

**BUSINESS SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
PARTICIPATION BY TELEPHONE CONFERENCE ONLY  
WEDNESDAY, SEPTEMBER 23, 2020, 1:30 P.M.**

*\*Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. ROLL CALL**
- 5. PUBLIC COMMENT**
- 6. UNFINISHED BUSINESS**

**Adoption of Resolutions:**

**Resolution 396-2020:** A resolution approving the three-3 Performance Guarantee Agreements (Dental, Life and Short Term Disability Policy Number 119416) between the County of Blair and Metropolitan Life Insurance (MetLife), implementing penalties in the event MetLife should fail to meet any obligations, duties, tasks or performance standards set forth therein.

**Resolution 397-2020:** A resolution approving the submission of the FY 2019/2020 Human Services Block Grant Income and Expense Report for Mental Health, Intellectual Disabilities, Drug and Alcohol and Human Services Programs to the Pennsylvania Department of Human Services.

**Resolution 398-2020:** A resolution approving a County of Blair Demolition Fund Program Disbursement for the demolition of two-2 properties located in the City of Altoona at 306 Maple Avenue and 1318 N 4<sup>th</sup> Avenue. Total demolition cost in the amount of \$20,000.00, with the City of Altoona committing funds towards the project in the amount of \$10,000.00, and a Demolition Fund Program Disbursement in the amount of \$10,000.00.

**Resolution 399-2020:** A resolution approving the submission of a FY 2019 Community Development Block Grant Budget Revision (CDBG) to the Commonwealth of Pennsylvania Department of Community and Economic Development (DCED) as outlined below:

**Contract #C000073790**

1. Reduce existing activity for Administration on behalf of Antis Township from \$20,776.00 to \$8,776.00 for a total deduction of \$12,000.00.
2. Increase existing activity for Street Improvements N. 4<sup>th</sup> and Blair Street Drainage Improvement Project from \$94,648.00 to \$106,648.00 for a total increase of \$12,000.00.

**Resolution 400-2020:** A resolution approving the adoption of the Annual Fair Housing Resolution of the County of Blair.

**Resolution 401-2020:** A resolution approving the Annual Re-designation Appointment of the Section 504 Officer and Grievance Procedure Resolution.

**Resolution 402-2020:** A resolution approving the submission of a Customer Account Application with NPC, Inc., who will be printing and processing the County of Blair's mail-in and absentee ballots.

**Resolution 403-2020:** A resolution approving a Confidentiality and/or Non-Disclosure Agreement between the County of Blair and Empire Communications Systems, Inc., pertaining to security-related projects to be completed within county buildings.

- 7. OLD BUSINESS:**
  - a. Requesting approval of a Transportation Agreement between the County of Blair, on behalf of the Blair County Court of Common Pleas/Court Administration and Fullington Trailways LLC, for Juror Transportation from the Antique Depot Parking Lot, 1401 2<sup>nd</sup> Avenue, Duncansville, PA to the Blair County Courthouse 423 Allegheny Street, Hollidaysburg, PA at the cost per bus per day of \$305.00 for the remainder of 2020 and all of 2021. Total cost for the remainder of 2020 is \$0 after reimbursement from CARES approval and \$7,930.00 for 2021.
  - b. Requesting approval of two-2 proposals received from Morefield Communications for equipment and installation of an intercom system integrated into the courts telephone systems at District Court 24-3-01 (MDJ Miller) and District Court 24-3-03 (MDJ Aigner), in the total amount of \$748.15 per court.
- 8. NEW BUSINESS:**

None
- 9. ADJOURN:**

**BUSINESS SESSION: WEDNESDAY, SEPTEMBER 23, 2020, 1:30 P.M.:**

Location: Participation by telephone conference only.

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**Call to Order:**

Commissioner Erb called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Erb requested those in attendance to stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster and Chief Clerk Hemminger.

**Members Absent:**

Solicitor Karn and Assistant Solicitor Muriceak.

**Others Present:**

Scott Simmons and Melissa Harpster (Commissioners Office), Jennifer Sleppy and Sarah Chuff (Finance), Janice Meadows (Court Administration), Kay Stephens (Altoona Mirror), Sarah Seymour (Elections) and Trina Illig (Social Services).

**Public Comment:**

Commissioner Erb called for public comment. **There were no comments noted.**

**Unfinished Business:**

**Adoption of Resolutions:**

**Resolution 396-2020:** A resolution approving the three-3 Performance Guarantee Agreements (Dental, Life and Short Term Disability Policy Number 119416) between the County of Blair and Metropolitan Life Insurance (MetLife), implementing penalties in the event MetLife should fail to meet any obligations, duties, tasks or performance standards set forth therein.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 396-2020.

