ESTIMATED RECEIPTS

Cash and Securities for Appropriation		\$6,901,147
Taxes	\$33,294,200	
Court Costs, Fines and Forfeits	\$2,407,744	
Interest	\$30,000	
Grants & Gifts	\$16,654,329	
Departmental Charges & Reimbursements	\$2,010,651	
Payments in Lieu of Taxes	\$235,000	
TOTAL REVENUE RECEIPTS		\$54,631,924
TOTAL NON-REV. RECEIPTS		\$443,525
TOTAL EST. BAL. & RECEIPTS		\$61,976,597

SUMMARY OF APPROPRIATIONS

GENERAL GOVERNMENT

ADMINISTRATIVE

Commissioners	\$684,097	
Solicitor	\$142,054	
County Buildings	\$1,433,010	
Human Resources	\$390,296	
Conduct of Elections	\$650,769	
Tax Assessment	\$726,486	
Treasurer	\$225,381	
Tax Collectors	\$107,664	
Tax Claim	\$481,942	
Controller	\$376,317	
GIS	\$104,145	
Planning and Zoning	\$54,273	
Central Telephone and Postage	\$12,500	
Information Technology	\$703,817	
Central Purchasing	\$38,784	
Records Management	\$95,965	
Office Services	\$91,822	
911	\$2,800	
Finance	\$157,501	
TOTAL ADMINISTRATION		\$6,479,623

JUDICIAL

Register of Wills	\$497,479	
Sheriff	\$1,870,848	
Coroner	\$529,712	
Prothonotary	\$727,861	
Costs & Fines	\$210,571	
Domestic Relations	\$282,000	
Public Defender	\$978,582	
District Attorney	\$1,595,313	
Law Library	\$48,906	
Courts	\$2,310,981	
District Justices	\$1,392,290	
Victim Witness	\$204,563	
TOTAL JUDICIAL		\$10,649,105

TOTAL GENERAL GOVERNMENT		\$17,128,729
CORRECTIONS		
Adult Probation and Parole	\$776,231	
Juvenile Probation and Parole	\$1,156,752	
Juvenile Detention Home	\$120,500	
Adjudicated Juveniles	\$478,150	
Prison Operations	\$11,579,684	
TOTAL CORRECTIONS		\$14,111,317
WELFARE		
Adult Day Care Center		
Blair Senior Services	\$1,486,465	
TOTAL ADULT WELFARE		\$1,486,405
JUVENILE WELFARE		
Children Youth and Families	\$16,043,928	
TOTAL JUVENILE WELFARE		\$16,043,928
TOTAL WELFARE		\$17,530,393
TOTAL HIGHWAY		\$904,204
OTHER GOVERNMENTAL EXPENDITURES		
Emergency Management	\$197,915	
Military Affairs	\$98,951	
Employee Benefits		
Insurance		
Agricultural Extension	\$112,895	
Soil Conservation	\$188,909	
TOTAL OTHER GOVERNMENTAL EXPENDITURES		\$598,669
TOTAL GOVERNMENTAL EXPENDITURES		\$50,273,312
NON GOVERNMENTAL EXPENDITURES		\$7,216,341
TOTAL EXPENDITURES		\$57,489,653
TOTAL BALANCE DECEMBER 31, 2021		\$4,486,944

SECTION 3. That any resolutions, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution passed finally by the Board of County Commissioners this 15th day of December 2020.

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Bruce R. Erb, President

Laura O. Burke, Vice-President

Amy E. Webster, Secretary

Attest:

Nicole M. Hemminger, Chief Clerk
Date: December 15, 2020

Motion by Commissioner Burke, seconded by Commissioner Erb, opposed/nay by Commissioner Webster. Motion passed two-to-one to adopt Resolution 504-2020.

b. Adoption of the following Reserve Account Budgets:

Liquid Fuels, Hotel Tax, Bond Fund, Hazardous Emergency Response, Fort Roberdeau, Juvenile Probation Grant, Coroner Vital Statistics, Tax Claim, Workers Comp Trust Fund, Unemployment Comp, Domestic Relation Title IV-E, Recreation Fund, Capital Reserve, Technology Fund, Victim Witness ARD, 911 Project, Juvenile Probation Office, Central Booking, Marcellus Shale Fund, Juvenile Title IV-E, Act 44 Bridge Fund, Juvenile Supervision Fee, Social Services, Offender Supervision, and Blair County Retirement Fund.

Discussion followed.

Resolution 505-2020: A resolution approving the Adoption of the following Reserve Account Budgets: Liquid Fuels, Hotel Tax, Bond Fund, Hazardous Emergency Response, Fort Roberdeau, Juvenile Probation Grant, Coroner Vital Statistics, Tax Claim, Workers Comp Trust Fund, Unemployment Comp, Domestic Relation Title IV-E, Recreation Fund, Capital Reserve, Technology Fund, Victim Witness ARD, 911 Project, Juvenile Probation Office, Central Booking, Marcellus Shale Fund, Juvenile Title IV-E, Act 44 Bridge Fund, Juvenile Supervision Fee, Social Services, Offender Supervision, and Blair County Retirement Fund.

Motion by Commissioner Burke, seconded by Commissioner Erb, opposed/nay by Commissioner Webster. Motion passed two-to-one to adopt Resolution 505-2020.

Old Business

None

Adjourn

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk