

**BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
WEDNESDAY, OCTOBER 28, 2020, 1:30 P.M.**

Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. ROLL CALL**
- 5. APPROVAL OF MEETING MINUTES – October 13, 20 and 21, 2020**
- 6. PUBLIC COMMENT**
- 7. UNFINISHED BUSINESS**

Adoption of Resolutions:

Resolution 449-2020: A resolution approving Revision 1 to the FY 19/20 Income and Expenditures Report for the Early Intervention Program.

Resolution 450-2020: A resolution approving a Master Sourcing Service Agreement by and between the County of Blair and the Founders Series of Lockton Companies, LLC for Lockton Sourcing Services to aid the county in sourcing a third-party vendor for the purposes of hiring an administrator for Blair County Children Youth and Families for the period beginning at agreement signing through December 31, 2021.

Resolution 451-2020: A resolution approving an Amendment to an agreement dated October 24, 1997, between the County of Blair and the Altoona Area School District for the collection of real estate taxes, extending the term of the Agreement for a period of two (2) years from January 1, 2021 through December 31, 2022 for a commission of \$1.75 per tax bill collected, with the county agreeing to reimburse the district for printing and postage of annual Final Notice Letter, for an amount not to exceed \$1,750.00.

Resolution 452-2020: A resolution approving a Cost Sharing Agreement between the County of Blair, the Hollidaysburg Area School District and Blair Township, for Pre-Trial Expert Witness Fees, for an Assessment Appeal Filed by EIG Holliday LLC (Parcel 04.00-01...-24.19.000) at the Blair County Court of Common Pleas (Docket #2019 GN 3321), to pay a proportionate share of the costs based upon respective millage rates for the 2020 tax year. (\$150.00 per hour for conferences/and meetings and \$250.00 for court testimony.) The District shall pay 66.25% of the costs of said services, the Municipality shall pay 4.07%, and the County shall pay 29.67%.

Resolution 453-2020: A resolution approving ratification of the payment of an invoice to Always a Party Rental, in the total amount of \$1,260.00, for the rental of risers in Courtroom #1 for the month of October 2020.

Resolution 454-2020: A resolution approving a quote received from Atlantic Broadband for an increase in internet access speeds for District Court 24-3-02, Magisterial District Judge Dunio, in the amount of \$301.98 per month.

Resolution 455-2020: A resolution approving a proposal received from Bettwy Systems for the purchase and installation of two-2 Laptop Interface Devices for Courtrooms #3 and #4 and repairs to the witness stand microphone, in the total amount of \$1,834.00.

Resolution 456-2020: A resolution approving a Temporary and Permanent Sewer Easement, for and in consideration of the sum of \$1.00 to the County of Blair, granting the Borough of Tyrone a Temporary and Permanent Sewer Easement, (Hutchinson Run Sewer Easement). Said Temporary Easement is subject to a previously granted Temporary Easement to the Commonwealth of Pennsylvania Department of Transportation.

Resolution 457-2020: A resolution approving to reallocate the \$500,000 from Behavior Health and Substance Abuse Disorder Treatment and \$766,635 from Broadband Internet Deployment to offset the cost of the County's COVID-19 direct response, planning and outreach efforts including the purchase of Personal Protective Equipment.

OLD BUSINESS

Blair County Prison HVAC Coil Replacement Project:

Requesting approval for award of bid to the lowest bidder meeting specifications.

NEW BUSINESS

None

ADJOURN

BUSINESS SESSION: WEDNESDAY, OCTOBER 28, 2020, 1:30 P.M.:

Location: Participation by telephone conference only.

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Call to Order:

Commissioner Burke called the meeting to order.

Moment of Silent Reflection:

Commissioner Burke called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Burke requested those participating in the meeting to stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger, and Solicitor Karn.

Members Absent:

Commissioner Erb.

Others Present:

Scott Simmons (Commissioners Office), Jennifer Sleppy and Sarah Chuff (Finance), Brian Wiser (Keller Engineers), AC Stickel (Controller), Janice Meadows (Court Administration), Kay Stephens (Altoona Mirror), DeAnna Heichel (Assessment), Katie Greenleaf-Martin (Blair County Library System), and Rocky Greenland (Public Works).