**Resolution 397-2020:** A resolution approving the submission of the FY 2019/2020 Human Services Block Grant Income and Expense Report for Mental Health, Intellectual Disabilities, Drug and Alcohol and Human Services Programs to the Pennsylvania Department of Human Services.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 397-2020.

**Resolution 398-2020:** A resolution approving a County of Blair Demolition Fund Program Disbursement for the demolition of two-2 properties located in the City of Altoona at 306 Maple Avenue and 1318 N 4<sup>th</sup> Avenue. Total demolition cost in the amount of \$20,000.00, with the City of Altoona committing funds towards the project in the amount of \$10,000.00, and a Demolition Fund Program Disbursement in the amount of \$10,000.00.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 398-2020.

**Resolution 399-2020:** A resolution approving the submission of a FY 2019 Community Development Block Grant Budget Revision (CDBG) to the Commonwealth of Pennsylvania Department of Community and Economic Development (DCED) as outlined below:

**Contract #C000073790**

1. Reduce existing activity for Administration on behalf of Antis Township from \$20,776.00 to \$8,776.00 for a total deduction of \$12,000.00.
2. Increase existing activity for Street Improvements N. 4<sup>th</sup> and Blair Street Drainage Improvement Project from \$94,648.00 to \$106,648.00 for a total increase of \$12,000.00.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 399-2020.

**Resolution 400-2020:** A resolution approving the adoption of the Annual Fair Housing Resolution of the County of Blair.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 400-2020.

**Resolution 401-2020:** A resolution approving the Annual Re-designation Appointment of the Section 504 Officer and Grievance Procedure Resolution.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 401-2020.

**Resolution 402-2020:** A resolution approving the submission of a Customer Account Application with NPC, Inc., who will be printing and processing the County of Blair's mail-in and absentee ballots.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 402-2020.

**Resolution 403-2020:** A resolution approving a Confidentiality and/or Non-Disclosure Agreement between the County of Blair and Empire Communications Systems, Inc., pertaining to security-related projects to be completed within county buildings.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 403-2020.

**Old Business:**

1. Janice Meadows requested approval of a Transportation Agreement between the County of Blair, on behalf of the Blair County Court of Common Pleas/Court Administration and Fullington Trailways LLC, for Juror Transportation from the Antique Depot Parking Lot, 1401 2<sup>nd</sup> Avenue, Duncansville, PA to the Blair County Courthouse 423 Allegheny Street, Hollidaysburg, PA at the cost per bus per day of \$305.00 for the remainder of 2020 and all of 2021. Total cost for the remainder of 2020 is \$0 after reimbursement from CARES approval and \$7,930.00 for 2021.

Mrs. Meadows stated that funds were budgeted in the 2020 budget for two buses for six criminal and one civil jury selection at the rate of \$305.00 per bus or a total of \$4,270.00. However, the county has exceed the amount put in the budget due to the COVID-19 Pandemic. Because of the Pandemic, she was anticipating some reimbursement of funds through the CARES Act allocation received by the county for 2020.

Discussion followed.

Mrs. Meadows stated that Solicitor Karn has reviewed the agreement and the certificate of liability insurance; however, the county is still waiting on the appropriate insurance endorsements that need to accompany the certificate of liability insurance.

Mrs. Meadows stated that she would check with Fullington Trailways regarding increasing the number of passengers from 12 to 22 per bus; however, having only one bus is going to slow transportation of 50 to 80 people.

Discussion followed.

**Resolution 404-2020:** A resolution approving a Transportation Agreement between the County of Blair, on behalf of the Blair County Court of Common Pleas/Court Administration and Fullington Trailways LLC for Juror Transportation from the Antique Depot Parking Lot to the Blair County Courthouse at the cost per bus per day of \$305.00 for the remainder of 2020 not to exceed \$4,270.00.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 404-2020.

2. Janice Meadows requested approval of two-2 proposals received from Morefield Communications for equipment and installation of an intercom system integrated into the courts telephone systems at District Court 24-3-01 (MDJ Miller) and District Court 24-3-03 (MDJ Aigner), in the total amount of \$748.15 per court.

Mrs. Meadows stated that Solicitor Karn has reviewed the proposals received from Morefield Communications and upon review; he has requested several changes to the proposals. She stated she has not received the reviewed proposals back from Morefield Communications.

Mrs. Meadows stated that there were concerns raised by some of the MDJS's regarding the use of the proposed buzzer/paging system. She stated that if CARES Act Funding is an issue for this project, there are funds available through several accounts within the courts that could be used for this project as well as the possibility of funds from a security grant through AOPC.

Discussion followed.

**New Business:**

None

**Adjourn:**

Meeting Adjourned,

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Nicole M. Hemminger, Chief Clerk