Approval of Meeting Minutes – October 13, 20 and 21, 2020:

Commissioner Burke called for corrections or changes to the meeting minutes of October 13, 20 and 21, 2020. **There were no corrections or changes noted.**

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept the minutes as prepared.

Public Comment:

Commissioner Burke called for public comment.

Kay Stephens asked if an update on the COVID-19 Pandemic could be provided for the public.

Commissioners Comment:

Commissioner Webster announced that due to quarantine restrictions for out-of-state travel President Judge Elizabeth Doyle signed Orders of Court appointing A.C. Stickel, County Controller and Craig Swineford, Director of Veterans' Affairs to the Election Board in place of Commissioner Bruce Erb and herself, respectfully. Controller Stickel and Director Swineford will serve as Election Board members until the election results are certified.

Unfinished Business:

Adoption of Resolutions:

Resolution 449-2020: A resolution approving Revision 1 to the FY 19/20 Income and Expenditures Report for the Early Intervention Program.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 449-2020.

Resolution 450-2020: A resolution approving a Master Sourcing Service Agreement by and between the County of Blair and the Founders Series of Lockton Companies, LLC for Lockton Sourcing Services to aid the county in sourcing a third-party vendor for the purposes of hiring an administrator for Blair County Children Youth and Families for the period beginning at agreement signing through December 31, 2021.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 450-2020.

Resolution 451-2020: A resolution approving an Amendment to an agreement dated October 24, 1997, between the County of Blair and the Altoona Area School District for the collection of real estate taxes, extending the term of the Agreement for a period of two (2) years from January 1, 2021 through December 31, 2022 for a commission of \$1.75 per tax bill collected, with the county agreeing to reimburse the district for printing and postage of annual Final Notice Letter, for an amount not to exceed \$1,750.00.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 451-2020.

Resolution 452-2020: A resolution approving a Cost Sharing Agreement between the County of Blair, the Hollidaysburg Area School District and Blair Township, for Pre-Trial Expert Witness Fees, for an Assessment Appeal Filed by EIG Holliday LLC (Parcel 04.00-01..-24.19.000) at the Blair County Court of Common Pleas (Docket #2019 GN 3321), to pay a proportionate share of the costs based upon respective millage rates for the 2020 tax year. (\$150.00 per hour for conferences/and meetings and \$250.00 for court testimony.) The District shall pay 66.25% of the costs of said services, the Municipality shall pay 4.07%, and the County shall pay 29.67%.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 452-2020.

Resolution 453-2020: A resolution approving ratification of the payment of an invoice to Always a Party Rental, in the total amount of \$1,260.00, for the rental of risers in Courtroom #1 for the month of October 2020.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 4531-2020.

Resolution 454-2020: A resolution approving a quote received from Atlantic Broadband for an increase in internet access speeds for District Court 24-3-02, Magisterial District Judge Dunio, in the amount of \$301.98 per month.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 454-2020.

Resolution 455-2020: A resolution approving a proposal received from Bettwy Systems for the purchase and installation of two-2 Laptop Interface Devices for Courtrooms #3 and #4 and repairs to the witness stand microphone, in the total amount of \$1,834.00.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 455-2020.

Resolution 456-2020: A resolution approving a Temporary and Permanent Sewer Easement, for and in consideration of the sum of \$1.00 to the County of Blair, granting the Borough of Tyrone a Temporary and Permanent Sewer Easement, (Hutchinson Run Sewer Easement). Said Temporary Easement is subject to a previously granted Temporary Easement to the Commonwealth of Pennsylvania Department of Transportation.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 456-2020.

Resolution 457-2020: A resolution approving to reallocate the \$500,000 from Behavior Health and Substance Abuse Disorder Treatment and \$766,635 from Broadband Internet Deployment to offset the cost of the County's COVID-19 direct response, planning and outreach efforts including the purchase of Personal Protective Equipment.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 457-2020.

Old Business:

Blair County Prison HVAC Coil Replacement Project:

Brian Wisner requested approval for award of bid to the lowest bidder meeting specifications.

Discussion followed.

Resolution 445a-2020: A resolution approving the award of bid for the Blair County Prison HVAC Coil Replacement Project to Siemens Industry, Inc., 600 Bursca Drive, Bridgeville, PA 15017, in the total bid amount of \$39,934.00, the lowest bid meeting specifications.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 445a-2020.

New Business:

None

Adjourn:

Meeting Adjourned,